



2019-2020 FREE AND REDUCED-PRICE MEAL INFORMATION SCHOOL FEE WAIVER INFORMATION

Previous Benefits expire 10-6-2020

Welcome to the 2020-2021 school year,

A NEW APPLICATION MUST BE APPROVED FOR THE 2020-2021 SCHOOL YEAR IN ORDER TO RECEIVE MEAL BENEFITS AND/OR THE FEE WAIVER. Reduced price meals are \$0.30 for breakfast and \$0.40 for lunch. Students who qualify for FREE meals will also qualify for the FEE WAIVER. There are two methods to apply or qualify for this program:

1. DIRECT CERTIFICATION

- a. If you received a letter stating your student is **ELIGIBLE FOR MEALS THROUGH DIRECT CERTIFICATION**, you **DO NOT** need to fill out an application. Your student(s) is automatically eligible for free meals (breakfast and lunch) and the fee waiver.
- b. All students enrolled with Little Miami Schools and living in the household with a student who qualifies under Direct Certification are also eligible for free meals and the fee waiver. Please contact **Rachel Tilford, Food Service Director at 513-899-5130** if there are students in the household that were not listed in the letter.

2. APPLICATION PROCESS – PAPER APPLICATION and ON-LINE APPLICATION (Recommended)

- a. Access the online application from the school's website at www.littlemiamischools.com. Click on the Departments tab at the top >> Food Services >> Handbook and Forms (on the left), then click on the link for the on-line application or PaySchoolsCentral.com.
 - Only ONE application is needed for each household.
 - You will need the six-digit student ID/lunch code for your child. This number can be obtained from your school office.
 - Once you have filled out the application on-line, if approved for free or reduced priced meals and the fee waiver (free status only), your status will update within 12-48 hours.
- b. If you are unable to fill out the application on-line you may pick up an application at any school office in the district, or download and print from www.littlemiamischools.com, or request a copy to be mailed to you by contacting Rachel Tilford, Food Service Director at 513-899-5130. Process time may be up to five business days. Results are mailed to the address on record. You can return forms in any of these ways:
 - **Mail to:** Rachel Tilford, Little Miami Schools, 95 East U.S. 22 & 3; Maineville, OH 45039
 - **Drop off the application** at any school office. Can be sent with your student in a sealed envelope marked for Food Service Director.
 - **Send in with the student** in a sealed envelope marked for Rachel Tilford, Food Service Director.
 - **Bring the application** to Registration/Schedule Pickup or Open House events.

If you need further assistance, please contact Rachel Tilford, Food Service Director 513-899-5130 or rtilford@lmsdoh.org.

This institution is an equal opportunity provider.