

Little Miami Local Schools
Board of Education
Regular Meeting
July 25, 2017
7 p.m.
LITTLE MIAMI HIGH SCHOOL

I. Call to Order

II. Roll Call

III. Pledge of Allegiance

IV. Adopt the Agenda

V. Reading of Minutes
June 27, 2017 Regular Meeting

VI. Communications and/or Visitors to the Board
a. Facility master plan update

VII. Community Comments – Agenda Items

VIII. Treasurer's Reports and Recommendations

A. Financial Reports

The Treasurer requests approval of the following for June 2017:

- a. Bank Reconciliation and Financial Investments
 - b. Cash Ledger, Appropriations Ledger, Receipts Ledger
-

B. Contracts

COMPANY	AMOUNT	PERIOD	TYPE	PURPOSE
SchoolMessenger	\$8,305.20	1 year	Service	All-call system provider
Health E-Pro	\$8,012.20	2 year	Service	Menu planning/publishing/mobile app solutions

C. Donation of Special Needs Equipment

The Treasurer recommends the approval of the donation of a Rifton stander and gait trainer from Matt and Amber Shelton.

D. Morrow Elementary Purchase Agreement

The Treasurer recommends the approval of the purchase agreement for the former Morrow Elementary building.

E. Memorandum of Understanding with Warren County Board of Developmental Disabilities

The Treasurer recommends approval of the Memorandum of Understanding with the Warren County Board of Developmental Disabilities regarding the administration of grant monies in the amount of \$23,664.10.

F. Purchase Agreement

The Treasurer recommends approval of the purchase of six buses from Rush Trucking. The six buses to be purchased are six (6) 2018 IC 77 passenger school buses at \$82,305.00 each.

G. Resolution 17-011

Resolution requesting the treasurer to calculate the amount of the bonds.

H. Resolution 17-012 Resolution of Necessity for Issuance of Bonds

The Treasurer recommends approval of Resolution 17-011, declaring the necessity for the issuance of bonds in the amount of \$64,600,000.00

IX. Superintendent's Reports and Recommendations

A. Personnel

The superintendent recommends that the following personnel issues be approved as submitted for the 2017-18 school years. Employment to be contingent upon the school system receiving licensures, all completed required paperwork, and the results of the mandated criminal records background check as required by O.R.C. 3319.311, which indicates that no convictions or pleas of guilty were entered into by any persons being employed.

Exempt Personnel – Extended Days for 2016-17

Pam Coates – 10 days

Certified Personnel - Employment, One-Year Contract

Suzanne McBrayer – IS 6th Gr., M+ Step 6

Stephanie Mentrup – IS 5th Gr., M Step 3

Danielle Krause – SE PK, M Step 10

Lindsey Lyons – JH LA, BS Step 5

Todd Kalsey – HS LA, Masters Step 10

Certified Personnel – Resignation

Kerry Crotty – 7th Gr., effect. 7/31/17

Kristin Rutter – HS LA, effect. 7/31/17

Certified Personnel - Maternity/Paternity Leave

Kerri King – effect. 8/8/17 – 9/29/17

Amy Young – effect. 9/10/17 – 12/4/17

Classified Personnel – Employment

Dorothy Beya – HM Sp. Ed. Aide, Step 0

Angela Slate – HM Sp. Ed. Aide, Step 3

Classified Personnel – Resignations

Michelle Hendren – Sp. Ed. Aide, effect. 7/31/17

Classified Personnel – Employment, Substitute

Melinda Horne – Nurse

Dalena Clever – Nurse

Elaine Colvin – Nurse

Laura Loftin - Nurse

Jennifer Blow – Building Aide, Sp. Ed. Aide

Phyllis Bright – Building Aide

Marla Brownstead – Building Aide, Sp. Ed. Aide, Bus Aide

Stephanie Claytor – Building Aide, Secretary

Brooke Daugherty – Building Aide, Sp. Ed. Aide

Carol Jester – Building Aide, Sp. Ed. Aide

Angie Moore – Building Aide, Sp. Ed. Aide

Anita Mueller – Building Aide, Sp. Ed. Aide

Judith Ramey – Building Aide, Sp. Ed. Aide, Bus Aide

Mary Ellen Reid-Wollner – Building Aide, Sp. Ed. Aide, Bus Aide, Cook

Carolyn Roeper – Building Aide, Sp. Ed. Aide

Amanda Sizemore – Building Aide, Sp. Ed. Aide, Bus Aide, Cook, Secretary

Lori Smith – Building Aide, Sp. Ed. Aide, Bus Aide

Brenda Stacy – Building Aide, Sp. Ed. Aide, Cook

Tonya Vargo Pettet – Building Aide, Sp. Ed. Aide, Cook, Secretary

Angie Wilson – Building Aide, Sp. Ed. Aide, Cook

Frank Harpen – Bus Driver, Mechanic

Gary Trovillo – Bus Driver

April Gerondale – Bus Driver

Angela Carter – Bus Driver

Wain Hoover – Custodian

Larry Hutzler Sr. – Custodian

Pete Smith – Custodian, Maintenance

Tammy Krah – Building Aide, Cook

Mary Lou Lloyd – Cook

Linda Petry – Cook

Rebecca Plurien – Cook

Roscoe Ronto – Cook

Latisha Terry – Cook

Toby Ward – Cook

Karina Zubku – Cook

Michelle Williams – Cook

Brandy Wyatt – Cook

Amy Blanton – Secretary

Deb Davidson – Secretary

Robyn Kerman – Secretary

Supplemental Personnel – Employment

Scott Cook – Reserve Head Football Coach, Class 4 Step 3

Nancy Finn – 8th Gr. Head Cheer Coach, Class 12 Step 2

Kim Koterba – Girls Head Varsity Soccer Coach, Class 6 Step 5

Christina O'Neil – JH "B" Volleyball Coach, Class 12 Step 0

Erica Barnett – 7th Gr. Head Volleyball Coach, Class 11 Step 1

Robert Mason – Varsity Asst. Football Coach, Class 5, Step 5

Bridget Herron – Freshman Football Cheer, Class 11 Step 0

Pupil Activity Personnel – Employment

Pam Rothermund – Men’s Varsity Head Golf Coach, Class 7 Step 5
Mason Boulton – Women’s Varsity Volleyball Coach, Class 6 Step 5
Eric Bond - Head Varsity Cross Country Coach, Class 6 Step 4
Andy Stuckert – Offensive Varsity Football Coach – Class 4 Step 5
Nick Toney – Men’s JV Soccer Coach, Class 10 Step 1
Grady Hollowell – JV Soccer Volunteer Asst. Coach
Ann Buschur – Freshman Volleyball Head Coach, Class 11, step 5
Amy Moore – Varsity Head Football Cheer, Class 10 Step 5
Jamie Anderson -7th Gr. Head Football Cheer, Class 12 Step 0
Carly Butler – Varsity Asst. Volleyball Coach, Class 9 Step 9
Jason Duncan – .5 Varsity Asst. Football, Class 5

Volunteers

Rick Reinzan – Band
Cynthia Callahan - Band

B. OAPSE Agreement

The Superintendent recommends approval of the agreement with the Ohio Association of Public School Employees Local 516 for a two-year contract, effective from July 1, 2017 to June 30, 2019.

C. 2017-2018 Handbooks

The Superintendent recommends approval of 2017-2018 Little Miami Intermediate School, athletics handbook and food service handbook.

D. Approval of 2017-2018 Book List

Book	Grade
The Great Gatsby by F. Scott Fitzgerald	9
The Joy Luck Club by Amy Tan	10
The Tempest by William Shakespeare	10
Great Expectations by Charles Dickens	10
The Glass Castle by Jeannette Walls	11
Invisible Man by Ralph Ellison	12
The Once and Future King by TH White	Sci Fi
The Road by Cormac McCarthy	Sci Fi
Stranger in a Strange Land by Robert Heinlein	Sci Fi
Ready, Player One by Ernest Cline	Sci Fi
And Then There Were None by Agatha Christie	8

X. New Business

Information Items

- a. Warren County Career Center Report
- b. Next Board meeting – Tuesday, Aug. 22 at 7 p.m., LMHS Media Center

XI. Community Comments – Non-agenda Items

XII. Executive Session

To consider the employment of a public employee.

XIII. Adjourn

CC: Principals, Wayne Lyke, Vicki Gregor, the Pulse Journal and the Cincinnati Enquirer. Information concerning agenda items is presented to members of the Board in advance of the Board meeting. Each individual member has an opportunity for discussion and input both before and at the monthly meeting.

LITTLE MIAMI LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
June 27, 2017
7:00 P.M.

The Board of Education of the Little Miami Local School District, Warren County, Ohio met in regular session on June 27, 2017 at 7 p.m. at Little Miami High School, 3001 East US 22 & 3, Morrow OH, 45152.

Call to Order and Roll Call

Mr. Haas called the meeting to order at 7:07 p.m.

ROLL CALL:

Mrs. Grice	Present
Mr. Cremeans	Present
Mr. Niemesh	Absent
Mrs. Journeay	Present
Mr. Haas	Absent

Others in attendance were: Greg Power, Terry Gonda, Lisa Smith, Rusty Holman, Gene Blake, Cindy Marshall, Gene Blake, Susan Ganim, Pam Coates, Melinda Briggs, Stephen Collins, Vicki Gregor, Wayne Lyke and other members of the public.

Adopt the Agenda with Addendum

Mrs. Grice made a motion to adopt the agenda with the addendum. Mrs. Journeay seconded the motion.

ROLL CALL:

Mr. Cremeans	Yes
Mrs. Journeay	Yes
Mrs. Grice	Yes

MOTION CARRIED

Reading of Minutes

Mrs. Journeay made a motion to approve the minutes from the May 18 special meeting and May 23, 2017 regular meeting. Mrs. Grice seconded.

ROLL CALL:

Mrs. Journeay	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED

Mrs. Grice made a motion to approve the minutes from the June 5, 2017 special meeting. Mrs. Journeay seconded.

ROLL CALL:

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Journeay	Yes

MOTION CARRIED

Mr. Cremeans made a motion to approve the minutes from the June 19. Mrs. Grice seconded.

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ROLL CALL:

Mr. Cremeans	Yes
Mrs. Journeay	Yes
Mrs. Grice	Yes

MOTION CARRIED

Communications and/or Visitors to the Board

Mr. Power said he had given the board a breakdown of cost projections for improvements at Salem Twp. Elementary that had been completed by Christie Boron at Emersion Design. He said her projections show three phases of improvements that would cost around \$1 million.

Mr. Power also said that enrollment continues to grow this summer and that student-teacher ratios at the Intermediate School level have grown to the point that adding teachers will be necessary.

Financial Reports

Mr. Cremeans made a motion to approve the financial reports for May 2017. Mrs. Grice seconded the motion. No questions or comments.

ROLL CALL VOTE:

Mrs. Journeay	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED

Contracts

Mr. Cremeans made a motion to approve the following contracts. Mrs. Journeay seconded.

COMPANY	AMOUNT	PERIOD	TYPE	PURPOSE
Ohio School Boards Association	\$1,550	1 year	Service	Online board policy manual
Ignition	\$34,500	1 year	Service	Strength & conditioning coaching

ROLL CALL VOTE:

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Journeay	Yes

MOTION CARRIED

Amended Appropriations FY17

Mrs. Grice made a motion to approve the amended appropriations by fund for FY17 as presented. Mrs. Journeay seconded.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Mrs. Journeay	Yes
Mrs. Grice	Yes

MOTION CARRIED

Temporary Appropriations FY18

Mrs. Journeay made a motion to approve the temporary appropriations by fund for FY18. Mrs. Grice seconded.

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ROLL CALL VOTE:

Mrs. Journeay	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED

Amended Certificate of Estimated Resources FY17

Mr. Cremeans made a motion to approve the Amended Official Certificate of Estimated Resources for FY17 and approval for the Treasurer to report these to the county auditor as required by the Ohio Revised Code. Mrs. Journeay seconded.

ROLL CALL VOTE:

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Journeay	Yes

MOTION CARRIED

2017-2018 Exempted Employee Handbook

Mr. Cremeans made a motion to approve the 2017-2018 Exempted Employee Handbook as presented. Mrs. Journeay seconded.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Mrs. Journeay	Yes
Mrs. Grice	Yes

MOTION CARRIED

Special Needs Resolution 17-008

Mrs. Grice made a motion to approve Resolution 17-008, rescinding Resolution 17-006 and declaring Little Miami Local School District to be a special needs district and applying for consent to submit a bond issue to the electors of the district Nov. 7, 2017. Mrs. Journeay seconded.

LITTLE MIAMI LOCAL SCHOOL DISTRICT
RESOLUTION NO. 17-008

RESOLUTION DECLARING LITTLE MIAMI LOCAL SCHOOL DISTRICT TO BE A SPECIAL NEEDS DISTRICT AND APPLYING FOR CONSENT TO SUBMIT A BOND ISSUE TO THE ELECTORS OF THIS SCHOOL DISTRICT AT THE NOVEMBER 7, 2017 ELECTION

WHEREAS, this board of education desires to avail itself of the provisions of Section 133.06(E) of the Ohio Revised Code and has determined to declare this school district to be a special needs district;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Little Miami Local School District (hereinafter called the "Board of Education"), Counties of Warren and Clermont, Ohio:

SECTION 1. That this Board of Education hereby determines that the student population of the Little Miami Local School District (the "District") is not being adequately serviced by the existing permanent improvements of the District.

SECTION 2. That this Board of Education hereby determines that the District cannot obtain sufficient funds by the issuance of securities within the limitations of division (B) of Section 133.06 of the Ohio Revised Code to provide additional or improved needed permanent improvements in time to meet the aforementioned needs and hereby declares the district to be a special needs district pursuant to the provisions of Section 133.06(E) of the Ohio Revised Code.

SECTION 3. That this Board of Education hereby applies to the Tax Commissioner and the Superintendent of Public Instruction for consent to submit to popular vote at the election to be held on November 7, 2017, the question of issuing the bonds for the purpose of financing the acquisition, construction, improvement, equipping and furnishing of school facilities, in the principal amount of not to exceed \$64,600,000.

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SECTION 4. That the treasurer of this Board of Education be and is hereby directed to certify a copy of this resolution to the Tax Commissioner and the Superintendent of Public Instruction, together with a statistical report as described in division (E)(2) of Section 133.06 of the Ohio Revised Code.

SECTION 5. That it is found and determined that all formal actions of this board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education, and that all deliberations of this Board of Education, and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including section 121.22 of the Ohio Revised Code. This resolution supersedes any prior resolution on this matter.

AYE: Mr. Cremeans, Mrs. Grice, Mrs. Journey.

NAY: None

ADOPTED this 27th day of June, 2017.

Personnel

Mrs. Grice made a motion to approve the following personnel items as submitted for the 2017-2018 school years. Mrs. Journey seconded the motion.

CERTIFIED PERSONNEL - EMPLOYMENT, ONE-YEAR CONTRACT

Glynn Caudill – HS Sp. Ed., Masters Step 1
Sally Moher – SE 4th Gr., BS Step 1
Cody Rosenbalm – HS LA, BS Step 2
Katie Dupps – Speech, Masters, Step 7
Laura Kirkendall – SE 3rd Gr. Sp. Ed., BS Step 4
Sarah Custenborder – SE Kindergarten, BS Step 1

CERTIFIED PERSONNEL – RESIGNATION

Andrew Lyon – HS English, effect. 6/6/17
Karin Kinkelaar – HB MH, effect. 7/30/17
Heather Hebrank – SE Kindergarten, effective beginning of 2017-2018 school year

CERTIFIED PERSONNEL – CHANGE OF ASSIGNMENT

Meredith Budde – SE PK to Kindergarten
Charity Davis – HS Sp. Ed. to JH Sp. Ed.
Holly Grooms – HB 1st Gr to HM 1st Gr.
Stephanie Ison – SE 3rd Gr. To SE Kindergarten
Kim Fey – SE 3rd Gr. to SE 4th Gr.
Courtney Meyer – SE K to SE Literacy Coach
Karen Osborne – SE 3rd Gr. To HM 2nd Gr.
Molly Ramsey – HM 1st Gr. To HM 2nd Gr.
Dave Schultz – HS Sp. Ed. to HS Social Studies
Tracey Williams – JH Asst. Principal to IS 6th Gr.
Jenna Valentine – IS 6th Gr to IS 5th Gr.
Angela Acito – SE SP. Ed. to HB MH

CERTIFIED PERSONNEL – BUILDING-LEVEL TECH, Class 13

Wayne Lyke – HS
Ellen Mason – JH
Stephanie Grieshop – IS
Andra Haugan – SE
Stacy Horton – SE
Amy Cleary – HM
Julie Thompson – HB

CLASSIFIED PERSONNEL – EMPLOYMENT

Carley York – PK Sp. Ed. Aide, Step 0
Michelle Wiscombe – Salem Sp. Ed. Aide, Step 0
Heather Rogers – HM Sp. Ed. Aide, Step 0

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Angela Slate – HM Sp. Ed. Aide, Step 5
Ofelia “Pia” Almanza – HM Sp. Ed. Aide, Step 0
Jennifer Richards – HM Sp. Ed. Aide, Step 0
Amy Ryan – HB Sp. Ed., Step 0
Clarissa Walls-Parker – HS Class II Guidance Sec., Step 1, effect. 7/18/17

CLASSIFIED PERSONNEL – EMPLOYMENT, SUBSTITUTE

Marcia Rood – Sp. Ed. Aide, effective 05/17/17
Tara Trett – Cook
Dana Welch – Bus Driver

CLASSIFIED PERSONNEL – SUMMER EMPLOYMENT, SUBSTITUTE

Gina Hurst

CLASSIFIED PERSONNEL – SP. ED. CHANGE OF ASSIGNMENT

Lisa Stein - HB to SE
Melanie Erman - HM to SE
Cindy Bieler - HS to SE
Kathy Meyer - HM to Se
Mabel Clemons - HB to Se
Cara McClure - SE to IS
Greg Estep - SE to IS
Carrie Hoevenaar - HS to IS
Jill Sandman - JH to HS
Opal Fox - IS to HS

CLASSIFIED PERSONNEL – REASSIGNED

Linette Petry – HM Cook to HS Cook, 7 hrs.

CLASSIFIED PERSONNEL – RELEASE FROM EMPLOYMENT

Judith McGuinness – effect. 6/2/17

SUPPLEMENTAL PERSONNEL – EMPLOYMENT 2017-2018

Mike Frith – Asst. Football Coach, Class 5, Step 5
Kelly Blanchard – Environthon Club – Volunteer
Marty Skidmore – LGBT Club, Class 14, Step 2

SUPPLEMENTAL PERSONNEL – RESIGNATION

Andy Lyon – JV Men’s Golf

PUPIL ACTIVITY PERSONNEL – EMPLOYMENT 2017-2018

Cindy Evans - 0.5 Athletic Site Manager, Class 3, Step 1
Gary Carmack - 0.5 Athletic Site Manager, Class 3
Rob Chapman – Women’s Soccer Varsity Asst. Coach, Class 9, Step 5
Kyle Smiddy – Men’s Varsity Soccer Head Coach, Class 6, Step 5
Tanner Schoellman – 7th Gr. Football Head Coach, Class 8, Step 1
Ken Lydy - HS Drama Adviser, Class 6, Step 2
Tara Lydy – HS Asst. Drama Adviser, Class 9, Step 2
Bob Rothermund – JV Men’s Golf, Class 10, Step 0

PUPIL ACTIVITY PERSONNEL – RESIGNATION

Kendra Gephart – 8th Gr. Girls Volleyball

ROLL CALL VOTE:

Mr. Cremeans
Mrs. Journeay
Mrs. Grice

Yes
Yes
Yes

MOTION CARRIED

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2018-2019 School Calendar

Mrs. Journeay made a motion to approve the 2018-2019 school calendar. Mrs. Grice seconded.

ROLL CALL VOTE:

Mrs. Journeay	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED

2017-2018 Handbooks

Mrs. Grice made a motion to approve the 2017-2018 handbooks for Little Miami High School, Little Miami Junior High School, K-4 Elementaries and Preschool. Mr. Cremeans seconded.

ROLL CALL VOTE:

Mrs. Journeay	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED

Resolution 17-009 OHSAA Resolution of Participation

Mr. Cremeans made a motion to approve Resolution 17-009 authorizing 2017-2018 membership in the Ohio High School Athletic Association. Mrs. Grice seconded.

Resolution 17-009

Authorizing 2017-2018 Membership in the
Ohio High School Athletic Association

WHEREAS, Little Miami Local School District of 7247 Zoar Road, Maineville OH 45039, Warren County, Ohio has satisfied all of the requirements for membership in the Ohio High School Athletic Association, a voluntary unincorporated association not-for-profit; and

WHEREAS, the Board of Education/Governing Board ("Board") and its Administration desire for the schools with one or more grades at the 7-12 grade level under their jurisdiction to be voluntary members of the OHSAA;

NOW THEREFORE, BE IT RESOLVED by the Board of Education/Governing Board that all schools listed do hereby voluntarily renew membership in the OHSAA and that in doing so, the Constitution, Bylaws and Business Rules of the OHSAA are hereby adopted by this board as and for its own minimum student-athlete eligibility requirements. Notwithstanding the foregoing, the Board reserves the right to raise the student-athlete eligibility standards as it deems appropriate for the schools and students under its jurisdiction; and

BE IT FURTHER RESOLVED that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Business Rules, interpretations and decisions of the OHSAA and to cooperate fully and timely with the Executive Director's Office of the OHSAA in all matters related to the interscholastic athletic programs of the schools. Furthermore, the schools under this Board's jurisdiction shall be the primary enforcers of the OHSAA Constitution, Bylaws, Regulations, Business Rules and the interpretations and rulings rendered by the Executive Director's Office. The administrative heads of these schools understand that failure to discharge the duty of primary enforcement may result in fines, removal from tournaments, suspension from membership and/or other such penalties as prescribed in Bylaw 11.

ROLL CALL VOTE:

Mrs. Journeay	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIES

REGULAR SESSION

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New Business

Mrs. Grice said that Warren County Career Center board members recently had training on BoardDocs software. She said the board also recently approved renovations to the veterinary science lab and approved stipends for WCCC employees who use their personal cell phones. She also said the Career Center would have a booth at the Warren County Fair coming up July 17-22.

The next regular board meeting will be July 25 at 7 p.m. at the high school.

Executive Session

Mrs. Journeay made a motion to enter into executive session to consider the sale of public property. Mrs. Grice seconded.

ROLL CALL VOTE:

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Journeay	Yes

MOTION CARRIES

The Board entered executive session at 7:25 p.m.

Mrs. Grice made a motion to re-enter public session. Mrs. Journeay seconded.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Mrs. Journeay	Yes
Mrs. Grice	Yes

MOTION CARRIES

The Board re-entered public session at 8:29 p.m.

Motion to Adjourn

Mrs. Grice made a motion to adjourn. Mrs. Journeay seconded the motion.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Mrs. Journeay	Yes
Mrs. Grice	Yes

MOTION CARRIED

The Board adjourned at 8:30 p.m.

Respectfully submitted,
Melinda Briggs
Community Relations Coordinator

Randy Haas, President

Terry Gonda, Treasurer

Little Miami Local School District
Bank Reconciliation
JUNE 2017

Cash and Investments:

<u>Bank</u>	<u>Account #</u>	<u>Description</u>	<u>Ending Balance</u>
LCNB	234151	Checking	4,578,285.63
Fifth Third	7023342111	Employee Section 125 Custodial Account	528.64
Fifth Third	7023356863	Building Fund	8,281.40
Fifth Third	71067536	Payroll Clearing	583,549.40
STAR PLUS		Investments	133,509.87
STAR Ohio	12551	Investments	35,445,838.96
First National	3028009200	CD- Carrie Scheurer Smith Trust	13,000.00
First National	3224906334	CD- Carrie Scheurer Smith Trust	5,000.00
			<u>40,767,993.90</u>

Outstanding Checks:

(597,912.91)

Adjusted Bank Balance

40,170,080.99

Book Balance

40,494,263.41

July Payroll

(893,044.91)

July Medicare

(12,035.45)

July SERS

(2,651.46)

Direct Deposit in Transit

583,549.40

Adjusted Book Balance

40,170,080.99

Variance Bank vs Book

-

Date: 7/13/17

FINANCIAL REVENUE REPORT

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Processing Month: June 2017

(REVSEL)

LITTLE MIAMI LOCAL SD

Fnd Rcpt	Sec	Subject	OPU	Description	FYTD Receiveable	FYTD Actual Receipts	MTD Actual Receipts	FYTD Balance Receiveable	Pct. Rcvd
001	1111	0000	0000000	000 GENERAL PROPERTY - REAL ESTATE TAX (GR	26,329,013.80	26,329,013.80	.00	.00	100.0%
001	1122	0000	0000000	000 TANGIBLE PERSONAL PROPERTY TAX (GROSS)	.00	.00	.00	.00	0.0%
001	1190	0000	0000000	000 OTHER LOCAL TAX REVENUE (EX: TIF MONEY	466,081.00	466,081.00	.00	.00	100.0%
001	1212	0000	0000000	000 TUITION - SUMMER SCHOOL	.00	.00	.00	.00	0.0%
001	1219	0000	0000000	000 High School Digital Online Courses	7,560.00	7,560.00	765.00	.00	100.0%
001	1221	0000	0000000	000 TUITION - REGULAR DAY SCHOOL	456,230.70	456,680.70	1,025.00	450.00-	100.1%
001	1223	0000	0000000	000 TUITION - SPECIAL EDUCATION	115,146.53	115,146.53	.00	.00	100.0%
001	1227	0000	0000000	000 Open Enrollment Positive Adjustment	146,520.00	146,520.00	10,102.44	.00	100.0%
001	1344	0000	0000000	000 EXTRACURRICULAR - BUS DRIVERS WAGES	960.36	960.36	.00	.00	100.0%
001	1410	0000	0000000	000 INVESTMENT INTEREST	204,782.81	234,407.15	29,624.34	29,624.34-	114.5%
001	1630	0000	0000000	000 EXTRA CURRICULAR FEES	251,185.48	256,087.24	4,901.76	4,901.76-	102.0%
001	1690	0000	0000000	000 EXTRACURRICULAR - CUSTODIANS WAGES	.00	.00	.00	.00	0.0%
001	1740	0000	0000000	000 CLASS FEES - STUDENTS	.00	.00	.00	.00	0.0%
001	1810	0000	0000000	000 RENTALS - BUILDINGS, LAND	5,840.00	5,840.00	.00	.00	100.0%
001	1820	0000	0000000	000 DONATIONS, LOT FEES	.00	.00	.00	.00	0.0%
001	1830	0000	0000000	000 SERVICES PROVIDED OTHER ENTITIES	.00	.00	.00	.00	0.0%
001	1890	0000	0000000	000 OTHER RECEIPTS FROM LOCAL SOURCES	23,769.24	24,734.44	1,715.20	965.20-	104.1%
001	1931	0000	0000000	000 GENERAL SALE OF FIXED ASSET	.00	.00	.00	.00	0.0%
001	1932	0000	0000000	000 COMPENSATION LOSS OF ASSETS	2,279.53	2,383.50	133.97	103.97-	104.6%
001	1933	0000	0000000	000 SALE - NONREAL	.00	.00	.00	.00	0.0%
001	1941	0000	0000000	000 SALE OF NOTES	.00	.00	.00	.00	0.0%
001	1941	0264	0000000	000 PROCEEDS FROM SALE OF NOTES - HB 264	.00	.00	.00	.00	0.0%
001	1950	0000	0000000	000 ADVANCEMENT FROM STATE SOLVENCY ASSIST	.00	.00	.00	.00	0.0%
001	3110	0000	0000000	000 STATE FOUNDATION SUBSIDY	12,770,847.31	12,770,847.31	1,019,253.45	.00	100.0%
001	3131	0000	0000000	000 PROPERTY TAX ALLOCATION - (STATE) RB/H	3,897,773.39	3,897,773.39	1,964,098.10	.00	100.0%
001	3134	0000	0000000	000 PUBLIC UTILITY FIXED RATE TAX ADJUSTME	.00	.00	.00	.00	0.0%
001	3135	0000	0000000	000 TANGIBLE PERSONAL PROPERTY TAX LOSS	.00	.00	.00	.00	0.0%
001	3190	0000	0000000	000 OTHER UNRESTRICTED GRANTS - STATE	221,713.00	221,713.00	.00	.00	100.0%
001	3211	0000	0000000	000 ECONOMIC DISADVANTAGE	32,335.26	32,335.26	2,092.55	.00	100.0%
001	3212	0000	0000000	000 BUS PURCHASE ALLOWANCE - STATE	.00	.00	.00	.00	0.0%
001	3219	0000	0000000	000 OTHER RESTRICTED GRANTS FROM STATE	143,577.48	143,577.48	134,949.21	.00	100.0%
001	3400	0000	0000000	000 REV IN LIEU OF TAXES-TANG PERS PROP RE	.00	.00	.00	.00	0.0%
001	4120	0000	0000000	000 UNRESTRICTED GRANTS THROUGH STATE	16,671.62	16,671.62	.00	.00	100.0%
001	4230	0000	0000000	000 RESTRICTED GRANTS FROM INTERMEDIATE SO	.00	.00	.00	.00	0.0%
001	5100	0000	0000000	000 TRANSFERS "IN" FROM ANOTHER FUND	.00	.00	.00	.00	0.0%
001	5220	0000	0000000	000 ADVANCES IN - RETURN	.00	.00	.00	.00	0.0%
001	5300	0000	0000000	000 REFUND OF PRIOR YEARS EXPENDITURE	17,891.59	17,891.59	.00	.00	100.0%
** Fund 001 Sec 0000 Totals					45,110,179.10	45,146,224.37	3,168,661.02	36,045.27-	100.1%
001	2200	9002	0000000	000 E-RATE REFUNDS	166,879.59	166,879.59	.00	.00	100.0%
** Fund 001 Sec 9002 Totals					166,879.59	166,879.59	.00	.00	100.0%

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FINANCIAL REVENUE REPORT
Processing Month: June 2017
LITTLE MIAMI LOCAL SD

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Fnd Rcpt	Sec	Subjct	OPU	Description	FYTD Receiveable	FYTD Actual Receipts	MTD Actual Receipts	FYTD Balance Receiveable	Pct. Rcvd
				Grand Total All Funds	45,277,058.69	45,313,103.96	3168,661.02	36,045.27-	100.1%

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LITTLE MIAMI LOCAL SD
Appropriation Account Summary
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FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	YTD Actual Expenditures	Current + Future Encumbrances	FYTD Remaining Balance	Percent Exp/Enc
FUND: 001 (GENERAL)						
*****TOTAL FOR OBJ 100 (PERSONAL SERVICES - SALARIES):						
22,023,130.05	21,959,353.32	1,974,372.55	11,483,699.22	74,784.41	11,007.68-	100.05
=====						
*****TOTAL FOR OBJ 200 (EMPLOYEES RETIRE. & INSUR. BEN):						
9,288,155.75	9,175,283.26	779,117.75	4,724,050.94	112,792.64	79.85	100.00
=====						
*****TOTAL FOR OBJ 400 (PURCHASED SERVICES):						
7,659,964.04	6,996,534.35	791,099.44	3,507,830.48	665,754.27	2,324.58-	100.03
=====						
*****TOTAL FOR OBJ 500 (SUPPLIES AND MATERIALS):						
1,838,779.25	1,156,870.92	88,586.85	556,330.97	682,081.33	173.00-	100.01
=====						
*****TOTAL FOR OBJ 600 (CAPITAL OUTLAY):						
4,070,622.36	941,171.36	303,723.59	657,728.57	3,129,992.76	541.76-	100.01
=====						
*****TOTAL FOR OBJ 700:						
0.00	0.00	0.00	0.00	0.00	0.00	0.00
=====						
*****TOTAL FOR OBJ 800 (MISCELLANEOUS OBJECTS):						
469,006.75	447,527.30	13,978.22	222,270.58	20,679.45	800.00	99.83
=====						
*****TOTAL FOR OBJ 810 (REDEMPTION OF PRINCIPAL):						
0.00	0.00	0.00	0.00	0.00	0.00	0.00
=====						
*****TOTAL FOR OBJ 820 (INTEREST):						
0.00	0.00	0.00	0.00	0.00	0.00	0.00
=====						

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FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	YTD Actual Expenditures	Current + Future Encumbrances	FYTD Remaining Balance	Percent Exp/Enc
*****TOTAL FOR OBJ 900 (OTHER USES OF FUNDS):						
0.00	0.00	0.00	0.00	0.00	0.00	0.00
=====						
*****TOTAL FOR FUND 001 (GENERAL):						
45,349,658.20	40,676,740.51	3,950,878.40	21,151,910.76	4,686,084.86	13,167.17-	100.03
=====						
*****GRAND TOTALS:						
45,349,658.20	40,676,740.51	3,950,878.40	21,151,910.76	4,686,084.86	13,167.17-	100.03
=====						

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Budget Account Summary
SORTED BY FUND/FUNC

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FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	YTD Actual Expenditures	Current + Future Encumbrances	FYTD Remaining Balance	Percent Exp/Enc
FUND: 001 (GENERAL)						
*****TOTAL FOR FUNC 1100 (REGULAR INSTRUCTION):						
1,203,600.88	1,097,733.49	76,188.47	531,384.08	105,996.39	129.00-	100.01
=====						
*****TOTAL FOR FUNC 1110 (ELEMENTARY):						
8,703,141.97	8,672,282.80	762,441.42	4,464,331.31	41,866.85	11,007.68-	100.13
=====						
*****TOTAL FOR FUNC 1120 (MIDDLE/JR. HIGH):						
2,806,161.73	2,797,596.02	239,017.26	1,447,646.19	8,565.71	0.00	100.00
=====						
*****TOTAL FOR FUNC 1130 (HIGH SCHOOL):						
4,043,789.18	3,882,404.67	336,618.84	2,007,873.09	163,729.17	2,344.66-	100.06
=====						
*****TOTAL FOR FUNC 1190 (OTHER REGULAR INSTRUCTION):						
161,281.91	97,013.73	3,483.40	19,103.93	64,268.18	0.00	100.00
=====						
*****TOTAL FOR FUNC 1210 (ACADEMICALLY GIFTED):						
294,229.17	291,553.18	29,856.17	150,214.46	2,675.99	0.00	100.00
=====						
*****TOTAL FOR FUNC 1239 (OTHER HANDICAPS):						
4,036,285.82	3,981,830.40	496,442.11	2,142,074.60	54,794.03	338.61-	100.01
=====						
*****TOTAL FOR FUNC 1249 (OTHER HANDICAPS):						
1,101,859.55	1,001,010.48	92,227.72	547,075.35	100,849.07	0.00	100.00
=====						
*****TOTAL FOR FUNC 1251 (BILINGUAL):						
118,676.10	118,676.10	9,966.83	59,862.66	0.00	0.00	100.00
=====						

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FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	YTD Actual Expenditures	Current + Future Encumbrances	FYTD Remaining Balance	Percent Exp/Enc
*****TOTAL FOR FUNC 1280 (PRESCHOOL):						
588,411.45	581,804.37	79,400.17	291,915.47	6,780.08	173.00-	100.03
=====						
*****TOTAL FOR FUNC 1990 (OTHER INSTRUCTION):						
2,685,485.51	2,685,485.51	249,464.75	1,335,592.16	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2120 (GUIDANCE SERVICE):						
844,131.70	844,068.96	81,173.00	433,830.53	62.74	0.00	100.00
=====						
*****TOTAL FOR FUNC 2134 (NURSES SERVICES):						
444,068.88	437,943.88	36,831.56	222,917.60	6,125.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2151 (SERVICE AREA DIRECTION):						
321,367.58	321,367.58	26,900.50	162,558.42	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2170 (ATTENDANCE & SOCIAL WORK SER):						
3,575.00	3,575.00	200.00	2,000.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2173 (SOCIAL WORK SERVICES):						
43,786.00	43,786.00	7,298.65	21,895.99	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2190 (OTHER SUPPORT SERV - PUPILS):						
119,601.32	103,651.82	1,862.00	53,051.72	15,949.50	0.00	100.00
=====						
*****TOTAL FOR FUNC 2212 (INSTRUCT & CURRIC DEVEL SERV):						
179,824.81	177,901.11	26,216.54	98,919.44	1,923.70	0.00	100.00
=====						
*****TOTAL FOR FUNC 2213 (INSTRUCT STAFF TRAINING SERV):						
21,547.00	21,472.99	16,650.00	17,773.99	74.01	0.00	100.00
=====						

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FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	YTD Actual Expenditures	Current + Future Encumbrances	FYTD Remaining Balance	Percent Exp/Enc
*****TOTAL FOR FUNC 2219 (OTHER IMPROV.-INSTRUC. STAFF):						
211,856.62	211,856.62	19,194.42	114,886.50	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2221 (SERVICE AREA DIRECTION):						
482,636.53	481,760.53	43,690.29	253,533.63	876.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2240 (INSTRUCTION-RELATED TECHNOLOGY):						
943,649.11	418,246.48	22,262.13	173,549.97	525,402.63	0.00	100.00
=====						
*****TOTAL FOR FUNC 2310 (BOARD OF EDUCATION SERVICES):						
35,311.45	31,926.45	11,734.68	15,128.92	3,385.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2411 (OFFICE OF THE SUPT. SERVICES):						
339,842.92	328,944.91	32,126.91	174,807.55	10,981.23	83.22-	100.02
=====						
*****TOTAL FOR FUNC 2414 (EDUCATION SERVICES):						
538.90	538.90	0.00	538.90	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2415 (DISTRICT ADMINISTRATION SERV):						
46,290.01	41,795.22	15,197.42	25,695.71	4,494.79	0.00	100.00
=====						
*****TOTAL FOR FUNC 2419 (OTHER EXECUTIVE ADMINIS SERV):						
170,831.49	165,726.41	10,559.57	91,172.64	5,105.08	0.00	100.00
=====						
*****TOTAL FOR FUNC 2421 (OFFICE OF THE PRINCIPAL SERV):						
2,263,932.13	2,226,203.31	193,694.03	1,122,651.82	37,728.82	0.00	100.00
=====						
*****TOTAL FOR FUNC 2422 (SECRETARIAL SERVICES):						
300.00	272.54	0.00	0.00	27.46	0.00	100.00
=====						

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	FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	YTD Actual Expenditures	Current + Future Encumbrances	FYTD Remaining Balance	Percent Exp/Enc
*****TOTAL FOR FUNC 2490 (OTHER ADMINISTRATIVE SERVICE):							
	34,241.50	30,035.50	1,119.65	8,259.93	3,406.00	800.00	97.66
=====							
*****TOTAL FOR FUNC 2500 (FISCAL SERVICES):							
	91,116.92	76,291.34	9,864.39	39,672.49	14,825.58	0.00	100.00
=====							
*****TOTAL FOR FUNC 2510 (OFFICE OF THE TREASURER):							
	423,197.13	396,449.73	35,662.88	194,452.66	26,747.40	0.00	100.00
=====							
*****TOTAL FOR FUNC 2560 (AUDITING SERVICES):							
	25,364.00	21,012.50	0.00	4,422.50	4,351.50	0.00	100.00
=====							
*****TOTAL FOR FUNC 2590 (OTHER FISCAL SERVICES):							
	320,102.59	319,681.74	10,740.38	169,380.30	420.85	0.00	100.00
=====							
*****TOTAL FOR FUNC 2610 (SERVICE AREA DIRECTION):							
	17,908.05	15,908.05	2,282.18	8,245.05	2,000.00	0.00	100.00
=====							
*****TOTAL FOR FUNC 2620 (PURCHASE SERVICES):							
	235,871.94	235,871.94	37,259.35	110,301.30	0.00	0.00	100.00
=====							
*****TOTAL FOR FUNC 2690 (OTHER SUPP SERVICE- BUSINESS):							
	344.00	344.00	0.00	0.00	0.00	0.00	100.00
=====							
*****TOTAL FOR FUNC 2700 (OPERATION & MAINT OF PLANT SER):							
	282,265.33	275,475.86	18,918.08	117,789.83	6,789.47	0.00	100.00
=====							
*****TOTAL FOR FUNC 2710 (SERVICE AREA DIRECTION):							
	234,012.37	203,678.15	20,137.89	99,863.49	30,225.22	109.00	99.95
=====							

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FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	YTD Actual Expenditures	Current + Future Encumbrances	FYTD Remaining Balance	Percent Exp/Enc
*****TOTAL FOR FUNC 2720 (CARE & UPKEEP OF BUILDINGS):						
2,441,484.66	2,195,020.22	187,308.73	1,124,295.30	246,464.44	0.00	100.00
=====						
*****TOTAL FOR FUNC 2730 (CARE & UPKEEP OF GROUNDS SER):						
4,549.08	3,913.06	1,218.85	3,453.97	636.02	0.00	100.00
=====						
*****TOTAL FOR FUNC 2740 (CARE & UPKEEP - EQUIP & FURN):						
62,387.91	16,599.26	161.14	7,479.11	45,788.65	0.00	100.00
=====						
*****TOTAL FOR FUNC 2790 (OTHER OPER & MAINT OF PLANT):						
53,943.65	46,733.18	4,621.41	23,793.03	7,210.47	0.00	100.00
=====						
*****TOTAL FOR FUNC 2810 (SERVICE AREA DIRECTION):						
1,200,748.64	1,187,916.58	105,075.74	602,385.60	12,832.06	0.00	100.00
=====						
*****TOTAL FOR FUNC 2821 (STUDENTS WITH A DISABILITY):						
275,342.09	275,342.09	18,650.63	152,621.34	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2829 (OTHER VEHICLE OPERATION SERVICE):						
1,730,055.33	1,700,740.75	85,073.98	947,386.93	29,314.58	0.00	100.00
=====						
*****TOTAL FOR FUNC 2830 (MONITORING SERVICE):						
123,437.16	123,437.16	11,761.46	70,660.49	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2840 (VEHICLE SERVICING & MAINTEN.):						
728,222.78	453,470.79	36,695.44	260,468.41	274,751.99	0.00	100.00
=====						
*****TOTAL FOR FUNC 2850 (PUPIL TRANSPORTATION PURCHAS):						
435,930.00	435,930.00	0.00	328,874.00	0.00	0.00	100.00
=====						

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FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	YTD Actual Expenditures	Current + Future Encumbrances	FYTD Remaining Balance	Percent Exp/Enc
*****TOTAL FOR FUNC 2890 (OTHER PUPIL TRANSPORTAION):						
600.00	600.00	0.00	600.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2932 (PUBLIC INFORMATION SERVICES):						
113,305.63	105,401.72	10,152.43	54,277.01	7,903.91	0.00	100.00
=====						
*****TOTAL FOR FUNC 2933 (MANAGEMENT INFORMATION SERV.):						
18,740.69	18,740.69	3,547.92	10,283.38	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2939 (OTHER INFORMATION SERVICES):						
37,611.90	33,460.90	2,795.72	16,770.18	4,151.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2941 (RECRUITMENT & PLACEMENT SERV):						
14,640.00	14,420.00	0.00	14,420.00	220.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2944 (HEALTH SERVICES):						
11,109.00	6,138.00	293.00	1,766.00	4,971.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 2952 (STATISTICAL REPORTING):						
120,257.86	113,877.97	6,868.10	57,502.96	6,379.89	0.00	100.00
=====						
*****TOTAL FOR FUNC 2960 (ADMIN. TECHNOLOGY SERVICES):						
170,689.07	116,099.34	8,799.55	55,600.58	54,589.73	0.00	100.00
=====						
*****TOTAL FOR FUNC 4100 (ACADEMIC & SUBJECT ORIENTED):						
12,268.49	12,268.49	6,886.45	9,396.31	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4111 (ART):						
3,190.11	3,190.11	787.50	2,878.16	0.00	0.00	100.00
=====						

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FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	YTD Actual Expenditures	Current + Future Encumbrances	FYTD Remaining Balance	Percent Exp/Enc
*****TOTAL FOR FUNC 4112 (DEBATE & SPEECH):						
7,720.40	7,720.40	4,559.40	7,720.40	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4113 (DRAMA):						
6,527.00	6,527.00	6,527.00	6,527.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4115 (MATHEMATICS):						
485.00	485.00	485.00	485.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4119 (JOURNALISM):						
1,903.00	1,903.00	951.50	1,903.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4125 (FRENCH CLUB):						
649.00	649.00	324.50	649.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4128 (SPANISH CLUB):						
547.00	547.00	547.00	547.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4136 (INSTRUCTIONAL ENSEMBLE):						
9,688.00	9,688.00	3,857.50	9,688.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4137 (VOCAL ENSEMBLE):						
10,023.00	10,023.00	5,096.50	10,023.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4139 (MUSIC PRODUCTION):						
7,707.00	7,707.00	3,853.50	7,707.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4141 (NATIONAL HONOR SOCIETY):						
3,182.50	3,182.50	1,873.25	2,776.50	0.00	0.00	100.00
=====						

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FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	YTD Actual Expenditures	Current + Future Encumbrances	FYTD Remaining Balance	Percent Exp/Enc
*****TOTAL FOR FUNC 4190 (OTHER ACADEMIC ORIENTED):						
250.00	250.00	0.00	125.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4300 (OCCUPATION ORIENTED ACTIVITIES):						
1,200.00	1,200.00	1,200.00	1,200.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4310 (DISTRIBUTIVE EDUCATION CLUBS):						
3,712.00	3,712.00	1,856.00	3,712.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4510 (BOYS' SPORTS - TEAM):						
12,510.00	12,510.00	6,060.50	12,510.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4511 (BASEBALL):						
11,824.70	11,824.70	6,061.90	11,568.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4512 (BASKETBALL):						
34,134.00	34,134.00	0.00	19,152.50	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4513 (SOCCER):						
6,692.00	6,692.00	0.00	0.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4516 (FOOTBALL):						
60,206.00	60,206.00	0.00	0.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4517 (HOCKEY):						
3,305.00	3,305.00	1,652.50	3,305.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4518 (AQUATICS):						
10,250.00	10,250.00	0.00	4,470.50	0.00	0.00	100.00
=====						

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FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	YTD Actual Expenditures	Current + Future Encumbrances	FYTD Remaining Balance	Percent Exp/Enc
*****TOTAL FOR FUNC 4519 (OTHER):						
97,269.16	95,614.49	8,648.36	49,072.56	1,654.67	0.00	100.00
=====						
*****TOTAL FOR FUNC 4522 (BOWLING):						
4,694.50	4,694.50	0.00	2,874.50	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4523 (CROSS-COUNTRY):						
5,591.00	5,591.00	0.00	0.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4524 (GOLF):						
9,800.00	9,800.00	0.00	0.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4526 (TENNIS):						
6,652.00	6,652.00	3,341.00	6,652.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4527 (TRACK & FIELD):						
9,344.00	9,344.00	3,264.00	9,344.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4528 (WRESTLING):						
14,295.00	14,295.00	1,422.00	12,823.50	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4532 (BASKETBALL):						
23,240.00	23,240.00	0.00	11,620.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4533 (SOCCER):						
9,853.00	9,853.00	0.00	0.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4534 (SOFTBALL):						
8,479.25	8,479.25	4,020.25	8,479.25	0.00	0.00	100.00
=====						

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LITTLE MIAMI LOCAL SD
Budget Account Summary
SORTED BY FUND/FUNC

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FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	YTD Actual Expenditures	Current + Future Encumbrances	FYTD Remaining Balance	Percent Exp/Enc
*****TOTAL FOR FUNC 4535 (VOLLEYBALL):						
13,603.00	13,603.00	0.00	0.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4546 (TENNIS):						
6,622.00	6,622.00	0.00	0.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4547 (TRACK & FIELD):						
12,747.00	12,747.00	7,528.50	12,747.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4553 (CHEERLEADING):						
14,112.00	14,112.00	0.00	6,439.50	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4590 (OTHER SPORTS ORIEN. ACTIVIT.):						
118,414.95	112,125.95	9,368.80	65,029.47	6,289.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4600 (SCHL & PUBLIC SERV CO-CURRIC.):						
11.39	11.39	0.00	11.39	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4610 (STUDENT GOVERNMENT):						
5,943.00	5,943.00	3,256.50	5,943.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4630 (SOCIAL SERVICE ACTIVITIES):						
2,004.75	2,004.75	960.75	2,004.75	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4640 (AUDIO - VISUAL CLUBS):						
4,419.00	4,419.00	2,209.50	4,419.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 4670 (CLASS ORIENTED):						
9,404.00	9,404.00	3,202.00	9,404.00	0.00	0.00	100.00
=====						

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FYTD Expendable	FYTD Actual Expenditures	MTD Actual Expenditures	YTD Actual Expenditures	Current + Future Encumbrances	FYTD Remaining Balance	Percent Exp/Enc
*****TOTAL FOR FUNC 4680 (YEARBOOK):						
11,691.00	11,691.00	8,869.00	11,691.00	0.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 5300 (ARCHITECTURE & ENGINEERING SER):						
300,000.00	297,500.00	2,500.00	50,000.00	2,500.00	0.00	100.00
=====						
*****TOTAL FOR FUNC 5500 (BLDG. ACQUISITION & CONSTRUCT.):						
3,030,000.00	300,000.00	300,000.00	300,000.00	2,730,000.00	0.00	100.00
=====						
*****TOTAL FOR FUND 001 (GENERAL):						
45,349,658.20	40,676,740.51	3,950,878.40	21,151,910.76	4,686,084.86	13,167.17-	100.03
=====						
*****GRAND TOTALS:						
45,349,658.20	40,676,740.51	3,950,878.40	21,151,910.76	4,686,084.86	13,167.17-	100.03
=====						

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LITTLE MIAMI LOCAL SD
Financial Report by Fund/Fund/SCC

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Fund #	Fund Description	FYTD Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance	Bank Code
001 0000	GENERAL FUND									
		28,645,590.12	3,168,661.02	45,146,224.37	3,950,878.40	40,676,740.51	33,115,073.98	4,685,241.10	28,429,832.88	R
	TOTAL FOR Fund/SCC 001 0000:									
		28,645,590.12	3,168,661.02	45,146,224.37	3,950,878.40	40,676,740.51	33,115,073.98	4,685,241.10	28,429,832.88	
001 9002	E-RATE									
		146,428.89	0.00	166,879.59	0.00	0.00	313,308.48	0.00	313,308.48	R
	TOTAL FOR Fund/SCC 001 9002:									
		146,428.89	0.00	166,879.59	0.00	0.00	313,308.48	0.00	313,308.48	
002 0000	BOND RETIREMENT FUND									
		1,685,419.45	323,941.96	4,915,670.88	1,745.50	3,409,892.42	3,191,197.91	0.00	3,191,197.91	R
	TOTAL FOR Fund/SCC 002 0000:									
		1,685,419.45	323,941.96	4,915,670.88	1,745.50	3,409,892.42	3,191,197.91	0.00	3,191,197.91	
003 0000	SCHOOL IMPROVEMENT FUND									
		1,597,825.39	170,495.73	2,587,000.94	119,583.56	1,937,973.57	2,246,852.76	290,939.41	1,955,913.35	R
	TOTAL FOR Fund/SCC 003 0000:									
		1,597,825.39	170,495.73	2,587,000.94	119,583.56	1,937,973.57	2,246,852.76	290,939.41	1,955,913.35	
003 9001	SCHOOL IMPROVEMENTS (FROM DONATIONS)									
		5,365.54	0.00	0.00	0.00	0.00	5,365.54	0.00	5,365.54	
	TOTAL FOR Fund/SCC 003 9001:									
		5,365.54	0.00	0.00	0.00	0.00	5,365.54	0.00	5,365.54	
004 0000	BUILDING FUND									
		15,617.41	0.00	0.00	0.00	3,407.17	12,210.24	0.00	12,210.24	R
	TOTAL FOR Fund/SCC 004 0000:									
		15,617.41	0.00	0.00	0.00	3,407.17	12,210.24	0.00	12,210.24	
004 9001	LM FOUNDATION PROJECTS FUND									
		2,330.50	3,395.00	118,298.50	0.00	108,996.40	11,632.60	0.00	11,632.60	S
	TOTAL FOR Fund/SCC 004 9001:									
		2,330.50	3,395.00	118,298.50	0.00	108,996.40	11,632.60	0.00	11,632.60	
006 0000	FOOD SERVICE FUND									
		763,597.14	67,095.86	1,682,665.30	92,805.83	1,549,249.48	897,012.96	66,458.89	830,554.07	R
	TOTAL FOR Fund/SCC 006 0000:									
		763,597.14	67,095.86	1,682,665.30	92,805.83	1,549,249.48	897,012.96	66,458.89	830,554.07	

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Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
007 9001	BOARD SCHOLARSHIP FUND						
2,650.00	0.00	400.00	0.00	0.00	3,050.00	0.00	3,050.00 R
TOTAL FOR Fund/SCC 007 9001:							
2,650.00	0.00	400.00	0.00	0.00	3,050.00	0.00	3,050.00
007 970A	NEEDIEST KIDS OF ALL TRUST - HB						
6.62	0.00	1,100.00	0.00	1,100.00	6.62	0.00	6.62 S
TOTAL FOR Fund/SCC 007 970A:							
6.62	0.00	1,100.00	0.00	1,100.00	6.62	0.00	6.62
007 970B	NEEDIEST KIDS OF ALL TRUST - HM						
212.00	0.00	0.00	0.00	0.00	212.00	0.00	212.00 S
TOTAL FOR Fund/SCC 007 970B:							
212.00	0.00	0.00	0.00	0.00	212.00	0.00	212.00
007 970C	NEEDIEST KIDS OF ALL TRUST - ME						
148.63	0.00	0.00	0.00	0.00	148.63	0.00	148.63 S
TOTAL FOR Fund/SCC 007 970C:							
148.63	0.00	0.00	0.00	0.00	148.63	0.00	148.63
007 970D	NEEDIEST KIDS OF ALL TRUST - JR HI						
223.38	0.00	400.00	0.00	200.00	423.38	0.00	423.38 S
TOTAL FOR Fund/SCC 007 970D:							
223.38	0.00	400.00	0.00	200.00	423.38	0.00	423.38
007 970E	NEEDIEST KIDS OF ALL TRUST - HS						
507.68	0.00	1,500.00	0.00	2,000.00	7.68	0.00	7.68 S
TOTAL FOR Fund/SCC 007 970E:							
507.68	0.00	1,500.00	0.00	2,000.00	7.68	0.00	7.68
007 970F	NEEDIEST KIDS OF ALL TRUST - IS						
236.03	0.00	500.00	0.00	350.00	386.03	0.00	386.03
TOTAL FOR Fund/SCC 007 970F:							
236.03	0.00	500.00	0.00	350.00	386.03	0.00	386.03
007 970I	NEEDIEST KIDS OF ALL - SE						
14.31	0.00	500.00	0.00	500.00	14.31	0.00	14.31 S
TOTAL FOR Fund/SCC 007 970I:							
14.31	0.00	500.00	0.00	500.00	14.31	0.00	14.31

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LITTLE MIAMI LOCAL SD
Financial Report by Fund/Fund/SCC

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Fund #	Fund Description	FYTD Begin Balance	MTD Receipts	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance	Bank Code
008 0000	C.S. SMITH TRUST SCHOLARSHIP FUND	23,329.53	0.00	0.00	0.00	0.00	23,329.53	0.00	23,329.53	R
	TOTAL FOR Fund/SCC 008 0000:	23,329.53	0.00	0.00	0.00	0.00	23,329.53	0.00	23,329.53	
009 9001	UNIFORM SCHOOL SUPPLIES - BUTLERVILLE ELEM.	21,687.92	0.00	8,115.00	1,422.00	9,570.69	20,232.23	0.00	20,232.23	R
	TOTAL FOR Fund/SCC 009 9001:	21,687.92	0.00	8,115.00	1,422.00	9,570.69	20,232.23	0.00	20,232.23	
009 9002	UNIFORM SCHOOL SUPPLIES - MAINEVILLE ELEM.	36,179.20	0.00	19,498.75	0.00	12,833.62	42,844.33	177.40	42,666.93	R
	TOTAL FOR Fund/SCC 009 9002:	36,179.20	0.00	19,498.75	0.00	12,833.62	42,844.33	177.40	42,666.93	
009 9004	UNIFORM SCHOOL SUPPLIES - JR HIGH SCHOOL	14,561.84	319.50	44,832.36	8,170.00	51,031.53	8,362.67	700.93	7,661.74	R
	TOTAL FOR Fund/SCC 009 9004:	14,561.84	319.50	44,832.36	8,170.00	51,031.53	8,362.67	700.93	7,661.74	
009 9005	UNIFORM SCHOOL SUPPLIES - HIGH SCHOOL	60,103.89	1,273.60	155,836.35	30,572.34	156,679.36	59,260.88	20,145.90	39,114.98	R
	TOTAL FOR Fund/SCC 009 9005:	60,103.89	1,273.60	155,836.35	30,572.34	156,679.36	59,260.88	20,145.90	39,114.98	
009 9006	UNIFORM SCHOOL SUPPLIES - INTERMEDIATE SCHOOL	4,468.28	372.00	36,187.00	0.00	32,209.68	8,445.60	2,477.09	5,968.51	
	TOTAL FOR Fund/SCC 009 9006:	4,468.28	372.00	36,187.00	0.00	32,209.68	8,445.60	2,477.09	5,968.51	
009 9007	UNIFORM SCHOOL SUPPLIES - KINDERGARTEN ANNEX	20,600.13	0.00	7,451.00	0.00	0.00	28,051.13	0.00	28,051.13	
	TOTAL FOR Fund/SCC 009 9007:	20,600.13	0.00	7,451.00	0.00	0.00	28,051.13	0.00	28,051.13	
009 9008	USS - PRESCHOOL	19,935.29	3,005.00	10,000.00	1,822.00	8,257.36	21,677.93	13.96	21,663.97	
	TOTAL FOR Fund/SCC 009 9008:	19,935.29	3,005.00	10,000.00	1,822.00	8,257.36	21,677.93	13.96	21,663.97	

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Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
009 9009	UNIFORM SCHOOL SUPPLIES - SALEM TWP ELEM.						
26,908.12	218.50	30,456.00	0.00	30,102.17	27,261.95	2,425.71	24,836.24 R
TOTAL FOR Fund/SCC 009 9009:							
26,908.12	218.50	30,456.00	0.00	30,102.17	27,261.95	2,425.71	24,836.24
009 9900	USS FEE - LOCKS						
38,693.04	12.00	3,320.75	0.00	2,578.99	39,434.80	26.01	39,408.79
TOTAL FOR Fund/SCC 009 9900:							
38,693.04	12.00	3,320.75	0.00	2,578.99	39,434.80	26.01	39,408.79
018 980A	PUBLIC SCHOOL SUPPORT FUND - HB						
7,693.36	16.00	21,230.22	750.19	15,136.65	13,786.93	485.07	13,301.86 S
TOTAL FOR Fund/SCC 018 980A:							
7,693.36	16.00	21,230.22	750.19	15,136.65	13,786.93	485.07	13,301.86
018 980B	PUBLIC SCHOOL SUPPORT FUND - HM						
35,627.32	0.00	17,839.06	4,145.77	17,718.24	35,748.14	2,493.50	33,254.64 S
TOTAL FOR Fund/SCC 018 980B:							
35,627.32	0.00	17,839.06	4,145.77	17,718.24	35,748.14	2,493.50	33,254.64
018 980C	PRE SCHOOL PUBLIC SCHOOL SUPPORT						
217.44	0.00	121.20	0.00	0.00	338.64	0.00	338.64 S
TOTAL FOR Fund/SCC 018 980C:							
217.44	0.00	121.20	0.00	0.00	338.64	0.00	338.64
018 980D	PUBLIC SCHOOL SUPPORT FUND - JR HI						
8,968.56	0.00	12,480.32	1,097.56	12,168.92	9,279.96	464.08	8,815.88 S
TOTAL FOR Fund/SCC 018 980D:							
8,968.56	0.00	12,480.32	1,097.56	12,168.92	9,279.96	464.08	8,815.88
018 980E	PUBLIC SCHOOL SUPPORT FUND - HS						
33,941.94	282.42	36,473.92	1,440.47	23,411.32	47,004.54	2,907.50	44,097.04 S
TOTAL FOR Fund/SCC 018 980E:							
33,941.94	282.42	36,473.92	1,440.47	23,411.32	47,004.54	2,907.50	44,097.04
018 980F	PUBLIC SCHOOL SUPPORT FUND - IS						
18,632.98	14.90	7,784.35	2,222.49	6,483.54	19,933.79	813.54	19,120.25
TOTAL FOR Fund/SCC 018 980F:							
18,632.98	14.90	7,784.35	2,222.49	6,483.54	19,933.79	813.54	19,120.25

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Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
018	980G PUBLIC SCHOOL SUPPORT - KA							
2,882.36	0.00	0.00	0.00	0.00	2,882.36	0.00	2,882.36	
TOTAL FOR Fund/SCC 018 980G:								
2,882.36	0.00	0.00	0.00	0.00	2,882.36	0.00	2,882.36	
018	980I PUBLIC SCHOOL SUPPORT - SALEM TWP ELEMENTARY							
52,819.12	68.48	56,726.59	1,995.43	20,913.15	88,632.56	16,283.31	72,349.25	
TOTAL FOR Fund/SCC 018 980I:								
52,819.12	68.48	56,726.59	1,995.43	20,913.15	88,632.56	16,283.31	72,349.25	
019	9014 UC INTERN							
4,740.44	0.00	0.00	0.00	0.00	4,740.44	0.00	4,740.44	
TOTAL FOR Fund/SCC 019 9014:								
4,740.44	0.00	0.00	0.00	0.00	4,740.44	0.00	4,740.44	
019	9100 STEM Demonstration Grant Funds							
2,432.96	0.00	0.00	0.00	0.00	2,432.96	0.00	2,432.96	
TOTAL FOR Fund/SCC 019 9100:								
2,432.96	0.00	0.00	0.00	0.00	2,432.96	0.00	2,432.96	
019	9200 LMCC PARENT DIRECTORY 2000-2001							
705.17	0.00	0.00	0.00	0.00	705.17	0.00	705.17	R
TOTAL FOR Fund/SCC 019 9200:								
705.17	0.00	0.00	0.00	0.00	705.17	0.00	705.17	
019	9502 SEND OUR STUDENTS TO COLLEGE GRANT							
928.67	0.00	0.00	0.00	0.00	928.67	0.00	928.67	R
TOTAL FOR Fund/SCC 019 9502:								
928.67	0.00	0.00	0.00	0.00	928.67	0.00	928.67	
019	9703 SERRC OISM GRANT							
1,499.81	0.00	0.00	0.00	0.00	1,499.81	0.00	1,499.81	
TOTAL FOR Fund/SCC 019 9703:								
1,499.81	0.00	0.00	0.00	0.00	1,499.81	0.00	1,499.81	
019	9900 HCESC - ESL FROM CCIP							
15,036.59	0.00	3,328.33	0.00	3,728.38	14,636.54	910.40	13,726.14	R
TOTAL FOR Fund/SCC 019 9900:								
15,036.59	0.00	3,328.33	0.00	3,728.38	14,636.54	910.40	13,726.14	

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Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Bank	
Begin Balance	MTD Receipts		Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code	
020 0000	SUMMER EDUCATION FUND								
8,643.82	230.00-		9,490.00	1,254.91	7,351.17	10,782.65	0.00	10,782.65	
TOTAL FOR Fund/SCC 020 0000:									
8,643.82	230.00-		9,490.00	1,254.91	7,351.17	10,782.65	0.00	10,782.65	
022 0000	DISTRICT AGENCY FUND - EMPLOYEE HSA ACCOUNT								
6,487.88	0.00		0.00	0.00	0.00	6,487.88	0.00	6,487.88	
TOTAL FOR Fund/SCC 022 0000:									
6,487.88	0.00		0.00	0.00	0.00	6,487.88	0.00	6,487.88	
200 901E	ART CLUB								
1,406.89	0.00		400.00	0.00	245.00	1,561.89	0.00	1,561.89	S
TOTAL FOR Fund/SCC 200 901E:									
1,406.89	0.00		400.00	0.00	245.00	1,561.89	0.00	1,561.89	
200 905E	ACADEMIC TEAM								
9,487.70	0.00		7,705.00	0.00	2,795.51	14,397.19	0.00	14,397.19	S
TOTAL FOR Fund/SCC 200 905E:									
9,487.70	0.00		7,705.00	0.00	2,795.51	14,397.19	0.00	14,397.19	
200 915E	BOOKSTORE (HS)								
8,557.03	0.00		19,792.89	0.00	25,287.67	3,062.25	0.00	3,062.25	S
TOTAL FOR Fund/SCC 200 915E:									
8,557.03	0.00		19,792.89	0.00	25,287.67	3,062.25	0.00	3,062.25	
200 930E	CHEERLEADERS - HS								
18.75	0.00		0.00	0.00	0.00	18.75	0.00	18.75	S
TOTAL FOR Fund/SCC 200 930E:									
18.75	0.00		0.00	0.00	0.00	18.75	0.00	18.75	
200 931D	DRAMA - JH								
0.00	0.00		953.50	0.00	0.00	953.50	0.00	953.50	
TOTAL FOR Fund/SCC 200 931D:									
0.00	0.00		953.50	0.00	0.00	953.50	0.00	953.50	
200 932E	DRAMA - HS								
18,338.20	0.00		28,880.10	300.00	16,287.27	30,931.03	583.63	30,347.40	S
TOTAL FOR Fund/SCC 200 932E:									
18,338.20	0.00		28,880.10	300.00	16,287.27	30,931.03	583.63	30,347.40	

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Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Bank	
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 933E	FCCLA CLUB - HS								
1,286.38	0.00	0.00	0.00	0.00	1,286.38	0.00	1,286.38	S	
TOTAL FOR Fund/SCC 200 933E:									
1,286.38	0.00	0.00	0.00	0.00	1,286.38	0.00	1,286.38		
200 934E	FRENCH CLUB - HS								
202.44	0.00	3,078.38	1,634.00	3,001.60	279.22	0.00	279.22	S	
TOTAL FOR Fund/SCC 200 934E:									
202.44	0.00	3,078.38	1,634.00	3,001.60	279.22	0.00	279.22		
200 935E	LITERARY CLUB								
0.73	0.00	0.00	0.00	0.00	0.73	0.00	0.73	S	
TOTAL FOR Fund/SCC 200 935E:									
0.73	0.00	0.00	0.00	0.00	0.73	0.00	0.73		
200 936E	GUARD (FLAG CORPS) - HS								
0.43	0.00	0.00	0.00	0.00	0.43	0.00	0.43	S	
TOTAL FOR Fund/SCC 200 936E:									
0.43	0.00	0.00	0.00	0.00	0.43	0.00	0.43		
200 937E	LITTLE MIAMI BRICK FOUNDATION								
0.92	0.00	0.00	0.00	0.00	0.92	0.00	0.92		
TOTAL FOR Fund/SCC 200 937E:									
0.92	0.00	0.00	0.00	0.00	0.92	0.00	0.92		
200 938E	NATIONAL HONOR SOCIETY - HS								
706.10	0.00	2,991.40	1,787.90	2,782.90	914.60	250.00	664.60	S	
TOTAL FOR Fund/SCC 200 938E:									
706.10	0.00	2,991.40	1,787.90	2,782.90	914.60	250.00	664.60		
200 939D	NATIONAL HONOR SOCIETY (JH)								
95.61	0.00	0.00	0.00	0.00	95.61	0.00	95.61	S	
TOTAL FOR Fund/SCC 200 939D:									
95.61	0.00	0.00	0.00	0.00	95.61	0.00	95.61		
200 939E	PROM FUND								
18,289.08	0.00	33,830.00	0.00	33,266.44	18,852.64	2,967.81	15,884.83	S	
TOTAL FOR Fund/SCC 200 939E:									
18,289.08	0.00	33,830.00	0.00	33,266.44	18,852.64	2,967.81	15,884.83		

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Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
200 940E	JUNIOR ACHIEVEMENT (ECONOMICS CLASS)						
625.67	0.00	1,839.00	0.00	1,517.50	947.17	0.00	947.17 S
TOTAL FOR Fund/SCC 200 940E:							
625.67	0.00	1,839.00	0.00	1,517.50	947.17	0.00	947.17
200 942E	RADIO STATION - HS						
300.63	0.00	50.00	0.00	0.00	350.63	0.00	350.63 S
TOTAL FOR Fund/SCC 200 942E:							
300.63	0.00	50.00	0.00	0.00	350.63	0.00	350.63
200 944E	SCIENCE OLYMPIAD						
193.05	0.00	0.00	0.00	0.00	193.05	0.00	193.05 S
TOTAL FOR Fund/SCC 200 944E:							
193.05	0.00	0.00	0.00	0.00	193.05	0.00	193.05
200 946E	SPANISH CLUB - HS						
2,817.10	0.00	60.00	0.00	0.00	2,877.10	0.00	2,877.10 S
TOTAL FOR Fund/SCC 200 946E:							
2,817.10	0.00	60.00	0.00	0.00	2,877.10	0.00	2,877.10
200 947E	SPECIAL EDUCATION - SPECIAL GIFTS FUND						
113.32	0.00	169.00	0.00	0.00	282.32	0.00	282.32
TOTAL FOR Fund/SCC 200 947E:							
113.32	0.00	169.00	0.00	0.00	282.32	0.00	282.32
200 948E	STUDENT GOVERNMENT - HS						
30,185.06	0.00	25,226.75	1,314.06	26,914.58	28,497.23	3,370.92	25,126.31 S
TOTAL FOR Fund/SCC 200 948E:							
30,185.06	0.00	25,226.75	1,314.06	26,914.58	28,497.23	3,370.92	25,126.31
200 949E	TOYS FOR TOTS						
1,270.22	0.00	0.00	0.00	0.00	1,270.22	0.00	1,270.22 S
TOTAL FOR Fund/SCC 200 949E:							
1,270.22	0.00	0.00	0.00	0.00	1,270.22	0.00	1,270.22
200 950E	WOMEN'S EMPOWERMENT GROUP						
650.00	0.00	200.00	0.00	810.69	39.31	31.07	8.24
TOTAL FOR Fund/SCC 200 950E:							
650.00	0.00	200.00	0.00	810.69	39.31	31.07	8.24

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Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code
200 951E	TALENT SHOW FUND - HS							
319.04	0.00	0.00	0.00	0.00	319.04	0.00	319.04	
	TOTAL FOR Fund/SCC 200 951E:							
319.04	0.00	0.00	0.00	0.00	319.04	0.00	319.04	
200 952E	VOCAL MUSIC - HS							
695.62	0.00	75.00	0.00	0.00	770.62	0.00	770.62	S
	TOTAL FOR Fund/SCC 200 952E:							
695.62	0.00	75.00	0.00	0.00	770.62	0.00	770.62	
200 953E	TECH PREP CLUB - HS							
800.00	0.00	0.00	0.00	0.00	800.00	0.00	800.00	S
	TOTAL FOR Fund/SCC 200 953E:							
800.00	0.00	0.00	0.00	0.00	800.00	0.00	800.00	
200 954D	YEARBOOK - JH							
4,967.84	0.00	5,090.00	2,270.31	4,665.44	5,392.40	0.00	5,392.40	S
	TOTAL FOR Fund/SCC 200 954D:							
4,967.84	0.00	5,090.00	2,270.31	4,665.44	5,392.40	0.00	5,392.40	
200 956E	YEARBOOK - HS							
11,767.68	0.00	1,366.00	51.65	2,651.86	10,481.82	35.91	10,445.91	S
	TOTAL FOR Fund/SCC 200 956E:							
11,767.68	0.00	1,366.00	51.65	2,651.86	10,481.82	35.91	10,445.91	
200 957E	UNIFIED FOR UGANDA							
2.00	0.00	1,011.40	0.00	0.00	1,013.40	0.00	1,013.40	
	TOTAL FOR Fund/SCC 200 957E:							
2.00	0.00	1,011.40	0.00	0.00	1,013.40	0.00	1,013.40	
200 965D	STUDENT COUNCIL - (JR HI)							
1,217.86	0.00	9,169.91	2,985.75	10,046.85	340.92	2,021.44	1,680.52-	S
	TOTAL FOR Fund/SCC 200 965D:							
1,217.86	0.00	9,169.91	2,985.75	10,046.85	340.92	2,021.44	1,680.52-	
200 965F	STUDENT COUNCIL - INTERMEDIATE SCHOOL							
2,088.30	0.00	0.00	0.00	0.00	2,088.30	0.00	2,088.30	S
	TOTAL FOR Fund/SCC 200 965F:							
2,088.30	0.00	0.00	0.00	0.00	2,088.30	0.00	2,088.30	

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Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Bank	
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
200 980D TEACHING TEAMS FUND - JH									
1,013.03	0.00	2,026.75	180.00	2,810.22	229.56	0.00	229.56	S	
TOTAL FOR Fund/SCC 200 980D:									
1,013.03	0.00	2,026.75	180.00	2,810.22	229.56	0.00	229.56		
200 992E CLASS OF 2012									
0.00	0.00	120.00	0.00	0.00	120.00	0.00	120.00		
TOTAL FOR Fund/SCC 200 992E:									
0.00	0.00	120.00	0.00	0.00	120.00	0.00	120.00		
200 993E Graduation									
4,929.64	60.00	4,740.00	2,538.00	3,118.26	6,551.38	790.00	5,761.38		
TOTAL FOR Fund/SCC 200 993E:									
4,929.64	60.00	4,740.00	2,538.00	3,118.26	6,551.38	790.00	5,761.38		
300 910A OHSAA TOURNAMENTS									
0.00	0.00	4,913.00	226.00	3,688.00	1,225.00	0.00	1,225.00		
TOTAL FOR Fund/SCC 300 910A:									
0.00	0.00	4,913.00	226.00	3,688.00	1,225.00	0.00	1,225.00		
300 910D ATHLETICS - JH									
14,797.07	0.00	20,762.62	150.00	13,027.68	22,532.01	4,473.29	18,058.72	S	
TOTAL FOR Fund/SCC 300 910D:									
14,797.07	0.00	20,762.62	150.00	13,027.68	22,532.01	4,473.29	18,058.72		
300 910E ATHLETICS - HS									
52,384.53	450.00	137,257.42	4,019.84	135,252.57	54,389.38	25,375.49	29,013.89	S	
TOTAL FOR Fund/SCC 300 910E:									
52,384.53	450.00	137,257.42	4,019.84	135,252.57	54,389.38	25,375.49	29,013.89		
300 911E ATHLETIC DIRECTOR'S FUND									
1,000.00	0.00	0.00	0.00	2,886.00-	3,886.00	0.00	3,886.00	S	
TOTAL FOR Fund/SCC 300 911E:									
1,000.00	0.00	0.00	0.00	2,886.00-	3,886.00	0.00	3,886.00		
300 912E BOYS' BASEBALL - HS									
950.00	0.00	0.00	0.00	0.00	950.00	0.00	950.00	S	
TOTAL FOR Fund/SCC 300 912E:									
950.00	0.00	0.00	0.00	0.00	950.00	0.00	950.00		

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Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Bank	
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
300 913E	BOYS' BASKETBALL - HS								
103.00	0.00	0.00	0.00	0.00	103.00	0.00	103.00	S	
TOTAL FOR Fund/SCC 300 913E:									
103.00	0.00	0.00	0.00	0.00	103.00	0.00	103.00		
300 914E	GIRLS' BASKETBALL - HS								
190.00	0.00	0.00	0.00	0.00	190.00	0.00	190.00	S	
TOTAL FOR Fund/SCC 300 914E:									
190.00	0.00	0.00	0.00	0.00	190.00	0.00	190.00		
300 915E	FOOTBALL - HS								
5.85	0.00	0.00	0.00	0.00	5.85	0.00	5.85	S	
TOTAL FOR Fund/SCC 300 915E:									
5.85	0.00	0.00	0.00	0.00	5.85	0.00	5.85		
300 916E	GIRLS' SOFTBALL - HS								
234.16	0.00	0.00	0.00	0.00	234.16	0.00	234.16	S	
TOTAL FOR Fund/SCC 300 916E:									
234.16	0.00	0.00	0.00	0.00	234.16	0.00	234.16		
300 918E	TENNIS - HS								
256.22	0.00	0.00	0.00	0.00	256.22	0.00	256.22	S	
TOTAL FOR Fund/SCC 300 918E:									
256.22	0.00	0.00	0.00	0.00	256.22	0.00	256.22		
300 919D	JR HIGH TRACK								
88.42	0.00	0.00	0.00	0.00	88.42	0.00	88.42	S	
TOTAL FOR Fund/SCC 300 919D:									
88.42	0.00	0.00	0.00	0.00	88.42	0.00	88.42		
300 919E	BOYS' TRACK - HS								
10.00	0.00	0.00	0.00	0.00	10.00	0.00	10.00	S	
TOTAL FOR Fund/SCC 300 919E:									
10.00	0.00	0.00	0.00	0.00	10.00	0.00	10.00		
300 920E	WRESTLING - HS								
262.39	0.00	0.00	0.00	30.00	232.39	0.00	232.39	S	
TOTAL FOR Fund/SCC 300 920E:									
262.39	0.00	0.00	0.00	30.00	232.39	0.00	232.39		

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Fund #	Fund Description		FYTD	MTD	FYTD	Current	Current	Unencumbered Bank	
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance	Code	
300 921E VOLLEYBALL									
2,151.59	0.00	0.00	0.00	0.00	2,151.59	0.00	2,151.59	S	
TOTAL FOR Fund/SCC 300 921E:									
2,151.59	0.00	0.00	0.00	0.00	2,151.59	0.00	2,151.59		
300 922E GIRLS' TRACK (HS)									
194.34	0.00	0.00	0.00	0.00	194.34	0.00	194.34	S	
TOTAL FOR Fund/SCC 300 922E:									
194.34	0.00	0.00	0.00	0.00	194.34	0.00	194.34		
300 923E BOYS' SOCCER - HS									
1,811.79	0.00	0.00	0.00	0.00	1,811.79	0.00	1,811.79	S	
TOTAL FOR Fund/SCC 300 923E:									
1,811.79	0.00	0.00	0.00	0.00	1,811.79	0.00	1,811.79		
300 924E GIRLS' SOCCER - HS									
305.87	0.00	0.00	0.00	0.00	305.87	0.00	305.87	S	
TOTAL FOR Fund/SCC 300 924E:									
305.87	0.00	0.00	0.00	0.00	305.87	0.00	305.87		
300 925D JH BAND									
1,552.59	0.00	0.00	0.00	0.00	1,552.59	0.00	1,552.59		
TOTAL FOR Fund/SCC 300 925D:									
1,552.59	0.00	0.00	0.00	0.00	1,552.59	0.00	1,552.59		
300 925E BAND - HS									
2,310.43	0.00	0.00	0.00	0.00	2,310.43	0.00	2,310.43	S	
TOTAL FOR Fund/SCC 300 925E:									
2,310.43	0.00	0.00	0.00	0.00	2,310.43	0.00	2,310.43		
300 926E SWIM TEAM - HS									
267.50	0.00	0.00	0.00	0.00	267.50	0.00	267.50	S	
TOTAL FOR Fund/SCC 300 926E:									
267.50	0.00	0.00	0.00	0.00	267.50	0.00	267.50		
300 927E CROSS COUNTRY - HS									
81.84	0.00	0.00	0.00	0.00	81.84	0.00	81.84		
TOTAL FOR Fund/SCC 300 927E:									
81.84	0.00	0.00	0.00	0.00	81.84	0.00	81.84		

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Fund #	Fund Description	FYTD Receipts	MTD Expenditures	FYTD Expenditures	Current Fund Balance	Current Encumbrances	Unencumbered Bank Fund Balance	Bank Code
Begin Balance	MTD Receipts							
300 935D	SCIENCE CLUB - JH							
	1,531.78	0.00	0.00	0.00	1,531.78	0.00	1,531.78	S
	TOTAL FOR Fund/SCC 300 935D:							
	1,531.78	0.00	0.00	0.00	1,531.78	0.00	1,531.78	
300 936E	JOURNALISM FUND (HS NEWSPAPER)							
	231.00	0.00	0.00	0.00	231.00	0.00	231.00	
	TOTAL FOR Fund/SCC 300 936E:							
	231.00	0.00	0.00	0.00	231.00	0.00	231.00	
451 9017	PUBLIC SCHOOLS CONNECTIVITY							
	0.00	0.00	10,800.00	0.00	10,800.00	0.00	10,800.00	
	TOTAL FOR Fund/SCC 451 9017:							
	0.00	0.00	10,800.00	0.00	10,800.00	0.00	10,800.00	
459 9400	OHIO READS CONTINUATION GRANT 04/05-HM							
	0.36	0.00	0.00	0.00	0.36	0.00	0.36	R
	TOTAL FOR Fund/SCC 459 9400:							
	0.36	0.00	0.00	0.00	0.36	0.00	0.36	
461 9016	HSTW FY 2016							
	354.00-	0.00	4,901.52	0.00	4,547.52	0.00	0.00	
	TOTAL FOR Fund/SCC 461 9016:							
	354.00-	0.00	4,901.52	0.00	4,547.52	0.00	0.00	
461 9017	HSTW FY 2017							
	0.00	0.00	3,761.89	133.44-	4,319.42	557.53-	6,680.58	7,238.11-
	TOTAL FOR Fund/SCC 461 9017:							
	0.00	0.00	3,761.89	133.44-	4,319.42	557.53-	6,680.58	7,238.11-
506 9015	RACE TO THE TOP							
	2,800.00	0.00	0.00	0.00	2,800.00	0.00	2,800.00	
	TOTAL FOR Fund/SCC 506 9015:							
	2,800.00	0.00	0.00	0.00	2,800.00	0.00	2,800.00	
516 9016	IDEA PART B							
	26,376.45-	0.00	27,160.40	0.00	783.95	0.00	0.00	0.00
	TOTAL FOR Fund/SCC 516 9016:							
	26,376.45-	0.00	27,160.40	0.00	783.95	0.00	0.00	0.00

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Fund #	Fund Description	FYTD	MTD	FYTD	Current	Current	Unencumbered Bank
Begin Balance	MTD Receipts	Receipts	Expenditures	Expenditures	Fund Balance	Encumbrances	Fund Balance Code
516 9017	IDEA PART B FY 2017						
0.00	0.00	533,090.12	45,741.55	601,060.30	67,970.18-	486.33	68,456.51-
	TOTAL FOR Fund/SCC 516 9017:						
0.00	0.00	533,090.12	45,741.55	601,060.30	67,970.18-	486.33	68,456.51-
572 9016	TITLE I						
13,034.76-	0.00	69,751.26	0.00	56,716.50	0.00	0.00	0.00
	TOTAL FOR Fund/SCC 572 9016:						
13,034.76-	0.00	69,751.26	0.00	56,716.50	0.00	0.00	0.00
572 9017	TITLE I FY 2017						
0.00	0.00	199,991.17	10,194.64	214,183.06	14,191.89-	13,563.79	27,755.68-
	TOTAL FOR Fund/SCC 572 9017:						
0.00	0.00	199,991.17	10,194.64	214,183.06	14,191.89-	13,563.79	27,755.68-
587 9017	EARLY CHILD FY 2017						
0.00	0.00	3,857.37	0.00	3,857.37	0.00	0.00	0.00
	TOTAL FOR Fund/SCC 587 9017:						
0.00	0.00	3,857.37	0.00	3,857.37	0.00	0.00	0.00
587 9109	PRESCHOOL GRANT (BAILEY)						
450.00	0.00	0.00	0.00	0.00	450.00	0.00	450.00
	TOTAL FOR Fund/SCC 587 9109:						
450.00	0.00	0.00	0.00	0.00	450.00	0.00	450.00
590 9016	IMPROVING TCHR QUALITY						
6,781.69-	0.00	6,781.69	0.00	0.00	0.00	0.00	0.00
	TOTAL FOR Fund/SCC 590 9016:						
6,781.69-	0.00	6,781.69	0.00	0.00	0.00	0.00	0.00
590 9017	IMPROVING TEACHER FY 2017						
0.00	0.00	77,466.06	2,150.34-	79,619.39	2,153.33-	0.00	2,153.33-
	TOTAL FOR Fund/SCC 590 9017:						
0.00	0.00	77,466.06	2,150.34-	79,619.39	2,153.33-	0.00	2,153.33-
	GRAND TOTALS:						
33,493,668.90	3,739,451.97	56,351,580.38	4,291,016.37	49,350,985.87	40,494,263.41	5,153,594.06	35,340,669.35

SchoolMessenger Renewal Authorization

ACCOUNT INFORMATION

District Name:	Little Miami School District	Authorization Date:	May 9, 2017
Annual Rate:	\$8,305.20	Renewal Date:	July 1, 2017
Reference Quote #:	99962		

ACKNOWLEDGEMENTS

West Interactive Services Corporation d/b/a SchoolMessenger ("Provider") will continue to provide District with the online communications applications further described in the Reference Quote (the "Service") subject to the following terms and conditions:

Order Authorization Terms.

The terms and conditions available at www.schoolmessenger.com/webterms will apply to this order authorization. The terms of this order will govern any conflict with the above-mentioned terms, and Client's issuance of a purchase order for any or all of the items described in the Reference Quote will constitute acknowledgement and acceptance of such terms. No additional terms in Customer's purchase order will apply.

Term and Termination.

This Agreement will commence on the Service Start Date and continue for 12 months (the "Initial Term"), and then will automatically renew for successive one year periods unless either party provides written notice of its desire not to renew at least 30 days prior to the end of the then-current term. If the Initial Term extends beyond one year, the Client may terminate this agreement for convenience on the one year anniversary of the Service Start Date, and each one year anniversary thereafter, by providing written notice to Provider at least 30 days prior to the end of the then-current term.

Limited Warranty and Limitation of Liability.

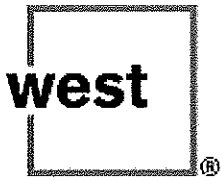
EXCEPT AS EXPRESSLY PROVIDED HEREIN, PROVIDER MAKES NO EXPRESS OR IMPLIED REPRESENTATIONS OR WARRANTIES, AND PROVIDER EXPRESSLY DISCLAIMS ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, OR NON-INFRINGEMENT. PROVIDER EXPRESSLY DENIES ANY REPRESENTATION OR WARRANTY ABOUT THE ACCURACY OR CONDITION OF DATA OR THAT THE SERVICES OR RELATED SYSTEMS WILL OPERATE UNINTERRUPTED OR ERROR-FREE.

NO CAUSE OR ACTION WHICH ACCRUED MORE THAN TWO (2) YEARS PRIOR TO THE FILING OF A SUIT ALLEGING SUCH CAUSE OF ACTION MAY BE ASSERTED UNDER THIS AGREEMENT BY EITHER PARTY.

EXCEPT FOR THE PARTIES' PAYMENT OBLIGATIONS, NEITHER PARTY WILL BE LIABLE TO THE OTHER FOR ANY INDIRECT, EXEMPLARY, SPECIAL, PUNITIVE, CONSEQUENTIAL, OR INCIDENTAL DAMAGES OR LOSS OF GOODWILL, DATA OR PROFITS, OR COST OF COVER. THE TOTAL LIABILITY OF PROVIDER FOR ANY REASON, SHALL BE LIMITED TO THE AMOUNT ACTUALLY PAID TO PROVIDER BY CLIENT UNDER THE ORDER APPLICABLE TO THE EVENT GIVING RISE TO SUCH ACTION DURING THE SIX (6) MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO SUCH LIABILITY. THE LIMITS ON LIABILITY IN THIS SECTION SHALL APPLY IN ALL CASES INCLUDING IF THE APPLICABLE CLAIM ARISES OUT OF BREACH OF EXPRESS OR IMPLIED WARRANTY, CONTRACT, TORT (INCLUDING NEGLIGENCE), OR STRICT PRODUCT LIABILITY, AND EVEN IF THE PARTY HAS BEEN ADVISED THAT SUCH DAMAGES ARE POSSIBLE OR FORESEEABLE.

Agreed and Acknowledged by the following who is authorized to sign on behalf of the District:

Signature:	<u>Melinda Briggs</u>	Date:	<u>6/28/17</u>
(or Initials if signing electronically)		Title:	<u>COMM DIRECTOR</u>
Name:	<u>MELINDA BRIGGS</u>		



SchoolMessenger

West Interactive Services Corporation
100 Enterprise Way, Suite A-300
Scotts Valley, CA 95066
Phone: 888-527-5225 | Fax: 800-360-7732

PLEASE REMIT PAYMENT TO:

West Interactive Services Corporation
PO Box 561484
Denver CO 80256-1484

Bill To

Accounts Payable
Little Miami School District
5819 Morrow Rossburg Road
Morrow OH 45152-9426
United States

Ship To

Little Miami School District
5819 Morrow Rossburg Rd
Morrow OH 45152-9426
United States

Invoice

Date 7/7/2017
Invoice # 80065
Terms Net 30
Due Date 8/6/2017
PO # Quote #99962
Representative AM Charley Babb

Item	Quantity	Description	Unit Price	Amount	Tax
R-SM Complete	4,814	Renewal SchoolMessenger Complete -- 12-month Unlimited Notification Service Renewal for 7/1/2017 - 6/30/2018	1.80	8,305.20	Yes

Subtotal 8,305.20
Total Tax (Sales Tax 6.75%) 560.60
Total 8,865.80
Amount Due \$8,865.80

Thank you for your order! Please make checks payable to: West Interactive Services Corporation.

The terms and conditions available at <https://www.west.com/legal-privacy/webterms/> apply to this invoice, unless the parties have entered into a separate mutually executed agreement

Main: (800) 838-4856

Email: linsey@healthepro.com

Web: <http://healthepro.com>



We have prepared a quote for you

Little Miami Local School District

QUOTE 2002743 V1

PREPARED FOR

Little Miami Local School District

PREPARED BY

Linsey LaPlant, MS, RDN

Main: (800) 838-4856
Email: linsey@healthepro.com
Web: <http://healthepro.com>



Tuesday, July 18, 2017

Little Miami Local School District
Rachel Tilford
7247 Zoar Road
Maineville, OH 45039
rtilford@littlemiamischools.com

Dear Rachel,

It is my pleasure to submit this proposal for your consideration. Our company has been creating innovative solutions for school foodservice for more than 13 years. We believe our Health-e Pro Suite of menu planning, publishing and mobile app solutions will not only meet, but exceed your expectations. We are confident that in addition to meeting your objectives, use of our products can also save you significant time and money. We know you will find our products fast, feature-rich and easy to use.

I have included our Refer-a-Friend discount for the first year with a 2 year commitment. The discounted value is \$247.80 for the first year.

Save Time. Save over 50% of your menu planning time.

Save Money. Save thousands annually in printing costs alone.

Stay Compliant. Join our other users that experience flawless Administrative Reviews.

Thank you for your consideration of Health-e Pro products. If I can answer any questions for you, please feel free to contact me.

Kind regards,

A handwritten signature in cursive script that reads "Linsey LaPlant".

Linsey LaPlant, MS, RDN
Sales Manager
Health-e Pro



Executive Summary

Health-e Meal Planner Pro proposes to provide a comprehensive Menu Planning solution for your company. Our comprehensive solution will allow you to plan compliant menus, produce fully integrated, digital production records, publish menus instantly and seamlessly to the public and market your nutrition program easily and effectively.

Health-e Meal Planner Pro Product Family

Our product line encapsulates the total functionality required to create and analyze school menus for USDA compliance. Some or all of our product family, Health-e Living, My School Menus Mobile App and ServiceConnect for SMART Temps and Digital Menus, are value-added options that are important and available components of the overall Health-e Meal Planner Pro solution.

Health-e Meal Planner Pro Professional Services

Our software will be a key component of your menu planning success, and we can also apply the expertise of our consultants and designers to coordinate the full implementation of our system to the extent that you call on us to do so. While these services are not fixed in nature from any perspective, we feel our recommendation comprises the services best suited to your company.

Integrations

Health-e Meal Planner Pro integrates to other systems that utilize your menu data, such as SMART Temps and several digital menu board solutions. Information and automation available to you through such integrations is expanding, and Health-e Meal Planner Pro will keep you connected now and in the future.

Deployment

Health-e Meal Planner Pro is a cloud-based platform utilizing modern technology to create a reliable, scalable, nationwide application. This facilitates an easy implementation and secure, high-availability seamless infrastructure for your company. All you need is a reliable, business-class Internet connection and a current browser.


Long Term Assurance and a Road Map of Innovation

Health-e Meal Planner Pro will continue to serve the needs of your company with a knowledgeable support team that includes experienced directors, trainers and state reviewers. Health-e Meal Planner Pro will be an invaluable long-term partner for your company.

Main: (800) 838-4856
 Email: linsey@healthepro.com
 Web: http://healthepro.com



Simple. Innovative. Menu Planning.

Qty	Your Health-e Meal Planner Licensing		Per User	Annual
1	Health-e Meal Planner Administrative License (Premium) A Health-e Meal Planner Pro license is needed for all members of your menu planning team or any other team member that wishes to access Health-e Meal Planner Pro.		\$2,990.00	\$2,990.00
2	Administrative Login (included)		\$0.00	Included
6	School Site License		\$95.00	\$570.00
1	Production Module		\$0.00	Included
1	Purchasing Module		\$0.00	Included
1	Refer-a-Friend Discount		(\$247.80)	(\$247.80)
Subtotal:				\$3,312.20

Qty	Your My School Menus Licensing		Per User	Annual
1	WebConnect Module		\$0.00	Included
6	My School Menus Mobile App		\$95.00	\$570.00
Subtotal:				\$570.00

Main: (800) 838-4856
Email: linsey@healthepro.com
Web: http://healthepro.com



Little Miami Local School District

Quote Information:

Quote #: 002749
Version: 1
Delivered: 07/18/2017
Expires: 08/31/2017

Prepared for:

Little Miami Local School District
7247 Zoar Road
Maineville, OH 45039
Rachel Tilford
rtilford@littlemiamischools.com
(513) 899-5130

Prepared by:



Health-e Pro
Linsey LaPlant, MS, RDN
800.838.4856 x105
Fax
linsey@healthepro.com

Quote Summary		Amount
Your Health-e Meal Planner Licensing		\$3,312.20
Your My School Menus Licensing		\$570.00
Total		\$3,882.20

Payment Options	Periods	Payments	Amount
Annual Term Information			
First Year Total	One-Time	1	\$3,882.20
12 Month Renewal	Annual	1	\$4,130.00
Total of One-Time Payments			\$3,882.20

Taxes may apply. We reserve the right to cancel orders arising from pricing or other errors. Terms are Net 30.

This agreement is for 24 months and consists of the initial year with agreement to renew for a second year. It is billed annually. The subscription then automatically renews in successive years unless Health-e pro is notified of intent to cancel at least 30 days in advance of renewal date. Contract date will begin on the 1st day of the month following the date of signature with subsequent renewals falling on that same date annually. New accounts terms are Net 30. Renewal invoice will be sent approximately 45 days prior to renewal date. Renewal payment must be received prior to the renewal date each year. A 1.5% /month late fee will apply to payments received after the due date. Access will be suspended for unpaid accounts 30 days after renewal date, including late fee, unless other arrangements have been made.

Signature

Date

SaaS License Agreement

Software as a Service Agreement

By logging into this website, the User acknowledges that they have read and agree to the following terms of service between the User and Water Walkers Inc, a California corporation ("Water Walkers"), whose mailing and billing address is PO Box 124, Anacortes, WA 98221

WARNING: THE DATA CONTAINED WITHIN THE SERVICES CANNOT BE USED FOR AND DOES NOT PROVIDE MENU PLANNING OR MEDICAL TREATMENT FOR ANYONE WITH A MEDICAL CONDITION, DIETARY RESTRICTION OR FOOD ALLERGY. USE OF THE SERVICES TO PROVIDE MENU PLANNING OR MEDICAL TREATMENT FOR ANYONE WITH A MEDICAL CONDITION, DIETARY RESTRICTION OR FOOD ALLERGY IS A VIOLATION OF THE TERMS OF THIS AGREEMENT. ANY SUBSCRIBER PLANNING FOR OR TREATING MEDICAL CONDITIONS, DIETARY RESTRICTIONS OR A FOOD ALLERGY MUST CONSULT A MEDICAL PROFESSIONAL FOR ASSISTANCE.

1.0 General Terms and Conditions.

1.1 Rights Granted to Subscriber. Subject to the terms of this Agreement, Water Walkers hereby grants to Subscriber a non-sublicensable, non-transferable, non-exclusive subscription to access and use the Services, as hereinafter defined, solely for the limited purposes set forth in the Agreement.

1.2 Definitions. As used in this Agreement:

- a. "Allergen Feature" means the tool included in the Services for identifying the list of allergens in the Food Allergen Labeling and Consumer Protection Act of 2004 ("FALCPA").
- b. "Data" or "Subscriber Data" means any electronic data or information contained in any database, template, or other similar document submitted by Subscriber through the Services.
- c. "Fees" means the fees paid by Subscriber in exchange for access to the Services as set forth on the Proposal.
- d. The "Proposal" means the proposal submitted by Water Walkers and accepted by Subscriber, a copy of which is attached as Exhibit A and incorporated into this Agreement.
- e. The "Services" means the menu planning tool provided by Water Walkers to Subscriber, as more particularly described in the Proposal, known as Health-e Meal Planner Pro.
- f. The "System" means the technology, including hardware and software, used by Water Walkers to provide the Services to Subscriber in accordance with this Agreement.
- g. "Subscription Administrator" means the individual assigned by Subscriber having responsibility for all administrative and billing matters relating to Subscriber's use of the Services, as identified during the purchase and subscription process.
- h. "Term" shall commence as of the start date of access to the Services and shall continue until access has been terminated.
- i. "User ID" means the unique identifying name and password assigned to each user to gain access to the Services.

2.0 The Services.

2.1 Subscription. Water Walkers shall make available to Subscriber the Services as more specifically set forth on the Proposal. The terms and conditions of this Agreement, and the terms and conditions of any addendum to this Agreement, shall govern Subscriber's use of any new feature(s) or services that augment or enhance the current Services, including the release of any new services or upgrades to existing Services.

2.2 Service Levels. Subject to the terms of this Agreement, Water Walkers shall use commercially reasonable efforts to:

- a. Maintain the security of the Services, as set forth in Section 2.4 of this Agreement;
- b. Provide regular backups of Subscriber's Data; and

- c. Make the Services generally available 24 hours a day, 7 days a week, 365 days a year, except for:
 - 1. Downtime for maintenance with regard to which Water Walkers will use reasonable efforts to notify Subscriber in advance; and
 - 2. Downtime caused by circumstances beyond Water Walkers' reasonable control, including but not limited to acts of God, acts of government, flood, fire, earthquake, civil unrest, acts of terror, strikes or other labor problems, telecommunications or network failures or delays, computer failures involving hardware or software not within Water Walkers' possession or reasonable control, and acts of vandalism.
- d. Subscriber is solely responsible for providing, at its own expense, all network access to the Services, including, but not limited to, acquiring, installing, and maintaining all telecommunications equipment, hardware, software, and other equipment as may be necessary to connect to, access, and use the Services.

2.3 Support. Support services provided by Water Walkers in connection with the Services under this Agreement shall only be to the registered users with assigned logins and shall include telephone, web, and e-mail support during Water Walkers' normal business hours (8:00 a.m. to 5:00 p.m. Pacific Time Zone; Monday through Friday). Support for software issues is generally within one (1) business day. Email support request responses are within the next business day. Water Walkers reserves the right to modify the support services in its reasonable discretion from time to time with notice to Subscriber.

2.4 Security. Water Walkers has implemented Security Measures (as hereinafter defined) and maintains the Services at reputable third-party Internet service providers and hosting facilities. "Security Measures" means commercially reasonable technical, physical, and procedural controls to protect Subscriber's Data against destruction, loss, alteration, unauthorized disclosure to third parties, whether by accident or otherwise. Water Walkers allows security access to its approved list of authorized and authenticated personnel. However, Subscriber acknowledges and agrees that, notwithstanding the Security Measures, use of or connection to the Internet provides the opportunity for unauthorized third parties to circumvent such precautions and illegally gain access to the Services and Subscriber Data. Accordingly, Water Walkers cannot and does not guarantee the privacy, security, or authenticity of any information so transmitted over or stored in any system connected to the Internet.

3.0 Subscriber's Use of the Services.

3.1 Subscriber Access. The Subscription Administrator will be provided User ID(s) and password(s) for access to the Services. Subscriber shall be responsible for ensuring the administration, security, and confidentiality of its User ID(s). The only persons who shall be authorized to access the Services shall be Subscriber's employees. Subscriber shall use commercially reasonable efforts to prevent unauthorized access to, or use of, the Services, and shall notify Water Walkers promptly of any such unauthorized use or suspected unauthorized use. Water Walkers reserves the right to log off Subscriber if it is inactive for an extended period of time.

3.2 Restrictions on Subscriber Data. Subscriber is solely responsible for Subscriber's Data and shall not provide, post, or transmit any Subscriber Data or any other information, data, or material that in any way infringes or violates any intellectual privacy rights, general privacy rights, laws, or regulations. Water Walkers reserves the right to take remedial action if Subscriber Data violates this provision; however, Water Walkers is under no obligation to review Subscriber Data for violation of this provision.

3.3 Use Restrictions. Subscriber is responsible for all activities that occur under the Subscriber's accounts. Subscriber shall not, and shall not attempt to:

- a. Knowingly interfere with or disrupt the integrity, operation or performance of the Services, the data contained therein, or the Water Walkers System;
- b. Allow a third party to access the Services or transfer to a third party any of Subscriber's rights under this Agreement, except as otherwise provided in this Agreement, or otherwise use the Services for the benefit of a third party;
- c. Copy, modify or make derivative works based on any part of the Water Walkers System;

- d. Reverse engineer, disassemble, or decompile any component of the System;
- e. Remove or obscure any proprietary notices such as copyright, trademark, and patent designations;
- f. Use the Services in any manner that exceeds the scope of use permitted herein;
- g. Use the Services in any way for spamming or to transmit chain letters, junk e-mail, bulk communications, or for providing any information or applications in a commercial for-profit business environment. Water Walkers reserves the right to block, filter, or delete any such unsolicited communications, without any liability to Subscriber or any other person;
- h. Use any Water Walkers domain name as a pseudonymous return e-mail address for any communications that Subscriber transmits from another location or through another service;
- i. **Upload, post, or otherwise transmit any content that Subscriber does not have a right to transmit to the public under any law or under contractual or fiduciary relationships;**
- j. Upload, post, or otherwise transmit any material that is inappropriate or contains software viruses or any other computer code, files, or programs designed to interrupt, destroy, or limit the functionality of any computer software, hardware, or telecommunications equipment; or
- k. Intentionally or unintentionally violate any applicable local, state, or federal law or regulation.
- l. Permit shared use of any login by a person other than the registered user of that login.

Water Walkers reserves the right to terminate this Agreement and to discontinue Subscriber's access to the Services immediately upon Water Walkers' determination that Subscriber has engaged in any of the foregoing activities set forth in this Subsection 3.3 without liability to Subscriber. Subscriber's engagement in any of the activities set forth in Subsection 3.3 shall be deemed an incurable breach of this Agreement.

3.4 Limitations. The Services cannot be used to treat medical conditions, dietary restrictions or allergies. Subscriber may use the Services only within the District or Subscriber's business. The Services may not be used to provide menu planning information or solutions to third parties. The Services may not be reproduced, transmitted or distributed by Subscriber without the prior written consent of Water Walkers.

3.5 Retention of Subscriber's Data. Subscriber will retain access to its Data after expiration or termination of this Agreement for a period not to exceed four (4) years; however after expiration or termination of this Agreement, Subscriber's Data will be read-only and will not be subject to updates or specification changes that may occur after such expiration or termination.

4.0 Fees, Payment, and Suspension of Service. As consideration for the subscription to the Services provided by Water Walkers under this Agreement, Subscriber shall pay Water Walkers the Fees set forth in the Proposal. All Fees will be billed on an annual basis and are due within thirty (30) days of the date of the invoice, unless stated otherwise in the Proposal. Water Walkers reserves the right (in addition to any other rights or remedies Water Walkers may have) to discontinue the Services and suspend all User IDs and Subscriber's access to the Services if any Fees set forth in the Proposal are more than thirty (30) days overdue, until such amounts are paid in full.

5.0 Term and Termination.

5.1 Term. Unless otherwise specified in a multi-year purchase contract, the Term of this Agreement shall be for a period of twelve (12) months. Thereafter, this Agreement will automatically renew for successive twelve (12)-month Terms, unless one of the parties gives written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current Term. Water Walkers reserves the right to increase the Fees applicable to any renewal Term upon thirty (30) days' written notice to Subscriber prior to renewal. If Subscriber does not object in writing to the Fees, as increased, at least ten (10) days prior to the commencement of the renewal Term, or does not give written notice of non-renewal at least thirty (30) days prior to the commencement of the renewal Term, this Agreement shall renew, and the Fees, as increased, shall apply to the renewal Term.

5.2 Early Termination. Except as otherwise provided in Section 3.3 and this Section 5.2 of this Agreement, Water Walkers may terminate this Agreement prior to the expiration of the Term upon written notice if Subscriber materially

breaches the Agreement and does not cure such breach (if curable) within thirty (30) days after written notice of such breach. Any termination of Subscriber's access to the Services due to the incurable breach of any provision of this Agreement, or Subscriber's misappropriation, infringement or other violation of a third party's intellectual property rights, may be effected, in Water Walkers' sole discretion, without prior notice, and Water Walkers may immediately deactivate or delete Subscriber's Services account. Subscriber acknowledges that any Fees paid shall not be refunded upon early termination of this Agreement.

6.0 Confidential Information.

6.1 Acknowledgments regarding Information. Subscriber acknowledges that Subscriber shall obtain direct access via Water Walkers' website to certain Water Walkers confidential information, including but not limited to any and all password or controlled access information provided by Water Walkers, product documentation, and Water Walkers databases containing confidential information of Water Walkers and its licensors. Subscriber may use the Information obtained from Water Walkers' website, or by any other means of disclosure, solely for the use of the Services as set forth in this Agreement to the full extent of applicable law.

7.0 Ownership and Intellectual Property Rights.

7.1 Water Walkers System and Technology. Subscriber acknowledges that (a) Water Walkers retains all right, title and interest in and to (i) the System, (ii) all software, materials, formats, interfaces, information, data, content and Water Walkers proprietary information and technology used by Water Walkers or provided to Subscriber in connection with the Services, and (iii) all suggestions, ideas, enhancement requests, feedback, recommendations or other information provided by Subscriber or learned as a result of Subscriber's use of the Services (collectively, the "Water Walkers Technology"), and (b) the Water Walkers Technology is protected by intellectual property rights owned by or licensed to Water Walkers. Except with respect to the subscription to access and use the Services for the limited purposes as set forth in this Agreement, no license or other rights in the Water Walkers Technology are granted to Subscriber, and all such rights are hereby expressly reserved by Water Walkers.

7.2 Subscriber Data; Global Database and Manufacturer Marketplace. Except as hereinafter set forth, Subscriber retains all right, title and interest in and to the Subscriber Data. Subscriber grants to Water Walkers all necessary licenses in and to such Subscriber Data as necessary for Water Walkers to provide the Services to Subscriber or as required by law. Subscriber shall be solely responsible for providing all Subscriber Data required for the proper operation of the Services for Subscriber. In addition to the foregoing, Subscriber acknowledges and agrees that Subscriber Data may be added to Water Walkers' Global Database and Manufacturer Marketplace, as described in the Proposal, to be made available to other subscribers of Water Walkers, and Subscriber grants Water Walkers and Water Walkers' other subscribers a non-exclusive, royalty-free, perpetual license to view, use, display, and modify the content of Subscriber's Data that is added to the Global Database and Manufacturer Marketplace.

7.3 Trademarks. "Water Walkers Trademarks" means all names, marks, brands, logos, designs, trade dress, and other designations Water Walkers uses in connection with the Services, software, data, or information, including without limitation, the marks "Water Walkers," "Health-e," Health Living, the Health-e Meal Planner Pro or Health Meal Planner Mobile App logo. Subscriber may not use or co-brand Subscriber's applications, products, or material associated with Subscriber's applications or services with any Water Walkers Trademarks. Subscriber shall not incorporate any Water Walkers Trademarks into Subscriber's trademarks, service marks, company names, Internet addresses, domain names, or any other similar designations.

8.0 Notices; Modification of Functionality of Services.

8.1 Notices. Water Walkers may send notices to Subscriber via e-mail, regular mail and/or through Health-e Meal Planner landing page.. Notices sent by regular mail shall be deemed given upon three (3) business days following deposit in the U.S. Mail. Notices sent by email shall be deemed given upon transmission and notices posted on Health-e Meal Planner landing page shall be deemed given upon posting. Any electronic communication by Water Walkers shall satisfy any legal requirement that such communication be in writing.

8.2 Modification of Functionality of the Services. Water Walkers reserves the right to modify the functionality and features of the Services or Water Walkers' website at any time.

8.3 Additional Services. In the event Subscriber desires to add Services not listed in the Proposal after the commencement of this Agreement, Subscriber shall do so by requesting a new Proposal and shall pay any additional fees, as specified by Water Walkers. Water Walkers shall issue an addendum to this Agreement, including the new Service(s), and mark it as Exhibit B. Any further addenda issued by mutual agreement, if any, shall be thereafter marked using successive alphabetic letters. Pursuant to Section 2.1 of this Agreement, this Agreement and any addendum shall govern Subscriber's use of any new feature(s) or Services that augment or enhance the current Services, including the release of any new Services or upgrades to existing Services.

9.0 Disclaimer of Warranties.

9.1 General Disclaimers. SUBSCRIBER'S USE OF THE SERVICES IS AT SUBSCRIBER'S SOLE RISK. THE SERVICES AND CONTENT ARE PROVIDED ON AN "AS-IS" AND "AS-AVAILABLE" BASIS. WATER WALKERS DISCLAIMS ALL EXPRESS OR IMPLIED CONDITIONS, REPRESENTATIONS, AND WARRANTIES OF ANY KIND INCLUDING ANY IMPLIED WARRANTY OR CONDITION OF MERCHANTABILITY, OR FITNESS FOR A PARTICULAR PURPOSE. WATER WALKERS MAKES NO REPRESENTATIONS, WARRANTIES, CONDITIONS, OR GUARANTIES AS TO THE QUALITY, SUITABILITY, TRUTH, ACCURACY, OR COMPLETENESS OF ANY OF THE SERVICES OR CONTENT CONTAINED ON WATER WALKERS' WEBSITE. WATER WALKERS MAKES NO REPRESENTATIONS, WARRANTIES, CONDITIONS, OR GUARANTIES THAT (a) THE SERVICES WILL MEET SUBSCRIBER'S REQUIREMENTS; (b) THE SERVICES WILL BE UNINTERRUPTED, TIMELY, SECURE, EXCEPT FOR THE REPRESENTATIONS PROVIDED IN SECTION 2.4, OR ERROR-FREE; (c) THE RESULTS THAT MAY BE OBTAINED FROM THE USE OF THE SERVICES WILL BE ACCURATE OR RELIABLE; (d) THE QUALITY OF ANY SERVICES, DATA OR INFORMATION, OR OTHER MATERIAL PURCHASED OR OBTAINED BY SUBSCRIBER THROUGH THE SERVICES WILL MEET SUBSCRIBER'S EXPECTATIONS; OR (e) ANY ERRORS IN THE SERVICES, SOFTWARE, DATA, OR INFORMATION WILL BE CORRECTED. ANY SOFTWARE, DATA, OR INFORMATION DELIVERED PURSUANT TO THIS AGREEMENT OR OTHERWISE OBTAINED THROUGH THE USE OF THE SERVICES IS DONE AT SUBSCRIBER'S OWN DISCRETION AND RISK AND SUBSCRIBER IS RESPONSIBLE FOR ANY DAMAGE TO SUBSCRIBER'S COMPUTER SYSTEM OR LOSS OF DATA I, INCLUDING WITHOUT LIMITATION ANY DAMAGES RESULTING FROM COMPUTER VIRUSES OR OTHER MALICIOUS COMPUTER CODE. SUBSCRIBER ACKNOWLEDGES AND AGREES THAT THE INTERNET IS A NETWORK OF PRIVATE AND PUBLIC NETWORKS; AND THAT (a) THE INTERNET IS NOT A SECURE INFRASTRUCTURE; (b) WATER WALKERS DOES NOT HAVE CONTROL OVER THE INTERNET; AND (c) WATER WALKERS IS NOT LIABLE FOR DAMAGES UNDER ANY THEORY OF LAW RELATED TO THE DISCONTINUANCE OF OPERATION OF ANY PORTION OF THE INTERNET OR POSSIBLE REGULATION OF THE INTERNET THAT MIGHT RESTRICT OR PROHIBIT THE OPERATION OF THE SERVICES. NO ADVICE OR INFORMATION, WHETHER ORAL OR WRITTEN, OBTAINED BY SUBSCRIBER FROM WATER WALKERS OR THROUGH OR FROM THE SERVICES WILL CREATE ANY REPRESENTATION, WARRANTY, CONDITION, OR GUARANTY NOT EXPRESSLY STATED IN THE TERMS OF THIS AGREEMENT.

9.2 Allergen Limitations and Disclaimers. Water Walkers DOES NOT identify any allergens. Water Walkers disclaims any responsibility for the accuracy of the independently compiled nutritional databases upon which the Services are formulated or the identification of the FALCPA Allergens. The effectiveness of the Allergen Feature in identifying the presence of Food Allergen Labeling and Consumer Protection Act ("FALCPA") Allergens in food which Subscriber plans to serve is limited by many factors, including without limitation, the following:

- a. The list of allergens is not inclusive and is limited to the eight (8) FALCPA Allergens.
- b. The Allergen Feature does not identify food sensitivities, intolerances to foods or dietary restrictions followed for medical conditions of anyone served food by Subscriber.
- c. Identification of the FALCPA Allergens is dependent on the manufacturer of each product or ingredient in a menu

- or recipe correctly identifying the attributes of the ingredients in their product or ingredient.
- d. The products or ingredients in a planned menu having been altered by: (i) substitutions, (ii) alterations, (iii) change in supplier, (iv) mislabeling by manufacturer, or (v) failure of Subscriber to update its database.
 - e. Insufficient information to plan around or accommodate medical conditions or special diets, including but not limited to adverse reactions to any of the FALCPA Allergens or any known or unknown allergen or food sensitivity.
 - f. Subscriber use of a recipe in the Global Database from another subscriber of the Services that did not identify all the potential allergens.
 - g. Use of the Allergen Feature by unauthorized employees of Subscriber who are not educated or trained to identify the FALCPA Allergens in a recipe and properly enter that information in the Allergen Feature.
 - h. The specific allergies or food sensitivities of any individual served by Subscriber.
 - i. Subscriber: (i) failing to identify a FALCPA Allergen, (ii) mistakenly identifying a FALCPA Allergen, (iii) improperly entering the data in the Allergen Feature, (iv) failing to review every recipe in Subscriber's Database, or (v) incorrectly indicating in the Allergen Feature whether any FALCPA Allergens are present in each ingredient in each recipe.

10.0 Limitation of Liability. THE LIABILITY OF WATER WALKERS OR ANY OTHER PARTY INVOLVED IN CREATING, PRODUCING, CONTRIBUTING TO, OR DELIVERING THE SERVICES FOR DAMAGES, REGARDLESS OF THE FORM OF ACTION, SHALL NOT EXCEED THE AMOUNT OF THE FEES. IN NO EVENT SHALL WATER WALKERS BE LIABLE TO SUBSCRIBER OR ANYONE ELSE FOR INDIRECT, SPECIAL, CONSEQUENTIAL OR PUNITIVE DAMAGES INCURRED BY SUBSCRIBER OR ANY OTHER PERSON OR ORGANIZATION INCLUDING, WITHOUT LIMITATION, DAMAGES FOR DELAY, INCREASED EXPENDITURES, INCREASED OPERATING COSTS, LOSS OF REVENUES, PROFITS, DATA, GOODWILL, OR USE, EVEN IF WATER WALKERS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. SOME JURISDICTIONS DO NOT ALLOW THE EXCLUSION OF CERTAIN WARRANTIES OR THE EXCLUSION OR LIMITATION OF LIABILITY FOR CERTAIN TYPES OF DAMAGES AND THE DISCLAIMERS AND LIMITATIONS IN THIS AGREEMENT MAY NOT APPLY TO SUBSCRIBER IN SUCH A JURISDICTION. SUBSCRIBER HAS RESPONSIBILITY FOR ADEQUATE PROTECTION AND BACKUP OF ANY OF ITS OWN DATA AND/OR ITS EQUIPMENT USED IN CONNECTION WITH THE SERVICES AND SHALL NOT MAKE A CLAIM AGAINST WATER WALKERS FOR LOST DATA, RERUN TIME, INACCURATE OUTPUT, WORK DELAYS, OR LOST PROFITS RESULTING FROM THE USE OF THE SERVICES.

11.0. Indemnity. Subscriber shall indemnify, defend and hold harmless Water Walkers, its officers, directors, shareholders, agents and employees from and against any and all claims, demands and causes of action, liability, judgments, damages, costs and expenses (including reasonable attorney's fees) arising out of or relating to Subscriber's acts or omissions in connection with this Agreement or the use of the Services.

12.0 Miscellaneous.

12.1 Entire Agreement. This Agreement and the Exhibits attached hereto constitute the entire agreement between Subscriber and Water Walkers regarding the Services and govern Subscriber's use of the Services, superseding any prior agreements between Subscriber and Water Walkers specifically regarding the Services.

12.2 No Assignment. Neither party may assign or otherwise transfer this Agreement or any rights granted herein without prior written permission of the other.

12.3 Waiver and Non-Waiver. The failure of either party to exercise or enforce any right or provision of the terms and conditions of this Agreement does not constitute a waiver of such right or provision. Any waiver of any right or provision of the terms and conditions of this Agreement by or on behalf of either party shall be in writing.

12.4 Severability. If a court of competent jurisdiction finds any provision of the terms of this Agreement to be invalid, the parties nevertheless agree that the court should endeavor to give effect to the parties' intentions as reflected in the relevant provision, and the other provisions of the terms and conditions of this Agreement remain in full force and effect.

12.5 Taxes. Fees quoted to Subscriber are exclusive of any and all applicable taxes or fees which shall be the sole

Main: (800) 838-4856
Email: linsey@healthepro.com
Web: <http://healthepro.com>



responsibility of Subscriber.

12.6 Survival. The rights and duties of the parties which, by their nature, ought to survive the termination or expiration of this Agreement, shall survive the termination or expiration of this Agreement.

12.7 Dispute Resolution. Unless otherwise specified in a multi-year purchase contract, any dispute arising out of this Agreement shall be resolved by binding arbitration before a single arbitrator pursuant to the Streamline Commercial Rules of JAMS, and any award rendered thereto may be entered in any court of competent jurisdiction. The Arbitration shall be held in Orange County, California and shall provide for only such discovery as the Arbitrator shall allow.

12.8 No Third-Party Rights. Except as specifically provided for in this Agreement, nothing in this Agreement is intended to make any person or entity that is not a signatory to the Agreement a third-party beneficiary of any right created by this Agreement or by operation of law.

12.9 Applicable Law. Unless otherwise specified in a multi-year purchase contract, this agreement shall be governed by the laws of the State of California.

Revised 3.31.17

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Licensing FAQ

Health-e Pro is licensed in a "named user" fashion, which means that anyone that uses Health-e Pro products (Administrators, menu planners school site managers, cooks, etc.) requires a license of Health-e Pro. You may not share Health-e Pro licenses among multiple users.

For additional information and licensing scenarios, Please see the Health-e Pro licensing FAQ at <http://www.healthepro.net/licensing-faq/>

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About Us

Company Overview

Water Walkers Inc. dba Health-e Pro
PO Box 124
Anacortes, WA 98221

Silver Plate Award winning food service director, Meg Chesley, founded Water Walkers Inc. in 2002. Recognized nationally for her cutting edge school foodservice program in the Corona-Norco Unified School District in California, Meg leveraged her more than 20 years as a Director in school foodservice by offering full service consulting as well as providing marketing tools for districts nationwide. From dining room designs to program overviews and training to audit preparation, Meg built a successful business meeting the varying needs of typical foodservice programs.

Recognizing the need for districts to get their message out to parents, students and teachers, the original web site product, Health-e Living and the Health-e Meal Planner nutritional information site were introduced in 2003. These provided nutrition education and online availability of nutrition information for parents, teachers and students for the first ten years. An ever-increasing number of districts seeking help with nutrient analysis in preparation for their state audits began to reveal the need for practical tools that were easily understood and used.

The Healthy Hunger Free Kids Act of 2012 fundamentally changed the landscape of the business of menu planning for the entire school food service industry. No longer were 20-year-old legacy software tools appropriate for the task and no longer was paper and pencil a reasonable solution. The Health-e Meal Planner Pro Menu Planning software was developed in 2012 and received USDA approval in 2013. The original Health-e Meal Planner was transitioned into My School Menus mobile App in 2014 and is now seamlessly integrated into the Health-e Meal Planner Pro. This powerful combination allows a district to quickly and easily plan menus and publish them with a single click. The cumbersome process of exporting data is no longer needed and has completely eliminated the errors related to this process.

As a company that values simplicity and innovation we continue to look for creative ways to utilize the data created in Health-e Meal Planner Pro. Strategic partnerships with other companies who utilize menu data, such as temperature control software and digital menu boards, is just part of the continual focus on delivering smart, friendly and creative solutions to the school foodservice industry. Our expanding team of experienced professionals is unmatched and continues to offer products and services to assist schools in providing excellence in child nutrition.



What Others Are Saying...

We pride ourselves on excelling at customer service and providing the tools that are essential for today's schools. We have a long history of working at the district, state, and industry levels of school foodservice for over 20 years. Here is what some of our clients are saying:

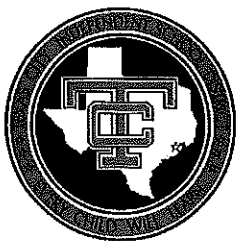


"...the data transfer was quick and accurate and provided us a tremendous boost in making the transition"

-Kent School District
Kent, WA

"I wanted to offer my praise of the "health e meal planner pro". We have used Nutrikids in our district for over 10 years... Health e Meal Planner Pro works with me one on one on every aspect of their software"

-Henderson ISD
Henderson, TX



"The training webinars were exactly what was promised and all employees were impressed with how well organized and any questions we had were addressed immediately"

-Texas City ISD
TexasCity, TX

"HMPpro has been very innovative by giving us the ability to market our menus through their WebConnect interactive menus. These menus have been a big leap forward for our department. They have given us the ability to showcase all we do in order to provide our students with fun, creative, and healthy meals every day."

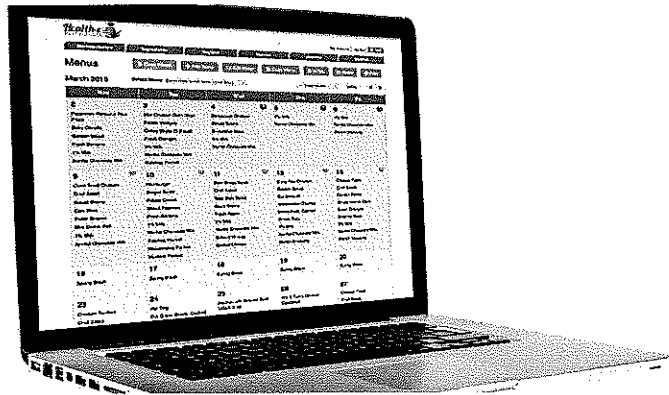
-Seaford School District
Seaford, DE





Our Products

Health-e Meal Planner: Nutrient Analysis Menu Planning Software



Health-e Meal Planner™ Menu Planning Software was developed to assist districts by taking the mystery and drudgery out of the menu planning process. It is a full menu planning suite that provides comprehensive menu planning, production records and reporting.

It's SMARTER - The **Health-e Meal Planner** provides the user with real-time feed back for determining which menu items need to be adjusted to obtain a passing menu.

It's FASTER - Menu planning is data intensive. The **Health-e Meal Planner** is web based, contains pre loaded product data and saves many hours in setup time. Intuitive entry screens facilitate data entry and menu planning in a logical sequence.

It saves TIME - by providing real time feedback for compliance as you try various ingredients and recipes. Its intuitive, easy flow facilitates data entry while the wide array of reports provides information at your fingertips quickly and effortlessly. Being able to have electronic versions of spec sheets and production records saves time and expense in filing, storing and transporting written records.

It keeps users COMPLIANT - The **Health-e Meal Planner** is USDA Approved. So when it indicates a passing menu, users can be assured that their menus will be accepted in a compliance audit. Additionally, all the documentation, production records and spec sheets are instantly available with the click of a button!

Highlighted Features:

- Ability to import data from other software
- Integrated WebConnect Module with one click menu publishing to My School Menus™ and Mobile App
- Built in ingredient, recipe and menu costing
- Optional Production Module enables seamless, digital production records
- Built in EZ Administrative Review reports for successful state and federal Administrative Reviews
- Extensive reporting for nutrition and financial needs

My School Menus (www.MySchoolMenus.com)

Change School and

September 2

Pepperoni Personal Pan Pizza

Nutrition Facts
Serving Size 1 each
Serving Weight 156.000 gm

Amounts Per Serving
Calories 340.000 kcal
Total Fat 18.000 gm
Saturated Fat 9.000 gm
Trans Fat 0.000 gm
Cholesterol 35.000 mg
Sodium 560.000 mg
Carbohydrates 34.000 gm
Fiber 3.000 gm
Sugars 4.000 gm
Protein 20.000 gm

Allergens
Milk Soy Wheat

Enjoy a perfect whole grain pizza crust topped with a Wild & Zesty sauce, silky-smooth 100% Mozzarella cheese and mouth watering pepperoni. It's not a surprise that this is one of our student's favorites!

The data contained herein cannot be used for and does not provide menu planning or medical treatment for anyone with a medical condition, dietary restriction or food allergy.

31

Nutrient Calculator

Lunch Entree
Cheese Pizza
Pepperoni Personal Pan Pizza
Hot & Spicy Chicken Sandwich
Hamburger
Mini Cheeseburgers
Hot Dog
Beef Hard Tacos
Beef, Bean & Cheese Burrito
Chef Salad
Mandarin-Orange Chicken Rice-Bowl
Chicken Alfredo
Spaghetti-with Meatballs
Yogurt Parfait
Submarine Sandwich

Vegetables
Broccoli Florets
Celery Sticks
Baby Carrots
Jicama Sticks
Refried Beans
Whole Kernel Corn
Potato Wedges

Fruit
Pineapple Tidbits
Sliced Peaches
Cantaloupe Chunks
Fresh Apple

3

Nutrient Calculator

Lunch Entree
Cheese Pizza
Pepperoni Personal Pan Pizza
Hot & Spicy Chicken Sandwich
Hamburger
Mini Cheeseburgers
Hot Dog
Beef Hard Tacos
Beef, Bean & Cheese Burrito
Chef Salad
Mandarin-Orange Chicken Rice-Bowl
Chicken Alfredo
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Yogurt Parfait
Submarine Sandwich

Vegetables
Broccoli Florets
Celery Sticks
Baby Carrots
Jicama Sticks
Refried Beans
Whole Kernel Corn
Potato Wedges

Fruit
Pineapple Tidbits
Sliced Peaches
Cantaloupe Chunks
Fresh Apple

4

Nutrient Calculator

Lunch Entree
Cheese Pizza
Pepperoni Personal Pan Pizza
Hot & Spicy Chicken Sandwich
Hamburger
Mini Cheeseburgers
Hot Dog
Beef Hard Tacos
Beef, Bean & Cheese Burrito
Chef Salad
Mandarin-Orange Chicken Rice-Bowl
Chicken Alfredo
Spaghetti-with Meatballs
Yogurt Parfait
Submarine Sandwich

Vegetables
Broccoli Florets
Celery Sticks
Baby Carrots
Jicama Sticks
Refried Beans
Whole Kernel Corn
Potato Wedges

Fruit
Pineapple Tidbits
Sliced Peaches
Cantaloupe Chunks
Fresh Apple

My School MENUS

Food Allergies
☒ Eggs
☐ Fish
☐ Milk
☐ Not Available
☐ Peanuts
☐ Shellfish
☐ Soy
☐ Tree Nuts
☐ Wheat

FOR INFORMATIONAL USE ONLY. Users with medical conditions, dietary restrictions or food allergies should consult their medical professional.

Meal Prices
Elementary Breakfast: \$1.75
Secondary Breakfast: \$2.00
Reduced Price Breakfast: \$0.30
Elementary Lunch: \$2.75
Secondary Lunch: \$3.25 - \$4.00
Reduced Price Lunch: \$0.40
Milk: \$0.50

PrePay for Meals Here

GET IT ON Google play



My School Menus™ Website & Mobile App



My School Menus™ (www.MySchoolMenus.com)

allows you to quickly and easily see menus, photos, nutrient fact labels, meal prices and allergens. A nutrient calculator and allergens filter provides information to enable users to make healthy decisions about the food they eat at school. This is the perfect program to help families manage their food allergies and dietary preferences.

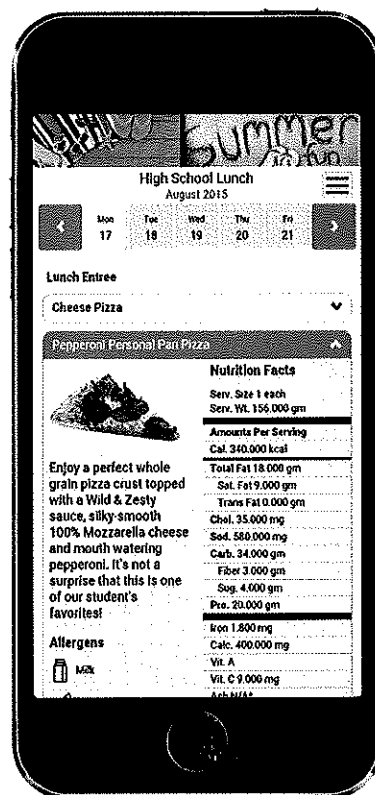
My School Menus™ utilizes cutting edge technology to get your school's menus online, and on any mobile device! Powered by our WebConnect module in the Health-e Meal Planner, it allows you to publish your menus with one-click. There is no need for downloading information from your menu planning software or dealing with messy Excel spreadsheets. With one-click menus are live and available for viewing. This not only is a time saver, but also decreases human error.

With just **one click** you can...

- Quickly and easily publish menus to the web and our mobile app directly from our menu planning software.
- Be proactive! Showcase your healthy and delicious menus for all to see.
- Put nutrition information into the hands of those who need and want it
- Provide beautiful print, Web and Mobile versions of your menu utilizing our extensive image library.
- Save time and money!

With My School Menus™, your menu information is available 24/7 for your community:

- ✓ Menu item, product description, ingredients, and a photo for all menu items
- ✓ Complete nutrition information, including carbohydrate values
- ✓ Interactive food allergen filtering
- ✓ Mobile App platforms: IOS (Apple) and Android compatible
- ✓ Ability to translate into multiple languages
- ✓ Printed menus and complete nutritional information
- ✓ Your own announcements and marketing in the menu sidebar





Health-e Living

Save time and be proactive: Today's parents and students are more accustomed than ever to finding things on the web. It saves them time; it saves you time. It allows them to make informed decisions. It allows you to focus your time on the job of producing healthy, nutritious meals that enable children to thrive and learn. Health-e Living provides a comprehensive, one-stop portal to educate parents, teachers and students in the art of living well, eating right, and developing healthy exercise and diet habits for a lifetime.

Our marketing tools are extremely effective with students and their parents. Parents are able to interact with the foodservice department, creating a 2-way channel for optimal communication. As a result, an increase in school lunch consumption is seen.



Operation and Usage Features

- Provide links to prepayment and meal application sites
- Flexibility to add Images, documents and links
- Have a colorful, professional nutrition marketing website designed just for school meal programs
- Provide access to My School Menus and the nutrition information for your menus.
- Customize graphics
- Convenient sign up for email subscription
- Convert to any language
- Information is available for printing

Nutrition Features

- Provide up-to-date nutrition and wellness resources
- Monthly parent centric newsletters
- Nutrition & Fitness Videos





Partners & Other Services

Doing more for less! We have several partners in the school foodservice industry that have "plug ins" to our data to continuously meet the needs of the school district as well services to support your program.

Digital Menu Boards

With all the digital technology that is available, menu boards are starting to hit cafeterias across the country. With our seamless *ServiceConnect* interface, the menu data can be exported with little effort.

SMART Temps

Keeping your students from food borne illness is a must everyone's operation. We have made it that much more easy! By using *ServiceConnect for Smart Temps* plug in, you will have a seamless interface to ensure that daily food safety practices are being met.

Data Import and Set Up

Ingredient and recipe data can be imported from other menu planning software. We also have data entry services to give you a jump-start.

Training

HMPpro's training program is designed with the end-user in mind. It is very intuitive to use and follows the workflow for users. We have a highly effective training with multiple delivery methods. In fact, we survey our current users to ensure that the trainings are effective and to gather information on how to continuously improve. Overall, our approach is to provide a flexible training that will meet the need of all users.

May 17, 2017

To Whom It May Concern,

We would like to donate a Rifton Stander and Gait Trainer to the special needs department of Little Miami Schools or to anyone you may know that may be in need of such equipment. We would be more than happy to send pictures of the items, if that would be helpful. Please feel free to contact us with any questions.

Thank you,

Matt and Amber Shelton

PURCHASE AGREEMENT

This Purchase Agreement ("*Agreement*") is made by and between **H&H APARTMENTS, LLC** ("*Purchaser*") and the **BOARD OF EDUCATION OF THE LITTLE MIAMI LOCAL SCHOOL DISTRICT** ("*Seller*").

1. **Property.** Seller agrees to sell and convey to Purchaser, on the terms and subject to the conditions contained in this Agreement, the land and improvements located at **10 Miranda Street, Morrow, Ohio 45152, Warren County Auditor Parcel ID Numbers: 17121390010 and 17121400090**, together with any and all appurtenant rights, privileges, and easements, and all buildings and other improvements situated thereon (collectively, the "*Property*").

2. **Purchase Price.** The Purchase Price ("*Purchase Price*") to be paid to Seller for the sale of the Property shall be \$20,000.

The Purchase Price, subject to any credits or proration provided by the terms of this Agreement shall be payable at Closing (as hereinafter defined) by certified, cashiers or title company check or by wire transfer of immediately available funds.

3. **Conveyance.** At the Closing, Seller shall deliver to Purchaser a duly executed and acknowledged quit claim deed (the "*Deed*"), conveying to Purchaser recordable, marketable, and indefeasible title to the Property in fee simple.

4. **Due Diligence.** Purchaser acknowledges and agrees that Purchaser has conducted all necessary due diligence which Purchaser deems necessary to satisfy its interests, including but not limited to title examination, survey and inspections of the premises.

5. **Closing; Possession.** The parties hereto agree to close this purchase and sale (hereinafter, the "*Closing*") at a mutually agreed upon location on July 28, 2017. At closing the parties shall exchange the deed and the full purchase price in the manner described in Section 2 above. Purchaser and Seller may agree in writing to extend the date of closing beyond that provided herein. Property taxes applicable to the Property shall be prorated as of the date of closing. The Seller shall provide a check to the Purchaser for its share of the tax bill.

6. **Eminent Domain or Casualty.** If all or any portion of the Property is taken or is made subject to eminent domain or other governmental acquisition proceedings prior to Closing, then Seller shall promptly notify Purchaser thereof, and Purchaser, in Purchaser's sole and absolute discretion, may either complete the Closing and receive the proceeds paid or payable on account of such acquisition proceedings, including any right to receive the same, or terminate this Agreement. If any buildings or improvements on the Property are damaged or destroyed prior to Closing by fire or any other casualty, then Purchaser shall have the right to terminate this Agreement or to proceed to Closing and to receive the insurance proceeds paid or payable on account of such damage or destruction, including any rights to receive the same. If Purchaser terminates this Agreement pursuant to this Section, both parties shall thereupon be relieved from

all further obligations hereunder, except such obligations that expressly survive the expiration or termination of this Agreement.

7. *Agreements, Representations and Warranties of Seller.* Seller represents, warrants, and covenants to Purchaser as to the following matters, and shall be deemed to remake all of the following representations, warranties, and covenants as of the date of Closing. The truth and accuracy of all of the following representations, warranties, and covenants shall be conditions precedent to Purchaser's obligation to close under this Agreement, and all such representations, warranties and covenants shall survive the Closing or the termination of this Agreement. To the extent permitted by law, Seller agrees to indemnify and hold harmless Purchaser from and against any and all liabilities arising out of any of these representations or warranties being untrue or the breach of any of the covenants.

- (a) *Validity of Agreement.* Except as specifically provided herein, the entering into of this Agreement and the consummation of the sale of the Property will not require Seller to obtain (either before or after the Closing) any consent, license, permit, waiver, approval, authorization or any other action of, by, or with respect to any non-governmental or governmental person or entity.
- (b) *Violation of Law.* To the best of Seller's knowledge, there is no condition existing with respect to the maintenance, operation, use, or occupancy of the Property that violates any statute, ordinance, law, or code, nor has Seller received any notice, written or otherwise, from any governmental agency alleging violations of any law, statute, ordinance, or regulation relating to the Property.
- (c) *Legal Proceedings.* There is not pending or, to the best of Seller's knowledge, threatened, litigation, eminent domain proceeding, arbitration, administrative action or examination, claim or demand whatsoever relating to the Property.
- (d) *Access; Utilities.* To the best of Seller's knowledge, no fact or condition exists that would result in the termination or impairment of access to the Property from adjoining public or private streets or ways or that could result in discontinuation of necessary sewer, water, electric, gas, telephone, or other utilities or services.
- (e) *Special Assessments.* To the best of Seller's knowledge, there are no public improvements that have been ordered to be made, and there are no special, general, or other assessments pending, threatened against, or affecting the Property.
- (f) *Transfer of Property.* Prior to Closing, Seller shall not lease, encumber, or transfer all or any part of the Property without Purchaser's consent. Seller warrants that, except for this Agreement, there are no purchase contracts, options, leases or any other agreements of any kind, oral or written, formal

or informal, recorded or unrecorded, whereby any person or entity other than Seller will have acquired or will have any basis to assert any right, title, or interest in, or right to possession, use, enjoyment or proceeds of any part or all of the Property.

- (g) *Hazardous Wastes.* Seller has not engaged in any activity that has caused the Property or any part thereof to be contaminated by any Hazardous Materials, nor has Seller knowingly permitted any other person or entity to engage in any such activity or contamination; nor has Seller received any notice, written or otherwise, from any governmental agency alleging such contamination; nor does Seller have any actual knowledge that the Property is or may be so contaminated. To Seller's actual knowledge, there are no underground storage tanks located on or under the Property.
- (h) *Wetlands.* To Seller's actual knowledge, none of the Real Estate consists of "wetlands" under applicable federal or state law.

8. *Agreements, Representations and Warranties of Purchaser.*

- (a) Purchaser is duly created and validly existing pursuant to the laws of the jurisdiction of its organization and is duly qualified to do business in the jurisdiction in which the Property is situated if and to the extent that such qualification is required.
- (b) Purchaser has the capacity and authority to execute this Agreement and perform the obligations of Purchaser under this Agreement. All action necessary to authorize the execution, delivery and performance of this Agreement by Purchaser has been taken, and such action has not been rescinded or modified. Upon approval by Purchaser and execution of this Agreement, this Agreement will be legally binding upon Purchaser and enforceable against Purchaser in accordance with all of its provisions. The person(s) signing this Agreement on behalf of Purchaser has been duly authorized to sign and deliver this Agreement on behalf of Purchaser.
- (c) Purchaser is not subject to any judgment or decree of a court of competent jurisdiction or governmental agency that would limit or restrict Purchaser's right to enter into and carry out this Agreement.
- (d) Neither the execution of this Agreement nor the consummation of the transactions contemplated herein by Purchaser will constitute a breach under any contract or agreement to which Purchaser is a party or by which Purchaser is bound or affected.
- (e) No consent or approval of any third party (including any governmental authority) is or was required in connection with Purchaser's execution and delivery of this Agreement or its consummation of the transaction contemplated herein.

- (f) None of the funds to be used for payment by Purchaser of the Purchase Price will be subject to 18 U.S.C. §§ 1956-1957 (Laundering of Money Instruments), 18 U.S.C. §§ 981-986 (Federal Asset Forfeiture), 18 U.S.C. §§ 881 (Drug Property Seizure), Executive Order Number 13224 on Terrorism Financing, effective September 24, 2001, or the United and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism Act of 2001, H.R. 3162, Public Law 107-56 (the "USA Patriot Act").
- (g) Purchaser is not, and will not become, a person or entity with whom U.S. persons are restricted from doing business with under the regulations of the Office of Foreign Asset Control ("OFAC") of the Department of Treasury (including those named on OFAC's Specially Designated and Blocked Persons list) or under any statute, executive order (including the September 24, 2001 Executive Order Blocking Property and Prohibiting Transactions With Persons Who Commit, Threaten to Commit, or Support Terrorism), the USA Patriot Act, or other governmental action.

9. Notices. All notices required or permitted by this Agreement shall be in writing, and shall be deemed properly delivered when and if (a) hand delivered; (b) sent by Federal Express or other nationally recognized overnight courier service; (c) deposited in the United States mail; (d) sent by facsimile transmission (with confirmation of receipt by telephone); or (e) sent by electronic mail (with confirmation of receipt), addressed to the parties hereto at their respective addresses set forth below or as they may hereafter specify by written notice delivered in accordance herewith:

Purchaser: H&H Apartments, LLC
490 East McMillan Street
Cincinnati, OH 45206

Seller: Little Miami Local School District
Greg Power, Superintendent
7247 Zoar Road, Maineville, Ohio 45039

10. Expenses. Purchaser shall pay for any transfer tax in connection with the sale of the Property and fees for recording any instruments required to cure any Title Defects. Purchaser shall pay the remaining recording charges. Each party shall pay for its own legal and accounting fees and other expenses in connection with this Agreement and the sale and transfer of the Property.

11. Brokers. Seller and Purchaser each hereby represent to the other that neither has involved or worked with any brokers, agents or finders in the negotiation of this Agreement or the consummation of this transaction and that there are no such other brokers, agents or finders that have any right to claim a commission or fee due to the consummation of this transaction. To the extent permitted by law, each party hereby agrees to indemnify and hold harmless the other from and against any and all liabilities, including costs and expenses such as attorneys' fees and

costs, arising out of any claims by any brokers, agents or finders that they are entitled to such a commission or fee as the result of the actions of the indemnifying party.

12. *Miscellaneous.*

- (a) *Entire Agreement; Binding Effect.* This Agreement and the Exhibits attached hereto constitute the entire contract between the parties and supersede all prior understandings, if any. Any subsequent conditions, representations, warranties, or agreements shall not be valid and binding upon the parties unless in writing and signed by both parties. This Agreement shall be binding on and inure to the benefit of the parties and their respective heirs, successors and assigns. Purchaser may assign this Agreement to any other party so long as Purchaser notifies Seller of such assignment. Without limiting the foregoing, Seller specifically acknowledges that Purchaser may assign this Agreement to any related or affiliated entity or to an intermediary in connection with a like-kind exchange under Section 1031 of the Internal Revenue Code, and Seller consents to such assignment and agrees to cooperate with Purchaser in completing such assignment; provided however, that Purchaser hereby indemnifies Seller from all costs or expenses incurred by Seller solely on account of this transaction being structured as a like-kind exchange.
- (b) *Original Document.* This Agreement may be executed by both parties in counterparts, each of which shall be deemed an original, but all of such counterparts taken together shall constitute one and the same Agreement.
- (c) *Time of the Essence.* Time shall be of the essence of every provision hereof.
- (d) *Governing Law.* This Agreement shall be governed by the laws of Ohio, without regard to the conflicts of law provisions thereof.
- (e) *Headings.* The section headings in this Agreement are inserted only for the purpose of convenient reference and in no way define, limit, or prescribe the scope of intent of this Agreement or any part hereof.

[Remainder of page intentionally left blank – signature page follows.]

IN WITNESS WHEREOF, the undersigned have executed this Agreement as of the day and year first above written.

PURCHASER:

H&H APARTMENTS, LLC

By: 

Print Name: Trent Heimann

Its: Owner

Date: 7/7/17

SELLER:

**LITTLE MIAMI LOCAL SCHOOL
DISTRICT BOARD OF EDUCATION**

By: _____

Print Name: Randy Haas

Its: President

Date: _____

By: _____

Print Name: Terry Gonda

Its: Treasurer

Date: _____

Memorandum of Understanding

This Memorandum of Understanding ("MOU") is entered into between the Warren County Board of Developmental Disabilities, located at 42 Kings Way Road, Lebanon, Ohio 45036 ("Board"), and Little Miami Local Schools, located at 7247 Zoar Road, Maineville, Ohio 45039 ("School District").

The purpose of this MOU is to establish guidelines related to the administration of a provider support and recruitment plan for the benefit of individuals with developmental disabilities served in Warren County and to assist with implementing the Board's Strategic Plan. These funds are not intended to replace or supplant other sources of available funding for programs or services, including services that are payable by Medicaid.

Now, therefore, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereby agree as follows:

Board Responsibilities:

The Board shall:

- Administer School District Support Funds as approved by the Board's Grant Committee.
- Verify that the use of the School District Support Funds by the School District is in accordance with the approval given by the Board's Grant Committee.
- Review and evaluate the use of the School District Support Funds on a schedule established by the Board's Grant Committee.
- Specific deliverable to be provided include:
 - Twenty (20) iPads (up to \$5,880.00)
 - Twenty (20) iPads protective cases (up to \$349.50)
 - Twenty (20) purchases of Touchchat App up to \$2,999.80
 - Twenty (20) purchases of Prologquo2Go App(up to \$4999.80)
 - Edmark Online Reading Program-Online Version (up to \$600.00)
 - Edmark Reading Program-Print Version (up to \$1,690.00)
 - 100" Whiteboard for projection and dry-erase (up to \$679.00)
 - Four AlphaBetter Standing School Desk with book box and hard Floor Casters including shipping (up to \$1,307.50)
 - Academic Work activities and Pre-Vocational Workboxes (up to \$4,809.00) including:
 - One (1) Pre-Voc One
 - One (1) Pre-Voc Two
 - One (1) Pre-Voc Three

- **One (1) Academic Work Activities set**
- **The total amount not to exceed \$23,664.10**

School District Responsibilities:

The School District warrants that it is currently a School District in Warren County authorized to provide services or actively seeking to serve Warren County Students.

As approved by the Board's Grant Committee, which approval is attached to this MOU as an addendum and is incorporated herein by reference, the School District agrees that, as consideration for the funds provided by the Board, the use of such funds:

- Will meet a significant need of one or more individuals with developmental disabilities that is currently underserved.
- Will support and increase the inclusion of individuals with developmental disabilities in the community.
- Will be limited to programs and services for individuals and not the general operating budget of the School District.
- Will expand the services provided to one or more individuals with developmental disabilities or increase the number of individuals served.
- Specific deliverables to be provided include:
 - **Little Miami Local Schools will provide receipt for purchase of Twenty (20) iPads, twenty (20) iPad cases, and twenty (20) Touchchat app downloads, and twenty (20) Prologquo2Go app downloads.**
 - **Little Miami Local Schools will provide receipt for purchase of Embark Reading Program print version and Embark Reading Program online version.**
 - **Little Miami Local Schools will provide a picture of and receipt for purchase of 100" whiteboard and four (4) AlphaBetter Standing Desks.**
 - **Little Miami Local Schools will provide a picture of and receipt for purchase of four (4) Academic Work activities and pre-Vocational Workboxes including the Pre-Voc 1, Pre-Voc 2, Pre-Voc 2, and Academic Work Activity boxes.**
 - **Little Miami Local Schools to provide proof of purchase to County Board no later than 12/31/17. Timeline can be extended with mutual agreement.**
 - **School District will inform County board of how many students have benefited from use via quarterly update through 06/30/18.**

The School District shall provide documentation to the Board's Grant Committee based on the schedule established by the Board's Grant Committee to verify that the School District Support Funds are being utilized as approved.

If the Board determines that the School District is not complying with the

responsibilities outlined in this MOU, including failure to provide documentation of grant expenditures, no further application for School District Support Funds will be accepted in the future and the School District must re-pay any funding already received from the Board.

If School District ceases to provide services or business operations end within a year of receipt of WCBDD grant funds, all funding received will be returned to the county board after applicable depreciation is calculated for time of use.

Each party to this Agreement agrees to be liable for the negligent acts or negligent omissions, intentional or wrongful acts or omissions, by or through itself, its employees and agents. Each party further agrees to defend itself and themselves and pay any judgments and costs arising out of such negligent , intentional or wrongful acts or omissions, and nothing in this Agreement shall impute or transfer any such liability from one party to the other.

IN WITNESS WHEREOF, the parties have executed multiple counterparts of this MOU, each of which is deemed to be an original, consisting of three (3) pages total, as of the date first set forth above.

Warren County Board of
Developmental Disabilities

Little Miami Local Schools

By: _____
Megan K. Manuel
Superintendent

By: _____
Greg Power
Superintendent

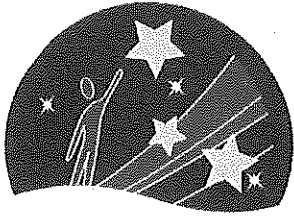
Date

Date

Approved as to form:

DAVID P. FORNSHELL, PROSECUTING ATTORNEY
WARREN COUNTY, OHIO

By: Assistant Prosecutor



Warren County Board of
Developmental Disabilities

Warren County Board of Developmental Disabilities

Megan K. Manuel, Superintendent
William K. Caplinger, Assistant Superintendent

42 Kings Way • Lebanon, OH 45036
Phone: 513.228.6400 • Fax: 513.932.1927 • www.warrencountydd.org

Supporting people with disabilities and their families to achieve what is important to them.

Little Miami Local Schools
7247 Zoar Road
Maineville, OH 45039

Dear Mr. Greg Power,

Thank you for your interest in the grant offered by Warren County Board of Developmental Disabilities to increase the services and opportunities available to the individuals we serve. We have reviewed your application and I am pleased to inform you that you have been approved to receive grant funding as outlined in the attached Memorandum of Understanding. Please review and sign both copies of the Memorandum of Understanding and return to me. Once received, I will be in touch to discuss the process for disbursement of funds. Please read carefully the terms and conditions upon which this grant will be provided and contact me with any questions.

Thank you for taking advantage of this opportunity. We look forward to seeing the new service options this will create in Warren County!

Sincerely,

Melissa Stall
Support Services Manager
Warren County Board of Developmental Disabilities
801 Drake Rd
Lebanon, Oh 45036



rushtruckcenters.com

Rush Truck Center - Cincinnati | 11775 Highway Drive | Cincinnati, Ohio 45241 | 513-372-8800 direct | 513-372-8899 fax

Cincinnati Stock
buses

Alternate #1: 72 Passenger Conventional School Bus

Sales Price: \$ 79,900.00

- Cost to upgrade to 77 passenger: \$ 600.00

→ Qty: 10

\$ 79,900

+ 600

+ 1805 (Camera)

TOTAL \$ 82,305

- Cummins ISB diesel engine - 250 HP & 660 lb-ft torque.
- Allison 2500 PTS automatic transmission with five year warranty.
- *****ONE PIECE FLOOR - NO AISLE STRIPS OR SEAMS*****
- 10,000 lb. front axle.
- 19,800 lb. rear axle.
- Air ride rear suspension.
- Air brakes with air dryer.
- Air stop arm and crossing gate.
- Air entrance door.
- Tilt steering column.
- Pebble top step treads.
- 11R22.5 tires, 14 ply.
- 100 gallon fuel tank.
- Air ride driver's seat.
- Seat belt ready seats.
- 78" Headroom.
- Snow rail.
- 16 gauge steel side panels.
- Full length acoustic headliner.
- AM/FM radio with P.A. system.
- 5/8" Marine grade plywood sub floor.
- 84,500 BTU rear heater.
- Heater booster pump.
- Child check system.
- Self check light system.
- Rosco heated power mirrors with stainless steel mirror brackets.
- Low profile strobe light.

- Stock buses ready for immediate delivery-subject to availability.

- See salesman for detailed specifications and optional equipment that can be added to these buses.



The Board of Education of the Little Miami Local School District, Counties of Warren and Clermont, Ohio, met in regular session at 7:00 o'clock p.m., on the 25th day of July, 2017, at Little Miami High School, Morrow, Ohio, with the following members present:

_____ moved the adoption of the following resolution:

LITTLE MIAMI LOCAL SCHOOL DISTRICT

RESOLUTION NO. 17-011

RESOLUTION REQUESTING FISCAL OFFICER
TO CERTIFY MAXIMUM MATURITY OF BONDS

WHEREAS, this board of education contemplates the issuance of bonds in the sum of \$64,600,000 for the purpose of new construction, improvements, renovations and additions to school facilities and other improvements including acquiring and installing equipment, furnishings and site improvements, and all necessary appurtenances thereto;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Little Miami Local School District (hereinafter called the "Board of Education"), Counties of Warren and Clermont, Ohio:

SECTION 1. That the treasurer of this Board of Education, as fiscal officer thereof, is hereby requested to certify to this Board of Education the estimated life of the improvements, assets and/or property to be made and/or acquired with the proceeds of the sale of the bonds referred to in the Preambles hereof and the maximum maturity of said bonds as provided in Section 133.20 of the Ohio Revised Code.

SECTION 2. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

_____ seconded the motion and the roll being called upon the question of adoption of the resolution, the vote resulted as follows:

AYE:

NAY:

ADOPTED this 25th day of July, 2017.

Treasurer

CERTIFICATE AS TO MAXIMUM MATURITY OF BONDS

The undersigned hereby certifies that the estimated life or period of usefulness of the improvements, assets and/or property to be made and/or acquired with the proceeds of the sale of \$64,600,000 of bonds for the purpose of new construction, improvements, renovations and additions to school facilities and other improvements including acquiring and installing equipment, furnishings and site improvements, and all necessary appurtenances thereto; is at least five (5) years, and the maximum maturity of said bonds, assuming that at least 90% (\$58,140,000) is expended for construction and acquisition of the improvements (other than furnishings, equipment and site improvements) for which I hereby estimate a useful life or period of usefulness of forty (40) years, with a maximum maturity of forty (40) years; that not more than 10% (\$6,460,000) is expended for furnishings, equipment and site improvements, for which I hereby estimate a useful life or period of usefulness of ten (10) years, with a maximum maturity of ten (10) years; is thirty-seven (37) years as computed pursuant to Section 133.20 of the Ohio Revised Code. The maximum maturity of the bonds shall be thirty-seven (37) years.

IN WITNESS WHEREOF, I have hereunto set my hand this 25th day of July, 2017.

Treasurer

The Board of Education of the Little Miami Local School District, Counties of Warren and Clermont, Ohio, met in regular session at 7:00 o'clock p.m., on the 25th day of July, 2017, at Little Miami High School, Morrow, Ohio, with the following members present:

_____ moved the adoption of the following resolution:

LITTLE MIAMI LOCAL SCHOOL DISTRICT

RESOLUTION NO. 17-012

RESOLUTION DECLARING THE NECESSITY OF ISSUING BONDS AND SUBMITTING THE QUESTION TO THE ELECTORS OF THE SCHOOL DISTRICT

WHEREAS, this board of education proposes to submit to the electors of this school district at the election to be held on the 7th day of November, 2017, the question of issuing bonds of this board of education in the amount of \$64,600,000 for the purpose of new construction, improvements, renovations and additions to school facilities and other improvements including acquiring and installing equipment, furnishings and site improvements, and all necessary appurtenances thereto, and the question of levying an annual direct tax on all of the taxable property in this school district outside of the ten-mill limitation to pay the interest on and to retire said bonds, under authority of Section 133.18 of the Ohio Revised Code; and

WHEREAS, this board of education has previously adopted a resolution and provided information to the Tax Commissioner and Superintendent of Public Instruction for the State of Ohio necessary to avail itself of the provisions of Section 133.06(E) of the Ohio Revised Code to become a special needs district; and

WHEREAS, this board of education desires to adopt a resolution declaring the necessity of said issue, said direct tax and said election;

NOW THEREFORE, BE IT RESOLVED by the Board of Education of the Little Miami Local School District (hereinafter called the "Board of Education"), Counties of Warren and Clermont, Ohio:

SECTION 1. That it is necessary to issue bonds of this Board of Education in the principal amount of \$64,600,000 for the purpose described in the Preambles hereof. Said bonds shall be dated approximately February 1, 2018, shall bear interest at the rate now estimated at four and one-half percent (4.50%) per annum, and shall mature in substantially equal annual or semiannual installments over a period not exceeding thirty-seven (37) years after their issuance.

SECTION 2. That it is necessary that there shall be annually levied on all of the taxable property in this school district, a direct tax outside the limitation imposed by Section 2 of Article XII of the Constitution of the State of Ohio to pay the interest on and to retire said bonds. If approved by the electors, said tax shall first be placed upon the 2017 tax list and duplicate for first collection in calendar year 2018.

SECTION 3. That the question of issuing said bonds and of levying said direct tax shall be submitted to the electors of this school district at the election to be held on the 7th day of November, 2017, pursuant to Section 133.18 of the Ohio Revised Code.

SECTION 4. That the treasurer of this Board of Education be and is hereby directed to certify a copy of this resolution to the county auditor for the calculation of the average annual levy that will be required to pay the interest on and retire said bonds.

SECTION 5. That the treasurer of this Board of Education be and is hereby authorized to certify to the Tax Commissioner and the Superintendent of Public Instruction of the State of Ohio a copy of this resolution, together with such other pertinent data as may be required by said agencies, and to take such further action as may be requested by them in order to be declared a special needs district.

SECTION 6. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

_____ seconded the motion and the roll being called upon the question of adoption of the resolution, the vote resulted as follows:

AYE:

NAY:

ADOPTED this 25th day of July, 2017.

Treasurer

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of a resolution adopted at a meeting held on the 25th day of July, 2017, together with a true and correct extract from the minutes of said meeting to the extent pertinent to consideration and adoption of said resolution.

The undersigned further certifies that a true and correct copy of said resolution was filed with the county auditor on the _____ day of July, 2017.

Treasurer

RECEIPT

The undersigned hereby acknowledges receipt this day of a certified copy of the foregoing resolution.

County Auditor
Warren County, Ohio

Dated: July ___, 2017

11536658

CERTIFICATE OF COUNTY AUDITOR

The undersigned hereby further certifies that the estimated average annual property tax levy throughout the life of the proposed issue of \$64,600,000 of bonds of the Board of Education of the Little Miami Local School District which will be required to pay the debt charges on such bonds, assuming they are all issued in one series and that the amount of the tax list remains the same throughout the stated maturity of such bonds, is calculated to be _____ mills for each one dollar of tax valuation which amounts to _____ cents (\$0._____) for each one hundred dollars of tax valuation.

The undersigned hereby further certifies pursuant to Section 5705.03 of the Ohio Revised Code that the total current tax valuation of the Little Miami Local School District is \$_____ and that the dollar amount of revenue that would be generated by a levy of the number of mills stated above per year to pay debt service on the proposed bonds as set forth in the resolution of the Board of Education of the Little Miami Local School District, adopted July 25, 2017, assuming that the amount of the tax list of such school district remains throughout the life of the levy the same as the amount of the tax list for the current year, is \$_____ per year.

Dated: _____, 2017

County Auditor
Warren County, Ohio

Interest rate used for the above
bond millage calculations:

four and one-half percent (4.50%) per annum

Number of years: 37

Kerry Crotty
6114 Bett Ann Ln
Loveland, OH, 45140

July 7, 2017

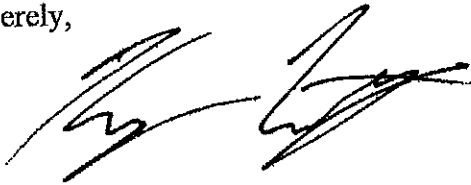
Greg Power, Lt. Col. USAF, Retired
Superintendent
Little Miami Local Schools
7247 Zoar Rd.
Maineville, OH 45039

Dear Mr. Power:

Please accept my resignation from my position as a seventh grade language arts teacher at Little Miami Junior High School, effective the end of the 2016-17 school year. I was recently offered a job as a language arts teacher at Sycamore High School, and have decided to accept the position.

I have loved being part of the lives of the students, families, and staff in this community. I cannot thank you enough for the opportunities and experiences I have been privileged to have during my time at Little Miami.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kerry Crotty', with a stylized, cursive script.

Kerry Crotty

June 28, 2017

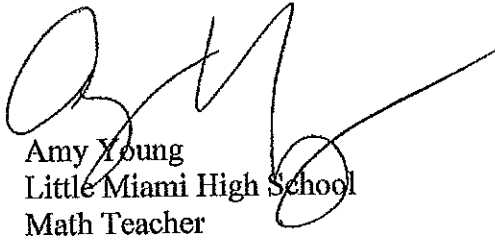
Superintendent Gregory Power
7247 Zoar Road
Maineville, Ohio 45039

Dear Mr. Power,

This letter is to notify you that I am pregnant and wish to take maternity leave during the 2017-2018 school year. I will be starting the school year in my current position as a high school math teacher and I plan on working until the birth of my child. My due date is tentatively September 10, 2017, but this is subject to change due to unforeseen circumstances. I plan to take twelve weeks leave per FMLA after the birth of the baby. My anticipated return date is December 4, 2017. I will notify you later of the exact date.

Thank you.

Sincerely,



Amy Young
Little Miami High School
Math Teacher

CC Cathy Trevathan

Subject: Fw: Letter of resignation

Date: Monday, June 26, 2017 at 8:04:31 AM Eastern Daylight Time

From: Pam Coates

To: Melinda Briggs

For next BOE agenda, please.

Pamela M. Coates
Human Resources
5819 Morrow-Rossburg Rd.
Morrow, OH 45152
513-899-2264 x 50111
Fax: 513-899-5187
pcoates@littlemiamischools.com

From: Heather Hebrank
Sent: Saturday, June 24, 2017 10:30 AM
To: Pam Coates
Subject: Letter of resignation

Heather Hebrank
3981 Carmela Court West
Bellbrook, Ohio 45305

June 24, 2017

Mrs. Pamela Coates
605 Welch Road
Morrow, Ohio 45152

Mrs. Pam Coates,

Please accept this letter as my resignation from the Little Miami Local School District, effective starting the 2017-2018 school year.

I write this letter as a bittersweet teacher, who is beyond thankful for the last ten years of her life. I will forever be grateful to the Little Miami Local School District for allowing me to do what I love for the past decade. I have gained and grown so much as a professional over the last ten years and that is a true testament to the wonderful district that Little Miami is. The joy that my students have given me over the years is insurmountable and I cannot thank the administration enough for their support along the way. Little Miami has been my home away from home and a place that will always hold a very special place in my heart.

I will forever cherish the time that I have been privileged to spend at Little Miami. Thank you for always believing in me and pushing me to be the best teacher I could possibly be.

Sincerely and respectfully,

Heather M. Hebrank

Heather Hebrank
Kindergarten Teacher
Salem Township Elementary
hhebrank@littlemiamischools.com

Subject: Fw: Resignation for BOE agenda
Date: Wednesday, July 5, 2017 at 12:01:01 PM Eastern Daylight Time
From: Pam Coates
To: Melinda Briggs

Pamela M. Coates
Human Resources
5819 Morrow-Rossburg Rd.
Morrow, OH 45152
513-899-2264 x 50111
Fax: 513-899-5187
pcoates@littlemiamischools.com

From: Michelle Hendren
Sent: Wednesday, July 5, 2017 11:57 AM
To: Pam Coates
Subject: Re: Important

Hi Pam....I have accepted a position teaching Kindergarten! As of right now I will not be returning to Little Miami for the upcoming school year. I have been awaiting my license renewal. I will forward a letter to Dee Dee Walker regarding my resignation. Thank you for a great year. I learned a lot and had a blast working with Josh and Ethan.

Get [Outlook for Android](#)

From: Pam Coates
Sent: Wednesday, July 5, 2017 11:29:33 AM
To: Michelle Hendren
Subject: Important

Hi Michelle,
Our records show that your aide permit has expired. I've attached directions for your convenience on how to renew your permit.

Please be reminded that you may not return to work unless we receive your updated permit.

Thank you for your prompt attention to this renewal process.

Pamela M. Coates
Human Resources
5819 Morrow-Rossburg Rd.
Morrow, OH 45152
513-899-2264 x 50111

Katrina Hillard

From: Greg Power
Sent: Friday, July 14, 2017 2:59 PM
To: Katrina Hillard
Subject: Kristin Rutter Resignation Request

To: Greg Power <gpower@littlemiamischools.com>
Subject: Resignation Request

Hi Dr. Power,

I was offered a position with Cincinnati Public Schools this week. The offer was definitely out of the blue, but it comes with a substantial raise and an offer to fund my second Master's degree; therefore, I'm requesting the ability to resign from LMHS.

I'm very grateful for my time with the district, and I'll miss my colleagues and students. Thank you for the professional support and the friendship. You were all truly wonderful. I'm sorry to be leaving, but I can't pass up this opportunity.

Warmly,
Kristin Rutter

Sent from my iPhone

TENTATIVE AGREEMENT

Deleted: NEGOTIATION

BETWEEN

OAPSE
LOCAL 516

and

LITTLE MIAMI LOCAL SCHOOL
BOARD OF EDUCATION

JULY 1, 2017 - JUNE 30, 2019

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ARTICLE 1
PARTIES TO AGREEMENT

The Little Miami Local Board of Education, hereinafter referred to as the "Employer", and the Ohio Association of Public School Employees, and its Local 516 members, hereinafter referred to as "OAPSE 516", agree to be bound by the following terms and conditions as they relate to the members of said OAPSE 516.

ARTICLE 2
STATEMENT OF PURPOSE

The Little Miami Local Board of Education and the Little Miami District Local 516 of OAPSE recognizes that the primary function of the Board and its staff is to assure each boy and girl attending its public schools the highest level of educational opportunities obtainable within the resources of the district. The Board believes that high morale of the classified staff is essential if education of the finest quality is to be achieved and that the interests of the educational program are best served when mutual understanding, cooperation and communications exist among the Board, the administration and the classified staff.

ARTICLE 3
RECOGNITION

Section 1

The Little Miami Local Board of Education shall recognize the Ohio Association of Public School Employees and its Local #516 as the sole and exclusive negotiating agent for all classified employees in the bargaining unit, as hereinafter defined:

Bus Drivers	Technology Para-Professional
Mechanics	Library Para-Professional
Head Mechanic	Special Education Para-Professional Aide
Maintenance	Teacher Para-Professional Aide
Grounds/Maintenance	Bus Para-Professional Aide
Secretaries	Bus Trainer
Custodians	Deaf Interpreters
Kitchen Mgr	Cooks
Van Driver	Nurse Aides (Para-Professional)
Pony Driver	Facilities and Maintenance Planner
Dispatcher/Trns	Mechanic Helper
Clerk-Athletic Clerk	

Section 2

The bargaining unit shall include all classified employees of the employer excluding all supervisors, central office personnel, substitutes and coordinators.

Section 3

Employees' state and local dues shall be deducted from payroll checks as follows:

All Employees	<u>In equal amounts over the first 20 payrolls each contract year.</u>	Formatted: Indent: Left: 0", Hanging: 2.5"
		Deleted: First pay in September through first pay in June

Nine Month Employees First pay in September through first pay in May

Ten Month Employees First pay in September through first pay in June

Twelve Month Employees First pay in September through first pay in July
And employees receiving stretch pay.

State and local dues shall be submitted to the State Treasurer monthly by the payroll department. A list of those employees for whom payment is being made and the amount being withheld for each, shall be submitted to the local and state treasurer monthly.

Payroll deductions shall be continuous and remain in effect unless revoked, in writing, to the OAPSE State Office and Board Treasurer ten (10) days prior to the expiration of the Agreement. The Payroll Office shall notify the Local Treasurer of the Association, in writing, of any revocation of payroll deduction of dues in accordance with this section.

Section 4

Eighty (80) days following the beginning of employment, employees in the bargaining unit who are not members of the Union shall pay to the Union a fair share fee as a condition of employment with the Employer. Such fair share fee shall not exceed dues paid by members of the Union who are in the bargaining unit. The Union shall notify the Employer of the fair share fee amounts and of any changes in the fair share fee amounts in the same manner as notification of amounts and changes in the amounts of dues deduction. Fair share fees shall be deducted from the payroll checks of the employees in the same manner as regular membership dues are deducted and forwarded by the Employer to the Union in the same manner except that written authorization for deduction of fair share fees is not required.

Section 5

P.E.O.P.L.E. Check off — The Board agrees to deduct payments voluntarily authorized by individual employees to "The Public Employees Organized to Promote Legislative Equality (P.E.O.P.L.E.) Fund. Such authorization must be executed by the employee and may be revoked by the employee at any time by giving written notice to both the Board and the Association. The Board agrees to remit any deductions made pursuant to this Section promptly to the Association, together with an itemized statement showing the name of each employee from who pay such deductions have been made and the amount deducted during the period covered by the remittance.

Section 6

The parties hereto declare that there shall be no unlawful discrimination against any employee because of age, race, color, national origin, sex, political affiliation or membership in any lawful employee organization. No employee shall be pressured, coerced or required to join or refrain from joining OAPSE 516.

ARTICLE 4 SAVINGS CLAUSE

Should any part of this Agreement or any provisions contained herein be declared invalid by operation of law, existing or promulgated in the future, or by any tribunal or competent jurisdiction, such invalidation of such part or provision shall not invalidate the remaining portions thereof and they shall remain in full force and effect.

If any portion of this contract shall be found contrary to law, then that provision shall be deemed invalid except to the extent permitted by law, but all other provisions hereof shall continue in full effect for the term of the contract. The parties shall meet within ten (10) days at the request of either party to negotiate a successor provision for the provision held contrary to law.

ARTICLE 5 PROCEDURE FOR CONDUCTING NEGOTIATIONS

The Board, or the Designated Representatives of the Board, will meet with the Representatives designated by the Union for the purpose of discussing and reaching agreement. All Negotiations shall be conducted exclusively between said Teams. The Board's Negotiating Team and the Union's Negotiating Team will be limited to five (5) members each. Neither party shall have control over the selection of the other Party's team members. While no Final Agreement shall be executed without ratification by the Union and adoption by the Board, the Negotiating Teams will have the authority to make Proposals, consider Proposals and determine items acceptable to both Parties involved in negotiations. Field representatives of the Union shall be included in the Local's Negotiating Team. Consultants may be used by each of the Parties in any of the

Negotiating Meetings. The expense of such Consultants shall be borne by the Party requesting or hiring them.

A. Exchange of Information

Prior to and during the period of Negotiations, or Impasse Provisions, the Board and the Union agree to provide to each other requested information concerning the issue(s) under consideration.

B. Request for Meeting

Upon a written request to open Negotiations, a mutually acceptable date for the initial meeting shall be set. ~~A request to open Negotiations shall not be submitted prior to April 1st.~~

C. Submission of Issues

All Language issues for Negotiations by the Union and the Board shall be submitted in writing at the first Meeting. No additional Language issues shall be submitted by either Party following the designated Meeting unless agreed by both Parties. Monetary issues (proposals) shall be submitted at a mutually agreed upon time by both Parties, after Negotiations have begun.

D. Negotiation Meeting

The parties shall meet at places and times agreed upon at the beginning of the prior Meeting. The times and places of the following Meetings shall be agreed upon at the onset of the beginning of each Session. All Meetings shall be held in Executive Session. If the Board, or its Designated Representative desire to set a Negotiation Meeting during working hours, all Members of the Negotiating Team normally employed during those hours shall be paid for those hours at the regular rate. All Meetings after normal working hours would not be affected.

E. Caucus

Upon request of either Party, the Negotiation Meeting shall be recessed to permit the requesting Party a period of time within which to Caucus in privacy. The Caucus shall not exceed thirty (30) minutes in length, unless mutually agreed to.

F. Progress Reports

During Negotiations, Interim Reports may be made to the Union by its Representatives and to the Board by its Representatives. Each party will be responsible for requesting that the information from such Reports be regarded as only Proposals and shall be confidential information, as to the extent permitted under Ohio Law, with the Organization concerned.

G. Protocol

No action to coerce, censor or penalize any Participant in Negotiations shall be made or implied by any other Negotiator or Member of either Party so represented. Both sides agree to conduct themselves in a professional and non-personal manner.

H. Tentative Agreement

As negotiated items are agreed upon, they shall be reduced to writing and signed by the Chief Negotiator of each Party. Such signing shall be construed as Tentative Agreement by both Parties on that item or issue, subject to finalization by ratification by the Membership of the Union and adoption by the Board.

I. Agreement

When an Agreement is reached through Negotiations, the outcome shall be reduced to writing. Both Parties shall review the Agreement together to determine the accuracy of the Transcript. If the Agreement is then in proper form, it shall be submitted first to the Union for ratification and then to the Board for adoption after the Union approves of the Agreement. When adopted by the Board, the agreement shall become part of the official Board Minutes. Said agreement shall be signed by the Board's Representatives and the Union's Representatives.

J. Intent to Recommend

Prior to the Negotiated Agreement being presented to the Union and to the Board, both Negotiating Teams shall pledge to recommend adoption of the Tentative Agreement.

K. Media Release

It is agreed that during the negotiation period, neither party will issue any statement to the News Media. In the event such press releases become necessary, during the normal conduct of negotiations, the content and release of such press releases must be mutually agreed upon before release to the News Media. In the event both parties reach impasse regarding the settlement of negotiations, either may issue a press release upon providing the other party a copy of the release forty-eight (48) hours in advance of its submission to the News Media.

L. Impasse

In the event that agreement cannot be obtained within sixty (60) days of the first negotiation session, either party may declare impasse on the issues being negotiated. Upon the declaration of impasse, the services of the Federal Mediation and Conciliation Service shall be jointly requested. The impasse procedure of this contract shall be completed if an agreement has not been reached within thirty days of the first meeting of the parties with a mediator. Should the parties be unable to reach an agreement through the assistance of a

federal mediator, the Union may exercise its right to strike. Said strike will be in accordance with all established procedures of the O.R.C. 4117. All of the timelines contained in this section may be extended upon mutual agreement of the parties.

M. Good Faith Negotiations

Good faith requires that the Union and the Board be willing to react to each other's proposals. If a proposal is unacceptable to one of the parties, that party is obligated to give its reasons. Such obligation shall not require either party to change its proposal on any matter being negotiated.

**ARTICLE 6
GRIEVANCE PROCEDURE**

Grievance Policy

The Little Miami Local Board of Education recognizes that in the interest of effective personnel management, a procedure is necessary whereby its employees can be assured of a prompt, impartial and fair hearing on their grievances. Such procedures shall be available to all employees and no reprisals of any kind shall be taken against any employee initiating or participating in the grievance procedure.

Grievance Defined

A grievance is a complaint involving the violation, misinterpretation or misapplication of the agreement.

Parties in Interest

The lodging of any grievance shall be the right of either the individual employee or OAPSE 516. OAPSE 516 will be limited to items covered in the Agreement. While OAPSE 516 shall have the right to represent the employee or to appeal on any action taken on the grievance of an individual employee, it shall do so only with the consent of said individual employee.

Step One

Any employee having a grievance shall first discuss such grievance with his/her immediate supervisor at a meeting identified as Step 1 of the grievance procedure.

Step Two

If the discussion does not resolve the grievance to the satisfaction of the employee, such employee shall have the right to lodge a written grievance with such employee's building principal or immediate supervisor designated by the Superintendent. Such grievance must be lodged within ~~twenty (20)~~ ten (10) working days following the occurrence of the act or condition which is the basis of said grievance. The written grievance shall be on a standard form supplied by the Employer and shall contain a concise statement of the facts upon which the grievance is based and, if applicable, a reference to the specific provision of the memorandum, contract, policy, rule or regulation allegedly violated,

misinterpreted or misapplied. A copy of such grievance shall be filed with the Superintendent. The employee shall have the right to request a hearing before the building principal or immediate supervisor designated by the Superintendent. Such hearing shall be scheduled within ten (10) working days after the receipt of such request. The employee shall be advised in writing of the time, place and date of such hearing and shall have the right to be represented at such hearing by a representative of the Association.

The building principal or immediate supervisor designated by the Superintendent, shall take action on the written grievance within ten (10) working days after the receipt of said grievance, or if a hearing is requested, within ten (10) working days after conclusion of said hearing. The action taken and the reasons for the action shall be reduced to writing copies sent to the employee and the Superintendent or his designated representative.

Step Three

If the action taken by the building principal or immediate supervisor designated by the Superintendent does not resolve the grievance to the satisfaction of the employee, such employee may appeal in writing to the Superintendent. Failure to file such appeal within ten (10) working days from receipt of the written memorandum of the principal's or immediate supervisor's action on said grievance shall be deemed a waiver of the right to appeal. Upon request, a hearing shall be scheduled by the Superintendent or his designated representative within ten (10) working days after the receipt of the request. The employee shall have the right to be represented at such hearing by representatives of OAPSE 516. The Superintendent or his designated representative shall take action on the appeal of the grievance within ten (10) working days after the receipt of the appeal, or if a hearing is requested within ten (10) working days after the conclusion of said hearing. The action taken and the reasons for the action shall be reduced to writing and copies sent to the employee and the building principal or immediate supervisor designated by the Superintendent.

Step Four

If the action taken by the Superintendent does not resolve the grievance to the satisfaction of the employee and the Association, the Association may appeal in writing for arbitration. The Notice of Arbitration shall be sent to the Superintendent with a copy to the Treasurer within ten (10) working days from receipt of the written response. However, the parties may agree to use mediation through the Federal Mediation and Conciliation Service prior to any arbitration hearing. The Association and the Board agree to share any mediator charges and expenses equally.

If mediation does not resolve the grievance, an arbitration hearing shall be scheduled with one of the following arbitrators:

- A. Rob Stein
- B. David Stanton

C. Frank Keenan

Assignment of grievance/arbitrations shall be made on a continuous rotating basis among the three (3) above mentioned arbitrators. In the event that an arbitrator is unable to remain on the list, the parties shall meet to mutually agree on a replacement. With the exception of the selection of the arbitrator, or any other contractual provision related to the arbitration hearing, the parties agree that the arbitration process shall adhere to the American Arbitration Association's rules.

The arbitrator shall hold such meeting as he/she determines necessary to make a fair and impartial ruling and issue his/her decision within forty-five (45) calendar days of the hearing.

The arbitrator shall expressly confine him/herself to the precise issue(s) submitted for arbitration and shall have no authority to determine any other issue not so submitted. Additionally, the arbitrator shall have no power to alter, add to, modify or subtract from the terms of this agreement

The arbitrator has the authority to determine arbitrability if such an issue exists. The Board must raise the issue of arbitrability fifteen (15) days after receiving such notice from the Association of its intent to proceed to arbitration. Such notice shall include a motion of supporting memorandum submitted to both the Association and the arbitrator. The Association shall have fifteen (15) days in which to file a response to the Board's memorandum to both the Board and the arbitrator. The arbitrator shall make a ruling on the arbitrability issue prior to hearing the grievance.

The arbitrator shall have the power to subpoena witnesses and documents.

No later than ten (10) days prior to the scheduled arbitration hearing a disclosure conference must be held between the representatives of the Board and the Association at which time all documents, exhibits, evidence, and names of the witnesses and the nature of their testimony shall be disclosed. Failure to disclosure prior to the hearing shall result in the exclusion of said evidence, exhibit, or testimony at the arbitration hearing.

The ruling of the arbitrator shall be binding.

Arbitrator's expenses and fees shall be paid by the unsuccessful party in the arbitration proceeding. However, the arbitrator shall also have the authority to prorate the arbitration expenses and fees between the parties based upon his discretion.

ARTICLE 7
DISCIPLINE AND DISCHARGE

Section 1

Probationary Period — Each new employee shall serve one hundred twenty (120) day probationary period.

During this time the Superintendent or his designee may discharge the employee at any time, without providing reasons and without the need to establish cause. In the event a probationary employee is discharged, the Union President and employee shall receive a copy of the notice of discharge.

If any employee is retained after completion of the probationary period, he/she may not be discharged except as provided in this Article. Neither the Union nor employee may file a grievance or any other challenge to an employee's discharge during his probationary period.

Any employee who changes classification shall serve a probationary period of 90 days in the new position. If the employee is not retained in the new position, the employer will allow the employee to return to his/her previous position. All employees accepting positions due to the postings related to the returning employee will also return to their prior position and the original position will be reposted. An employee who changes position may return to his previous position within the first fifteen (15) working days from the day he/she starts the position.

Section 2

The Superintendent may suspend an employee for up to ten (10) days and the Board may suspend up to twenty (20) days or terminate an employee for incompetence, inefficiency, dishonesty, drunkenness, immoral conduct, insubordination, discourteous treatment of the public, neglect of duty, poor attendance or any other acts of misfeasance, malfeasance or nonfeasance. An employee will be verbally warned at the first offense, will be given a written warning at the second offense and may be suspended or terminated at the third offense provided however that the employee may be suspended or terminate at any step if the Superintendent or Board of Education deems the nature or gravity of the offense to be serious enough to warrant immediate suspension or termination.

Disciplinary procedure — Standards of progressive discipline shall be applied in normal circumstances in the administration of employee correction. If the infraction is of a severe nature, any or all of these steps may be waived. The standards are:

Oral warning
Written reprimand

One day to ten-day suspension without pay
Discharge

Before implementing discipline of a non-probationary employee, the Superintendent or his designee shall hold a conference with the employee to give the employee an opportunity to learn the reason for the intended action or otherwise to explain the alleged misconduct or other cause. The employee has the right to be accompanied at the conference by one Association representative. The conference will be scheduled as promptly as possible by the Superintendent or designee.

Section 3

Employees being considered for termination because of excessive use of sick leave will go through a progression of steps to correct the problem. The employee will be first communicated with through the Superintendent or his designee. Failing to correct the problem may result in termination.

Section 4

All employees holding a Commercial Drivers License (CDL) shall be required to undergo drug and alcohol testing. The Little Miami School District shall belong to a consortium of school district which shall have rules, regulation and procedures for testing an employee as outlined in Board Policy GDPDA.

The employer may at its expense have other employees within the bargaining unit tested when there is reasonable suspicion of drug and/or alcohol abuse. An employee who test positive on a drug or alcohol test or refuses said test shall be subject to discipline up to and including termination.

Section 5

This article replaces the provisions of Section 3319.081, O.R.C.

ARTICLE 8 SICK LEAVE MOU Language Added

Section 1

All non-teaching employees shall be granted sick leave of one and one-quarter (1¼) days per month for a total of fifteen (15) days of sick leave for each year under contract. The accumulation of unused sick leave shall be unlimited. Sick leave days may be utilized with the following increments: ¼, ½, ¾, 1.

An employee shall present a statement from a physician after three consecutive days of use of sick leave. If no physician's statement is presented, the employee shall not be paid for those days. All doctor and dentist appointments shall be scheduled outside an employee's regular working hours. Exceptions to this section shall be determined by the

superintendent and/or his designee after investigation. Unless it is an emergency, a waiver will not normally be granted.

Any employee failing to submit an affidavit of absence form within 24 hours of returning to work risks having the wages held for a period in question until such time that the form is received.

Sick leave payment will be made to the employees based on the regular number of hours he/she is scheduled to work on the day the employee is absent on sick leave.

Section 2

Sick leave shall be granted for absence due to personal illness, pregnancy, related illness or condition, injury, exposure to contagious disease, and for absence due to illness, injury or death in the employee's immediate family. Immediate family, for the purpose of this Section, shall be:

1. Spouse, parents, parents-in-laws, children, grandparents.
2. Grandchildren or any other person when the employee is the legal guardian.
3. Grandchildren, sisters, brothers, sisters-in-law, brothers-in-law due to life threatening illness or in the event of a death.
4. Any other relative(s) living in the employee's household.
5. Aunt, uncle, niece, nephew, cousin in the event of a death.

The use of sick leave for death shall be limited to a maximum of 3 days per occurrence. Proof of death must be submitted prior to pay being released for sick leave due to the death of a family member as defined above.

Section 3

Upon retirement, unused accumulated sick leave shall be converted into severance pay. The formula for payment shall be each employee shall have their first ten (10) days of accumulated sick leave converted to severance pay, and additionally, twenty-five percent (25%) of the employee's accumulated sick leave, from day eleven (11) on, shall be converted to severance pay to a maximum of ~~sixty-eight (68)~~ days total. Payment shall be calculated by multiplying the employee's daily base rate, excluding supplemental pay, at the time of retirement by the total number of days or fractional parts thereof. Payment for sick leave on this basis shall be considered to eliminate all sick leave credit accrued by the employee at that time.

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Section 4

Upon the death of an employee, the employee's estate shall be paid 25% of the employee's accumulated sick leave to a maximum of sixty-six (66) days.

Section 5

The Little Miami Board of Education will provide 12 weeks of unpaid annual leave to classified employees who have worked for the employer one year and for 1250 hours over the previous 12 months for the following reasons:

- ✱ to care for the employee's child after birth, or placement for adoption or foster care;
- ✱ to care for the employee's spouse, son or daughter, or parent who has a serious health condition;
- ✱ or, for a serious health condition that makes the employee unable to perform the employee's job.

The following requirements must be met:

- ✱ An application for unpaid leave must be completed thirty (30) days in advance when the leave is "foreseeable".
- ✱ Medical certification is required to support the leave request and a witness for duty report is required to return to work.

For the duration of the Family Medical Leave, the employee's health coverage will be maintained under the "group health plan" under the same conditions as other employees in the same classification and hours worked as stated in the collective bargaining agreement.

Section 6

An employee on paid maternity leave during Christmas or Spring Break shall not have the breaks from regularly scheduled school counted toward The only exception to this rule is if the employee is on an unpaid maternity leave status.

Section 7

If an employee is absent for more than six (6) occurrences in a work year, beginning with the sixth occurrence, the following discipline may be administered at the superintendent's discretion:

- A. 6th occurrence, employee receives verbal reprimand.
- B. 7th occurrence, employee receives written reprimand.
- C. 9th occurrence, employee receives one (1) day suspension without Pay.

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D. 11th occurrence, employee receives three (3) days suspension without pay.

E. After the 13th occurrence, the Board may consider additional suspensions up to and including termination.

Definition of "occurrence": Use of sick leave in any increment shall be considered an occurrence. Definition of "occurrence": $\frac{1}{2}$ day = $\frac{1}{2}$ occurrence; $\frac{1}{4}$ day = $\frac{1}{4}$ occurrence; 1 day = 1 occurrence unless used consecutively. If time exceeds $\frac{1}{4}$, but is less than $\frac{1}{2}$ day, leave will be rounded to $\frac{1}{2}$, over $\frac{1}{2}$ day rounds to $\frac{3}{4}$, over $\frac{3}{4}$ day rounds to 1.0 day. Consecutive days absent from work as a result of illness or injury will count as a single occurrence. Use of sick leave immediately before or after personal leave or vacation leave will require a doctor's note and absent this documentation shall be considered occurrences subject to investigation with disciplinary consequences. Absences from work for any of the following reasons shall not be considered an occurrence:

- A. Vacation;
- B. Personal leave for reasons other than illness;
- C. Religious observances;
- D. Bereavement leave;
- E. As determined by Superintendent or Designee;
- F. Union Leave;
- G. Use of sick leave, vacation, dock days or personal leave on a day for which the District has declared a calamity and closed school.

The work year will be defined to be July 1st through June 30th for the purpose of this provision. Each July 1st all employees shall start a new zero occurrence balance and discipline shall start at the beginning of the progression table.

All discipline procedures related to this provision shall supersede the procedures and due process requirements prescribed by Ohio law. An employee may appeal discipline under this provision only through the Grievance process provided in Article 6. Any employee disciplined under this provision shall be given the right to an informal hearing and their representative with the superintendent or his/her designee at least twenty-four (24) hours prior to receiving a reprimand, suspension or termination. At such meeting the employee may provide written notice and/or documentation as to their illnesses and the purpose for the reason for the use of prior sick leave. Nonfiction of such hearing shall be in writing, not less than forty-eight (48) hours prior.

The Board reserves the right to accelerate discipline measures when an employee fraudulently reports the use of sick leave.

Section 8

Any nine- or ten-month employee who uses one (1) day or less of sick leave per semester shall receive, with the second paycheck following the last day of semester, \$125.00. Any eleven- or twelve-month employee who uses one (1) day or less of sick leave per each six-month period (July 1 – December 31) or (January 1 – June 30), shall receive, with the second pay in January or July, \$150.00. These payments shall be paid in a separate paycheck at the period specified above. Use of personal leave, sick leave or a dock day on a day for which the District has declared a calamity shall not be considered an "absence" when determining an employee's eligibility for this attendance incentive. This provision excludes 12 month employees.

Original Replaced with MOU Language

Section 1

All non-teaching employees shall be granted sick leave of one and one-quarter (1 ¼) days per month for a total of fifteen (15) days of sick leave for each year under contract. The accumulation of unused sick leave shall be unlimited. Sick leave days may be utilized with the following increments: ¼, ½, ¾, 1.

An employee shall present a statement from a physician after three consecutive days of use of sick leave. If no physician's statement is presented, the employee shall not be paid for those days. All doctor and dentist appointments shall be scheduled outside an employee's regular working hours. Exceptions to this section shall be determined by the superintendent and/or his designee after investigation. Unless it is an emergency, a waiver will not normally be granted.

Any employee failing to submit an affidavit of absence form within 24 hours of returning to work risks having the wages held for a period in question until such time that the form is received.

Sick leave payment will be made to the employees based on the regular number of hours he/she is scheduled to work on the day the employee is absent on sick leave.

Section 2

Sick leave shall be granted for absence due to personal illness, pregnancy, related illness or condition, injury, exposure to contagious disease, and for absence due to illness, injury or death in the employee's immediate family. Immediate family, for the purpose of this Section, shall be:

1. ~~Spouse, parents, parents-in-law, children, grandparents.~~
2. ~~Grandchildren or any other person when the employee is the legal guardian.~~
3. ~~Grandchildren, sisters, brothers, sisters-in-law, brothers-in-law due to life threatening illness or in the event of a death.~~

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- ~~4. Any other relative(s) living in the employee's household;~~
- ~~5. Aunt, uncle, niece, nephew, cousin in the event of a death.~~

~~The use of sick leave for death shall be limited to a maximum of 3 days per occurrence. Proof of death must be submitted prior to pay being released for sick leave due to the death of a family member as defined above.~~

Section 3

~~Upon retirement, unused accumulated sick leave shall be converted into severance pay. The formula for payment shall be each employee shall have their first ten (10) days of accumulated sick leave converted to severance pay, and additionally, twenty five percent (25%) of the employee's accumulated sick leave, from day eleven (11) on, shall be converted to severance pay to a maximum of sixty six (66) days total. Payment shall be calculated by multiplying the employee's daily base rate, excluding supplemental pay, at the time of retirement by the total number of days or fractional parts thereof. Payment for sick leave on this basis shall be considered to eliminate all sick leave credit accrued by the employee at that time.~~

Section 4

~~Upon the death of an employee, the employee's estate shall be paid 25% of the employee's accumulated sick leave to a maximum of sixty six (66) days.~~

Section 5

~~The Little Miami Board of Education will provide 12 weeks of unpaid annual leave to classified employees who have worked for the employer one year and for 1250 hours over the previous 12 months for the following reasons:~~

- ~~* to care for the employee's child after birth, or placement for adoption or foster care;~~
- ~~* to care for the employee's spouse, son or daughter, or parent who has a serious health condition;~~
- ~~* to care or, for a serious health condition that makes the employee unable to perform the employee's job.~~

~~The following requirements must be met:~~

- ~~* An application for unpaid leave must be completed thirty (30) days in advance when the leave is "foreseeable".~~
- ~~* Medical certification is required to support the leave request and a fitness for duty report is required to return to work.~~

~~For the duration of the Family Medical Leave, the employee's health coverage will be maintained under the "group health plan" under the same conditions as other employees~~

~~in the same classification and hours worked as stated in the collective bargaining agreement.~~

Section 6

~~An employee on paid maternity leave during Christmas or Spring Break shall not have the breaks from regularly scheduled school counted toward use of paid sick leave for maternity leave and does not extend the length of the scheduled leave. The only exception to this rule is if the employee is on an unpaid maternity leave status.~~

Section 7

~~If an employee is absent for more than six (6) "occurrences" in a work year, beginning with the seventh occurrence, the following discipline may be administered at the superintendent's discretion:~~

- ~~A. 6th occurrence, employee receives verbal reprimand.~~
- ~~B. 7th occurrence, employee receives written reprimand.~~
- ~~C. 9th occurrence, employee receives one (1) day suspension without pay.~~
- ~~D. 11th occurrence, employee receives three (3) days suspension without pay.~~
- ~~E. After the 13th occurrence, the Board may consider additional suspensions up to and including termination.~~

~~Definition of "occurrence": Use of sick leave in any increment shall be considered an occurrence.~~

~~Definition of "occurrence": 1/2 day = 1/2 occurrence; 3/4 day = 3/4 day occurrence; 1 day = 1 day occurrence unless used consecutively. If time exceeds 1/2, but is less than 3/4 day, leave will be rounded to 3/4, over 3/4 day rounds to 1.0 day. Consecutive days absent from work as a result of illness or injury will count as a single occurrence. Use of sick leave immediately before or after personal leave or vacation leave will require a doctor's note and absent this documentation shall be considered occurrences subject to investigation with disciplinary consequences. Absences from work for any of the following reasons shall not be considered an occurrence:~~

- ~~A. Vacation;~~
- ~~B. Personal leave for reasons other than illness;~~
- ~~C. religious observances;~~
- ~~D. Bereavement leave;~~
- ~~E. As determined by Superintendent or Designee.~~
- ~~F. Union Leave~~

~~The work year will be defined to be July 1st through June 30th for the purpose of this provision. Each July 1st all employees shall start a new zero occurrence balance and discipline shall start at the beginning of the progression table.~~

~~All discipline procedures related to this provision shall supersede the procedures and due process requirements prescribed by Ohio law. An employee may appeal discipline under this provision only through the Grievance process provided in Article 6. Any employee disciplined under this provision shall be given the right to an informal hearing and their representative with the superintendent or his/her designee at least twenty-four (24) hours prior to receiving a reprimand, suspension or termination. At such meeting the employee may provide written notice and/or documentation as to their illnesses and the purpose for the reason for the use of prior sick leave. Notification of such hearing shall be in writing, not less than forty-eight (48) hours prior.~~

~~The Board reserves the right to accelerate discipline measures when an employee fraudulently reports the use of sick leave.~~

Section 8

~~Any nine or ten month employee who uses two (2) days or less of combined personal and sick leave per school year shall receive, with the second paycheck following the last day of school, \$200.00. Any eleven or twelve month employee who uses three (3) days or less of combined personal and sick leave per fiscal year shall receive, with the second pay in July, \$250.00. These payments shall be paid in a separate paycheck at the end of the school year.~~

ARTICLE 9 PERSONAL LEAVE

Section 1

Three (3) unrestricted personal days shall be provided each contract.

The appropriate leave form is submitted at least three (3) days before said leave. The three (3) day requirement may be waived in the event of unusual or mitigating circumstances.

The superintendent approves such day at his/her discretion.

Should said reason be due to an emergency making the three (3) day compliance impossible, the employee shall notify his/her immediate supervisor and complete the appropriate forms upon return.

Section 2

Personal leave may not be used on the day immediately preceding or following a holiday, on a day of in-service, on the first or last day of the school year, or on make-up days that have been established in the school calendar, except under unusual circumstances at the sole discretion of the superintendent. No more than 10% of the bus drivers shall be permitted to take personal leave on any given day. Further, not more than one (1) employee in any other job category in each building shall be permitted to take personal

leave on any given day. The employee's supervisor may waive the requirement for the number of employees off within job categories.

Section 3

Up to three (3) personal days which are not used during the school year shall be converted to sick leave by August 1 of each school year. The employee shall have the option with a written request by August 15th to carry over two (2) of the unused personal days for use the following school year with a maximum of five (5) days in any year. In cases of retirement, said conversion shall occur prior to the issuance of severance pay; said conversion will occur if said employee has worked more than 120 days.

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Section 4

The Superintendent of schools reserves the right to grant personal leave for any reason. If the request is denied, written reason will be given to the applicant. Personal leave not used shall be converted to unlimited sick leave by September 1

Section 5

Personal Leave Pay will be made to the employee based on the number of hours he/she is scheduled to work. Personal leave may be utilized with the following increments: $\frac{1}{4}$, $\frac{1}{2}$, $\frac{3}{4}$, 1.

ARTICLE 10 LEAVE OF ABSENCE

Section 1

Upon a written request, the Board of Education may grant an unpaid leave of absence for a period of not more than two (2) years for educational, professional or other purposes, and shall not grant such leaves where illness or other disability is the reason for the request.

Section 2

Upon the return of the employee from a leave, the Board may terminate the employment of a person hired for that purpose of replacing the returning employee while he/she was on leave.

Section 3

If, after the return of the employee from an unpaid leave or paid leave in excess of one hundred twenty (120) consecutive days in the prior school year, the person employed for the purpose of replacing an employee on leave is continued in employment as a regular employee, or if he/she is hired by the Board as a regular employee within a year after his/her employment as a replacement, he/she will be placed on the salary schedule and have their start date amended for his/her length of service with the Board during such replacement period.

ARTICLE 11
COURT LEAVE

Section 1 - Court Leave

In cases where an employee is subpoenaed or summons to appear in any court in cases which are school related, he/she shall be paid his/her regular hourly rate of pay. The employee shall deliver over to the Treasurer and endorse his/her witness fee check from the Clerk of Courts, if said amount is less than his/her normal daily pay. If the fee is greater than his/her normal daily pay, including employer paid retirement, the employee shall deliver over to the Treasurer the amount equal to his/her daily pay including employer paid retirement.

In cases where any employee is subpoenaed or summons to appear in any court cases which are not school related, he/she shall be granted time off from work without pay unless the time off is chargeable to compensated leave under this agreement.

Section 2 - Jury Duty

An employee shall be entitled to leave without loss of pay for any time the employee is required to perform jury duty. The Board shall pay the employee his/her regular hourly rate of pay. ~~If the fee is greater than his/her normal daily pay, including employer retirement, the employer shall deliver over to the Treasurer the amount equal to his/her daily pay, including employer paid retirement.~~ Any meal, mileage, and/or parking allowance provided the employee for jury duty shall not be considered in the amount received for jury duty, which amount shall not exceed the total amount paid to the employee by this court.

Deleted: The employee shall deliver to the Treasurer and endorse his/her jury duty check from the Clerk of Courts, if said amount is less than his/her normal daily pay.

Section 3

An employee utilizing court leave due to a subpoena and/or jury duty shall report back to work in the event the court leave or jury duty ends and there is more than two (2) hours left of the employee's scheduled work shift.

ARTICLE 12
ASSAULT LEAVE

In accordance with Ohio Revised Code 3319.143, the Board shall grant up to a maximum of ten (10) days assault leave to any employee who is absent due to a physical disability resulting from an assault which occurs in the course of Board employment. Such employee will be maintained on full pay status during the period of such absence and such leave shall not be charged against the employee's earned or erasable sick leave.

In accordance with the Ohio Revised Code 3319.143, the Board shall require an employee to furnish a signed statement on forms provided by the Board to justify the use of assault leave. If medical attention is required, a certificate from a licensed

physician stating the nature of the disability and its duration shall be required before assault leave can be approved.

Under extremely unusual circumstances involving serious injury the ten (10) day limitation may be extended at the sole discretion of the superintendent. Upon request of the superintendent, an employee shall file a police report regarding the nature of the assault and provide a copy of the report to the superintendent. Upon filing of a police report, the administration shall initiate disciplinary proceedings.

ARTICLE 13 LAYOFF AND RECALL

Section 1

In the event that layoffs become necessary, the employee with the least district seniority in the classification(s) determined to be affected by layoff, shall be laid off first. Notification of layoff will be in writing and shall be delivered by certified mail or hand delivers and signed for by the employee. In the event it becomes necessary to lay off or abolish a position or lose a building permanently, employees shall have bumping rights and may bump through their specific classification if their seniority exceeds that of other persons from their job classification. Employees who are laid off, or their job gets abolished from their job classification shall have the right to exercise their district seniority to displace the least senior employee in any job classification which they previously held in the school district provided the employee desiring to exercise such district seniority has:

- a) More district seniority than the employee in such other job classification;
- b) The present ability to perform the essential functions of the classification without additional training or retraining;
- c) Any certificates or licenses to perform such work; and
- d) Performed work in and held job classification seniority in the job classification.

When an employee bumps into another classification as a result of a reduction in force, the employee shall be placed on the salary schedule closest to, but not less than the employee's current rate of pay.

Section 2

When the employees are to be recalled, they shall be recalled by order of seniority to their position they previously held. If that position no longer exists, then the employee will be recalled into an available position within their classification. A list of all laid-off employments with classification and seniority dates shall be provided to the Local President within one (1) week of the effective dates of the layoff.

Laid-off employees shall have recall rights for a period of two (2) complete years from the date of layoff, or for a period equal to their length of service with the Employer, whichever period is shorter.

For the purpose of this article, seniority shall be defined as an employee's total length of service with the Board from said employee's first day of work as a regular employee.

Within the classification of secretary, there shall be three (3) sub-classifications: Secretary I, Secretary II, and Secretary III. For the purpose of bumping rights, a Class III Secretary may bump down to Class II and a Class II may bump down to a Class I secretary positions. However, regardless of seniority levels, a Class I may not bump a Class II and a Class II may not bump a Class III Secretary.

Section 3

Employees reinstated under this procedure shall be placed on the step assumed by the number of years of actual work experience.

Section 4

If two (2) or more employees have the same District Seniority, then seniority will be determined by the date of application, then by the largest of their last four (4) digits of their social security number.

Section 5

The layoff and recall procedures of Article 13 shall supersede and replace in their entirety Ohio Revised Code, Section 3319.081.

ARTICLE 14 SENIORITY

When an employee moves from one classification to another, the seniority accrued in the previous classification shall not be considered when determining seniority in the new classification. With the exception of layoff and recall where total years worked in the district shall be the determining factor, seniority in the classification shall be determined by the time served in the classification. In determining the seniority in the Secretary classification, separate seniority shall be calculated and maintained for employees based on time served in each subclassification, i.e., Secretary I, Secretary II, and Secretary III.

District seniority shall be determined by the first day of work as a Bargaining Unit Employee, Continuous service shall not be interrupted if:

All other breaks in service of employment shall constitute interruptions in continuous service. Seniority as defined herein shall be used for all seniority applications contained in this Agreement except where seniority is otherwise defined for specific applications in individual sections of an article of this Agreement.

A seniority list shall be provided and updated annually to the Local President and Treasurer. The updated list shall be provided by October 1 of each year.

ARTICLE 15 EMPLOYEE'S PERSONNEL FILE

Section 1

An employee's official personnel file shall be maintained in the Central Office. Upon request by the employee and with prior arrangements made with the Superintendent or designee, the employee may review the file in the presence of the Superintendent or designee. The Superintendent or designee will be responsible for maintenance and confidentiality of the personnel records systems.

Section 2

Routine employment materials and any commendation shall be placed in an employee's personnel file with a dated stamp of the date the item was placed in the file.

Section 3

Reprimands, disciplinary reports or other adverse personnel documents shall require the signature of the employee in whose file the entry is being made and signature of the administrator placing information in the file. If the employee refuses to sign the material, it shall be placed in the file with a notation indicating the employee refused to sign it.

Section 4

Upon request, copies of the material contained in the file shall be provided to the employee at his/her expense.

Section 5

Employees shall have the right to attach a written response, within thirty (30) work days of receipt, to any material in the file.

Section 6

Reprimands/disciplinary reports, except material which pertains to improper conduct with students, which have been included in an employee's file, shall be removed after

three (3) years upon the employee's request if no material of a similar nature has been placed in the file during that time.

Section 7

Unsigned letters or complaints will not be placed in an employee's official file until the complaints are substantiated.

Section 8

Employees may submit letters or merit or awards through the supervisor to be placed in his/her official file.

Section 9

Any record or reference to a liability claim shall not be made a part of an employee's file unless the claim is substantiated through a court of law, acknowledgement by the employee, or settlement of the claim by the insurance company.

Section 10

Employee records shall be available for public review except for matters which are exempted by law set forth in O.R.C. 149.43(A) (1):

1. Confidential law enforcement investigatory records.
2. Medical records.
3. Trial preparation records.
4. Any other records the release of which is prohibited by state or federal law.

ARTICLE 16 OVERTIME

Section 1

One and one half (1 ½) times the employee's regular straight time hourly rate (including the shift differential for employees working other than the day shift) shall be paid for hours worked in excess of forty (40) hours in one work week. Hours in the forty-hour week must be actually worked: sick leave, vacations and personal leave are excluded from the forty hours when calculating overtime unless overtime hours are regularly scheduled. Calamity days and holidays are excluded from this provision.

The Employer will rotate and equalize overtime opportunities among qualified full-time employees in the work unit who normally perform the work that is being assigned for overtime. The employer agrees to post overtime and extra-time rosters, which shall be maintained and monitored by the employer. Said roster shall be placed on appropriate bulletin boards in each facility and will include a list of overtime opportunities worked and refused, with overtime offered to the employees within the work unit who, on the roster, and are qualified to perform the work being assigned. An employee who is offered but refuses overtime assignments shall be credited on the roster with the overtime opportunity refused.

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Deleted: amount of

Where there are inequities in the distribution of overtime, the Employer will be given the right to correct the error at the earliest opportunity.

Section 2

All hours worked on Saturday and Sunday, in addition to normal contract hours, shall be paid at one and one half times (1 ½) the regular rate of pay. Holidays worked shall be paid at the regular rate exclusive of holiday pay.

All extra pay (overtime, field trips, etc.) shall be received on the paycheck covering the pay period in which work is performed whenever possible.

Section 3

Custodians performing services for groups in any school building during hours outside the custodians' normal working hours will be compensated for all hours worked (overtime if applicable) for said groups. The work shall include, but not limited to, setting up chairs for the area use, monitoring the activity, being available to said group, protecting the security and care of buildings, unlocking and securing the building, returning equipment to storage, closing down area, cleaning, and having the building ready for school. When there is an activity in a building that involves the use of the cooking equipment, a cafeteria employee shall be on duty and shall be compensated in accordance with applicable provisions of the negotiated agreement.

ARTICLE 17 CALAMITY DAYS (Added MOU Language)

Section 1

1. In the event that the School District is closed or delayed due to an emergency, bad weather conditions, or other public calamity, employees shall suffer no loss of pay for up to a maximum of five (5) work days. After the first five (5) days of school being closed, employees shall not receive pay for subsequent days unless the work day(s) are made up during the contract year.
2. When school is closed or delayed, notification of same shall be sent out and disseminated by radio and other means.
3. On those occasions when a School or all Schools are closed, employees who are requested to report to work on any day declared a Public Calamity shall be paid at the rate of two (2) times their regular hourly rate, for the first five (5) days schools are closed.
4. In the event it becomes necessary to close school after an employee shift has begun during any of the first five (5) days school is closed, the bargaining unit employee will be paid one and one-half (1 ½) their regular rate of pay for all hours

worked. Bus Drivers shift begins fifteen (15) minutes prior to the start time of their route.

5. Any employee who has requested a Personal Leave Day, Sick Leave, or Vacation shall not be charged for that day if it occurs during one of the first 5 Calamity Days.
6. After the occurrence of five (5) calamity days pursuant to section 1 above, an employee must choose one of the following options as it relates to the additional calamity days number six (6) through ten (10) in a school year:
 - i. Submit the additional calamity days as "dock" days, or;
 - ii. Submit request to utilize any accumulated and unused personal leave, then;
 - iii. In the event an employee has exhausted all available personal leave, an employee may submit a request to utilize up to three (3) days of paid sick leave annually for a day the District has declared a calamity.
 - iv. This section does not apply to 12 month employees.
7. Employee must submit to the Treasurer's office, no later than five (5) work days after the occurrence of the sixth (6th) through tenth (10th) calamity day, the employee's official preference in writing related to leave for the calamity days. Failure or refusal to submit written documentation of the employee's request will result in a dock day and may result in disciplinary action.

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Original Contract Language replaced by above MOU

Section 1

- 1) ~~In the event that the School District is closed or delayed due to an emergency, bad weather conditions, or other public calamity, employees shall suffer no loss of pay for up to a maximum of five (5) work days. After the first five (5) days of school being closed, employees shall not receive pay for subsequent days unless the work day(s) are made up during the contract year.~~
- 2) ~~When school is closed or delayed, notification of same shall be sent out and disseminated by radio and other means.~~
- 3) ~~On those occasions when a School or all Schools are closed, employees who are requested to report to work on any day declared a Public Calamity shall be paid at the rate of two (2) times their regular hourly rate, for the first five (5) days schools are closed.~~
- 4) ~~In the event it becomes necessary to close school after an employee shift has begun during any of the first five (5) days school is closed, the bargaining unit employee will be paid one and one half (1 1/2) their regular rate of pay for all~~

~~hours worked. Bus Drivers shift begins fifteen (15) minutes prior to the start time of their route.~~

- 5) ~~Any employee who has requested a Personal Leave Day, Sick Leave, or Vacation shall not be charged for that day if it occurs on a Calamity Day.~~
- 6) ~~Classified employees shall be paid for all contracted hours due to any calamity day closings.~~

ARTICLE 18 EXTRA CURRICULAR TRIPS/FIELD TRIPS

Section 1

All extracurricular trips/field trips will be posted each Tuesday, when possible, and left on the board until Friday 9:30 for the following week. The only exception will be trips that occur during the winter and spring breaks, these trips may be posted up to three (3) weeks before the winter and spring breaks. Extracurricular trips/field trips shall be awarded on a seniority and rotating basis. The most senior drivers in rotation may select trips as long as the selection does not result in overtime, unless the employer approves overtime. Trips that come in after the Tuesday posting will be posted immediately upon receipt. Trips that are received after the Friday trip award shall be awarded under a "Short Notice" rotating Seniority List.

Section 2

Drivers of extracurricular/field trips shall be paid a minimum of two (2) hours at regular hourly driving rate on all field trips. Waiting time shall be paid at \$13.00 per hour. Bus Drivers shall be paid an additional .2 (point two) of an hour (12 min.) for pre-tripping a different bus than their own for field trip use, providing the driver is not in pay status when this occurs.

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Section 3

Cancellation of a field trip with no advance notice shall result in the scheduled driver being paid two hours at their regular rate of pay.

Section 4

Bus drivers may only miss their regular bus route twice during the school year for the purpose of driving a field trip.

Section 5

Emergency trips (defined as those that the transportation department has less than two (2) hours to fill, or has to fill over the weekend) will be filled with the first available driver.

If a field trip is canceled and rescheduled, it will be given to the driver who was awarded the trip originally. If it is rescheduled after two weeks, it will be reposted. If a mistake is made in filling a field trip, it will be corrected by offering said driver a trip of equal value on the next posting and must be agreed by both parties.

Section 6 — Overnight Trips with School Vehicles

- 1) Overnight trips will be posted according to Section 1 of this Article. There will be a separate list for Overnight trips. Overnight trips shall be offered in rotation by seniority. Expense money, with receipts will be reimbursed within two (2) weeks of submission to the Treasurer's Office. All drivers will be eligible for overnight trips regardless of the number of hours worked.
- 2) The driver will be paid at their regular rate of pay for a minimum of eight (8) hours per day he/she is gone on the trip. These hours would exclude the time between the last call on the driver and vehicle at the end of the day, to the first call on services the next day.
- 3) The driver shall be reimbursed for lodging and meal expenses under the same conditions as the teacher acting as leader or chaperone of the trip. The driver to be lodged at the same establishment as the group of students he/she is transporting. Driver shall not stay in the same room as any of the students, coaches, or chaperones.

Section 7

Summer trip list will be by seniority rotation. There shall be a summer trip list for those drivers interested in summer field/extra-curricular trips. The Administration shall engage in reasonable efforts to award trips on a rotating seniority basis. Drivers will have twenty-four (24) hours to respond to a request of interest in accepting summer trips.

Section 8

Drivers shall be provided thirty (30) minutes pre-trip for any trip on a Saturday, Sunday, or non-school day.

ARTICLE 19 TRANSPORTATION

Section 1 — Route Times

Your established route time starts at the time you are assigned to leave the bus compound until you arrive back at the end of your assigned route. This is for the a.m. and the p.m. routes.

Mid-day routes will be established at a minimum of one (1) hour a.m. and one (1) hour p.m.

Bus drivers will be given thirty (30) minutes beyond their established route time for pre-tripping their bus; fueling, sweeping and cleaning and washing their bus, and paperwork.

Section 2

The thirty (30) minutes of compensation paid to the drivers daily shall include compensation for the bus Driver's paperwork and recordkeeping requirements.

Drivers shall be paid an additional .2 (point two) of an hour (12 min.) for pretripping a different bus than their own when driving a route, providing the driver is not in pay status when this occurs.

Section 3

If, after the start of the school year, a driver's route requires more time than the assigned time on the route, as verified by the Transportation Supervisor, the driver's pay will be adjusted to reflect the increase. If a driver's route increases by more than thirty (30) minutes after the start of the school year, the Administration shall engage in a limited bidding procedure which shall allow for seniority bumping rights.

If, after the start of the school year, the Transportation Supervisor reduces a driver's route by less than thirty (30) minutes, the driver shall continue to receive the assigned amount of compensation.

If, prior to the start of school or after the start of the school year, the Transportation Supervisor reduces the driver's route by more than thirty (30) minutes, the employer shall have the option of continuing the amount of compensation or require the driver to bump a less senior driver. A driver may choose to continue with the route with the reduction in pay. The driver that was bumped shall have the right to bump a less senior driver, and bumping shall occur until all available routes are filled.

A driver who transfers to a different route during the school year shall have five (5) work days to evaluate the driver's desire to remain on the route. A Driver, after completion of five (5) work days in the new route, shall either provide written notice of his/her desire to return to their original route or will become permanently assigned to the new route position.

Section 4

The Transportation Supervisor or Administrative designee shall be the one to verify any route change times.

Section 5 — Late Start Days

Scheduled late start days will receive monetary compensation at their regular rate of pay for times beyond established route times. However, drivers may be required to report to work and directed to perform driver related duties. If drivers are required to report, then all must report.

Section 6

Drivers will be compensated at their regular rate of pay for a minimum of four (4) hours plus thirty (30) minutes pre-trip on a scheduled work day when any of the schools to which they would be regularly assigned are not in session. This will not apply to drivers whose regular routes are less than four (4) hours per day. Drivers with less than four (4) hours scheduled per day will receive their regular rate of pay. If for any reason a driver would not be needed because of an a.m. or p.m. Kindergarten field trip/extracurricular trip, that driver shall not experience a loss of pay, but may be utilized to fill in for absent drivers. Kindergarten drivers will not be given first choice on Kindergarten field trips/extracurricular trips, these trips will be filled in regular rotation.

A driver may be required to remain at work for a minimum of four (4) hours on days when the driver receives compensation under this section.

Employees with a past history of not driving non-district scheduled routes when Little Miami Schools are not in session may be disciplined in accordance with Article 7 for non-performance of duties.

Section 7

Standby Driver defined: A Standby Driver is an unassigned bus driver whose primary duty is to drive. This driver fills in for other drivers who are not present.

A Standby Driver position is considered similar to a route, in that the position itself will be bid upon and awarded like that of a route vacancy.

Section 8

A Van Driver position shall be considered as a separate classification. The Van Driver shall be paid at the Custodial rate of pay (same schedule/Van Drivers). Van driving positions shall be posted and bid on by qualifications and seniority. For the purpose of layoff and recall, a Bus Driver will be able to displace (bump) a Van Driver. A Van Driver cannot bump into the Bus Driver classification — a Van Driver may exercise any other right under Article 13 — Layoff/Recall. If a van is used for an extra-curricular trip/Field Trip, the guidelines of Article 18 shall apply.

Section 9

Each year Bus Route bidding will occur during the first full week of August or within three (3) weeks of the first day of school for students for all routes and the bidding will go by

Deleted: during the 2-3 weeks prior to the beginning of school first full week of August

seniority for all am/pm/mid-day routes. The Transportation Supervisor shall establish a date for the bid procedure and announce such date prior to June 1st each year.

ARTICLE 20 EMPLOYEE USE OF VEHICLE

Employees requested to run errands for the Board of Education will either be supplied with a vehicle or paid mileage at the current I.R.S. rate. Employees driving less than one mile per day shall be paid annually.

ARTICLE 21 PROMOTIONS AND TRANSFERS

Section 1

When the Employer determines a vacancy exists, which is defined as a new position or a current position vacated by a transfer, retirement, death, resignation, non-renewal or termination of an employee which the board decides to fill, the bidding procedures as described herein shall apply to give incumbent employees first consideration when filling said vacancies.

Section 2

When a vacancy has been determined to exist in the bargaining unit, as defined above, the Employer shall post a notice within ten (10) days of the vacancy occurring indicating the opening. The President of Local 516 shall receive a copy of postings. The posted vacancy shall describe the shift, hours and location of the vacancy and how to obtain that position's job description and any additional information for the vacant position. The position vacancy shall remain posted for a period of seven (7) calendar days of the Board shall notify each employee at least seven (7) days prior to the close of the posting. Employees seeking the vacancy will submit written notification of their desire to the person indicated on the posting, not later than the ending of the posting period of the vacancy. All vacancies will be filled within 40 days of the vacancy occurring.

Established jobs won't split from one to two or more positions. If a vacancy is not filled within the classification, the employer may advertise outside the classification.

Section 3

In considering an individual for an established vacancy or lateral transfer, the employer shall consider the candidate with the best quality and the most seniority. In addition, an employee may bid on jobs in classification and promotional jobs during probationary period. The probation period shall restart if employee is awarded the job. Lateral transfer shall mean movement of an employee from one position to another position with the same salary ranges and classification or subclassification.

Employees will be allowed to hold positions in more than one classification as long as their total regularly scheduled weekly hours will not exceed forty (40). Employees will not

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be allowed to bid on jobs that would put them into overtime. If a position is increased in hours putting the employee into overtime, they will be required to give up one of their positions. At this time, the employee may exercise their rights under Article 13 of this Agreement.

Section 4

Employees presently holding a position in a similar classification as that posted will be permitted to bid on same for lateral transfer. The senior employee within the classification bidding on the position will be awarded that position if most qualified.

If a position is not filled within the classification, an applicant who applies for the position and who is most qualified for the position as determined by skills, aptitude, education, experience, physical fitness, training, efficiency, and performance shall be awarded the position. Seniority shall be the determining factor in filling the vacancy when the before-mentioned factors are relatively equal in the opinion of the employer. In any event, the employer shall always select the most qualified candidate. ~~Any current employee of the Board bidding for a vacancy in which the employee is qualified shall be entitled to a second interview.~~

Section 5

An employee changing positions within a classification shall remain at his/her current step on the pay schedule for that classification. A person moving outside his or her classification shall begin at step 0 unless placed by the employer at a step no higher than step 5 of the respective pay scale. Employees who retire through the State Employees Retirement System and are rehired by the District shall be placed at step 3 of the respective salary schedule.

Section 6

The employer may create new classifications or positions within classifications. However, it is agreed that the pay scale for any new classification will be negotiated between the Board of Education and OAPSE Local 516.

If the superintendent feels that it is in the best interest of the district, he may designate within a classification a "head" or "chief" position. This position shall be designated solely on merit. Although seniority will be considered, it shall not be the determining factor.

Section 7

The employer has the right to employ temporary assistance through all classifications based upon qualifications regardless of seniority. The Board of Education is not bound by the terms of this agreement as employers of temporary employees who are members of the bargaining unit. However, the employer agrees to make every effort to offer this temporary work to existing bargaining unit members throughout all classifications before hiring from outside the system.

Section 8

When a position is increased in time to a level in which full-time benefits become available, the position will be reposted in accordance with the provisions of the collective bargaining agreement.

Section 9

For the purpose of Promotions and Transfers, the positions of Secretary I, Secretary II, and Secretary III shall be considered separate classifications. For Example, in the event a Secretary II desires to bid on a Secretary III position, the employee holding the Secretary II position will be considered to hold a "separate classification" as set forth in Section 4 of this Article. Therefore, the most senior employee who applies for the position, and is the most qualified for the position, as determined by the Superintendent or his/her designee, shall be awarded the position. Those secretaries bidding on postings in their same classification shall receive the position based upon seniority in that classification (i.e., Class III to Class III, most senior to be awarded position).

Special education aide positions shall not be subject to the requirements set forth in Section 4 of this Article. Vacancies in special education aide positions shall be filled based on the needs of the District and the student(s). Decisions on filling these vacancies shall not be arbitrary or capricious.

ARTICLE 22 LABOR MANAGEMENT MEETINGS

Section 1

The Employer agrees that no more than two (2) non-employee representatives of the Association shall be admitted to the Employer's premises during working hours. Any Association representative visiting a school building shall check through the office in said building upon their entrance thereto. Such visitations shall be for the purpose of fulfilling those duties of such representatives authorized by the grievance procedure of Article V. The Association agrees that such activities shall not interfere with the normal duties of the employees. The employer reserves the right to designate a meeting place where operational requirements do not permit unlimited access to the work location. Every effort will be made to schedule such visitation during working hours.

Section 2

Quarterly, unless more often upon mutual agreement, at a mutually agreed upon time and place, the Superintendent and/or his designated representatives will meet with local Association representatives (not to exceed five (5) employee representatives) and duly accredited non-employee representatives (not to exceed two (2) non-employee representatives). Such meetings shall be held only upon personal receipt by the Superintendent or the top Association local employee representative, at least seven (7) calendar days in advance, of a request from the other party for such a meeting.

The purpose of such meeting shall be to:

- a) Discuss the administration of this Agreement.
- b) Discuss the grievances which have not been processed beyond the two initial steps of the grievance procedure, when such discussions are mutually agreed to by the parties; such discussion will be terminated upon either party's request.

Section 3

Duly elected Association delegates or alternates to the annual conventions of the Association or duly elected State Executive Board members who are in the bargaining unit, shall be granted time off with pay for the purpose of participating in such conventions and scheduled Executive Board meetings, but such time off shall not exceed three (3) working days for each above-mentioned function. Not more than one (1) employee per classification shall be permitted time off for the purpose of this section. The president and any employee from any classification upon proper notification will be released.

The Association shall give the Employer at least fifteen (15) calendar days' advance written notice of the employees who will be attending such conventions and meetings as herein provided. A maximum of six (6) days per year total for all employees shall be granted for the purpose stated herein.

Section 4

All new hires shall receive a copy of the Collective Bargaining Agreement during their initial orientation. Local Union representatives shall be permitted to speak with new employees for a period of no more than ten (10) minutes to discuss Union Membership and Benefits. This meeting can take place on paid time, in private, and in the new employees' first week of work or at the most reasonable opportunity.

ARTICLE 23

APPLICATION AND INTERPRETATION OF WORK RULES, POLICIES AND DIRECTIVES

Section 1

Work rules as defined in this Section shall be those written policies, procedures, and directive which regulate conduct of employees in the performance of the Employer's services and programs. The Association and its members waive none of their rights to challenge the reasonableness and/or interpretation of any work rules and do not necessarily admit knowledge of any unwritten work rules as defined herein.

The Association will be supplied with the current Board Policy and updated as policies are adjusted. The 516 President will receive copies of all Board agendas, minutes, and attachments.

The employer reserves the right to develop new or to modify existing job descriptions. When doing so, the employer or its designee will consult with those employees directly

Impacted by the change. Copies of new or modified job descriptions will be given to those employees affected by the change.

Section 2

The Association recognizes that the Employer, in order to carry out its statutory mandates and goals, has the unilateral right to promulgate reasonable work

It is specifically agreed that the Board also has all management rights set forth in Section 4117.08 of the Ohio Revised Code.

- A. Determine matters of inherent managerial policy as provided in the Ohio Revised Code which include, but are not limited to, areas of discretion of policy as functions and programs of the Board, standards of school activities, its overall budget, utilization of technology, and the school district organizational structure;
- B. Direct, supervise, evaluate or hire employees;
- C. Maintain and improve the efficiency and effectiveness of Board operations;
- D. Determine the overall methods, process, means and personnel by which School District operations are to be conducted;
- E. Discipline, non-renew, demote, terminate for just cause, layoff, recall, transfer, assign, schedule, promote or retain employees';
- F. Determine the adequacy of the work force;
- G. Determine the overall mission of the School District;
- H. Effectively manage the work force in all aspects;
- I. Take action to carry out the mission of the School District;
- J. Make the rules and regulations by which the students and employees of the Board will be governed.

The exercise of the rights and responsibilities of the Board are set forth herein, the adoption of policies, rules and regulations and practices and the use of judgment and discretion in connection with the implementation of these rights shall be limited only by the specific and express terms of this contract.

The Board and the Union agree that the Board shall not be entitled to exercise any management rights which are in conflict with or alter and/or modify an existing provision of this Agreement. The Board shall have the right to implement any management rights not specifically addressed in the Collective Bargaining Agreement provided the Board engages in good faith negotiations over the decision and effects of the implementation of a decision which concerns wages, hours, and other terms and conditions of employment.

Negotiations shall commence and be completed within twenty (20) working days, or within the time frame mutually agreed to by the parties, after the Board's request to the Union to engage in good faith negotiations. Additionally, the negotiation's teams shall consist of four (4) individuals and the OAPSE Field Representative and the Parties' consultant.

In the event an agreement cannot be reached between the Board and the Union regarding the issue, the Board may implement its decision. However, the Union may, at its discretion, proceed to binding arbitration in accordance with Article 6 to appeal the Board's exercise of its decision. In the event an Arbitrator should find that the Board's implementation failed to follow the process set forth in this provision, is inconsistent with Article 23, Section 2, or is arbitrary, capricious, unreasonable, discriminating, or retaliatory, the arbitrator may find for the Union and return the parties to the status quo that existed prior to the Board's implementation; with all other appropriate remedies.

Section 3

The parties recognize that it is the philosophy of the Employer that, to the extent possible, employees will be put on notice of the conduct expected of them by the Employer and by their fellow workers. The parties further understand that it is in the interest of the Employer to protect the right and well-being of all employees of the Employer, while not unduly restricting the individual rights of any employee. Therefore, the Employer will continue to promulgate certain work rules in an attempt to establish standards of personal conduct that must be maintained in order to protect every employee's right to be treated with dignity and respect while effectively carrying out the Employer's programs.

Section 4

The Employer agrees that, to the extent any work rules have been or will become reduced to writing, every member at each facility shall have access to them for the duration of this Agreement. Should any work rules conflict with law or with specific provisions of this Agreement, such rules shall be invalid to the extent of this conflict, unless mutual agreement is reached.

Section 5

It is the Employer's intention that work rules, policies and directives are to be interpreted and applied uniformly to all employees under similar circumstances.

ARTICLE 24 BREAK TIME

Section 1

Eight hour employees shall be entitled to a half hour (1/2) lunch period.

If an eight (8) hour employee is required by the building administrator (Principal or Assistant Principal) to give up his/her lunch period due to conditions in the building which mandate that this take place, he/she will be given either: (a) a duty-free thirty (30) minute break during the day; or (b) an additional thirty (30) minutes of pay for the day, as determined by the building administrator.

Section 2

Eight (8) hour employees shall be given a fifteen (15) minute break during the first four (4) hours of work and fifteen (15) minute break during the second four (4) hours of work.

Section 3

Employees who work between five (5) and eight (8) consecutive hours daily shall be given two (2) fifteen (15) minute breaks each day, or one thirty (30) minute break (lunch period) daily.

Section 4

Employees who work between four (4) and five (5) consecutive hours daily shall be given one (1) fifteen (15) minute break per day.

Section 5

Employees who work less than four (4) hours daily shall not be entitled to a break time.

Section 6

Bus drivers shall not be entitled to break time as defined in this section.

Section 7

All lunch and break time as outlined in this section must be arranged at the mutual convenience of the employee and supervisor.

ARTICLE 25
EXCUSED ABSENCES WITHOUT PAY

Section 1

Under extenuating circumstances and with the prior approval of the Superintendent, employees may request up to two (2) consecutive working days of excused absence without pay.

Section 2

Such absences may not occur more frequently than one (1) time in any twelve (12) month period.

Section 3

Approval of such absences must be obtained at least four (4) weeks in advance of the requested absence, by the Superintendent.

ARTICLE 26
CALL-IN REPORTING PAY

Section 1 — Call-in Pay

Any employee who accepts a request by his/her appropriate supervisor to work or attend a meeting during hours outside their regularly scheduled straight time hours on the day in question, which hours will not abut their regularly scheduled shift hours on that day, will receive a minimum of two (2) hours pay at the applicable hourly rate.

Section 2 — Meeting Pay

Employees must indicate on weekly time sheets whether the meeting time is an extension of the regular work day or whether a time gap existed between the regular work day and the meeting time.

Employees attending meetings when such meetings occur at a time or place when the employee is not rescheduled for his or her regular work will be compensated at the regular rate of hourly pay.

ARTICLE 27 BUILDING REPRESENTATIVES

Local building representatives will be designated by the Association. The representatives will be determined in the following manner:

- a) At any school — a minimum of one (1) building representative per shift shall be designated. The Association shall notify the Employer in writing of the names of the representatives and their respective jurisdictional areas within five (5) calendar days of any such designation.
- b) Transportation employees a minimum of two (2) building representatives will be designated. The Association shall notify the Employer in writing of the names of the building representatives and their respective jurisdictional areas within five (5) calendar days of any such designation.

ARTICLE 28 PAY SCHEDULES

Section 1

It is agreed that, during the life of this agreement, head custodians and employees working second shift shall be paid twenty-five cents (\$.25) per hour additional wages for those regularly scheduled and employees working third shift will be paid thirty-five cents (\$.35) per hour additional wages for those regularly scheduled. The Mechanic position shall receive an equity adjustment on the base of \$1.50 on the wage schedule. Maintenance shall receive an equity adjustment on the base of \$1.50 on the wage schedule.

Special Education Aides shall receive \$.15 per hour for regularly scheduled hours

Shift differential pay shall be paid only when the employee actually works the shift regularly assigned on or is on sick leave, personal leave or vacation. It shall not be paid when the employee is on extended shift change.

OBI Trainers shall receive \$1.00 above their hourly rate of pay when training.

Base hourly rates of pay for all classifications shall be increased by:

2.75% on base for the 2014-2015 2017-2018 contract year, 2.5% of base for the 2018-2019 contract year (retroactive to July 1), and 1.75% for the 2016-2017 contract year. In addition, ~~Step 20 will be added on the salary schedule at a 1.34 index.~~ The salary schedule is set forth in Exhibit A to this Agreement.

~~Effective July 1, 2017, spread pay shall be available per classification provided the majority of employees in a classification agree to spread pay required for all classifications.~~

Effective July 1, 2015, All employees shall receive compensation over 24 payrolls and shall be required to enroll in direct deposit, except all Bus Drivers who shall be paid over the nine (9) month period for the 2017-2018 school year only.

All aides, except bus aides, shall report to work one (1) day prior to the first day for students.

Section 2

If an employee performs work in another classification or position, the employee will receive Step Zero (0) of pay in the classification or position.

Section 3 — Placement on the Salary Schedule

The superintendent may, in the exercise of his sole discretion, grant up to five (5) full years of service credit for salary placement purposes to any new employee based on the prior work experience of such employee performing the same or similar type of work as such employee will be performing in the Little Miami Schools.

Section 4

Kitchen managers shall receive a stipend each year as follows:

Kitchen manager at Butlerville	\$ 500.00 stipend
Kitchen manager at Maineville	\$ 800.00 stipend
All other kitchen managers	\$1,050.00 stipend

Kitchen manager stipends shall be paid to the employee in a lump sum at the last pay period of the contract year.

ARTICLE 29
BENEFITS

Section 1 — Life Insurance

All employees who are part of the bargaining unit shall be provided life insurance coverage in the amount of \$50,000; the premiums for which shall be fully paid by the Board of Education.

Section 2 — Hospital/Health Insurance

The Board of Education shall provide hospital/health insurance coverage through Anthem. This shall not preclude the Board of Education from seeking other vendors for insurances or developing or entering into a self-funded health insurance program offering equal or better benefits.

The Board of Education shall contribute ninety percent (90%) towards the premium of the plan as follows:

For employees who work more than three and one-half (3½) hours per day: HSA/HDHP

Family: \$3000. Deductible - Board will make a \$2000 yearly contribution. Deposits shall be made in full not later than January 15th. The Board will contribute \$400 into each newly hired employee's HSA on October 5th of their first year of employment.

Single: \$1500. Deductible - Board will make a \$1100 yearly contribution. Deposits shall be made in full not later than January 15th. The Board will contribute \$400 into each newly hired employee's HSA on October 5th of their first year of employment.

For employees who work three and one-half (3½) hours or less per day: HSA/HDHP

The Board will pay 50% for single or family coverage for employees who work three and one-half hours per day or less, the employee will pay 50% of the premium and the Board will fund the HSA/HDHP at 50%.

A Hardship Fund for HSA advancement is available to those employees that may need assistance paying medical bills will be provided by the Board.

Employees' share of the monthly premium shall be deducted from their appropriate number of pays to cover 12 months of coverage.

Section 3 — Dental Insurance

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Deleted: ; \$1000 first pay in January and \$1000 first pay in July each year.

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Deleted: ; \$550 first pay in January and \$550 first pay in July each year.

The Board of Education shall pay 95% of the current dental insurance plan premium for employees who work more than three and one-half hours per day.

The Board of Education shall pay 50% of the current dental insurance plan premium for employees who work three and one-half hours or less per day.

Section 4 — Vision Insurance

The Board will pay 60% of the cost for single or family Vision coverage. ~~The employer shall contribute \$16.25 per month to the plan for each employee who is covered by this agreement for the purpose of providing the "Vision III" benefit offered by the AFSCME Care Plan.~~ The employee will be responsible for ~~50%~~ 40 % of this cost, per month, should the employee elect this Vision ~~III~~ coverage.

Section 5 — CDL License

Drivers shall be reimbursed 100% of the cost of the renewal of the Commercial Drivers License. Upon renewal, the driver will present the license and receipt of payment. The driver will then be reimbursed. All bus drivers will be paid for all hours worked for recertification.

ARTICLE 30 ASSOCIATION MATERIALS

All Association related materials intended for distribution or display in any property under the management of the Board of Education must be approved and signed by an appropriate Association official before posting or distribution. Additionally, copies of said materials shall be submitted to the building principal or supervisor, whichever is appropriate, prior to posting or distribution.

ARTICLE 31 VIDEO CAMERAS

Drivers will be allowed to view the tapes to identify students responsible for disruptive behavior. Equipment to do this is available at the garage.

The video cameras and tapes are intended for and will not be used to monitor and/or evaluate the job performance of drivers or aides, however, video cameras and tapes may be utilized as evidence by the employer in disciplinary proceedings.

A driver has the right to view the tape with a Union representative in the event a tape is being utilized as evidence against a driver for discipline purposes.

ARTICLE 32 FIRST AID COURSE

All bus drivers shall obtain a certificate as to completion of "Red Cross First Aid Course" within a two-year period. Local Board of Education will arrange the class at no cost to the bus driver. Such class will be held outside of assigned work hours.

ARTICLE 33 HOLIDAYS

Section 1

The following days shall be recognized as paid holidays: New Year's Day, Martin Luther King Day, Presidents' Day, Good Friday (nine (9) month employees only), Memorial Day (ten (10) and twelve (12) month employees only), Independence Day (twelve (12) month employees only), Labor Day, Thanksgiving Day, the Day following Thanksgiving Day, Christmas Day if they fall within the employee's work year.

Section 2

Holidays falling on a Saturday shall be celebrated on the preceding Friday, and holidays falling on a Sunday shall be celebrated on the following Monday.

Section 3

Employees shall be paid for nine (9) holidays if they fall within the employees work schedule. To be paid for the holiday, the employee must work the entire last regularly scheduled work day before the holiday and the entire first regularly scheduled work day after the holiday. The superintendent may authorize the payment of holiday pay to an employee who has been hospitalized or qualifies for any other deserving exemption. If an employee is hurt at work and is on sick leave as per a doctor's excuse, the employee will be paid for the holiday. If an employee requests, and is granted, a day without pay for the day before or after a holiday, that employee will not be eligible for holiday pay.

Section 4

When Christmas Eve and New Year's Eve fall on a regularly scheduled work day for twelve month employees, those employees will be required to work for a four-hour period. This four-hour period will be scheduled by the superintendent. The additional four hours that make up the eight-hour day will be granted as time off by the superintendent provided sufficient progress is made on work projects established by the employee's immediate supervisor.

ARTICLE 34 VACATIONS

Section 1

Only twelve (12) month employees shall receive vacation leave. Vacation leave shall be based on the following schedule:

YEARS OF SERVICE

OF WEEKS PER YEAR

1 month to 96 months (8 years complete)	2 wks .8333 days per month
97 months to 204 months (17 yrs complete)	3 wks 1.25 days per month
205 months to 288 months (24 234 yrs complete)	4 wks 1.667 days per month
289 months and over	5 wks 2.0883 per month

- A. Members may carry over up to five (5) days vacation from one ~~period~~ year to another.
- B. Members may use or be compensated for leave accrued in the year of retirement earned after their anniversary date of hire.
- C.
 - 1. Vacation time must be approved in advance and will depend upon the workload and District needs.
 - 2. Vacation will not be granted for the first week of school or the last week of school.
 - 3. Summer Vacations: No more than 10% of the Custodial staff may be off at the same time.
 - 4. School Year Vacations: No more than one (1) custodian per shift per building may be off at the same time.
 - 5. Multiple requests for the same time period will be granted based upon seniority.

Section 2

Vacation pay shall be paid at the employee's regular straight time rate, including premiums and differential pay. All employees' Anniversary date for the purpose of this article will be used.

Section 3

Twelve month employees may take vacation at Easter and Christmas Break with thirty (30) days advanced request. No more than one person per classification per building may take vacation at these times. The most senior employee will have the option first. OAPSE Local 516 will keep a rotation list of vacations used at these times and a copy of the list will be provided to the superintendent or designee.

Section 4

Good Friday may be granted as a day without pay within seven (7) days prior notice.

ARTICLE 35 SERS CONTRIBUTION

Section 1

The Little Miami board of Education agrees to pick up the retirement contribution required to be made by classified employees to the School Employees' Retirement System and that such amount contributed by the Board on behalf of these employees shall be treated as a mandatory salary/wage reduction from the contract salary/wage otherwise payable to the employees.

ARTICLE 36
LENGTH OF AGREEMENT

This contract constitutes the entire and complete Agreement between the two parties. All prior contracts and agreements are hereby declared null and void.

The terms of this Agreement shall be for a period of two (2) years, beginning July 1, 2014 2017 and ending on June 30, ~~2017~~ 2019.

Deleted: three (3)

If through the negotiating process both parties reach impasse, the Federal Mediators Conciliatory Service will be invoked to help both parties.

The duration date set for this section will be amended to coincide with the date set forth in the written notice provided as provided for in Section 4117.14(D) (2), Revised Code. Only those items which are at issue will be matters of discussion to resolve any work stoppage which might take place.

Any successor agreement reached after impasse procedures have been completed shall consist of all previously negotiated language which was not subject to the provisions of this section.

AGREEMENT BETWEEN
THE LITTLE MIAMI LOCAL SCHOOL BOARD OF EDUCATION
AND
OHIO ASSOCIATION OF PUBLIC SCHOOL EMPLOYEES
AND ITS LOCAL 516
July 1, 2017 through June 30, 2019

FOR THE BOARD OF EDUCATION

Board President

Treasurer

Superintendent

FOR OAPSE LOCAL 516

President, OAPSE Local 516

Negotiating Team Member

Negotiating Team Member

Negotiating Team Member

Field Representative

LITTLE MIAMI LOCAL SCHOOL DISTRICT
CLASSIFIED EMPLOYEES' HOURLY RATE SCHEDULES
JULY 1, 2017 THROUGH JUNE 30, 2018

1.0275										
INDEX =>		1.00	1.03	1.07	1.13	1.19	1.22	1.25	1.28	1.34
STEPS =>		0	1	2	3	4	6	8	13	20
Class I Secretaries		14.85	15.29	15.89	16.78	17.67	18.11	18.56	19.00	19.90
Class II Secretaries		15.40	15.86	16.48	17.40	18.33	18.79	19.25	19.71	20.64
Class III Secretaries		15.96	16.44	17.07	18.03	18.99	19.47	19.95	20.43	21.38
Transportation Dispatch/Clerk		15.40	15.86	16.48	17.40	18.33	18.79	19.25	19.71	20.64
Athletic Dept Clerk		15.40	15.86	16.48	17.40	18.33	18.79	19.25	19.71	20.64
Facility Planner		15.96	16.44	17.07	18.03	18.99	19.47	19.95	20.43	21.38
Bus Aides		13.77	14.18	14.73	15.56	16.38	16.80	17.21	17.62	18.45
Library Aides		13.72	14.13	14.68	15.50	16.32	16.73	17.15	17.56	18.38
Special Ed Aides		13.93	14.35	14.91	15.74	16.58	17.00	17.42	17.83	18.67
Teacher Aides		12.85	13.24	13.75	14.53	15.30	15.68	16.07	16.45	17.22
Technology Aides		13.28	13.67	14.20	15.00	15.80	16.20	16.59	16.99	17.79
Nurses Aides		13.28	13.67	14.20	15.00	15.80	16.20	16.59	16.99	17.79
Interpreter		19.73	20.32	21.11	22.29	23.48	24.07	24.66	25.25	26.44
Maintenance		18.27	18.82	19.55	20.64	21.74	22.29	22.84	23.38	24.48
* Mechanic		18.98	19.55	20.31	21.45	22.58	23.15	23.72	24.29	25.43
Mechanic's Assistant		14.12	14.54	15.11	15.95	16.80	17.22	17.65	18.07	18.92
Bus Drivers/Trainers		17.47	17.99	18.69	19.74	20.79	21.31	21.83	22.36	23.41
Van Driver		14.82	15.26	15.85	16.74	17.63	18.08	18.52	18.97	19.85
Pony Driver		13.77	14.18	14.73	15.56	16.38	16.80	17.21	17.62	18.45
** Custodians		14.82	15.26	15.85	16.74	17.63	18.08	18.52	18.97	19.85
Groundskeeper		16.64	17.04	17.70	18.69	19.69	20.18	20.68	21.17	22.17
Kitchen Manager		13.39	13.79	14.33	15.13	15.93	16.33	16.74	17.14	17.94
Regular Cook		12.85	13.24	13.75	14.53	15.30	15.68	16.07	16.45	17.22
* Head Mechanic - Add \$1.00										
** Head Custodian and 2nd Shift Differential - \$0.25										
** Custodian 3rd Shift Differential - \$0.35										

LITTLE MIAMI LOCAL SCHOOL DISTRICT
CLASSIFIED EMPLOYEES' HOURLY RATE SCHEDULES
JULY 1, 2018 THROUGH JUNE 30, 2019

1.0250										
INDEX => STEPS =>	1.00 0	1.03 1	1.07 2	1.13 3	1.19 4	1.22 6	1.25 8	1.28 13	1.34 20	
Class I Secretaries	15.22	15.68	16.29	17.20	18.11	18.57	19.03	19.48	20.40	
Class II Secretaries	15.79	16.26	16.89	17.84	18.78	19.26	19.73	20.20	21.15	
Class III Secretaries	16.36	16.85	17.50	18.49	19.47	19.96	20.45	20.94	21.92	
Transportation Dispatch/Clerk	15.79	16.26	16.89	17.84	18.78	19.26	19.73	20.20	21.15	
Athletic Dept Clerk	15.79	16.26	16.89	17.84	18.78	19.26	19.73	20.20	21.15	
Facility Planner	16.36	16.85	17.50	18.49	19.47	19.96	20.45	20.94	21.92	
Bus Aides	14.11	14.54	15.10	15.95	16.80	17.22	17.64	18.07	18.91	
Library Aides	14.06	14.48	15.05	15.89	16.73	17.16	17.58	18.00	18.84	
Special Ed Aides	14.28	14.71	15.28	16.13	16.99	17.42	17.85	18.28	19.13	
Teacher Aides	13.17	13.57	14.09	14.88	15.67	16.07	16.46	16.86	17.65	
Technology Aides	13.61	14.02	14.56	15.38	16.20	16.61	17.02	17.42	18.24	
Nurses Aides	13.61	14.02	14.56	15.38	16.20	16.61	17.02	17.42	18.24	
Interpreter	20.22	20.83	21.64	22.85	24.07	24.67	25.28	25.89	27.10	
Maintenance	18.73	19.29	20.04	21.16	22.28	22.85	23.41	23.97	25.09	
* Mechanic	19.45	20.04	20.82	21.98	23.15	23.73	24.32	24.90	26.07	
Mechanic's Assistant	14.47	14.91	15.49	16.35	17.22	17.66	18.09	18.53	19.39	
Bus Drivers/Trainers	17.91	18.44	19.16	20.23	21.31	21.85	22.38	22.92	24.00	
Van Driver	15.19	15.65	16.25	17.17	18.08	18.53	18.99	19.44	20.36	
Pony Driver	14.11	14.54	15.10	15.95	16.80	17.22	17.64	18.07	18.91	
** Custodians	15.19	15.65	16.25	17.17	18.08	18.53	18.99	19.44	20.36	
Groundskeeper	16.95	17.46	18.14	19.16	20.17	20.68	21.19	21.70	22.72	
Kitchen Manager	13.72	14.14	14.69	15.51	16.33	16.74	17.16	17.57	18.39	
Regular Cook	13.17	13.57	14.09	14.88	15.67	16.07	16.46	16.86	17.65	
* Head Mechanic - Add \$1.00										
** Head Custodian and 2nd Shift Differential - \$0.25										
** Custodian 3rd Shift Differential - \$0.35										

Little Miami School District Intermediate Handbook



2017-2018

2017-2018 Little Miami Academic Calendar - Final

August-2017						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

16/177

September-2017						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

36/177

October-2017						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

(Qtr 1 – 41 days)

57/177

November-2017						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

75/177

Holidays

September 4 – Labor Day
 October 9 – Columbus Day
 November 23 – Thanksgiving
 December 25 – Christmas
 January 1 – New Year's Day
 January 15 – Martin Luther King Day
 February 19 – Presidents' Day
 April 1 – Easter

December-2017						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

(Qtr 2 – 44 days)

85/177

January-2018						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

106/177

February-2018						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

125/177

March-2018						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

(Qtr 3 – 47 days)

141/177

Interims

September 6, 2017
 November 8, 2017
 February 7, 2018
 April 19, 2018

Late Arrivals

September 18, 2017
 October 30, 2017
 January 22, 2018
 February 26, 2018

Report Cards

October 13, 2017
 January 5, 2018
 March 23, 2018
 May 23, 2018

April-2018						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

161/177

May-2018						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

(Qtr 4 – 45 days)

177/177

June-2018						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

0/0

Calendar Legend

Beginning & Ending Dates

End of Quarter (school in session)

Late arrival for students (Teacher PD)

School not in session

Staff Workday (no students)

Teacher In-Service (no students)

Graduation Ceremony

Note: Missed hours of instruction due to events such as weather, power outage, etc. may be scheduled for makeup in any of the following ways:

- Extending the school year calendar
- Adding time to the school days remaining on the district calendar
- Any scheduled off days may be used

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8	Fees
9	Child Custody
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9	Records/Surveys
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10	Bus Transportation
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No person in the Little Miami Local School District, shall, on the ground of race, color, national origin, ancestry, citizenship status, religion, sex, economic status, age, military status, disability, or sexual orientation be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity.

Title IX Coordinator: Pamela Coates

August 10, 2017

Dear Little Miami Families,

We would like to welcome you to the Little Miami School District. We are confident that the 2017-2018 school year will be an exciting and educational experience for your child. We strive to create an environment in which all students can excel and develop a positive attitude toward the learning process. You will find our educational program challenging and rewarding.

We look forward to working with your family in the months ahead, and know that educating children successfully requires a strong partnership between home and school. We encourage you to take an active interest in your child's daily efforts. The classroom teacher, in most instances, should always be your first point of contact for questions and/or concerns regarding your child.

This handbook is being provided so that you and your child can become familiar with school and district policies and procedures. We have designed our policies and procedures to try to ensure the safety of our students as well as creating a productive atmosphere where learning can take place. Please take time to review and discuss the policies and procedures with your child. We have tried to include all the information you might need, but please feel free to contact us if you have questions. Please remember that although we have tried to capture the policies and procedures of the district, we are working with children and sometimes we will make additions or changes based on student needs.

We wish your child a safe, healthy, exciting, and productive year of learning.

Sincerely,

Dan Distel, Principal at Little Miami Intermediate School
Travis Showers, Asst. Principal at Little Miami Intermediate School

LITTLE MIAMI SCHOOL DISTRICT MISSION

The board believes that it is the responsibility of the school system to ensure that each graduate is college and career ready. To these ends, an environment of high expectations and opportunity shall be created that fosters scholarship and citizenship and develops within each student the ability to become a productive and responsible member of society.

Goals	Core Beliefs
<ul style="list-style-type: none">• Develop an environment of high academic expectation that maximizes each student's potential and opportunity for learning.	Little Miami Board of Education, Administration, staff, students, parents and others will operate in ways that support and demonstrate the following core beliefs:
<ul style="list-style-type: none">• Develop in each student the ability to apply learned skills and knowledge related to college and career readiness.	1. Academic excellence 2. Safe learning and working environments
<ul style="list-style-type: none">• Develop each student's ability to become a responsible and productive member of the community.	3. Quality facilities for quality learning 4. Fiscal responsibility
	5. Adhere to all state and federal requirements

Objectives

1. Foster a district-wide culture that demands high levels of achievement embraces student accomplishments and provides a safe, secure environment for all students.
2. Partner with community stakeholders to facilitate improvement efforts, identifying needs and defining solutions.
3. Provide high-quality customer service to all stakeholders.
4. Use existing mediums to provide communication to inform stakeholders and encourage feedback.

LITTLE MIAMI INTERMEDIATE SCHOOL'S MISSION

The Little Miami Intermediate School staff realizes all children are individuals, and this may be their first experience in social living. Our desired goal in working with all children is growth. We strive to create a stimulating environment for each child that will arouse their interests and curiosity, thus promoting optimal learning. This learning will incorporate the development of academic, relationship, and citizenship skills, a requirement for functioning in our society as productive citizens.

GENERAL INFORMATION

Little Miami Local School District Board Office	899-2264
Central Registration	899-5116
Little Miami High School	899-3781
Little Miami Junior High School	899-3408
Little Miami Intermediate School	899-2334
Salem Township Elementary	899-5275
Hamilton-Maineville Primary	899-4760
Harlan-Butlerville Primary	899-5200
Transportation	899-2941
Food Service	899-5130

Questions regarding sports and/or scouts should be directed to that organization. They are not school sponsored events.

School Colors - Green and Gold

School Mascot - Panther

District Web Site: www.littlemiamischools.com

Little Miami Intermediate School Hours

PLEASE DO NOT DROP OFF CHILDREN BEFORE 7:50. No supervision is available before that time.

- 7:50** Building unlocked for students
- 7:50 - 8:05** Buses arrive; students enter building; breakfast is served
- 8:05** School begins
 - **Students arriving after 8:05 will be counted as Tardy**

2:40 Dismissal of students

1. Children should arrive at school in the morning at/after 7:50 A.M.
2. Students report to their homerooms before 8:05 A.M. Parents may accompany their children to their rooms between 7:50 and 8:05 A.M. However, this is NOT a time to hold a conference with your child's teacher. Teachers' supervising responsibilities begin at that time.
3. Students are dismissed at 2:40 P.M. **It is imperative that car riders are picked up on time.** If your child is a bus rider, please make arrangements with a trusted neighbor or family member for proper supervision when they get home.
4. Any change in pickup procedures requires a written or faxed note. Changes may not be made by phone. The office should receive any changes by 1:15. Please plan to pick up your child at the pickup point, rather than signing them out a few minutes early through the office. This helps us safeguard classroom learning time as the class loses 5-10 minutes of instruction time due with each interruption.

DELAYED START

All delayed starts (inclement weather or teacher in-service), will be 90 minutes. School hours will be as follows: Students arrive at 9:20 A.M. School begins at 9:35 A.M. Breakfast will be served.

SCHOOL CLOSING

The Superintendent and/or transportation director will make every effort to notify radio and television stations of closings by 6 a.m. Families of registered students will receive a telephone notification of a school closing or delay. School closing information can also be accessed via the internet at www.littlemiamischools.com. The decision will ultimately be determined by the weather, and on occasion, later announcements or changes may be necessary.

•• Please do not call the school for closing information.

Early Dismissal: The Superintendent and/or transportation director will make the decision regarding early dismissal. After the decision is made, drivers will be assembled as quickly as possible and students will be transported home. **It is very important to have a plan in place in the case of emergency early dismissal.**

1. Discuss with your child the possibility of schedule changes, such as early dismissal, and how it will affect them.
2. Please return the "Early Dismissal Form" found in the Appendix C to the teacher. THIS PLAN WILL BE FOLLOWED on early dismissal days.

CHILDREN STAYING LATE

There is no supervision for children after 2:45 unless they are involved in an after school activity. A child without a note granting permission to stay for the activity will be sent home in the usual manner.

TELEPHONE USE BY STUDENTS

Students will not be permitted to use the office telephone except in the event of an emergency. Students may not call home to make a change in transportation or for homework. **Students may not have cell phones out during the school day unless a teacher has given permission. This includes to receive texts or phone calls from parents.**

LUNCH AND FOOD SERVICES

Lunch concerns should be directed to Rachel Tilford, Food Service Director, at 276-3931. Menus are available on the district web site. Lunch and breakfast are served daily.

School lunch fees may be paid either on-line or by sending money with your child. Students are allowed to charge two meals. We suggest marking your calendar when your child's prepaid meals end or taping an extra day's lunch money inside your child's book bag to cover a day when lunch money is accidentally forgotten. Free and reduced meal forms are available in the office for eligible students.

We promote healthy eating and wellness initiatives. Students are expected to eat lunch unless they have a note from parents giving them permission to skip lunch. Milk, water, and juice are available for purchase with lunch. Pop is not available to students during the school day and should not be part of packed lunches. Students are permitted to buy two snack items with their lunch unless the parent indicates otherwise. Students are not allowed to buy snacks instead of lunch.

Prices for 2017-18 are: Breakfast - \$1.55 * Lunch - \$2.65 Milk - 55¢* (Lactose Free Milk will be offered at a higher price) *Student lunch prices are subject to change.

FEES

School fees are \$65 per student in Grades 5-6*. This fee is required of all students regardless of when they enroll during the school year and is non-refundable.

Textbooks are purchased by the Board of Education and loaned to students for their use. If lost, these materials must be purchased by the student at an additional cost. Fines will be charged to students who lose their textbooks or return their textbooks in a damaged condition.

Report cards will be withheld at the end of each semester until fees have been paid or an arrangement has been made through the Principal's Office. All library books must be returned and library fines paid before the final report

card will be sent home. All student locks must be returned or there will be a \$3 fee added.*Student fees are subject to change.

CHILD CUSTODY/STEP PARENTS

Parents have an obligation to inform the school any time the custody of a child changes. Custody papers must be presented at Central Registration when enrolling new students. School officials will verify and retain a copy of court orders pertaining to a child's custody. It is also necessary for the custodial parent/guardian to show proof they reside in the Little Miami School District.

CENTRAL REGISTRATION

Little Miami is currently utilizing an online registration tool called Registration Gateway to enroll new students. Please note you **MUST** be the custodial parent/legal guardian to enroll a student. You may visit our website at www.littlemiamischools.com and click on the Central Registration tab to begin the enrollment process. At the end of the process you will be prompted to set an appointment with the registrar. A student is NOT registered until ALL required documents have been received. A list of required documents can be found on our website under the Central Registration tab.

If you do not have internet or a computer, please call the registration office at 513 899-5116.

CHANGE OF ADDRESS

You are required to contact the Central Registrar with any "change of address" during the school year. Proof of residency documentation must be presented before student records and/or transportation procedures can be adjusted to reflect the change. Parents must contact the school office with changes to their home phone, work phone, cell phone, or emergency telephone numbers. **It is important to provide the school with current phone/cell numbers in the event of emergency.**

RECORDS / SURVEYS – (see Bd. Of Ed. Policy JO and JOA for full policy)

Confidentiality

1. Student records are confidential and are protected by the "Privacy Act". Only the school staff and the child's natural parents or legal guardians have access to the records.
2. Directory information is not protected by the "Privacy Act". Directory information includes name, address, telephone number, date and place of birth, grade level, participation in officially recognized activities and sports, weight and height of members of athletic teams, degrees, honors, and awards received, major field of study, dates of attendance, and date of graduation. Parents may request that the school not release this information. **If you do not wish to have this information released, please notify the school by the third Friday of the school year.**
3. Upon written request, a parent may access their student's records on site within seven days of received request. No records are to be removed from the school. A principal, teacher, or other qualified school personnel must be present to explain any of the tests or materials.
4. Student surveys administered to students must comply with district guidelines. Prior to administration, parental permission will be requested. Parents may preview surveys prior to administration.

School Health Services

A registered nurse is available each day to attend to student medical needs and to assist in creating a healthy, safe learning environment.

Generally, we do not contact parents regarding clinic visits such as scraped knees, stomachache, need for a Band-Aid, and other minor, routine events. Examples of when we notify parents/guardians to pick the student up from school include those listed below. If we cannot reach the parents/guardians, we call the contacts the parents have listed on the student's emergency medical form.

Fever > 100°

Contagious illness (pink eye, flu, etc.)

Vomiting
Head Trauma

Diarrhea
Illness/injury/symptoms requiring medical attention

Policy for the Administration of Medication at School

We ask that medications be prescribed so that parents can administer the medication at home. If however, the student needs to take physician prescribed or over the counter medication at school, the following procedures must be followed.

1. The Authorization for Administration of Medication by School Personnel form must be completed in full by the physician and parent and returned to the building nurse.
2. **Parent/guardian must bring the medication**, in person, to the office/clinic. Students are **never** to carry medications to school.
3. The medication must be in the original container in which it was dispensed by the prescribing physician/licensed pharmacist. Upon request, pharmacists will often give parents two labeled containers so they can have one for home and one for school.
4. The medication label must state student name, name of medication, dose, time to be given and prescriber name.

Vision and hearing screenings are conducted per Ohio Department of Health guidelines at grades K, 1, 3, 5, 7, 9, and 11. A referral will be mailed home if the student fails the screening.

Please contact the building nurse if you need assistance and resources.

ATTENDANCE

Most of the truancy provisions of the new school attendance law (RC 3321.191) apply beginning with the 2017-18 school year. New attendance procedures will be created in collaboration with the Warren County Juvenile Court and will be presented to the board for approval at the beginning of the 2017-18 school year.

VACATION ABSENCES

Vacation absence assignments will be given unless the teacher decides to provide it ahead of time or provide an alternative assignment. This type of absence must be pre-approved by the Principal, by written request two weeks prior to the vacation request. Vacation absences are included in the total number of days absent. Only 5 days absence per year may be excused for vacation purposes. If a child has accrued eight absence days, vacation time will be not approved

Reporting Student Absences

It is the obligation of the parent, guardian, or custodian to report a child absent or tardy each day. The parent/guardian should phone the school by 9:00 a.m. each day the student is absent. If the parent/guardian fails to contact the school and school personnel have to initiate contact with the parent/guardian via phone call.

BUS TRANSPORTATION

Currently Little Miami Intermediate School is not connected to any areas where students are allowed to walk to school due to the placement of open fields and roadways. Elementary children are not permitted to ride bikes to school.

To ensure your student arrives home safely, it is recommended they ride the bus. Students being picked up instead of following their normal daily transportation routine must bring a note from his/her custodial parents. *(The parent/guardian may also personally deliver, fax, or email their authorization to the school office. If you choose email, please call the school to verify it was received as we do occasionally experience system failures.)* If a note does not accompany your child, they are expected to ride their regular bus route. Phone calls regarding transportation changes will **not** be accepted. Students who are not following their normal daily routine **MUST** have a note from her/his parents indicating this.

Since frequent changes in transportation increase the possibility of putting students in an unsafe situation, the Little Miami Local School District is updating their transportation policy.

Parents must designate one location for drop-off (Monday – Friday).

All students requiring Daycare/Shared Parenting transportation need to complete and/or update a Transportation form before the beginning of each school year. The schedule for Daycare/Shared Parenting cannot be changed from day-to-day and week-to-week. By adhering to these guidelines, we ensure the safety of our students and greatly reduce the risk of miscommunication or a student being dropped off at an unsupervised location.

PLEASE NOTE: Transportation changes will **NOT** be taken between August 1, 2017 and August 11, 2017.

Safety Guidelines for Visitors and Parents Signing Out Their Children

In light of the recent violence in schools, and because of State and Federal mandates, the Little Miami School District has implemented additional safety procedures.

1. The safety of children is a primary concern of the school staff. Visitors to the building are carefully monitored. Once school begins all exterior doors are locked. Please, do not ask a student to open a door for you. They have been instructed not to open doors, for anyone.
2. There is a buzzer system on the exterior door by the office. If you need to gain access into the school during school hours, you will need to be buzzed in by the office.
3. Anyone entering the school or grounds other than students and employees must obtain a Visitor's/Volunteer's Badge from the office. Visitor badges provided at sign-in should be worn until checking out at the office.
4. Occasionally requests to visit are received from children from other schools. These requests will not be granted because of the disruption it causes in the classrooms.
5. Children will be released only to the custodial parent or guardian, or to an adult designated by the custodial parent or guardian on the child's office card. Any other arrangement requires your written permission to the office.
6. Students are dismissed through the office. They may not be dismissed directly from the classroom or playground.
7. EVERYONE MUST present his/her driver's license/photo ID for identification verification when signing out children.
8. Changes in dismissal may not be taken over the phone. You must send in a signed note, email or fax a note from the custodial parent to the office before 1:15 p.m. Phone verification of receipt of an email or fax is recommended.
9. Schools are considered Safe Zones. Any perceived threats, verbal or physical to anyone on school property, will be taken seriously.
10. In cooperation with the local law enforcement agency, we conduct safety drills throughout the school year.

RECESS

In general, if the outside temperature is 30 degrees or above, the students will play outdoors. If the temperature or wind chill is below 30 degrees, children will play indoors. **Please dress your child according to the weather conditions. Children not dressed for the weather may be told to remain indoors.** Children required to stay indoors during recess will need a note from their parent/guardian.

PERSONAL ITEMS (Toys & Novelties)

Students are not permitted to bring items to school that will disrupt the learning process. The school has complete discretion in deciding if an item is disruptive. Any item that resembles a weapon may not be brought to school. The school cannot be responsible for items lost, misplaced, or stolen.

ELECTRONIC DEVICES

Students may bring electronic devices such as cell phones, tablets or e-readers to be used for educational purposes. The school will not be responsible for loss or damage to these devices and students must use them as directed by their teachers. Students will need to get approval from the teacher to use these devices. **No device is to be used to record sound, video, or still images while at school and all types of social media and**

messaging between students during the school day are prohibited. Due to the disruptive nature of some devices, students should not be sending or receiving texts or phone calls at school without teacher permission. This includes texts and calls to and from parents. Students can always contact a parent from the office phone or with teacher permission. Misuse of these devices will result in confiscation until a parent can pick up the device. The school reserves the right to search the device if there is suspicion that the device was used in an activity prohibited by the code of conduct.

LOCKER SEARCH PROVISION

The Board of Education reserves the right to search any pupil's locker and the contents of that locker if the Principal reasonably suspects that the locker or its contents contain evidence of the pupil's violation of a criminal statute or a school rule.

The Board of Education further puts each student on notice that the lockers are the property of the Board of Education and that the lockers and contents are subject to random searches at any time without regard to whether reasonable suspicion exists.

LOST AND FOUND

Many articles are lost at school each year and never claimed by their owners. To decrease the likelihood of lost items, use permanent ink to label all student items. Articles found in the building and on the school grounds are placed in the "Lost and Found". Articles that cannot be identified or are not claimed will be given to charitable organizations at the end of each semester.

BIRTHDAY PARTIES/SOCIAL INVITATION

Birthdays are very meaningful for young children and may be recognized by parents in a variety of ways at LMIS. Some families choose to donate a book or learning materials (i.e. puzzle/game) in their child's name to the classroom, or a non-food item (stickers/pencil) for each student. In our efforts to promote wellness and to be conscious of student food allergies, you may **not** send food or candy. Please do **not** have balloons or flowers delivered to the school. These items may not be taken home on the bus.

Social invitations to non-school sanctioned events (birthday parties, pool parties, etc.) may **not** be distributed at school. Please obtain address information through the telephone book or Internet. The school does not provide classroom directories.

IDEAS FOR HELPING YOUR CHILD SUCCEED ACADEMICALLY

Most classes require students to keep assignment books to promote better communication and information sharing between home and school. Please use it.

Parents, you do your part to improve homework when you:

- Cooperate with the school to make homework effective.
- Provide your child with suitable study conditions (desk or table, lights, books, and supplies).
- Reserve a time for homework.
- Encourage your child, but avoid undue pressure.
- Show interest in what your child is doing, but do not do the work for the child.
- Understand that the school expects homework to be completed and returned.
- Check and sign assignment books. (Grades 3 and 4)

2. Children will improve their study habits by observing the following:

- Be sure to understand each assignment.
- Record assignments in the assignment book.
- Form the habit of using a certain time and place for study.

- Have necessary materials at hand.
- Try to develop the skill of working independently.

GRADING AND REPORTING TO PARENTS

The evaluation of each student's progress in school is one of the most difficult and important functions that a teacher faces. Future teaching and expectations of children are based upon the continuous evaluation of progress in school. It is very important that the student, parents, and teacher have realistic expectations concerning achievement in school.

In the Little Miami School District we report to parents by using report cards and progress reports. Our report cards are distributed on an eighteen-week basis as indicated in the school calendar with progress reported midway through each semester.

The report card indicates the child's performance level, effort, and academic progress. A parent's signature may be required at some grade levels to confirm receipt and examination. If the box requesting a conference has been checked by the teacher, or if the parent wishes a conference, please call the teacher or send a note at your earliest convenience. The teacher will schedule an appointment with you to discuss your student's progress.

Kindergarten through Sixth grade progress reports will be issued at nine-week intervals. The reports are provided to maintain ongoing communication between home and school.

A = 90 - 100
 B = 80 - 89
 C = 70 - 79
 N = <70

HOMEWORK POLICY

The Little Miami Board of Education believes that homework, as long as it is properly designed, carefully planned and geared to the development of the individual student, and meets a real need, has a definite place in the educational program.

Homework should be assigned to help the student become more self-reliant, learn to work independently, improve the skills that have been taught, and complete certain projects such as the reading of worthwhile books and the preparation of research papers. Home study assignments also afford a way for parents to acquaint themselves with the school program and their own children's educational progress.

Homework will not be used for disciplinary purposes. The amount and type of homework given is to be decided by the classroom teacher, within the framework of over-all instructional plans.

In an effort to set guidelines for homework and to create a clearer understanding of the purposes of homework, the Little Miami Board of Education adopts the following:

1. Purposes of Homework are:
 - A. To reinforce skills through drill.
 - B. To reinforce material covered in class by review.
 - C. To bring students into contact with out-of-school resources.
 - D. To broaden and enrich the knowledge of a student.
 - E. To encourage students in the process of self-education and self-direction.
 - F. To allow for differences in the ability, achievement, and interest of the students.
 - G. To provide a means by which parents can see what is taking place in the school.
2. Characteristics of Desirable Homework Assignments
 - A. Students should clearly understand the purpose of the assignment as well as what the assignment actually is.
 - B. Homework should be meaningful and not "busy" work.
 - C. Some assignments should be given to be completed over a period of time.

- D. Assignments should be evaluated by the teacher and returned to the student.
 - E. Assignments should take into account individual differences of students in a particular classroom.
 - F. Assignments should try to encourage students to go beyond what is actually assigned.
 - G. Assignments should be reasonable for the students both in terms of sophistication and the length of time it takes for their completion.
3. Types of Homework Activities
- A. Continuation of work begun in class.
 - B. Drill in fundamental skills.
 - C. Review of materials.
 - D. Research for long-term projects.
 - E. Gathering of materials and a systematic presentation.
 - F. Purposeful seeking for ideas and information through observation of the world around us.
 - G. Experimentation to uncover fundamental truths.
 - H. Textbooks, library materials, reference works, and recreational reading.
 - I. Make-up of essential and appropriate work missed due to absence.
4. Length of Homework Assignments
- Because students differ in the ease and speed with which they learn, it is not possible to apply strict guidelines as to length of assignments. The following is a general idea of what is expected in the Little Miami School District:
- A. Since intelligence and comprehension vary from student to student, so should the amount of homework.
 - B. The combined amount of homework should seldom exceed two 10-15 minutes times the grade level (10-15min x 2nd gr. = 20-30 min.) per evening. If your child routinely requires more time than this to complete his/her work, please contact the teacher.
 - C. Additional homework should not be given on weekends or holidays.
 - D. Assignments should be completed and turned in on time.
5. Role of the Home
- A. Cooperate with the school in making homework effective.
 - B. Understand what the school expects homework to accomplish.
 - C. Encourage the students to do their best.
 - D. Encourage the students to work independently.
 - E. Show an interest in what the students are doing.

Classroom Management Plan

1. Each teacher has a classroom management plan. Parents will be sent a copy of classroom management plan at the beginning of the year.
2. Each classroom management plan will include the academic and behavioral expectations of the classroom in order to provide a safe and effective learning environment. Rewards and consequences for students will also be detailed in the plan.

Code of Conduct- Behavior Expectations – Little Miami Intermediate School Students (Complete Board Policy Found in Board Policy JFC)

Little Miami Intermediate Behavior Statements

Students will:

Be Respectful

Be Responsible

Be a Problem Solver

Students are expected to follow the school behavior statements of, **Be Respectful, Be Responsible, and Be a Problem Solver** at all times when at school. Teachers provide instruction to all students on what each of these

statements looks like in the classroom and school environment at the beginning and periodically throughout the year. Following these statements, allow the school to be a safe learning environment where all individuals consider the rights of others

Classroom and Building Discipline Procedure for Violation of Student Code of Conduct

(A Code of Regulations is adopted by the Board of Education of Little Miami pursuant to Section 3313.661, 3313.62, and 3313.664 Ohio Revised Code. Board Policy JFC) This Board Policy is posted in the main office of Little Miami Intermediate School.

Statement of restorative discipline philosophy

The objective of student discipline is to return the student and the learning environment to a safe, respectful state that will allow for growth for all individuals, staff and students. When behavior disrupts this state an investigation will take place that will include gathering information from witnesses, and the individuals involved in the incident along with any other opportunities to gather information (cameras, staff, electronic devices, etc.) consequences will be put into place to help the student(s) involved take part in the restoration of the learning environment. Consequences will not always include punishments, but they will be designed to help teach the student the proper responses to internal or external events that cause misbehavior. Some of the consequences include:

Student/Parent Conference

Discussion will be the first step in the process in order to identify what happened, why it happened and what the proper response would be in the situation. Staff will talk with the student about possible ways to prevent future incidents, if there will be follow up, continued investigation, further consequences or parent contact. Parent contact will be made if behavior does not improve, there is a potential of harm to student or others involved in the incident, or more supports are needed which require parent permission or input.

Staff will typically try to help student make changes to minor, infrequent, behaviors without parent contact in order to promote a positive rapport with the teacher and student. Issues that go beyond "typical" behaviors for the particular age will always include parent contact.

Removal of privileges - (Items/events/preferential seating)

Because of behavior, students may have privileges removed until they have restored their relationship with those effected by their behavior. These removals should be linked to the behavior and be discussed with the student, for example, a student who disrupts the learning environment in order to socialize may lose their time during recess or lunch to socialize. A student who is not respectful during class to staff or classmates may not be able to participate in rewards given to the class for good behavior or to celebrate class success at following the school's behavior statements.

Detention

Detention, much like removal of privileges, is given in response to students not following procedures involved with appropriate time and behavior related to the school environment. Students who are not utilizing their time appropriately with "give back" time in order to further restore the balance within the school. Detention may also be given as a cooling off period where students are able to return to a safe emotional place where they can learn. Detention will be during, before, after on a non-school day and will usually mean that the students are removed from their normal schedule for a specific period.

Interruption of Schedule

For students that need time to catch up or calm down staff will at times provide an interruption to the student's normal schedule. This may be due to excessive missing work, emotional or physical distress, or simply needing time out to get themselves back in a position where they can learn. It is typically not counted as a behavior consequence; instead, it is simply an intervention.

In School Suspension

When appropriate, a student may be removed from the classroom but be allowed to attend school under direct staff supervision in a controlled environment. In these cases, the student will be assigned an in-school suspension. In school suspension will typically be utilized when it is felt that the student is safe to come to school, but it is not yet appropriate to return the student to their classroom. The student will complete all work that has been missed in

addition to any additional assignments or consequences deemed necessary by the school. In most cases, the student will be allowed to utilize district transportation.

Suspension (Full board policy reference School Board Policy JGD)

Suspension is utilized for behaviors that are severe, cause or could cause harm, allow for a cooling off period, allow time for other interventions, a last resort for habitual problems or removing a student from a situation where they could be a threat to others.

The Superintendent, principals, assistant principals and other designated administrators may suspend a student from school for disciplinary reasons outlined in the Student Code of Conduct. No period of suspension is for more than 10 school days.

The guidelines listed below are followed for all out-of-school suspensions.

1. The student is informed in writing of the potential suspension and the reasons for the proposed action.
2. The student is provided an opportunity for an informal hearing to challenge the reason for the intended suspension and explain his/her actions.
3. An attempt is made to notify the parent(s) by telephone if a suspension is issued.
4. Within 24 hours, a letter is sent to the parent(s) stating the specific reasons for the suspension and including notice of the right to appeal such action.

Expulsion

(Full board policy reference **School Board Policy JGE**)

A student may be expelled for up to one year if he/she commits an act that inflicts serious physical harm to persons or property if it was committed at school, on other school property, or at a school activity, event or program.

The Superintendent is authorized to expel a student from school for a period not to exceed one year for making a bomb threat to a school building, or to any premises at which a school activity is occurring at the time of the threat. Any expulsion under this provision extends, as necessary, into the school year following the school year in which the incident that gives rise to the expulsion takes place.

Matters that might lead to a reduction of the expulsion period include the student's mental and/or physical characteristics or conditions, the age of the student and its relevance to the punishment, the prior disciplinary history of the student, and the intent of the perpetrator.

Restitution

In cases where there is harm to property restitution may be included as part of the consequences. The goal of restitution would be to return the property to the state it was in prior to the damage.

Specific Details for High Frequency or Serious Code of Conduct Violations

In order to provide a safe learning environment students are also expected to follow school rules, procedures and reasonable requests made any school personnel while on school property or at school events. Specific rules detailed in the Code of Conduct fall within the school behavior statements, but provide more detail in regards to frequent or serious issues, similar violations that do not fall specifically within the examples given can still receive consequences. The list of specific rules is not exhaustive, and incidents may occur that are not listed but fall within the expectation of being respectful, responsible and a problem solver. The Code of Conduct will be provided to the students and parents in the student handbook either electronically or in print. Any questions regarding the handbook or discipline should be directed to the building principal.

Failure to Follow Expectations and Procedures

- **Disruption of the Educational Setting**

A student is expected to follow the rules and procedures of the classroom. If a student does not follow these rules and procedures and disrupts the learning or wellbeing of the educational setting they will be subject to consequences. Disrupting the educational setting could include verbal or physical outbursts, unwillingness to follow directions, harassing or instigating issues with others, or even refusal to participate or follow directions to the point where it demands staff attention. Any behavior that hinders the educational setting will not be tolerated.

- **Disrespect**

Students will be respectful to staff, students, and visitors to the school. Examples of disrespect could include making disparaging (degrading) remarks (this includes through social media), being outwardly sarcastic, saying things to achieve a derogatory effect, and arguing with school staff in front of others. Students must make an appointment to discuss privately their disagreement or concern with a staff member in an appropriate manner. Issues of disrespect will be dealt with through conferencing with the involved parties and any other individuals that are needed. Continued issues could require further consequences.

- **Insubordination**

Insubordination is defined as the refusal to respond to a reasonable request. A student shall not disregard, or refuse to obey, a reasonable direction or instructions given by school personnel (teacher, principal, coach, extracurricular advisory, staff employees, or adult volunteers) while the student is properly under the authority of the school. In the case of extracurricular activities, insubordination shall also include the failure to comply with the rules or requirements established by the coach or advisor for that particular activity. Repeated violations of any minor rule directive or discipline procedure may be considered insubordination. Acts of insubordination are prohibited. Repeated instances of insubordination will also be considered Disrespect and result in disciplinary consequences.

- **Late to Class**

Students are expected to be in class, in their seat, and have all needed materials at the start of the day. At LMIS students are expected to be in class and ready to learn at 8:05. Students who are repeatedly late to class will be assigned lunch or recess detention at the discretion of the teacher. Chronic lateness will be referred to administration.

- **Failure to Serve Detention**

Students who are assigned a classroom detention by a teacher for minor disruptions must serve the detention at the assigned location and time. Detentions outside of the normal school day require notification of the parent and written notification of who will be picking the student up. Teacher may reschedule or refer the student to the administration.

- **Loitering**

Loitering in the school building or on school grounds is prohibited. Students are expected to leave the school grounds at dismissal and arrive at the posted time for the start of the day. Students attending after school events are expected to remain in the areas set aside for those events.

- **Inappropriate Display of Affection**

No student shall engage in inappropriate affectionate behavior while in school or attending school events. Displays of affection beyond friendly greetings should be avoided. Conferencing regarding appropriate school behavior will be the first step except in extreme cases. Failure to make behavior changes could lead to further consequences or insubordination.

Causing Harm to Self, Others, Setting, or Property

- **Harassment (Verbal, Physical or Electronic)**

No student shall use any gesture, or a written, verbal, or physical act, to degrade, disgrace, or demean another student (including through social media). This includes topics that will insult, intimidate or place a student in fear of being harmed by another student or group of students, either physically or mentally (including violence in a dating relationship). Students involved in harassment may be removed from privileges that allow the harassment to occur such as recess, lunch at a table of choice, breaks with the class or activities. In the case of electronic harassment, the student may lose the privilege of utilizing electronics on school grounds and transportation. Examples, though not a complete list, of harassment are included below.

- **Verbal or Written Harassment**

Name-calling, such as using sexist, racial, or homophobic slurs; taunting about physical appearance, ability, or socio-economic status; abusive or frightening telephone calls; harmful notes, emails, or text messages (including through social media).

- **Physical Harassment**

Hitting, kicking, pushing, tripping, attacking, throwing objects, unwanted sexual touching, stealing or damaging personal items or property, threatening with a weapon, using a weapon, threatening harm, coercion.

- **Social/Cyber Harassment**

Fabricating rumors or gossip; excluding, embarrassing, or making fun of someone; publicly sharing personal information, including posting pictures or text information on websites; using friendship or status to manipulate or coerce or manipulate behavior.

- **Racial or Ethnic Harassment**

No student shall engage in any activity that results in unwanted contact, harassment or intimidation that is related to the racial or ethnic background of the student or faculty victim. Use of racial or ethnic slurs either written or oral, is included in this prohibition (including social media).

- **Sexual Harassment**

No student shall engage in any activity that results in unwanted sexual advances or unwanted verbal or physical contact of a sexual nature with another student. Students who falsely accuse teachers, administrators, and/or students of any type of misconduct could face suspension or expulsion.

- **Bullying, Cyberbullying or Hazing**

Bullying is defined as repeated and systematic harassment and attacks on others. Individuals or groups can perpetrate bullying. Bullying takes many forms, and can include different behaviors, such as: physical violence and attacks, verbal taunts, name-calling and put-downs, threats and intimidation, extortion or stealing of money and possessions, and exclusion from the peer group. Note: Examples listed above under harassment can become bullying when there is a repeated and systematic pattern, because of this it is important to inform a staff member immediately if harassment occurs.

- **Possession of Dangerous Weapons or Objects**

A student shall not possess or conceal upon his/her person, or on school property or at school functions, an instrument or weapon capable of harming another person. This prohibition includes guns, any type of knife, lighters, matches, ice picks, brass knuckles, blackjack, chemical gases, pepper spray, destructive devices, etc. This prohibition would include the use and/or possession of chemicals and gasses, including mace and look-alike weapons. (Look-alike weapons include-- but are not limited to-- paint ball guns, air soft guns, pellet/BB guns. etc.).

Bringing one of the objects discussed above could result in consequences such as in-school or out of school suspension or expulsion.

Firearms, explosive devices or devices carried, concealed or otherwise, with the intent or potential for harm will receive more serious consequences could receive up to a 10 Day Suspension, with possible recommended expulsion from school.

- **Fighting and Unauthorized Contact**

Unauthorized contact and fights are treated seriously due to the risks of serious harm to one or both parties. Unauthorized contact is considered as physical contact that is initiated against another student with the intent of doing harm or harassing an individual. Unauthorized contact can result in an out-of-school suspension and possible charges. Returning unauthorized contact with physical force will be considered fighting and can be treated with an out of school suspension. Verbal harassment, "trash talk", or other verbal instigation can receive consequences under fighting if it leads to a physical confrontation. Fighting, hitting, unauthorized contact, threats and disruptive activities are prohibited.

In the case of physical contact or threat of physical contact, students should leave the area of the danger and immediately contact a staff member. Returning physical contact will not be considered self-defense, but retaliation and treated as fighting.

- **Threats**

All threats will be investigated to establish intent and level of risk. Students may face removal from the educational environment during the investigation, because of the threat, or for an extended period if intent is established.

Possible consequences for unauthorized contact and threats

1st Offense: In-school suspension, 1 - 5 Day Out of School Suspension, possible charges and/or referral to court.

2nd Offense: In school suspension, 3 - 10 Day Out of School Suspension

3rd Offense: 10 Day Suspension, recommendation for expulsion

- **Assault, Attempted Assault or Threats with a Deadly Weapon**

Assault, attempted assault or threats with intent involving a deadly weapon will result in additional consequences.

1st Offense: 1-10 Day Suspension, possible recommendation for expulsion, possible charges filed.

- **Damage of Property**

A student shall not intentionally cause or attempt to cause damage to the school, school property, or private property either on school grounds or during a school-sponsored activity. Additionally, damage to property at any time while under school jurisdiction will require full restitution for damages and a possible referral to civil authorities. Damage to property as described previously is prohibited.

- **Violation of Civil Ordinances while under School Authority**

A student shall not violate any law or ordinance while under the authority of the school or its personnel (School discipline as appropriate and civil or criminal charges filed).

- **Theft**

Includes public property or equipment of the school district or the personal property of another student, teacher, visitor or employee of the district. In all cases, the student must make restitution to the injured party. Acts of theft are prohibited.

- **Drugs, Alcohol, Tobacco and Look-alike Drugs
(BOARD POLICY JFCG, JFCH, and JFCI)**

It is the intent and philosophy of the Little Miami Board of Education and Administration to discourage use or possession of drugs, look-alike drugs, drug instruments, tobacco, alcohol or inhalants. Students are prohibited from possessing, using, selling, concealing, or showing signs of consumption of narcotics, drugs, alcohol or inhalants on school grounds, on school buses, or while attending school-related functions. In addition, students are prohibited from possessing or using tobacco, tobacco products, drug-related instruments or paraphernalia, e-cigarette devices, electronic hookah devices, etc. and cigarette lighters or matches. This prohibition is in effect on school grounds, on school buses, and while attending any school-related functions.

- **Possession, Concealment or Use of Tobacco or Tobacco Products**

Including e-cigarette devices, vaporizers, electronic hookah devices, etc.

1st Offense: Application of consequences at any level of offense will remain at the discretion of the administration

2nd Offense: 3-5 Days Suspension

3rd Offense: 5-10 Days Suspension, recommendation for expulsion

- **Possession or Concealment of Drug Instruments, Paraphernalia, or Look-Alike Drugs.**

Paraphernalia includes hypodermic needles, roach clips, eyedropper, eye dropper bottles, etc; and look-alike drugs including e-cigarette liquids, e- cigarette juices, vaporizer liquids, electronic hookah liquids/juices, etc.; caffeine pills, over-the-counter pills, misrepresented pills, inhalants or inhalant containers, etc.

1st Offense: 1-5 Days Suspension

2nd Offense: 10 Days Suspension, recommendation for expulsion.

- **Possession, Use, or Showing signs or Evidence of Use or Consumption of Drugs and/or Alcohol.**

1st Offense: 10 Days Suspension, recommendation for expulsion

NOTE: At the discretion of the building administration at Little Miami Intermediate School, the student may be reinstated if documented evidence is submitted to the principal or his/her designee that an assessment has been made or scheduled with an Alcohol or Drug Abuse Center or similar agency. If the assessment is scheduled and the recommendations are followed, the student will have five (5) days of the suspension lifted. If the student does not make contact with a Drug or Alcohol agency within ten (10) days of the suspension, he/she will go through an expulsion hearing with the possibility of being expelled. The Little Miami Guidance Team can assist in making the contacts with the appropriate agencies and in the follow- up treatment if needed. Participation in a support group for students can be set up through the Guidance Team as well. If during the recommended treatment program, the student fails to meet the outlined requirements of the program, he/she will be suspended from school for ten (10) days and there will be a request for an expulsion. It will be possible for a student to use the counseling and or rehabilitation for ONE TIME only as a means to avoid expulsion. If a student once again possesses uses, conceals, or is showing signs of having consumed drugs and/or alcohol, he/she will be suspended out of school for ten (10) days and there will be a request for an expulsion.

When in cases of possession or concealment that there is a sufficient amount of narcotics, drugs or alcohol for the local law enforcement officials to file charges, the student will be immediately suspended from school for ten (10) days and there will be a request for expulsion.

- **Sale, Transfer, or Distribution of Drugs, alcohol, Look-Alike Drugs, or Over-The-Counter Pills.**

1st Offense: 10 Days Suspension, recommendation for expulsion

NOTE: Students who must take prescribed medication during the school day or are taking over-the-counter medication while at school must secure and complete a medication request form from the main office secretary. This form will require signoff by a doctor for all medication to be consumed at school, including non-prescription medication. All medication must be kept in the main office.

Classroom, Academic and Personal Conduct

- **Out of Bounds**

Presence in areas during school hours or outside school hours where a student has no legitimate business without permission of a school administrator or teacher is prohibited. Students are expected to remain in the area in which their teacher instructed them to stay at all times. Leaving the building during school hours without a staff member is prohibited.

- **Falsifying Information**

Students shall not be involved in activities including, but not limited to, cheating, plagiarism, misuse of privileges, forgery, improper collusion or falsification of information. A student shall not make a false statement, or a false accusation, or provide false information that in any way defames or damages the reputation of another student or staff member. Falsification of information includes attempting to change, modify, or misrepresent records, including but not limited to hall passes, absence excuses, documents or materials used in daily school operation; sharing false information (ie. Lying); or not properly identifying oneself to school personnel.

- **Cheating or Plagiarism**

Students will not copy others work as their own or to avoid completing an assignment. Students will not cheat, share, or otherwise disrupt the validity of classwork, homework, or assessments.

Handled by the individual classroom teacher with possible loss of credit for the test, quiz, project, or assignment. (Notify parent and administrator)

- **Student Dress Code**

We are proud of the quality of dress worn by our students and the guidance given by parents. All clothing is expected to be in good taste, neat and clean. Clothing choices should provide for a safe environment for all students. The Little Miami School District is committed to providing students a quality education in an environment that prepares them for life after graduation. These standards of dress have been established to ensure such an environment where learning and preparation for the future are the top priorities. Students will be permitted to wear apparel considered appropriate, reflecting ideals consistent with and promoting the realities of good education. The building administrator may exclude any student when, in his/her judgment, the apparel is not consistent with the standards established below. **Repeated violations of this code will result in the same consequences for insubordination.**

Examples of Dress Code Standards

1. Hats, head coverings, hoods on hoodies, bandanas, sweatbands, and sunglasses are not to be worn inside the building.
2. Appropriate footwear must be worn and provide for safe and sanitary conditions.
3. Shirts and tops must have high-enough necklines to cover all cleavage and have sleeves. Shirt sleeves, sweater sleeves, and vests must not be so loose or decorative as to create a safety hazard. Examples of inappropriate apparel include, but are not limited to: halter neck tops, crop tops, spaghetti strap tops, strapless tops, revealing and/or see-through tops, open-mesh garments, garments with open sides that expose skin or undergarments, tank tops, muscle tops or any other top with oversized arm holes.
4. Lower garments are to be worn at the appropriate level (top of the hips) and cannot drag on the floor. All clothing must properly fit (not too big or too small). Lower garments should not allow any portion of the buttocks or undergarments to be exposed when the student sits, stands, raises his/her hand above their head or bends over. Skirts and shorts must fit appropriately and be in good taste. No form-fitting shorts of any kind may be worn unless worn completely under a skirt/dress. Examples include biking, spandex and lycra-type shorts. If a belt is worn, it must be of proper length.
5. No skin should be visible between a student's top and bottom garment when the student sits, stands, raises his/her hand above their head or bends over.
6. Torn or tattered pants with small holes below fingertips are permitted so long as these holes do not become safety hazards.
7. Patches, insignias, buttons, jewelry, clothing, or other items that include obscene, violent, gang, tobacco, or drug/alcohol-related writing or images are not acceptable. Items of clothing that belittle others may not be worn (i.e. items that contain messages that are vulgar, offensive, obscene, or libelous; promote intolerance or confrontation, e.g. confederate flag or swastika; that denigrate others on the basis of race, color, religion, creed, national origin, gender, sexual orientation, or disability; that promote alcohol or drug use or violence).
8. Blankets, Bulky coats and trench coats may not be worn or used during the day.
9. Exposed chains, jewelry, dog collars, spikes, piercings, and other articles judged potentially harmful or distracting to students are not permitted.
10. Face painting is prohibited. Makeup, hairstyles, piercings, and other body decoration or apparel that, in the opinion of the administration, is disruptive to the educational process are prohibited.

11. These guidelines are not to be considered all-inclusive. The administration reserves the right to deal with any apparel deemed inappropriate for school.
12. Book bags, backpacks, and oversize purse-type bags are permitted in the building during the day. These items must be stored in a school-assigned locker during the day.
13. Students must maintain socially acceptable standards of personal hygiene.

Exceptions

Exceptions to the above dress code will be considered for special events, cultural beliefs and to promote school spirit. Students and/or sponsors must have permission from the administration prior to the activity.

• **General Policies and Procedures**

1. Food and drink, with the exception of bottled water, is strictly prohibited outside of the cafeteria. There will be no food or drink, including bottled water, permitted in any art or science classroom. .
2. Students shall not engage in any form of gambling.
3. Students shall not possess items such as laser pointers, toy guns, water pistols, bean shooters, water balloons, or other similar devices.
4. Students must use their assigned lockers. Students are not to share their locker or combination with other students. Students must use their assigned locks.
5. Use of personal music players (iPods, mp3 players, etc.) are strictly prohibited inside academic classrooms with the exception of study halls (see study hall rules). Aforementioned items found to be on and/or visible in prohibited areas will be confiscated and returned to the student at the end of the school day (1st offense). Subsequent violations will result in confiscation of the item, to be released only to a parent/guardian, and may result in additional disciplinary measures.
6. Use of cameras during the school day is strictly prohibited, unless related to an approved curricular or extracurricular activity.
7. Students may bring electronic devices such as cell phones, tablets or e-readers to be used for educational purposes. The school will not be responsible for loss or damage to these devices and students must use them as directed by their teachers. Students will need to get approval from the teacher to use these devices.
8. Skates, skateboards, Heelys, and other nuisance items are not to be brought to school. Students bringing these items or using them during school hours will be subject to disciplinary measures.
9. The school does not take responsibility for missing or lost nuisance items.
10. All technology must be used appropriately and according to the directions of school personnel. Any technology that disrupts academics will be confiscated and may result in additional discipline. Contents of electronic devices may be searched if there exists a reasonable suspicion that they may have been used in an activity prohibited by the Code of Conduct.
11. No device is to be used to record sound, video, or still images while at school and all types of social media and messaging between students during the school day are prohibited.

Cafeteria/Food Service

Students are expected to follow all rules from the student code of conduct in the cafeteria. Outside food is prohibited. Visitors will not be allowed to eat in the cafeteria. No open food may leave the cafeteria, with the exception of bottled water.

Bus Conduct

(BOARD POLICY JFCC-R)

Questions about bus routes and stops should be directed to the bus garage at 899-2941. Bus drivers have a big responsibility in operating a bus safely, maintaining order on the bus, and following a schedule. Those students who fail to follow bus regulations, safety procedures, and reasonable requests by the driver, will be referred to the school administration for disciplinary action.

The Little Miami Board of Education is committed to ensuring the safe and efficient operation of its school buses. Pursuant to Ohio Revised Code 3327.014 students riding district school buses may have such bus riding privileges suspended by the Superintendent or other district administrators for a period of time not to exceed 80 days for any violation of the Student Code of Conduct or a violation of the reasonable rules and regulations established by individual school bus drivers. The student is subject to the Student Code of Conduct and bus riding regulations while he or she is physically riding the bus and when the student is at or near a school bus stop.

Students riding district buses are under authority of, and directly responsible to, the bus driver. The driver has authority to enforce established regulations for bus conduct. Disorderly conduct or refusal to submit to the authority of the driver will be sufficient reason for refusing transportation services or suspending transportation services to any student.

Before a suspension from bus riding privileges is imposed under this policy, the Superintendent or Administrator shall provide notice of intent to suspend these privileges to the student and provide the student the opportunity to appear before the Superintendent or Administrator regarding the reasons for suspending the student's bus riding privileges. The parent of the student shall be notified of the suspension and the reasons therefore within one school day of the suspension. Students are subject to emergency removal from a school bus in accordance with the provisions of R.C. 3313.66(C).

This policy will be posted in a centralized location in each school building and will be provided to students and parents upon request.

Transportation Discipline Plan

1. Follow directions the first time they are given.
2. Stay in your seat while the bus is moving.
3. Keep hands, arms, feet, and objects to yourself.
4. No eating or drinking on the bus.
5. Respect yourself, drivers, others, and the bus.

Consequences

- 1st Violation: Verbal Warning/ Student/Driver Conference
- 2nd Violation: Letter/Email/Phone Call/Reassigned Seat
- 3rd Violation: Administrator Phone Call
- 4th Violation: Student/Administrator Conference

For serious violations, students may be sent directly to the Principal.

Appendix A: Little Miami Intermediate School: Staff Roster
Teachers 5th Grade:

- Dana Albrecht
- Jill Dumford
- Theresa Elliott
- Amy Luck
- Erin Lynch
- Sara Mason
- Jennifer Maupin
- Neal Perkins
- Beth Ray
- Jennifer Stueve
- Jason Whitaker
- Mary Yeary

Teachers 6th Grade:

- Bobbi Allen
- Stephanie Baldwin
- Erica Barnett
- Stephanie Copley
- Johnny Dillon
- Erin Dipzinski
- Kathryn Holcomb
- Lindsay Pace
- Robin Prewitt
- Geneva Stein

- Judy Todia
- Jenna Valentine
- Cindy Wilmes

Aides:

- Andrea Prather

Custodians:

- Jesse Landacre
- Ken Marshall
- Jonathan Moore
- Charlene Schwartz

Cafeteria:

- Rachel Tilford - Food Services
- Brooke Barrett
- Nicole Hall
- Kristi Hess
- Lorri Lykins
- Darlene Oeder

Teachers:

- Lauren Carey
- Karen Dumais
- Stephanie Grieshop

- Kim Hamlin
- Michelle Housh
- Andy Morelock
- Amy Pruitt
- Karen Sisto
- Caroline Schlager
- Jason Smith
- Sara Timmerman
- Lori Wahnbaeck
- Rebecca Wulf

Office:

- Dan Distel-Principal
- Travis Showers- Assistant Principal
- Dawn Gasper- Counselor
- Angie Haas-Secretary
- Rashmi Dinesh- Attendance Secretary
- Kelly Simmerman- Nurse
- Lauren Napier – Psych
- Jenny Mitchell – Psych

Appendix B: Behavior Expectations

School Expectations	Be Responsible	Be Respectful	Be a Problem Solver
Classrooms	<ul style="list-style-type: none"> • Listen to your teacher. • Follow classroom rules. 	<ul style="list-style-type: none"> • Treat others fairly. • Use kind words. 	<ul style="list-style-type: none"> • Try to figure it out on your own before asking for help. • Help others.
Hallway	<ul style="list-style-type: none"> • Walk silently in a straight line. • Keep up with the group. 	<ul style="list-style-type: none"> • Keep your hands to yourself. • Walk quietly on the right. 	<ul style="list-style-type: none"> • Report bullying to the teacher. • Settle misunderstandings by talking about the problem. • Report problems to the teacher.
Restrooms	<ul style="list-style-type: none"> • Wash your hands. • Throw towels in the trash can. • Use soap & towels sparingly. 	<ul style="list-style-type: none"> • Give other people privacy. • Be quiet. • Keep hands & feet to yourself. 	<ul style="list-style-type: none"> • Tell an adult when supplies are needed. • Report problems to a teacher.
Cafeteria	<ul style="list-style-type: none"> • Clean up after yourself. • Get needed items as you go through the line. • Keep hands & feet to yourself. 	<ul style="list-style-type: none"> • Use inside voices. • Touch only your own food. • Use kind words. 	<ul style="list-style-type: none"> • Report problems to a teacher. • Raise your hand when you need something.
Special Events	<ul style="list-style-type: none"> • Keep hands & feet to yourself. 	<ul style="list-style-type: none"> • Sit quietly. • Give courteous responses. 	<ul style="list-style-type: none"> • Report problems to a teacher.
Playground	<ul style="list-style-type: none"> • Stay in the boundaries. • Use equipment safely. • Return equipment. • Help students being bullied 	<ul style="list-style-type: none"> • Follow playground rules. • Use kind words. • Line up and reenter quietly. • Include others. 	<ul style="list-style-type: none"> • Report bullying to the teacher. • Settle misunderstandings by talking about the problem. • Report problems to the teacher.
Bus	<ul style="list-style-type: none"> • Take all belongings with you. • Stay seated. • Stay out of the aisle 	<ul style="list-style-type: none"> • Use inside voices. • Use kind words. • Obey the bus driver. 	<ul style="list-style-type: none"> • Report problems to the driver.

Appendix C: IN CASE OF EARLY DISMISSAL

Please complete and return this form. Return this form to your child's teacher no later than Friday, August 25, 2017.

(Student's Name) (Grade)

Check the appropriate box(es).

____ My child should ride his/her regular bus and get off at home. Someone will be there to supervise him/her.

____ My child should ride his/her regular bus and get off at _____
(Name and address if different from child's home address.)

____ My child should ride bus number _____ and get off at _____
_____ which is _____'s home.
(address) (name)

____ My child will be picked up if an early dismissal is announced.

NOTE: Calling home is not an option.

Signed: _____ Date: _____

I give permission for my child to be released to the following individuals in the event that school should be dismissed early and I am not available to transport my child.

Name _____ Address _____ Phone _____

Relationship to child _____

Name _____ Address _____ Phone _____

Relationship to child _____

Appendix D: HANDBOOK REVIEW FORM

After reviewing the handbook, please complete this form and return it to your child's teacher no later than Friday, August 25, 2017. Thank you.

I have reviewed the handbook with my child, _____
Child's Name

Signed: _____

Date: _____ Teacher's Name: _____

Please check:

_____ I found the handbook easy to understand.

_____ I did not understand the following:

Comments:

Little Miami Schools
Athletic Department



HANDBOOK

2017-2018 Athlete/Parent Editions

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DISCRIMINATION PROHIBITED – No person in the Little Miami School District, shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity.

Title IX coordinator: Pam Coates
7247 Zoar Road, Maineville, OH 45039

Introduction

The Little Miami School District Athletic Code is established under the authority of the Board of Education. The purpose of the Athletic Code is to establish standards of academic performance and behavior for students, parents and fans involved in interscholastic athletic programs and the penalties for failure to meet the standards. The privilege of being permitted to participate in the

Little Miami School District athletic program is subject to compliance with these standards. Little Miami School District interscholastic athletic programs are affiliated with the Ohio High School Athletic Association (O.H.S.A.A.) and the Southwest Ohio Conference (SWOC). The standards of this code meet or exceed the standards of the O.H.S.A.A. Reference: "Handbook of the Ohio High School Athletic Association for Junior High/Middle Schools and Senior High Schools."

Any student enrolled in Little Miami Schools (grades 7-12) who meets the academic eligibility requirements for participation in athletic activities may tryout for any interscholastic sport. All student-athletes in grades 7-12 are held to the policies and procedures of this athletic handbook, in conjunction with the student handbooks of LMHS and LMJH.

Athletes are defined as:

- Those students who are trying out for an interscholastic team by reporting to practice.
- Members of any athletic team.
- Team managers.
- Cheerleaders

The athlete is subject to all provisions of the code effective the date written verification that the code will be followed is signed and turned in to the proper administration office. **The athlete is subject to the code at all times and places whether school is in session or not for 12 calendar months from the date of signature.**

The athlete and their parents shall be informed of the Athletic Code prior to participation in the high school athletic program. No athlete shall be allowed to practice unless an athletic code is signed by both the athlete and parent/guardian on FinalForms.

Consequences to violations of policies contained in this document are cumulative throughout the athlete's career.

The athletic department offers the following activities:

High School Men's Activities

Baseball	Lacrosse
Basketball	Soccer
Bowling	Swimming
Cross Country	Tennis
Diving	Track and Field
Football	Wrestling
Golf	

Junior High Boys' Activities

Basketball
Cross Country
Diving
Football
Swimming
Track and Field
Wrestling

High School Women's Activities

Basketball	Soccer
Bowling	Softball
Cheerleading	Swimming
Cross Country	Tennis
Diving	Track and Field
Golf	Volleyball
Lacrosse	

Junior High Girls' Activities

Basketball
Cheerleading
Cross Country
Diving
Swimming
Track and Field
Volleyball

II. Message to Parents of Student-Athletes

This handbook is presented to you because your son/daughter/ward has indicated a desire to participate in interscholastic athletics, and you have expressed your willingness to permit him/her to compete. It is our belief that participation in athletic activities will provide opportunities and experiences to assist the student athlete in personal growth.

The Little Miami School District is very proud of the wide variety of opportunities for athletic participation. These opportunities are believed to be a critical part of a student's total development as they assist in the building of positive character and leadership traits. It is the department's hope to maintain a properly controlled, well-organized sports program and a program that is sound in purpose and will further each student athlete's educational maturity.

Likewise, it is felt that as the student-athlete and as the parent, you have committed yourself to certain responsibilities and obligations. It is the athletic department's intent through this handbook to acquaint you with policies that are necessary for an organized program of athletics.

Tiffany Sawyer
Athletic Director

III. Little Miami Schools Athletic Philosophy & Goals

We at Little Miami School District take pride in athletics as a continuance of the educational curriculum. It is extremely important that our athletes are students first, and that they are expected to put their grades first, understanding that missing a scheduled practice for a make-up quiz, extra help, etc., will always be an excused absence.

Since our athletes and their guardians represent their school and community wherever they go, they must have a clear understanding that participation in athletics is a privilege, not a right, which requires added responsibility and sacrifice. **Student athletes are in a highly visible setting of leadership and/or competition/performance. Therefore, student athletes will be held to a higher accountability of conduct and behavior than the student who chooses neither to participate nor to represent Little Miami Schools.** Our goal is to succeed while maintaining exemplary educational and behavioral standards for our athletes, parents and fans.

The essential elements of character-building and ethics in sports are embodied in the concept of sportsmanship and six core principles:

- Trustworthiness
- Respect
- Responsibility
- Fairness
- Caring
- Good Citizenship

The highest potential of sports is achieved when competition reflects these six pillars of character. The Little Miami Athletic department strives to emphasize the importance of academics, athletics and these positive character traits, which we believe to be critical to a student's total development.

Little Miami requires a partnership with parents/guardians/fans to support this development of our student athletes and to further the message of good character. Please see the Parent/Guardian/Fan Code of Conduct (p. 15) for an explanation on how this can be achieved.

IV. Code of Conduct

The Little Miami School District Athletic Department believes that interscholastic competition involving member schools of the Ohio High School Athletic Association should be governed by the basic principles of good sportsmanship.

1. Respect should be demonstrated for an athletic opponent and for their school at all times. Visiting schools should respect the property and dignity of their host school and its athletic teams.
2. Respect should be demonstrated for the officials at all times.
3. Knowledge of and a proper respect for the current rules of the contest should guide the behavior of all participants. Rules are essential for a fair contest.
4. All participants should strive to maintain self-control at all times.
5. All participants should learn to recognize and appreciate skill in performance regardless of affiliation. Recognition of the good performance of an opponent is a demonstration of generosity and good will that is encouraged in all member schools.

Athletes

Because athletes are admired and respected, they exert a great deal of influence over the actions and behavior of the spectators. It is important that all players:

- Treat opponents with the respect that is due them as guests and as fellow athletes.
- Exercise self-control at all times, accepting the judgment of the officials as just that, the best judgment they could make given what they know and see.
- Accept both victory and defeat with pride and compassion. Congratulate opponents in sincere manner following either victory or defeat.

Athletes should avoid the following inappropriate behaviors:

- Use of profanity.
- Ejection from contests.
- Berating officials or fellow athletes.
- Inciting spectators and/or other athletes to inappropriate behavior.
- Leaving the bench area when not competing or becoming involved in any type of altercation.

It should be noted that coaches and athletes ejected from interscholastic athletic contests will be accountable to the disciplinary procedure in the bylaws of the Ohio High School Athletic Association as printed in the Association's handbook. Further action above and beyond this may be invoked by the school administration.

Cheerleaders

Cheerleaders are representatives of the student body. By setting a good example, the cheerleaders can influence and control the actions of the student spectators. They should:

- Establish standards of desirable behavior in keeping with the fundamentals of good sportsmanship for the cheerleaders and student spectators.
- Use positive cheers to encourage their own team without demeaning their opponents. Use discretion in deciding when to cheer and which cheers to use.
- Never attempt to distract opposing players or in any way interfere with their performance. Serve as hosts for visiting cheerleaders.

7/21/17

Spectators

Partisan spectators by their behaviors and reactions determine to a large extent the reputation for sportsmanship of their school. Spectators should keep in mind that athletes are friendly rivals as members of opposing interscholastic teams. Spectators should be reminded too, that the contest should be between the teams and athletes engaged in the competition and not between their supporters. It is important that all spectators:

- Know and demonstrate the fundamentals of good sportsmanship.
- Respect, cooperate, and respond enthusiastically to the cheerleaders, coaches, and athletes of all teams.
- Censure fellow spectators whose behavior is inappropriate.
- Be positive toward players and coaches regardless of the outcome of the contest.
- Respect the judgment and the professionalism of the officials and coaches.

Spectators should avoid the following inappropriate behaviors:

- Verbal/physical abuse of contest officials
- Berating athletes, coaches, officials, or other spectators with chants, signs, or cheers.
- Interruption of contests by throwing objects, entering the area of competition or becoming involved in disruptive behavior.

We believe that each participant should be committed to upholding the ideals of good sportsmanship put forth in this document. In this spirit, it should be understood, appropriate disciplinary action will be taken when incidents of inappropriate behavior occur.

Any parent, guardian, or fan deemed to be conducting him or herself in an improper manner at any game or practice will be asked to leave the sports facility. Repeat violations may cause a multiple game suspension, or the season forfeiture of the privilege of attending all games.

Drug/Alcohol/Tobacco Policy

USE, SALES OR POSSESSION OF ALCOHOL, TOBACCO PRODUCTS, OR ILLEGAL DRUGS IS PROHIBITED.

It is the belief of the Little Miami School District and its Athletic Department that there is no such thing as responsible use of controlled substances/mood-altering chemicals, alcohol, or tobacco by any high school student. Any use of controlled substances/mood-altering drugs, alcohol, or tobacco by student athletes will not be tolerated.

Beginning with the date that the athlete and parent(s) sign the Code of Conduct Pledge, the policies will be in effect for the athlete for one calendar year. There is no "off season" as far as adherence to the Drug/Alcohol/Tobacco Policy is concerned. Violations of which will lead to a denial of participation and/or removal from the Little Miami School District athletic program.

Cumulative accountability throughout the athlete's interscholastic career will run from grades nine through twelve. For example, a violation during the ninth grade followed by a violation during eleventh grade will constitute a second offense.

A student athlete is prohibited from possessing, using, concealing, or displaying signs of having used drugs, alcohol, and/or tobacco.

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First Offense: The penalty will be an immediate denial of participation from all athletic activities for the duration of the current school year. However, the penalty may be commuted to a 20% ^{*1} denial of participation of scheduled contests for that sport, if the student (a) fulfills the requirements (a minimum of 3 hours) as established by the Athletic Department, and (b) submits evidence to the coach or athletic director that an assessment has been made or scheduled with a Drug/Alcohol/Tobacco Center that has been approved by the Athletic Department. The student must complete all the requirements of the intervention program; failure to do so will result in immediate denial of participation from all athletic activities for the duration of the school year.

If a Drug/Alcohol/Tobacco Abuse Policy violation occurs after completion of the athlete's sporting season, but during the effective calendar year of policy coverage, the athlete must fulfill all facets of the program of reinstatement before his/her next sporting season. If it is a first offense, the athlete will be denied participation for 20% of the next season's interscholastic contests.

Student athletes under the denial of participation penalty for an "out of season" violation will be permitted to try out for an interscholastic team. If the student makes the team, the 20% denial of participation penalty will be enforced once the regular competition season begins.

If the athlete is a multi-sport athlete and the first offense occurs with less than 20% of the regular season contests remaining, the outstanding percentage of the contest penalty will be carried over to the next season of participation.

If the athlete chooses to try out for another sport in an attempt to satisfy the denial of participation percentage, the athlete must successfully complete the season by definition of the OHSA official start and end dates.

If the violation occurs near the end of the sport season a student athlete may be prohibited from attending the awards program for their sport. This decision will be left to the discretion of the athletic director.

Students under denial of participation for Drug/Alcohol/Tobacco Policy violations may practice and travel with the team but not dress for any interscholastic contests.

Second Offense: The second offense penalty will be enforced regardless of the time interval between the first and second offense. If a second violation occurs the penalty will be an immediate denial of participation from all athletic activities for one calendar year. However, the penalty may be commuted to 80 school days (which may carry over into the next school year) and a 20%* denial of participation of scheduled contests in the next sport that the student athlete participates, if the student (a) fulfills the requirements (a minimum of 3 hours) as established by the Athletic Department, and (b) submits evidence to the coach or athletic director that an assessment has been made or scheduled with the Drug/Alcohol/Tobacco Center that has been approved by the Athletic Department. The student must complete all the requirements of the intervention program; failure to do so will result in immediate denial of participation from all athletic activities for one calendar year.

Second offenses may be any combination of drug, alcohol, or tobacco abuse violations. For example: one alcohol violation plus one tobacco violation equals a second offense and the consequences as defined under policy guidelines.

If the second offense occurs after the end of the athlete's season but prior to the awards program, the athlete will be denied participation in the awards program and will not receive interscholastic awards.

¹ *In calculating the 20% denial, all decimals will be rounded up. For example, a student who violates in volleyball (22 games scheduled) would be $22 \times .20 = 4.4$, which rounds up to 5 games denied. Also, penalties will carry over into the next sports season until the 20% denial is completed.

Third Offense: If a third incident occurs during the student's high school career, the penalty will be an immediate denial of participation from all athletic activities for one calendar year.

Self Referrals: An athlete, who feels that he or she has a substance abuse problem, may personally report this circumstance to the athletic director, coach or a member of the school teaching staff. The athlete must submit to a professional assessment and undergo three substance abuse counseling sessions, but may continue to participate in athletics. All self-referral information will remain confidential. If the assessment indicates treatment, the athlete must follow through with the program to remain on the team. Parent(s) may also make referrals on their own student athletes. Procedurally, parent referrals will be treated as self-referrals.

A self-referral or a parent referral cannot be made in an attempt to circumvent an active investigation into a Drug/Alcohol/Tobacco Policy violation. One "self-referral" is permitted during an athlete's interscholastic career at Little Miami. A "self-referral" counts as the first substance abuse violation. A second subsequent violation of the Drug/Alcohol Policy will result in a denial of participation for one calendar year.

Self referrals cannot be made when there has been evidence of police intervention surrounding a violation of the Drug/Alcohol/Tobacco Policy.

Infractions: An infraction must be observed by a teacher, coach, chaperone, school administrator, school board member or any member of a law enforcement agency. A statement of admission by the student athlete or his/her parents will be considered an infraction.

Financial responsibility for all professional assessment and counseling sessions lies with the parent(s) of the student athlete.

Positions of leadership (i.e. captain) are forfeited by violation of the Drug/Alcohol/Tobacco policy.

It is the student athlete's responsibility to communicate with the athletic director concerning all aspects related to the completion of the reinstatement criteria.

Selling of Alcohol or Controlled Substances

First Offense: A Student athlete will be denied the privilege of participating in the interscholastic program and practices for one calendar year from the date of the infraction.

Second Offense: A second offense involving the sale of alcohol or controlled substances will result in a permanent denial of participation in Little Miami's athletic program.

V. Procedures for Registering a Concern

As your child becomes involved in the programs at Little Miami Schools, he/she will experience some of the most rewarding moments of his/her life. As parents, when your child becomes involved in an athletic program, you have a right to understand what expectations are placed on you and your child. This begins with clear communication from the coach of your child's team to both you and your child.

Communication you and your child should expect from your child's coach.

- Philosophy of the coaching staff.
- Behavioral expectations the coach has for your child as well as all members on the squad.
- Location and time for all practices and contests scheduled.
- Team requirements (i.e. fees, special equipment, off-season conditioning).
- Discipline which results in the denial of your child's participation.

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Communication coaches expect from athletes and parents.

- Concern expressed directly to the coach.
- Notification of schedule conflicts well in advance.
- Specific concerns in regard to a coach's philosophy and/or expectations.

It is important to understand that there may also be times when things do not go the way you or your child may wish. **At these times, the athlete should approach the coach first to express his/her concerns.** Part of the education in athletics is being able to address concerns with the appropriate people. If a satisfactory understanding is not reached between the coach and student then the parent may intervene on the student's behalf.

Appropriate concerns to discuss with coaches:

- The treatment of your child, mentally and physically.
- Ways to help your child improve.
- Concerns about your child's behavior.

Issues not appropriate to discuss with coaches:

- Playing time
- Team strategy
- Play calling
- Other athletes

Communication with a coach is important. There are situations that may require a conference. When these conferences become necessary, please call (513) 899-3781 (High School), (513) 899-5120 (High School Athletic Office), or (513) 899-3408 (Junior High School Office) to reach the coach to make the necessary arrangements for an appointment.

Please do not attempt to confront a coach before or after a contest or practice. These can be emotional times for both the parent and the coach. Meetings of this nature do not promote resolution.

Little Miami Athletic Department Chain of Command

With few exceptions, the chain of command should be followed in dealing with problems, questions, or complaints. The chain of command is as follows:

1. Coaches
2. Athletic Director
3. Principal (or Assistant Principal)
4. Superintendent
5. Board of Education

VI. Requirements for Participation

As a student athlete enrolled in Little Miami Schools, you are not eligible to participate in any sport until the following items have been completed:

- OHSAA Pre-participation Physical Evaluation Form: Complete Health History & Medical Profile on Final Forms. Print OHSAA PPE physical form from FinalForms to take to physician to complete or Download and print form from www.lmpanthersports.com, have physician complete, and submit to coach

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Complete on FinalForms:

- Risk Waiver Form
- Emergency Medical Form
- Handbook Awareness Receipt & Parent/Guardian/Fan Code of Conduct form
- HIPAA Form
- Eligibility and Authorization Statement
- Little Miami School District Insurance (if needed)
- ODH Concussion Info
- Sudden Cardiac Arrest Awareness
- Payment of applicable fees when due, either by credit card on FinalForms or by check made out to Little Miami Schools and submitted to athletic director.

VII. Academic Eligibility Requirements

Little Miami High School Academic Eligibility Requirements

To be academically eligible to participate in interscholastic athletics at Little Miami High School, all student athletes are required to meet academic standards. If a student is to be eligible to participate in athletics including cheerleading during any nine-week grading period, he/she must have:

- Attended school the preceding nine weeks;
- Met the operational standards of the Ohio High School Athletic Association (OHSAA) for academic eligibility and;
- Met the standards set forth by the Board.

Board standards are as follows:

- Eligibility for game/match play will be determined on a weekly basis.
- Students are ineligible if they have not met the adopted OHSAA eligibility standards.
- Ineligible student athletes must attend Extra Time/Extra Help.
- A waiver which excuses one week of ineligibility per school year is available to each student.

A student's weekly academic progress is monitored in the following manner;

- Teachers record all grades in Progress Book, to be updated weekly.
- Cumulative grade averages from the beginning of the given nine weeks are used to determine weekly eligibility (not the grades from the specific week being checked).
- The previous week's grade check determines the following week's status; for example, week one and week two cumulative results determine week three status; week 9 cumulative results determine the status of week one the following grading period.
- Coaches, administrators, and teachers receive copies of the ineligible student list weekly.

All high school student athletes must meet the O.H.S.A.A. academic requirement which states that the athlete is required to have passed the equivalent of five credits toward graduation the preceding grading period in order to participate the following grading period. Physical Education does not count as one of the five credits.

Any change in O.H.S.A.A. eligibility status for a student athlete becomes effective on the start of the fifth school day after the end of the grading period.

A student enrolled in the first grading period after advancement from the eighth grade must have passed a minimum of five of all subjects carried the preceding grading period in which the student was enrolled.

All fall athletes will qualify academically by their grade performance in the last nine-week grading period of the preceding school year. Athletes cannot re-establish athletic eligibility by taking coursework in summer school.

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Little Miami Junior High School Academic Eligibility Requirements

To be academically eligible to compete in interscholastic athletics at LMJH, all LMJH student-athletes must meet the O.H.S.A.A. academic requirements, which state:

- A student enrolling in the seventh grade for the first time will be eligible for the first grading period regardless of the previous academic achievement. Thereafter, in order to be eligible, a student in grade 7 or 8 must be currently enrolled in school the immediately preceding grading period and received passing grades during that grading period in a minimum of five of those subjects in which the student received grades.
- Consequence: If the student fails to meet the O.H.S.A.A. academic requirement of passing a minimum of five of the subjects in which they were enrolled, the student will be ruled ineligible to compete in interscholastic athletics for the duration of the next grading period. (O.H.S.A.A. Policy)

All fall athletes will qualify academically by their grade performance in the last nine-week grading period of the preceding school year. Athletes cannot re-establish athletic eligibility by taking coursework in summer school.

VIII. Financial Obligations

Pay-to-participate fees must be paid at the pre-season participation meeting, either by credit card on FinalForms prior to the meeting or by check made out to Little Miami Schools and submitted to athletic director or coach. All students will receive a receipt.

One hundred percent of the pay-to-participate fee will be collected at this time, unless a payment plan is in place with the coach prior to the start of the season.

Parents and students are advised that payment does not automatically ensure playing/participation time. Playing time will always be up to the discretion of the coach.

Guidelines and Procedures for Refunding of Fees

The following guidelines and procedures for refunding/reimbursing fees will be utilized to administer the "Pay to Participate" program:

Athlete Quits/Dismissed

- No refund will be issued if a student quits an activity.
- No refund will be given if a student is dismissed from an activity.

Eligibility

- Refunds will only be issued if a student is deemed academically ineligible prior to the first scrimmage of the season

Injury

- 100% of the pay to participate fee will be returned if a student incurs a season ending injury prior to the start of scheduled contests.

IX. Equipment and Uniform Responsibilities

As an athlete participating in interscholastic athletics at Little Miami, you have the following responsibilities concerning school issued uniform and equipment items:

- Equipment issued to a student athlete is to be worn only at scheduled games or practice sessions involving that sport. Game jerseys or parts of the uniform may be worn at school or school functions at the direction of the coach.
- It is extremely important that your equipment provides you the protection for which it was designed. It is your responsibility to periodically examine your equipment for damage. Damaged equipment must be repaired before you compete or practice. Bring all your equipment problems immediately to the attention of your coach for resolution.

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- Your equipment and uniform are issued to you alone. You are responsible for the security of these items. Equipment or uniform items that are lost or stolen are your financial responsibility. Athletes will be placed on the student fine list and report cards withheld until restitution is made to the athletic department.
- At the end of the sport season, equipment issued to a student athlete must be turned in or paid for if destroyed, lost or stolen. The student athlete must pay the total replacement cost for the destroyed, lost or stolen item(s).
- Care should be exercised when laundering uniforms. Read manufacturer's label for washing instructions. At the completion of your season, please launder all school issued practice and game uniforms prior to off-season storage.
- Any athlete who has NOT returned school issued equipment or uniforms will not receive their athletic awards until this is completed.
- Athletes will NOT be permitted to begin another sport season (the official practice start date) until all school issued equipment and uniforms are returned. In addition, an athlete will not be able to begin another sport season if restitution has not been made for any lost or damaged equipment. This can be accomplished by paying for the lost or damaged equipment or establishing and sticking to a payment plan for the equipment with the athletic office.

X. Other Athletic Department Policies

Travel

All athletic participants or those associated with the activities are required to ride transportation provided by the school district to and from all contests or events. The only exceptions are for an emergency situation or special circumstance when written permission is received by the coach in advance from the parent/guardian in person, for the student to be released to their legal guardian. No student is permitted to drive unless there are extenuating circumstances. The athletic participant is expected to exemplify good manners while traveling with the group. This includes all bus conduct in accordance with state codes of transportation. Exceptions to this policy must have approval of the principal or designee. Violations of this rule may result in loss of playing time for the athlete.

Attendance

Attendance and punctuality are essential for an athlete to receive maximum benefit from his/her participation in interscholastic athletics.

Attendance at school

To be eligible to participate in an interscholastic event or practice, an athlete must be at school the ½ day of the event or practice. Exceptions to the rule are only for unavoidable appointments such as doctor, dentist, optometrist, and other such commitments. These appointments require one day advance notice, unless for an emergency situation, to the attendance office. Exceptions to attendance will be dealt with at the discretion of the Principal or his/her designee. Documentation of any absence must be submitted to the attendance office the day after the absence. An athlete who is absent from school on Friday with an excused absence, as defined by the Little Miami HS Student Handbook, may compete in Saturday competitions.

Attendance at practices

Absence from practice may cause the athlete to miss necessary preparation for an upcoming contest. This could result in non-participation in that contest.

- **Excused absence:** An excused absence requires advance written notice from the athlete to the appropriate coach. The reason for the absence must be considered unavoidable if the coach is to consider it an excused absence. It is understood that sudden illness and emergency situations do occur from time to time. Exceptions will be dealt with at the discretion of the appropriate coach. The Athletic Director/Principal will have the final say in all issues regarding excused absences.

- **Unexcused absence:** An unexcused absence is considered to be any absence not falling into the excused category. First unexcused absence will result in denial of participation in the next interscholastic event. Second unexcused absence will result in denial of participation in the next two interscholastic events. The third unexcused absence will result in denial of participation the remainder of the interscholastic athletic season.

Attendance at interscholastic contests (including weekends)

- **Excused absence:** An excused absence requires advance written notice from the athlete to the appropriate coach. The reason for the absence must be considered unavoidable if the coach is to consider it an excused absence. It is understood that sudden illness and emergency situations do occur from time to time. Exceptions will be dealt with at the discretion of the appropriate coach. The Athletic Director/Principal will have the final say in all issues regarding excused absences.
- **Unexcused absence:** An unexcused absence is considered to be any absence not falling into the excused category. First unexcused absence will result in denial of participation in the next two interscholastic events. Second unexcused absence will result in denial of participation the remainder of the interscholastic athletic season.

Vacations/Holidays

Vacations by athletes during their sports season are discouraged. Those wishing to schedule a vacation during a sports season need to evaluate the commitment necessary to participate on an interscholastic athletic team. If an athlete does plan to go on a family vacation with a parent/guardian/custodian or is attending a school-related activity during a school recess, advance notice must be given the appropriate coach by the first day of official team practice. Any missed contests or practices due to vacation will subject the student to possible disciplinary action at the coach's discretion.

- **Unexcused absence:** Not going with a parent/guardian/custodian or with a school-related group is an unexcused absence. If the athlete wishes to continue participation, he/she will be denied participation immediately upon return in a minimum of two interscholastic athletic contests. If more than two interscholastic events are missed due to this absence, participation for the remainder of the interscholastic season will be denied.

Athlete Activity Termination

When an athlete quits a sport activity prior to the conclusion of the sport season, the student must obtain written permission from the coach/advisor before permission will be granted to join another sport in that same season. If permission is granted, participation may not begin in the new sport until all obligations to the previous sport have been met.

Conflicts in extra-curricular activities

An individual attempting to participate in too many extra-curricular activities or trying to work, undoubtedly, will be in a position of a conflict of obligations. The Athletic Department recognizes that each student athlete should have the opportunity for a broad range of experiences in the area of extra-curricular activities: and to this end, will attempt to schedule events in a manner so as to minimize conflicts.

The student athlete has the responsibility to do everything they can to avoid continuous conflict. This should include being cautious about belonging to too many activities where conflicts are bound to occur. It also means notifying the activity sponsors immediately when a conflict does arise. When conflicts happen, it is up to the appropriate coach to determine resolution of the conflict and any consequences the athlete may incur.

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College Recruitment Policy

In the event an athlete should be contacted personally by a college recruiter, he/she has an obligation to work through his/her coach and the athletic department. Inform your coach of such a contact as soon as possible. If college recruitment information is needed, please contact your coach or the athletic office.

NCAA Clearinghouse Information

The NCAA has established a central clearinghouse to certify athlete's eligibility for Division I and Division II. Here are the answers to questions that are frequently asked about what students need to do to participate in college sports under this process.

Why do I need to register and be certified?

If you intend to participate in athletics at a Division I or II school as a freshman, you must be registered with and be certified as eligible by the NCAA Initial Eligibility Clearinghouse. Please note that initial eligibility certification pertains only to whether you meet NCAA requirements for participating in Division I or II athletics and has no bearing on your admission to a particular Division I or II institution.

When should I register?

Students may register at any time, but it is recommended that they register during their junior year. The Eligibility Center will evaluate a student's academic credentials once the following information has been received, and the student has had their status requested by an NCAA member institution

- Completed online registration
- Fee payment
- SAT or ACT test score
- High school transcript

How do I register?

Students will need to obtain registration materials from the high school guidance office or go to www.eligibilitycenter.org

Awards

Awards are meant to signify notable accomplishments by athletes. The awards program appropriately recognizes athletes for their participation in interscholastic sports at each level of competition. The responsibility for determining the qualification for these and other special awards lies with the coaching staff of each specific sport and shall be included as the team rules provided at the beginning of the season.

Freshman

First time participants on a freshman team will receive a freshman patch.

Reserve

First time participants on a reserve team will receive a reserve letter. Second time participants will receive a medal.

Varsity

First Year	Letter and Insert
Second Year	Medal
Third Year	Plaque
Fourth Year	Trophy

All awards are based on recommendations from the Head Coach. Each coach will determine whether an athlete has met standards that qualify for earning a varsity letter.



PARENT HANDBOOK FOR FOOD SERVICES LITTLE MIAMI SCHOOLS 2017-2018

FOOD SERVICE STAFF

Food Service Director,
Rachel Tilford 513-899-5130
rtilford@littlemiamischools.com

Kitchen Managers
Maineville Elementary
Mrs. Jody Arnett
jarnett@littlemiamischools.com
899-4760, ext. 40421

Butlerville Elementary
Mrs. Samantha Coffman
scoffman@littlemiamischools.com
899-5200, ext. 35415

Salem Township Elementary
Mrs. Julie Kemp
jkemp@littlemiamischools.com
899-5275, ext. 45439

Little Miami Intermediate
Mrs. Darlene Oeder
doeder@littlemiamischools.com
899-2334, ext 30525

Little Miami Junior High School
Mrs. Tonya Studer
tstuder@littlemiamischools.com
899-3408, ext. 25491

Little Miami High School
Mrs. Dominique Lierman
dlierman@littlemiamischools.com
899-3781, ext. 20469

MEAL PRICES for 2017-2018

Reduced Lunch (for eligible students)	\$0.40
Reduced Breakfast (for eligible students)	\$0.30
Elementary Student Lunch	\$2.40
Elementary Student Breakfast	\$1.33
Intermediate Student Lunch	\$2.65
Intermediate Student Breakfast	\$1.55
Junior High Student Lunch	\$2.65 & \$3.65
Junior High Student Breakfast	\$1.55
High School Student Lunch	\$2.65, \$3.15 & \$3.65
High School Student Breakfast	\$1.70 & \$1.95
Milk	\$0.55
Teacher/Adult Lunch	\$3.50

ABOUT THE SCHOOL BREAKFAST AND LUNCH PROGRAMS

MENUS

For 2017-2018 Little Miami will offer access to the Nutrislice mobile application and interactive webpage that will include detailed nutritional and allergen information for each menu item. Find the FREE Mobile App for Iphone or Android by searching School Lunch by Nutrislice in the App store. The webpage can be found by typing littlemiamischools.nutrislice.com in your browser. Google Chrome is recommended but not required. The color coded menus will also be available on www.littlemiamischools.com.

NUTRITIONAL GUIDELINES

The Little Miami school district participates in the National School Lunch Program and School Breakfast Program. The menus are designed to meet USDA regulations as set by the Healthy, Hunger-Free Kids Act of 2010. Nutrient composition is averaged for each week to meet required ranges and thresholds by grade groups (K-5, K-8, 6-8, 9-12) for calories, saturated fat, and sodium. Additional requirements for whole grains are also met. These regulations are aligned with the Dietary Guidelines for Americans, a science based approach to sound nutrition formulated by the Institute of Medicine. A la carte items, snacks, and alternative beverages offered meet regulations for Smart Snacks, also determined by the Healthy, Hunger-Free Kids Act of 2010. Students are limited to 2 snacks purchase in grades 1-4 and one drink purchase.

Little Miami Local Schools use a 4-week cycle menu for lunch and a 1-week cycle menu for breakfast that will repeat continuously through the year. To accommodate regulations by grade group different menus are used for Elementary, Intermediate, Junior High, and High School. Menus are subject to change at any time.

In addition to the featured entrée, each building offers a variety of entrée items, fruits, vegetables, and milk choices each day. A variety of healthy snacks that meet Smart Snacks regulations, along with bottled water and 100% juices are available daily.

In order to increase the acceptance and consumption of nutritious foods, and reduce waste, we have the opportunity to use "Offer versus Serve" at all cafeterias. This provision is intended to reduce food waste by allowing students to choose at least three, and up to five meal components offered for lunch and at least three, and up to four items offered for breakfast each day. However, regulations require that students must select at least ½ cup serving of fruit or vegetables in order to make a complete meal.

We offer French fries that are oven baked on Tuesdays and Thursdays at Little Miami Intermediate and Junior High Schools, and daily at Little Miami High School. Students must purchase a meal in order to buy French fries.

FOOD ALLERGIES

We ask that parents please complete the Parent Communication/Food Service Alert Form at the end of this handbook and return it to Rachel Tilford or kitchen manager at your school building. A notice will be put on your child's account with the list of food restrictions.

The Nutrislice interactive menu and mobile app features allergen information for each item included on the menu. This system will identify the most common allergens: milk, wheat, eggs, soy, fish, shellfish, peanuts, and tree nuts. For additional information on allergens please contact Rachel Tilford, 513-899-5130 or rtilford@littlemainischools.com

Peanut Allergy:

To reduce risk to those students with peanut allergies, all Little Miami menus are peanut-free and tree nut-free. No food items containing peanuts or peanut butter, including peanut butter and jelly sandwiches, will be served or sold. No Peanut Butter will be used or stored in our kitchens for any reason. Snack items that are pre-packaged may have been processed on equipment that processed nuts. Please read the food label on these packaged items.

Milk Allergy:

If your child has a *life-threatening* allergy/disability related to consuming milk (anaphylaxis), then we will accommodate your child, per the doctor's orders. We must have a medical note from a licensed physician that describes the child's condition. USDA guidelines prohibit serving substitute drinks to students without written medical directives from a medical authority.

HOW TO PAY FOR LUNCHES

Little Miami Schools Food Service Program uses EZPay for an on-line prepayment system. This convenient system allows parents to securely pre-pay funds for student's lunch accounts. EZPay can be accessed from the school's website on the Food Service webpage or by typing this URL into your browser www.spsecpay.com/LittleMiami. An email address and the student's ID number are required for setting up an account. If you do not have the student ID please contact the building secretary or Rachel Tilford at 513-899-5130. EZPay allows access to current lunch

account balance and transaction history. Payments may be made by credit card and electronic check, EZPay charges a 3.9% fee for the service (A \$20.00 payment costs \$0.78.). You can also use EZPay to set up low balance email alerts.

Please pre-purchase meals for your child. Pre-paid funds are credited to your child's account. This ensures that the student is entitled to a meal every day and eliminates the hassle of lost or forgotten money. For parents of older students, it also ensures that the money you send for meals, goes only toward meals, and nothing else.

Cash or check payments may also be sent to school with your student. Please place payment in an envelope with the full name of the student or student ID written on it. Please have the student turn in the payment to the office, to the teacher, or to the cashier in the morning. This allows us to move the students through the line faster at lunch, giving our students more time to enjoy their meal. **It is our policy to not give change back to any student for any reason.** Surplus funds are added to the account for future purchases. The more money is handled, the slower the line becomes.

You may make requests in writing by completing the request form on the last page of this manual and submitting this to your school's kitchen manager or the Food Service Director. Examples of requests are that the students have limits, such as, "No Snacks" or "Limit of \$5.00 per day." In addition, siblings cannot use another siblings' account, funds may be transferred between accounts if necessary. To transfer funds please contact Rachel Tilford.

MEAL CHARGES

Little Miami Schools Food Service Department Charge Policy

The Board understands that students who eat breakfast and lunch perform better in school. To that end, it is a policy of LMSD that we will not let a child go without food at lunchtime. However, the Food Service Department is also a business that must receive revenue for its goods and services in order to avoid using funds from the Board that are intended for educational purposes. The following policy aims to accomplish two goals. One goal is that a child will not go hungry during the school day. The second goal is that parents will remain responsible for their child's nutrition by providing funds for school meals or by packing food for the student. Further, we strive to treat every student with respect and dignity in our lunch lines. Once a student has a negative balance automated phone calls will be made to the phone number of record to notify the parents of the charge. The phone calls will continue on Mondays, Wednesdays and Fridays until the charges have been paid.

Elementary

Elementary students are allowed three meal charges or up to \$8.00. After the third charge the student will be informed by cafeteria personnel, that if money is not received the next day, an alternate meal (cheese sandwich, with fruit, vegetable side and milk) will be provided. This alternate meal will be allowed for up to two times. After this time, the parent will be contacted to bring money in for the student, or bring a lunch for the child. There is no charge for the alternate meal.

Intermediate & JH

These students will be allowed two meal charges or up to \$8.00. After the second charge the student will be informed by cafeteria personnel, that if money is not received the next day, the student will receive an alternate meal (cheese sandwich, with fruit, vegetable and milk). The alternate meal will be allowed for up to two times. After this, the parent will be contacted to bring money in for the student, or bring a lunch for the child. There is no charge for the alternate meal.

High School

One meal charge is allowed for HS students. The student is responsible for maintaining money on his/her account. One alternate meal will be allowed for High School students.

*Students may check account balances at any time, and before going through the lunch line. Parents may check account balances by calling the school kitchens or by going online (www.ezpay.net).

***Ala Carte items are not allowed to be charged; only a meal may be charged**

*Our first priority is to NOT embarrass students or draw unnecessary attention to them. The student should not be penalized for lack of response of his/her parent. We do not want this to be viewed as punishment, however this policy must be enforced.

THE FREE AND REDUCED PRICE MEAL PROGRAM

Free and reduced price meals are available to students who qualify and meet the eligibility guidelines. Students who qualified last school year will have benefits until **September 21, 2017**.

A NEW APPLICATION MUST BE APPROVED FOR THE 2016-2017 SCHOOL YEAR IN ORDER TO RECEIVE MEAL BENEFITS AND/OR THE FEE WAIVER. Students who qualify for **FREE** meals will also qualify for the **FEE WAIVER**. There are two methods for qualification:

1. DIRECT CERTIFICATION

- a. If you received a letter stating your student is **ELIGIBLE FOR MEALS THROUGH DIRECT CERTIFICATION, YOU DO NOT** need to fill out an application. Your student is automatically eligible for free lunches and the fee waiver.
- b. All children living in the household with a student who qualifies under Direct Certification are also eligible for Free Lunches and fee waivers. Please contact **Rachel Tilford, Food Service Director at 513-899-5130** if there are students in the household that were not listed in the letter.

2. PAPER APPLICATION and ON-LINE APPLICATION (Recommended)

- a. This year we are once again processing our Free and Reduced applications on-line. Please go to our Little Miami Schools website at www.littlemiamischools.com and click on Departments (at the top), click on Handbook and Forms (on the left), then click on the link for the on-line application. There is a link to instruction sheets that will assist you when filling out the online application.
 - YOU ONLY NEED TO FILL OUT ONE APPLICATION FOR ALL STUDENTS LIVING IN YOUR HOUSEHOLD NO MATTER WHAT SCHOOL THEY ATTEND.
 - You will need the six digit student ID/lunch code for your child. If you do not have this information you can obtain by contacting your school office or Rachel Tilford at 513-899-5130 or rtilford@littlemiamischools.com.
 - Once you have filled out the application on-line your status will be determined immediately, if approved for Free or Reduced Priced Meals and Fee Waivers, your status will update within 12-48 hours.
- b. If you are unable to fill out the application on-line you may pick up an application at any school office in the district, or download and print from www.littlemiamischools.com, or request a copy to be mailed to you by contacting Rachel Tilford, Food Service Director at 513-899-5130. Process time may be up to 5 business days. Results will be mailed to your current address in the school's data system. You can:
 - **Mail to:** Rachel Tilford, Little Miami Schools 7247 Zoar Rd; Maineville, OH 45039
 - **Drop off the application** at any school office.
 - **Send in with the student** in a sealed envelope marked for Rachel Tilford, Food Service Director.
 - **Bring the application** to Registration/Schedule Pickup.

***Please allow 5 business days for application processing. Parents are responsible for sending in money, or packing a lunch until you receive written confirmation.**

Applications are accepted any time during the school year. Parents who have any change in employment or income during any time of year may apply for benefits.

Foster children automatically qualify for free lunch once an application is submitted to the Food Service office.

No child is discriminated against because of race, sex, color, national origin, age, or handicap.

COMMON QUESTIONS AND ANSWERS ABOUT LITTLE MIAMI FOOD SERVICE

1. **Does my child have to prepay for lunches or can he still pay cash?** The cashiers will accept cash, but remember that no change will be given back. Also, service is much speedier when money is prepaid on student accounts for meals.
2. **May anyone use my child's meal account, such as a brother or sister?** No. Only the person to whom the account has been assigned may use the account.
3. **How will I know when the meal account is getting low on funds or has a negative balance?** You can check your child's account balance online at <https://www.spseipay.com/LittleMiami/login.aspx> . If you have an account with EZPay, you can choose to have email notifications sent automatically when your student's balance falls below \$5.00. You may also call the school's kitchen manager before 10 AM or after 2 PM daily (first page), or the Food Service Director at 899-5130. Cashiers also tell students verbally when their funds are getting low. Students may ask to see his/her account balance at any time.
4. **Can I send in one check for both lunch and another activity?** No. It is necessary that lunch money be kept separate from other school funds. However, you may use one check to pay for two or more siblings. Please note who the funds are for, and how they are to be divided.
5. **If my child asks for cash back from a check, will he/she get cash back?** No. For your protection, we will not give change back to a student from a check, or even cash. We want to make sure the money you sent to be used for meals goes directly for meals only.
6. **What happens when the account has a negative balance?** Cashiers tell students when the student has a negative balance and automated phone calls will go out to parents. Please pay all charges promptly. If your child has reached the limit of lunch charges, he/she will be given an alternate meal in place of the school lunch. See Charge Policy.
7. **What if my child still has money in his/her account at the end of the school year?** Your money is safe. We will carry your child's balance to the next school year. Should families move from the school district, money remaining on student meal accounts would be refunded in the form of a check after we receive a written request from the parent. If a graduating senior has money on account, and a sibling remains in school, the money will be transferred to the sibling upon request.
8. **Does the Food Service Department receive/use funds from tax revenue that should be spent on education?** No. The Food Service Department is self-supporting. This means that any profit made by the Food Service Department is used for improvements, new equipment, and repairs. The Food Service funds alone pay for the food, labor and direct expenses associated with running the school meals program.
9. **What if my child's account shows a meal was eaten when I know that I packed a lunch?** There have been times when hungry, growing children have eaten their home packed lunch on the way to school, and eaten a second noontime meal at school. Some students are too tempted by popular food items for lunch and may be tempted to have lunch at school instead of eating the packed lunch. The cafeteria cashier and Food Service Director will be glad to assist you with any questions you have and make adjustments if necessary.
10. **What if I have a question about my child's account?** You may call the Kitchen Manager at the building your child attends (See page 1 for phone number), the Food Service Director, or leave a message with the school secretary for us to contact you.
11. **How can we find out what's for lunch?** A cycle menu is printed and will be given to you at open house, and in the school office. The most up-to-date menu is on the school website. You can check online at www.littlemiamischools.com. Click on Food Service, or go to your building web page, then select Lunch Menus. You can also find detailed menu information at littlemiamischools.nutrislice.com, or by downloading the free mobile app from School Lunch by Nutrislice.

LITTLE MIAMI BOARD OF EDUCATION FOOD POLICY

Food Sale Standards

The types of food sold in the schools will contribute to the daily nutritional needs of the children, providing healthy food choices and well-balanced meals to children, following the Dietary Guidelines provided by the Department of Agriculture.

Food sold for special or extracurricular events cannot be sold during school meal times in competition with the school meal program.

The National School Lunch Program prohibits the sale of carbonated beverages, popsicles, chewing gum, and candies on school campus during school meal serving times.

The Little Miami Nutrition Standards for Food and Beverages Sales, restricts the sale of certain foods and beverages during the regular school day, as well as during periods before or after the school day in which students are participating in school-sponsored extracurricular activities, academic or enrichment programs, or latchkey programs.

The restrictions apply only to "a la carte" items, which are individually priced food and beverage items available for sale to students through the school breakfast or lunch program, vending machines located on the school property, or a school store.

Little Miami Schools will comply with the most recent guidelines for competitive foods issued by the USDA for Smart Snacks in Schools with respect to the sale of a la carte food items. For specific food & beverage guidelines, please visit www.fns.usda.gov/nsfp.

No foods or beverages, other than those associated with the District's food service program are to be sold during food service hours. These food and beverage standards are in compliance with the Healthy, Hunger-Free Kids Act.

The Food Service Director, School Administration and teaching staff have agreed to promote a healthy environment by setting standards that only foods and beverages of high nutritional standards are to be sold in the cafeteria and/or available on the school campuses. Only nutritional food items will be made available for fundraising, school parties and school functions. Parents are encouraged to pack healthy lunches and snacks for consumption at school. Parents are asked to avoid providing soda pop, sweetened drinks, candy and low-nutrient snack foods at school or for school functions.

Milk vending machines are available at the JH & HS buildings, funded by a grant from the American Dairy Association. The machines vend several varieties of milk, cheese, yogurt, fresh fruit, and other healthy snacks, making nutritious snack choices available to students after school hours.

The schools will provide students with enough time to consume their lunch with a minimum of twenty (20) minutes for lunch and ten (10) minutes for breakfast in a safe and friendly environment.

This handbook was written to comply with and conform to the policies of the Little Miami Board of Education. If any provisions in this handbook contradict these policies, then the Board of Education shall supersede the provisions of this handbook.

PARENT COMMUNICATION/FOOD SERVICE ALERT FORM

With the QSP system we are able to assist in meeting the special needs and requests of our students or specified wishes of our parents. This system allows us to put message alerts to notify cashiers of special circumstances involving individual students. Some possible alerts could be: Allergies, medical conditions (such as diabetes), lactose intolerance, daily spending limits, charging restrictions.

Please use the form below to indicate your child's special needs or specific instructions.

Send this form to the school with the request that it be forwarded to the Kitchen Manager in that building.

Student Alert Request Form

Student Name: _____

School: _____ Grade _____

Restrictions or comments for student account:

Parent Name (print) _____ Date _____

Parent Signature _____ Phone # _____

The U.S Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age, disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all of the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339; or (800) 845-6136 (Spanish).

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Curriculum Board Report
July 17, 2017
Curriculum, Assessment, OTES/OPES/eTPES

- Curriculum

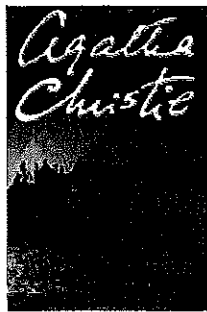
- Review of books to be approved is attached.
- Complete grades 3-12 book list is attached.
- August 9 Inservice Schedule:
 - 7:15-8:00 District Breakfast at HS (optional)
 - 8:00-8:30 District Meeting in HS Auditorium
 - 8:30-9:00 LMTA Meeting in HS Auditorium
 - 9:30 - 3:30 In-service Day (in buildings)
 - *Counselors meeting in JH Conference Room
 - *Media Center Specialist meeting in LMIS Media Center
 - *K2 - OWP in AM, Guided Reading in PM
 - *3/4 - OWP all day
 - *5/6 - Curriculum, Morning Meetings, Schoology (still finalizing)
 - *7/8 - New Devices, Vertical Alignment, CPI (still finalizing)
 - *9/12 - Blended learning, classroom management w/ devices, Orchestra
- Resident Educator
 - The RE program will remain as it was previously.
 - Principals are currently establishing mentors for each RE teacher.
 - RE Program meetings begin in August.
- Panther PowerUp
 - All printed class sets of textbooks have arrived
 - All printed teacher editions have arrived
 - Teacher left for the summer with full digital access to their content

- Assessment

- State Assessments
 - Summer administration of the 3rd grade ELA assessment was July 13
 - 2017-18 State Assessment Dates
 - Fall 3rd Grade Dates for 2017-18
 - October 23 – 27
 - Fall EOC Dates for 2017-18
 - December 4 - Jan 2
 - Spring Testing Dates for 2017-18
 - ELA - (March 26 - April 17)
 - M/S/SS - (April 16 - May 4)

- OTES/OPES/eTPES

- SLO Timelines and Guidelines dates are being determined at this time.



📖 And Then There Were None

👤 age 14+
★★★★☆

Masterful murder mystery takes dark view of justice.

By [Agatha Christie](#) | Genre: [Mystery](#) | Release Year: 1939

WHAT PARENTS NEED TO KNOW

A+ [Educational value](#)

●●○○○

🗨️ [Positive messages](#)

●○○○○

👤 [Positive role models](#)

○○○○○

💧 [Violence](#)

●●●●○

💋 [Sex](#)

●○○○○

#! [Language](#)

●●○○○

\$ [Consumerism](#)

○○○○○

🍷 [Drinking, drugs, & smoking](#)

●●●○○

Parents need to know that in prolific British mystery novelist Agatha Christie's *And Then There Were None*, 10 guests visit Soldier Island and a murderer uses a nursery rhyme as a framework to plan and execute the visitors' deaths, one by one, in various ways, including by shooting, drowning, bludgeoning, poisoning, and hanging. The text contains derogatory references to African "natives" and a couple of anti-Semitic remarks. The book was written for adults, but teens can learn a lot about the mystery genre from this master.

USER REVIEWS

PARENTS SAY

age 16+

★★★★☆

[Review this title!](#)

KIDS SAY

age 13+

★★★★★

[Review this title!](#)

WHAT'S THE STORY?

In Agatha Christie's murder mystery *AND THEN THERE WERE NONE*, 10 guests are invited for a stay on Soldier Island, off the coast of England, by someone named U.N. Owen. Each of the guest bedrooms, and the dining room, contains a framed copy of a nursery rhyme, "Ten Little Soldiers," in which each of 10 soldiers dies, one by one; this rhyme turns out to be the framework for U.N. Owen's murderous plans. It soon becomes clear that all of the island "guests" were duped in different ways into coming to the island, and that whoever tricked them wants justice for past crimes that the guests committed.

IS IT ANY GOOD?

QUALITY ★★★★★☆

And Then There Were None is a grim but riveting mystery. Characters are first introduced just so that readers can distinguish them, but as the book progresses and readers get further inside their minds and their fears, the suspense builds. One of the darkest aspects of the novel is the fact there's no "good guy" here -- all of the characters appear equally guilty in more ways than one. This is an exciting book -- however grisly -- that is to be enjoyed for its page-turning plot and Christie's masterful construction around the spooky nursery rhyme.

FAMILIES CAN TALK ABOUT...

- Families can talk about Agatha Christie's influence as a popular mystery writer. How this 1939 murder mystery compare with more modern mysteries you've read?
- Once you've finished reading this novel, do you think there were any clues that should have told you earlier who the murderer is?
- Explore more of Agatha Christie's plots by reading some of her Hercule Poirot or Miss Marple mysteries, or by watching the TV adaptations on PBS or Netflix.

BOOK DETAILS

Author:

Agatha Christie

Genre:

Mystery

Topics:

Misfits and underdogs

Book type:

Fiction

Publisher:

HarperCollins Publishers

Publication date:

November 6, 1939

Number of pages:

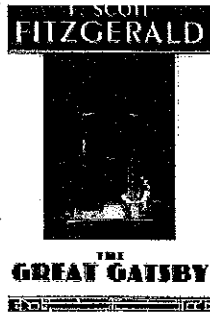
320

Available on:

Paperback, Nook, Audiobook (unabridged), Hardback, iBooks, Kindle

This review of *And Then There Were None* was written by
Barbara Schultz

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The Great Gatsby

 age 14+
★★★★★

American classic captures romance, debauchery of Jazz Age.

By [F. Scott Fitzgerald](#) | Genre: [Literary Fiction](#) | Release Year: 1925

WHAT PARENTS NEED TO KNOW

A+ [Educational value](#)

● ● ● ○ ○

+ [Positive messages](#)

● ● ○ ○ ○

+ [Positive role models](#)

● ○ ○ ○ ○

***** [Violence](#)

● ● ○ ○ ○

⋄ [Sex](#)

● ○ ○ ○ ○

#! [Language](#)

● ○ ○ ○ ○

\$ [Consumerism](#)

● ● ○ ○ ○

🍷 [Drinking, drugs, & smoking](#)

● ● ● ● ○

Parents need to know that THE GREAT GATSBY is at once a romantic and cynical novel about the wealth and habits of a group of New Yorkers during the Jazz Age. Fitzgerald's writing is unassailably magnificent, as he paints a grim portrait of shallow characters who maneuver themselves into complex situations. This classic American novel is required reading for a lot of high school students, and it can definitely be appreciated and understood on some levels by teenagers. However, Fitzgerald's use of language and symbolism is best appreciated by mature readers able to analyze literature and think critically. Parents also need to know that some characters express racial and religious prejudice.

USER REVIEWS

PARENTS SAY

age 13+

★★★★☆

[Review this title!](#)

KIDS SAY

age 14+

★★★★☆

[Review this title!](#)

WHAT'S THE STORY?

Nick Carraway spends a summer living in a cheap rental house surrounded by lavish mansions on Long Island in the 1920s. Among his neighbors are his beautiful cousin Daisy, her loutish husband Tom, and her former lover, Jay Gatsby, whose history and epic parties are fodder for gossip. Nick becomes caught up in the machinery of more than one romantic triangle as the summer begins to fade and Gatsby's orchestra stops playing.

IS IT ANY GOOD?

QUALITY ★★★★★

THE GREAT GATSBY is a magnificent novel on every level. Fitzgerald writes about the Jazz Age in language that beautifully evokes music. He writes about a hot day in a way that almost makes you sweat. His characters are well-drawn, and the plot is engaging and fast-paced. Though this novel is possibly best appreciated by college-level readers, advanced high school students will find a lot to enjoy and discuss.

FAMILIES CAN TALK ABOUT...

- Families can talk about Gatsby's five-year quest to regain Daisy's heart. Is his dream realistic? What is Fitzgerald saying about trying to recapture the past?
- What kind of person is Nick? Do you feel he is a well-formed character? Why was he so devoted to Gatsby at the end of the book?
- What is Gatsby really like? How is he different from the widely held ideas about him in the book?
- Why do you think this book is considered a classic?

BOOK DETAILS

Author

:

E. Scott Fitzgerald

Genre:

Literary Fiction

Book

type:

Fiction

Publish

er:

Scribner

Publica

tion

date:

April 10, 1925

Numbe

r of

pages:

192

This review of *The Great Gatsby* was written byBarbara Schultz

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📖 The Joy Luck Club

✓ age 14+
★★★★☆

Sweeping story of bicultural mother-daughter friction.

By [Amy Tan](#) | Genre: [Contemporary Fiction](#) | Release Year: 1989

WHAT PARENTS NEED TO KNOW

A+ [Educational value](#)

● ● ● ● ●

💬 [Positive messages](#)

● ● ● ○ ○

👤 [Positive role models](#)

● ● ● ○ ○

💧 [Violence](#)

● ● ● ○ ○

💋 [Sex](#)

● ● ○ ○ ○

#! [Language](#)

○ ○ ○ ○ ○

\$ [Consumerism](#)

○ ○ ○ ○ ○

🍷 [Drinking, drugs, & smoking](#)

● ● ○ ○ ○

Parents need to know that *The Joy Luck Club* weaves the stories of four Chinese immigrant mothers and their four daughters into a richly satisfying novel. The mothers' experiences in China inform how they bring up their daughters in America, and the girls must figure out how to navigate their own lives, drawing on what they have gleaned from their Old World mothers and their American childhoods. Mothers and daughters of all cultures will appreciate the miscommunication, heartache, and unconditional love that flow through the novel. (It's been translated into 35 languages.) You may want to check out the 1993 [film version](#).

USER REVIEWS

PARENTS SAY

Not yet rated

[Review this title!](#)

KIDS SAY

★★★★☆

age 14+

[Review this title!](#)

WHAT'S THE STORY?

Four Chinese immigrant women form a mahjong club in the late 1940s in San Francisco, dubbing themselves The Joy Luck Club. Over the course of 40 years, their stories unfold as they raise their daughters in a country quite different from their own. Mothers and daughters learn to navigate relationships as they imperfectly translate one another and the opposing cultures. Seeking to find their identities as women, mothers, daughters, and wives, they find joy in the lives they create.

IS IT ANY GOOD?

QUALITY ★★★★★☆

THE JOY LUCK CLUB skillfully explores the often-tense relationships between mothers and daughters. The novel does not perfectly solve all the problems presented within the pages, but brings hope to the characters as they work to resolve and learn from their relationships.

FAMILIES CAN TALK ABOUT...

- Families can talk about how Chinese history (circa 1920s to 1940s) affected the lives of the Chinese mothers, and how they raised their American-born daughters. How did the experiences your parents had influenced the way they raised you?
- Reconciling two different cultures can be challenging for the children of immigrants. Do you have any personal experience with this issue? How do you think a person can find harmony between the culture of your family heritage and the culture of the place you're living in?
- Mother-daughter relationships can be fraught with tension and strong bonds. Do any of the conflicts in the book sound familiar to you?
- *The Joy Luck Club* is often required reading in high school. Why do you think that is?

BOOK DETAILS

Author:

Amy Tan

Genre:

Contemporary Fiction

Topics:

History

Book

type:

Fiction

Publisher:

Putnam Adult

Publication

date:

March 22, 1989

This review of *The Joy Luck Club* was written by
Michelle Hong

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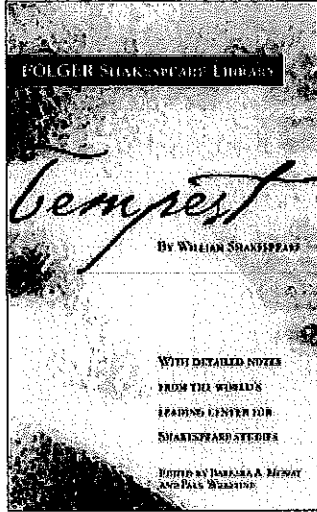
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TAKING ON A WORLD OF WORDS

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Book Review: The Tempest by William Shakespeare (3/5)

This might not have been the best book to 'read' as an audiobook. It was a bit hard to follow aloud and I'm not sure how well I would have followed it on stage, to be honest. I'd like to see it on stage and see if I follow better, though. This book did help me complete a reading challenge and entertain me on my first ever 10K run!

The Tempest

(https://www.goodreads.com/book/show/12985.The_Tempest)

Cover Image via Goodreads

(https://www.goodreads.com/book/show/12985.The_Tempest) by William Shakespeare

Summary from Goodreads:

In The Tempest, long considered one of Shakespeare's most lyrical plays, Prospero—a magician on an enchanted island—punishes his enemies, brings happiness to his daughter, and comes to terms with human use of supernatural power. The Tempest embodies both seemingly timeless romance and the historically specific moment in which Europe begins to explore and conquer the New World.

Its complexity of thought, its range of characters—from the spirit Ariel and the monster Caliban to the beautiful Miranda and her prince Ferdinand—its poetic beauty, and its exploration of difficult questions that still haunt us today make this play wonderfully compelling.

The Tempest is a play by William Shakespeare, believed to have been written in 1610–11. It is set on a remote island, where Prospero, the exiled Duke of Milan, plots to restore his daughter Miranda to her rightful place, using illusion and skilful manipulation. The eponymous tempest brings to the island Prospero's usurping brother Antonio and the complicit Alonso, King of Naples. There, his machinations bring about the revelation of Antonio's low nature, the redemption of Alonso, and the marriage of Miranda to Alonso's son, Ferdinand.

I got really confused about the characters. Listening to the play, I would get Alonso and Antonio confused and forget which was Prospero's brother. I think that would be easier watching it on stage and be able to follow actors instead of the litany of names that I was given before the narrator started reading the play. Truth right now, I just read the SparkNotes summary and I'm not surprised I had trouble following the plot. It's a Shakespearean comedy to be sure and I love the twists and turns the Bard takes. Prospero changes his mind about things very quickly, though, which makes him frustrating. Though after being Kind of an island for 12 years, I might not be the most agreeable person either.

Of course, Shakespeare's comedic characters are only just believable enough to keep reading. They do silly and ridiculous things all through the play but the things they pine after (women, power, freedom) are universal. I understood why Ferdinand didn't mind working for Miranda's sake or why Sebastian and Antonio might consider killing their King to gain

status themselves or why Ariel appeases Prospero's every wish to hopefully gain his freedom. Their motivations are enough to make their absurd actions justified.

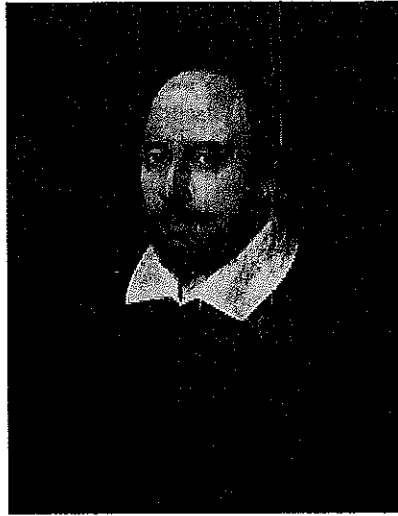
I liked Ariel. He seemed reluctant but he was also having fun in how he tricked the sailors. He didn't like being forced to serve Prospero (because let's face it, Prospero was kind of a huge jerk) but he was thankful to be free of the tree where he was trapped and he liked the degree of freedom he was given to do what Prospero bid him. Causing chaos is always fun, right?

Miranda reminded me of myself in middle school. There's a boy interested in me?! Let's get married! It was endearing to see her young and sudden love with Ferdinand and I thought it was cute. I was a little surprised Ferdinand returned her affections so quickly but if she is as beautiful as described, I guess he can fall in 'love' in the same quick moment.

Ferdinand and Miranda made my favorite scenes of the book. I think that the young Romeo and Juliet style of love is so fun to see on stage and it's something I love about Shakespeare. I'm glad that things worked out for them, though! I don't know if I could have taken a sad ending between the two.

The relationship between Ariel and Prospero bothered me most. Prospero, who I take as the hero of the story, is very rude and demeaning toward Ariel and it made it hard for me to like him. Ariel did everything Prospero asked and Prospero still kept him

a slave, stretching out his servitude a bit each time. It was like he was reneging every scene!



(https://en.wikipedia.org/wiki/William_Shakespeare)

William Shakespeare

Image via Wikipedia

Oddly, the name of the narrator for this audiobook isn't listed in the file information and I couldn't tell you what he said! It's from Saddleback Educational Publishing. I wish the narrator had used more voices for the different characters. This would have been hard with the many characters but the only voice that was at all different was Miranda, which took on a more feminine tone. I think I got many of the characters confused because of this. Even though their names were said before each line, I would get the names confused without them having their own voice.

Prospero is power-hungry and wants to be the puppet master of the island but the task is too much for him and he has to rely on Ariel and Caliban for a lot of the work. I think Shakespeare was writing a comedy about what happens to those that try to control everything. It never works out exactly as planned. I know I can be like this in my life and I'm sure many of you can think of examples. I don't even have magic to make it easier!

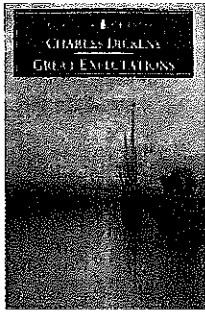
Writer's Takeaway: Though I usually like Shakespeare's twists and turns, I felt like this one was a little too complicated for my liking. Simple plots are easier most of the time and while a little twist is good, making things too complicated can confuse readers (such as myself). I've tried to keep my plot and subplots as simple and straightforward as I can but it's something to revisit, especially considering my audience.

The format brought this book down for me. Three out of Five Stars

This book fulfills the 1600-1699 time period for the [When Are You Reading? Challenge \(/challenges/2016-when-are-you-reading-challenge/\)](#) and just like that, I'm done! Wool!

Until next time, write on.

You can follow me on [Goodreads \(https://www.goodreads.com/user/show/10816924-sam\)](https://www.goodreads.com/user/show/10816924-sam), [Facebook \(https://www.facebook.com/TakingOnAWorldofWords\)](https://www.facebook.com/TakingOnAWorldofWords), [Twitter \(https://twitter.com/SamAnnElizabeth\)](https://twitter.com/SamAnnElizabeth), [Pinterest \(http://www.pinterest.com/samannelizabeth/\)](http://www.pinterest.com/samannelizabeth/), and [Instagram \(http://instagram.com/samannelizabeth\)](http://instagram.com/samannelizabeth). I'm available via email



Great Expectations

✓ age 12+
★★★★★

Fast-paced, moving Dickens classic of reversed fortune.

By [Charles Dickens](#) | Genre: [Literary Fiction](#) | Release Year: 1893

WHAT PARENTS NEED TO KNOW

A+ [Educational value](#)

●●●○○

+ [Positive messages](#)

●●●●●

+ [Positive role models](#)

●●●●●

***** [Violence](#)

○○○○○

⋄ [Sex](#)

○○○○○

#! [Language](#)

○○○○○

\$ [Consumerism](#)

○○○○○

🍷 [Drinking, drugs, & smoking](#)

●●○○○

Parents need to know that *Great Expectations* depicts life realistically, particularly the brutal circumstances of the poor in Victorian England. Dickens did not paint a rosy picture unless he was celebrating the kind, considerate, and generous. He held a great hatred for social injustice and apathy, and his position is on full display in this novel and the [1947 film](#) version.

USER REVIEWS

PARENTS SAY

Not yet rated

[Review this title!](#)

KIDS SAY

age 11+

★★★★☆

[Review this title!](#)

WHAT'S THE STORY?

GREAT EXPECTATIONS takes place during the mid-19th century, and tells the story of Pip, a young orphan in England's marsh country who is thrust onto the class ladder by a series of complex and coincidental circumstances that improve his economic and social status. Along his journey of self-discovery from youth to maturity, he learns the value of friendship, the power of romantic and familial love, and the ultimate meaning of wealth and material gain.

IS IT ANY GOOD?

QUALITY ★★★★★

Although many of the characters in this story are stereotypes, this makes them no less effective in telling the story. Charles Dickens is universally regarded as one of the greatest novelists who ever wrote in the English language, if not any language, and *Great Expectations* is considered, along with *Bleak House*, to be his best. Many of the characters are typical Dickens: quick sketches with colorfully descriptive names, representing a particular position and/or attitude. The adult characters include Magwitch, the terrifying escaped criminal who sets Pip's adventures in motion, the insane Miss Havisham, the greedy Pumblechook, and the complex and contradictory Wemmick -- in other words, a credible cross-section of adult personalities.

Nineteenth-century literature, with its demanding vocabulary and old-fashioned assumptions and manners, is not everyone's cup of tea, and this includes young readers. But it continues, over a century later, to win new fans who fall in love with the book at a young age. Like all of the author's work, the story is a fast-paced adventure with a compelling hero.

FAMILIES CAN TALK ABOUT...

- Families can talk about why this book has remained a beloved bestseller for more than 140 years, still delighting young and adult readers, and why it is often required reading in school.
- Pip learns a number of life lessons throughout the story. What are they?
- Do you think Pip and Estella are a good match?

BOOK DETAILS

Author:

Charles Dickens

Genre:

Literary Fiction

Topics:

Adventures

Book

type:

Fiction

Publish

er:

Penguin Classics

Publica

tion

date:

December 1, 1893

Numbe

r of

pages:

483

This review of *Great Expectations* was written by

Kenneth Butler

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The Glass Castle

A Memoir

by Jeannette Walls



Critics' Opinion:

First Published:

Mar 2005, 304 pages

[Rate this book](#)

Readers' Opinion:

Paperback:

Jan 2006, 304 pages

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Editor's Choice

1 2 3



The Velvet Daughter
by Laurel D. Huber

Margery Williams Bianco

was the author of one of the world's best-loved, classic children's books. ...

About this Book

[Summary](#)[Excerpt](#)[Reading Guide](#)

Book Summary

A tender, moving tale of unconditional love in a family that, despite its profound flaws, gave the author the fiery determination to carve out a successful life on her own terms.

Jeannette Walls grew up with parents whose ideals and stubborn nonconformity were both their curse and their salvation. Rex and Rose Mary Walls had four children. In the beginning, they lived like nomads, moving among Southwest desert towns, camping in the mountains. Rex was a charismatic, brilliant man who, when sober, captured his children's imagination, teaching them physics, geology, and above all, how to embrace life fearlessly. Rose Mary, who painted and wrote and couldn't stand the responsibility of providing for her family, called herself an "excitement addict." Cooking a meal that would be consumed in fifteen minutes had no appeal when she could make a painting that might last forever.

Later, when the money ran out, or the romance of the wandering life faded, the Walls retreated to the dismal West Virginia mining town — and the family — Rex Walls had done everything he could to escape. He drank. He stole the grocery money and disappeared for days. As the dysfunction of the family escalated, Jeannette and her brother and sisters had to fend for themselves, supporting one another as they weathered their parents' betrayals and, finally, found the resources and will to leave home.

What is so astonishing about Jeannette Walls is not just that she had the guts and tenacity and intelligence to get out, but that she describes her parents with such deep affection and generosity. Hers is a story of triumph against all odds, but also a tender, moving tale of unconditional love in a family that despite its profound flaws gave her the fiery determination to carve out a successful life on her own terms.

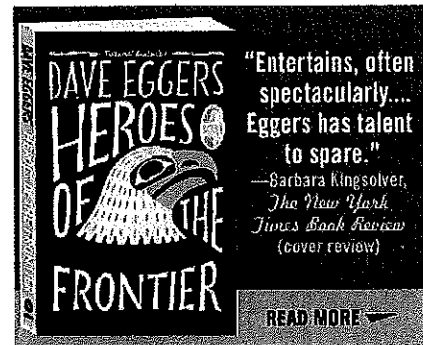
For two decades, Jeannette Walls hid her roots. Now she tells her own story.

[Membership Advantages](#)

Reviews

[Media Reviews](#)[Reader Reviews](#)

Media Reviews



"Entertains, often spectacularly... Eggers has talent to spare."

—Barbara Kingsolver, *The New York Times Book Review* (cover review)

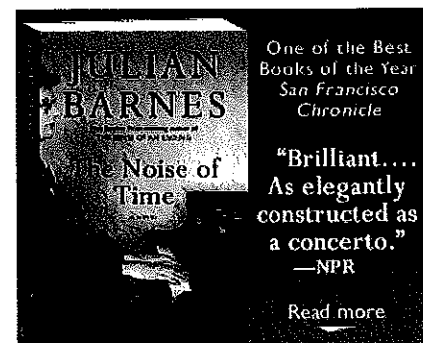
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The Library of Light and Shadow
by M.J. Rose

"Possibly her best yet. A sensuous, sumptuous, and spellbinding novel." - Kirkus Reviews

[Enter](#)

One of the Best Books of the Year
San Francisco Chronicle

"Brilliant.... As elegantly constructed as a concerto."
—NPR

[Read more](#)

Booklist - Stephanie Zvirin (starred review)

Shocking, sad, and occasionally bitter, this gracefully written account speaks candidly, yet with surprising affection, about parents and about the strength of family ties—for both good and ill.

The New York Times - Francine Prose

The Glass Castle falls short of being art, but it's a very good memoir. At one point, describing her early literary tastes, Walls mentions that "my favorite books all involved people dealing with hardships." And she has succeeded in doing what most writers set out to do -- to write the kind of book they themselves most want to read.

Kirkus Reviews

Walls's journalistic bare-bones style makes for a chilling, wrenching, incredible testimony of childhood neglect. A pull-yourself-up-by-the-bootstraps, thoroughly American story.

Publishers Weekly

With a fantastic storytelling knack... Walls doesn't pull her punches.

Dani Shapiro, author of *Family History*

Jeannette Walls has carved a story with precision and grace out of one of the most chaotic, heartbreaking childhoods ever to be set down on the page. This deeply affecting memoir is a triumph in every possible way, and it does what all good books should: it affirms our faith in the human spirit.

Patricia Bosworth, author of *Anything Your Little Heart Desires* and *Diane Arbus: A Biography*

The Glass Castle is the saga of the restless, indomitable Walls family, led by a grand eccentric and his tempestuous artist wife. Jeannette Walls has survived poverty, fires, and near starvation to triumph. She has written this amazing tale with honesty and love.

Dominick Dunne, author of *The Way We Lived Then: Recollections of a Well-Known Name Dropper*

Just read the first pages of *The Glass Castle* by Jeannette Walls, and I defy you not to go on. It's funny and sad and quirky and loving. I was incredibly touched by it.

Membership Advantages

Beyond the Book

For two decades Jeannette Walls hid her roots - working primarily as a gossip columnist at several publications including *Esquire* and *USA Today*, and as a contributor to MSNBC. She even wrote a book about gossip, *Dish: The Inside Story on the World of Gossip* (1999) - described by Publishers Weekly as 'provocative and invariably entertaining, Walls gives dishing the dirt its historical, social and political due.'

Then cracks started to appear in her version of her life and she found herself compelled to tell it how it really was. She dedicates her book to her husband John, "for convincing me that ...

[Continued...](#)

This "beyond the book" feature is available to non-members for a limited time. [Join today](#) for full access.

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Readalikes

Genres & Themes

Readalikes

If you liked *The Glass Castle*, try these:

An autobiographical novel about growing up gay in a working-class town in Picardy.

First Impressions



The Necklace by Claire McMillan

For readers of *The Nest*, the intelligent, intoxicating story of long-simmering family secrets. [Reader Reviews](#)

Word Play

Solve this clue:

I H A R E B T O

and be entered to win..

Book Discussion



The One-in-a-Million Boy by Monica Wood

A richly layered novel of hearts broken seemingly beyond repair and then bound by a stunning act of human devotion.

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BOOK REVIEW: INVISIBLE MAN BY RALPH ELLISON

POSTED JANUARY 27, 2012 BY HEATHER ([HTTP://BTWEENTHECOVERS.COM/AUTHOR/ADMIN/](http://btweenthecovers.com/author/admin/)) IN BOOK REVIEWS ([HTTP://BTWEENTHECOVERS.COM/CATEGORY/BOOK-REVIEWS/](http://btweenthecovers.com/category/book-reviews/)) / 13 COMMENTS ([HTTP://BTWEENTHECOVERS.COM/2012/01/27/INVISIBLE-MAN-RALPH-ELLISON/#COMMENTS](http://btweenthecovers.com/2012/01/27/invisible-man-ralph-ellison/#comments))

Invisible Man by Ralph Ellison (<http://btweenthecovers.com/reviews/authors/ralph-ellison/>)

Published by Vintage (<http://btweenthecovers.com/reviews/publishers/vintage/>) on 1995 (orig. 1952)

Genres: Classic (<http://btweenthecovers.com/reviews/genres/classic/>), Fiction (<http://btweenthecovers.com/reviews/genres/fiction/>)

Format: Paperback (<http://btweenthecovers.com/reviews/formats/paperback/>)

Pages: 608

Source: my shelves (<http://btweenthecovers.com/reviews/sources/my-shelves/>)

Goodreads (https://www.goodreads.com/book/show/16981.Invisible_Man?ac=1) | Amazon

(http://www.amazon.com/gp/product/0679732764/ref=as_li_tf?ie=UTF8&camp=1789&creative=390957&creativeASIN=0679732764&linkCode=as2&tag=letusreadandl-20&linkId=AIH6W5VE5YU7TMVM)

ie=UTF8&camp=1789&creative=390957&creativeASIN=0679732764&linkCode=as2&tag=letusreadandl-20&linkId=AIH6W5VE5YU7TMVM)



Invisible Man, written by Ralph Waldo Ellison (<http://btweenthecovers.com/2012/01/09/classics-challenge-january-ralph-ellison/>) and first published in 1952, is a book about oppression and prejudice and their effects on the minds of both the victims and the perpetrators. It is a book about what happens to a person's individuality in the face of prejudice. The nameless narrator, or invisible man, is a black American and he explains his predicament in the Prologue:

I am an Invisible man. No, I am not a spook like those who haunted Edgar Allan Poe; nor am I one of your Hollywood-movie ectoplasms. I am a man of substance, of flesh and bone, fiber and liquids—and I might even be said to possess a mind. I am invisible, understand, simply because people refuse to see me. Like the bodiless heads you see sometimes in circus sideshows, it is as though I have been surrounded by mirrors of hard, distorting glass. When they approach me they see only my surroundings, themselves, or figments of their imagination—indeed, everything and anything except me.

And then in the first paragraph of the first chapter:

It goes a long way back, some twenty years. All my life I had been looking for something, and everywhere I turned someone tried to tell me what it was. I accepted their answers too, though they were often in contradiction and even self-contradictory. I was naïve. I was looking for myself and asking everyone except myself questions which I, and only I, could answer. It took me a long time and much painful boomeranging of my expectations to achieve a realization everyone else appears to have been born with: That I am nobody but myself. But first I had to discover that I am an invisible man!

The narrator's story starts in the late 1920s or early 1930s in the south. On the day of his graduation from high school, he gives a speech about humility being the secret of progress which is thought to be so good that he is asked to present it again, this time to the town's leading white men. The men present him with a scholarship to a prestigious black college, but not before completely humiliating him and treating him (and other young black men present) like an animal. In this circumstance he is shown that even though he is given the opportunity for a good education, he is to remember that it was given to him by white men, and that he is expected to "stay in his place" as a black man. It doesn't matter how smart he is or what he thinks or how he feels. His individuality doesn't matter—the only thing that these men see is the color of his skin. This is also the first case in which we see how the narrator changes to fit that role, not realizing that he's doing it for the sake of others.

Over the course of his young adult life—from college and then on to his life in Harlem—the narrator comes up against different experiences that eventually prove to him that the people around him don't really see him as an individual with complex thoughts and ideas. They see what they want to see (mainly his skin color) and use him for their own purposes—as a replacement for union workers (which leads him to be falsely accused as an anti-union fink), as someone on whom to perform medical experiments, and as a political pawn. In fact, using the word "someone" is inappropriate, when he isn't necessarily treated as a human being at all. To be human is to be an individual, and when one's individuality is taken away or ignored, so is their humanity. This is the main way in which oppression is carried out without the conscience of the oppressor getting in the way—if a person's individuality and humanity are stripped away through prejudice and stereotyping, it is easier for the oppressor to see the oppressed as simple objects to be treated and used accordingly. And the narrator bends and shifts to fit into these roles, all the while thinking that he's doing it for his own benefit. That is, until the epiphany of his invisibility hits.

Although Ellison's book focuses on the black experience in America, bigotry and its effects are a universal experience. People are stereotyped on the basis of gender, religion, race, heritage, and disability, and this can have very negative effects on everyone involved. In *Invisible Man*, Ellison uses different styles—satire, comedy, tragedy—to show us the potential effects, and he does it very well. This book is incredibly well-written, compelling, and in my opinion, a must-read. I highly recommend it.

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The Once And Future King by TH White



Lev Grossman, author of the wonderful [The Magicians](#), believes that TH White's The Once and Future King is the best fantasy book ever written.

Synopsis

T.H. White's masterful retelling of the Arthurian legend is an abiding classic. The Once and Future King, contains all four books about the early life of King Arthur (The Sword in the Stone, The Witch in the Wood, The Ill-Made Knight and The Candle in the Wind). Exquisite comedy offsets the tragedy of Arthur's personal doom as White brings to life the major British epic of all time with brilliance, grandeur, warmth and charm.

Rating

9.5/10

Delightful and witty, yet very sombre overall. A classic.

[Free preview](#)

Review

The Once and Future King is a serious work, delightful and witty, yet very sombre overall. The volume published as The Once and Future King is actually four works separately composed over about 20 years. The first, The Sword in the Stone, concerns the lost childhood of Arthur, future king of England, and his education by Merlyn. The second, The Queen of Air and Darkness, tells the story of adolescent sons of Orkney and their mother, Morgause. The third, The Ill-Made Knight, takes up the story of Sir Lancelot and his uneasy relationship with Queen Guenever and with Arthur. The fourth, The Candle in the Wind, concerns the end of the Round Table and Arthur's death.

White uses the inherent flexibility of prose to deliver a lot of information, not only background information that makes it easy for the modern reader to picture 12th- and 13th-century England, but also good analogues to modern society that work not only to clarify what might be confusing, but also to show the continuity of English life from the Middle Ages to the 20th century. (Guardian.co.uk)

'Magnificent and tragic, and irresistible mixture of gaiety and pathos' The Sunday Times

'This ambitious work will long remain a memorial to an author who is at once civilized, learned, witty and humane' Times Literary Supplement

This The Once And Future King book review was written by [Floreslensis](#)

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Have you read The Once And Future King?

We've found that while readers like to know what we think of a book they find additional reader reviews a massive help in deciding if it is the right book for them. So if you have a spare moment, please tell us your thoughts by writing a reader's review. Thank you.

[Write a reader review](#)

The Once And Future King reader reviews

Simon from Conisbrough

★★★★★★★★★★

The first book about Arthur's childhood is absolute magic. I found the following three books to be very disappointing. Sword in the Stone 10/10....the other books 3/10.

About TH White

T.H. White was born in Bombay, India, in 1906, educated at Cheltenham College, Gloucestershire, England, and graduated with first class honors in English from Queen's College,...

More about TH White...



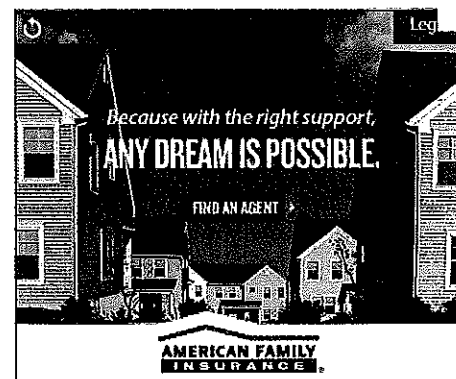
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Recommended fantasy trilogies



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Ben Kane

2012-03-01

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The Road by Cormac McCarthy



[Free preview](#)

A Recommended Book of the Month

The Road by Cormac McCarthy is a 2007 Pulitzer winning novel. I finished this book a couple of days ago (ironically in one sitting on a long road trip), and I've had a chance to let it digest. I don't know if I enjoyed it – this is not a story designed to entertain – but I was certainly fascinated and moved to thought by it.

So first of all, this is not a fun book. It is a tragic exploration of a dystopian / post-apocalyptic world, documenting the struggle to move forward in the face of overwhelming hopelessness. It's not a cautionary tale, it's not really an allegory for anything, it is a straight up survival story centred around father and son, with the importance of life being the central theme.

Rating

10.0/10

You must read
The Road, it is
one of the finest
books of the last
century.

For me, the important question The Road asks is why does the father choose to go on? Despite the fact that he is dying, that there is barely anyone left, that he and his son are always starving, he cannot bring himself to consider suicide. He cannot bring himself to consider cannibalism. Right up until the very end, when his body gives out and he cannot go any further, he is moving forward in the hope that there is something better out there, and he only ever encourages his son to do the same. How much strength did that take? How much did he value his life and the life of his son? Would you have the strength to do the same?

A lot of people comment about the writing style, and it took a few pages for me to adjust. The prose is not something I can measure against what is "traditional" – for me the prose is part of the story rather than just telling the story. There is an economy of words, even an economy of thought, which parallels the survival elements of The Road.

What really worked for me was the dialogue, and I think it represented exactly what the road was about. No unnecessary speech, no dialogue tags, not even any quotation marks to indicate that dialogue is taking place. You don't need any tags to tell who is saying what, you don't need any tags to help describe how they are saying it. The few sharp words between father and son say much more than the dialogue tags could.

The man was trying to kill us. Wasn't he.

Yes. He was.

Did you kill him?

No.

Is that the truth?

Yes.

Okay.

Is that all right?

Yes.

I thought you didn't want to talk?

I don't.

The Road is not a book designed for entertainment, and if that is what you are looking for from a book, it is definitely not for you. Even if you aren't looking for entertainment, it is still easy to see why people have a hard time reading this. The Road challenges traditional conventions on what a story can be, and for me, it is important that authors (or any artists) are still willing to do this.

Ryan Lawler

As Fantasy Book Review now has a section devoted to dystopian fiction (it is a work in progress) I felt it was about time that I finally got around to reviewing some of its finest examples. Over the coming weeks I will be adding four titles that I have long since read, loved, but have not as yet



Recommended fantasy series



Recommended fantasy trilogies



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2,223 Amazon.com customer reviews

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China Mieville

reviewed. They are The Stand by Stephen King, The Day of the Triffids by John Wyndham, Swan Song by Robert McCammon and -- one that is arguably the best of them all -- The Road by Cormac McCarthy.

Merkabah Rider
Edward M Erdelac

And it is with The Road that I will begin. Cormac McCarthy's tenth novel won the Pulitzer Prize for fiction in 2007 and was hailed as the 'the first great masterpiece of the globally warmed generation'. It is the story of a father and son walking alone through the ravaged landscape of a burned America to the coast.


The Road is many things, it is brilliantly-written, poetic, compelling and terrible in its beauty, but there is one thing that it certainly is not, and that is a fun read. It is, in fact, heart-breaking; playing strongly on the reader's basic human instinct to protect their young at all costs and the father's sense of desperation, dread and isolation are almost palpable.


The book is relentlessly bleak but it is also about love and as such utterly compelling and peculiarly life-affirming. I found it to be a both inspirational and cautionary tale and rarely have I experienced such a gamut of emotions whilst reading.

At just shy of 200 pages it is a short story by today's standards, but this is due to McCarthy's sparse prose, where he wastes not a single word and achieves more -- and says more -- than ninety nine per cent of books four or five times the size.

You must read The Road, it is one of the finest books of the last century.
Floresiensis, 10/10

This The Road book review was written by Ryan Lawler and Floresiensis

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Have you read The Road?

We've found that while readers like to know what we think of a book they find additional reader reviews a massive help in deciding if it is the right book for them. So if you have a spare moment, please tell us your thoughts by writing a reader's review. Thank you.

[Write a reader review](#)

The Road reader reviews

Steven from Los Angeles

★★★★★☆☆

Slow start. brilliant finish. This book really can do a number on you emotionally. If you cry reading books, you'll weep for this many times during the book. You tell me who else can write like this? You prob. can't because no one else has. could. or prob. ever will. Book is too good.

2013-09-19

Xavier from Austria

★★★★★☆☆

Just read this book for the third time and it never fails to evoke the very strongest emotions. Love, fear, anger, hope all war with each other. What never fails to surprise me is that a book as bleak and unendingly desolate as The Road leaves me full of hope for the future. I think this is because there is immense love within each family that will hopefully ensure that each parent will do whatever they can to offer an improved life to their child. And this I hope will lead to the human race being less destructive with each new generation. I know that it was likely a super volcano that caused the environment the Man and the Boy struggled to survive in but the cause is not really relevant, and living in harmony with the planet must be achieved.

2013-04-30

Dark Santa from Nowhereland

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Stranger in a Strange Land by Robert Heinlein

STRANGER
IN A
STRANGE
LAND



Free preview

Religion and sexuality are two of the most difficult subjects to engage as a writer. Regardless of the writer's intentions, someone is going to be deeply offended or challenged, probably both. Robert Heinlein's *Stranger in a Strange Land* seeks to both offend and challenge. Heinlein uses the eponymous stranger to stand on a soap box and examine humanity's penchant for ideology and sexual repression. Clearly a product of its time, the novel does not hold up as well on the speculative fiction front. On the psychological front, the novel can and does retain an impactful message for humans to examine their own foibles.

Rating

8.0/10

The novel can and does retain an impactful message for humans to examine their own foibles.

The story centers around Valentine Michael Smith, a human born on Mars and raised by Martians after the deaths of the entire crew of the first manned mission to the red planet. By being indoctrinated to a completely alien mindset, Heinlein uses Michael to examine first the interpersonal relationships that define humans, such as friendship and trust, and then to examine the larger cultural constructs that define society, such as property and religion. There is a strong tie to Bedouin desert culture in Michael's water-sharing (which makes sense considering the complete lack of ready water on Mars). Sharing water becomes a symbol throughout the novel for the sharing of minds (and eventually bodies). But Michael (whose name translates to "who is like God") is not the only main character of this novel. Instead, Michael is merely the catalyst for changes to human society that would be inevitable were it ever discovered that life exists beyond the third planet of the Sol system.

The second main character is Jubal Harshaw: a writer, misanthrope, amateur anarchist, and moral center of the story. It is Jubal's (whose name translates to "father of all") insistence that Michael interact with others and the world that set the stage for the second half of the novel. The novel's structure can be considered gospel-like, with the heading for each section an allusion to a Christ-like rise and inevitable fall. The Judeo-Christian allusions are rampant throughout the novel, with Jubal reluctantly taking on the role of Yahweh to Michael's role of Yeshua. Jubal also allows Heinlein to spent copious amounts of pages (too many, in fact) espousing his beliefs on every subject from sexual taboos to political necessities. While reading the diatribes of Jubal, I kept getting the suspicion that I was reading the mind of Heinlein.

Unfortunately, the other characters are not really given much to do, except fall unconvincingly into a pseudo-harmonious idea of plurality of marriage and partnerships. The closest thing to a third main character is Gillian Boardman, called Jill frequently through the novel. She serves a function of providing Michael with an earthly education, particularly the nuances of human's puritanical social mores. Her transformation into a follower/lover of Michael is inevitable from the first meeting between the characters but it is filled with sweetness (at times). Unfortunately, she is also given some truly atrocious things to say about female sexuality, particularly when it comes to who is to blame when a rape occurs.

This underhanded treatment of women is a recurrent theme throughout the novel and one that I find most distasteful. The idea of non-monogamous sexuality is not unfamiliar to me but in the novel such things are almost always discussed by men and women are given little to do except acquiesce willingly. While Jubal has a certain roguish good-nature to him, he is surrounded by nubile female secretaries in an Edenic home. While he receives grief from them for his brashness and solipsism, it is mostly in the form of a subservient back-talk without any real teeth. The only other major female characters are depicted as shrewish manipulators (in the case of Agnes Douglas) and/or effective con artists (such as Madame Vessant).

Then there is the religious angle, which takes up the entirety of the second half of the novel. As I read through the encounters with the Fosterite religion (a Christian denomination of some power that encourages gambling, sexual freedom, and debauchery as long as it's done with the church's



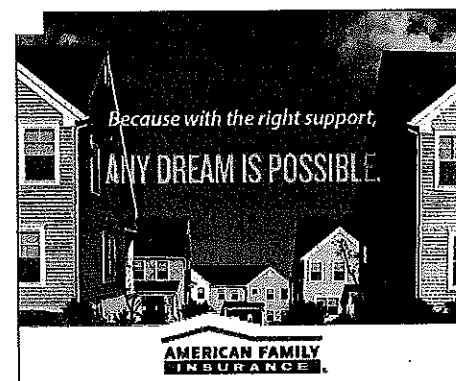
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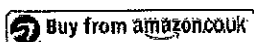
7/17/2017

Stranger in a Strange Land by Robert Heinlein book review

controls in place) and the encounters with Fosterites such as Patty Paiwonski, I wasn't sure if Heinlein was creating caricatures or real characters of devout faith. In the end, when Michael creates his Church of All Worlds, he openly admits to using religious trappings and iconography to trap the "marks" (the masses) into his ideology. Heinlein's uses this second half of the novel in an attempt to expose his ideas of the rigged nature of organized religion (through the Fosterites political power and approved brands of purchasable commodities) and the esotericism inherent in mystery cults such as Christianity.

More than anything, Stranger in a Strange Land is meant to be incendiary novel, by the author's own admission. The story itself is secondary to the author's desire to trample over the social mores and taboos of his time and adjust them ever so slightly. The fact that much of the philosophy of the story was adopted by neo-pagans (such as the real-life Church of All Worlds) shows that Heinlein was able to tap into some dissatisfaction with the status quo of religion and sexuality. For all its faults, Stranger is a dynamic story that one should be read, if for no other reason than to challenge the social and cultural norms one is indoctrinated with from an early age.

This Stranger in a Strange Land book review was written by [Nicholas King](#)



Have you read Stranger in a Strange Land?

We've found that while readers like to know what we think of a book they find additional reader reviews a massive help in deciding if it is the right book for them. So if you have a spare moment, please tell us your thoughts by writing a reader's review. Thank you.

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Ready Player One

age 15+

★★★★★

Exciting, funny, futuristic thriller about online games.

By [Ernest Cline](#) | Genre: [Science Fiction](#) | Release Year: 2011

WHAT PARENTS NEED TO KNOW

A+ [Educational value](#)

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Parents need to know that this humorous science fiction thriller deals with a high-stakes online contest that mixes puzzles with video game violence. Set in a depressed future United States, where most people escape into virtual reality, it features a bunch of tough-talking teens fighting to keep their online playground out of the hands of an evil corporation.

USER REVIEWS

PARENTS SAY

★★★★☆

age 13+

[Review this title!](#)

KIDS SAY

★★★★★

age 13+

[Review this title!](#)

WHAT'S THE STORY?

Like nearly everyone on the depleted, depressed Planet Earth, high school student Wade Watts dreams of winning the untold billions at stake in a contest devised by James Halliday, late inventor of OASIS, the immersive virtual utopia that allows anyone to plug in and leave the real world behind. Obsessed with Reagan-era pop culture and technology, Halliday creates a series of puzzles that can only be solved by someone with an encyclopedic knowledge of science fiction, player-vs.-player fighting strategies, and the software mogul's own personal history. As the stakes grow higher and players begin to die in the real world, Wade must decide whether he can trust anyone else in his quest for the ultimate prize.

IS IT ANY GOOD?

QUALITY ★★★★★

Layered with inside jokes and sly references that will appeal to a wide range of readers, *READY PLAYER ONE* is a smart, funny thriller that both celebrates and critiques online culture. The author is accomplished at developing suspense even though much of the narrative is set in virtual reality. The puzzles are intriguing, the action is intense, and the payoff at the end is worth all the buildup.

FAMILIES CAN TALK ABOUT...

- Families can talk about making predictions of the future based on current trends. Does the setting of the book seem plausible? What assumptions is the author making about changes in politics and economics between now and 2044?
- What are the advantages and the disadvantages of having so much information available 24/7? How might near-ubiquitous social media affect our culture?
- The protagonist, Wade Watts, spends a lot of time hiding his location and true identity. How do his precautions compare to the strategies you use to work online safely?
- Do you think the contest in the novel could really be solved by one person working entirely alone? What are the advantages or disadvantages of working as a team?

BOOK DETAILS**Author:**Ernest Cline**Genre:**Science Fiction**Book****type:**Fiction**Publisher:**Crown Publishing Group**Publicatio****n date:**

August 16, 2011

Number**of pages:**

376

This review of *Ready Player One* was written by

Michael Berry

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2017-18 Little Miami Reading List
Grades 3-12

BOOKLIST	GRADE	TYPE	LEXILE
Caleb's Story	3	NOVELS/PLAYS	
Charlotte's Web	3	NOVELS/PLAYS	
Dear Mr. Henshaw	3	NOVELS/PLAYS	
Double Fudge	3	NOVELS/PLAYS	
From the Mixed Up Files of Mrs. Basil E. Frankweiler	3	NOVELS/PLAYS	
Grandfather's Dance	3	NOVELS/PLAYS	
Hatchet	3	NOVELS/PLAYS	
Holes	3	NOVELS/PLAYS	
Homework Machine	3	NOVELS/PLAYS	
More Perfect Than the Moon	3	NOVELS/PLAYS	
Mr. Popper's Penguins	3	NOVELS/PLAYS	
Number the Stars	3	NOVELS/PLAYS	
Sarah Plain and Tall	3	NOVELS/PLAYS	
Skylark	3	NOVELS/PLAYS	
Stone Fox	3	NOVELS/PLAYS	
Tales of a 4th grade Nothing	3	NOVELS/PLAYS	
The BFG	3	NOVELS/PLAYS	
The Boxcar Children	3	NOVELS/PLAYS	
The Courage of Sarah Noble	3	NOVELS/PLAYS	
The Tiger Rising	3	NOVELS/PLAYS	
The Wayside School Series	3	NOVELS/PLAYS	
The Westing Game	3	NOVELS/PLAYS	
There's a Boy in the Girls Bathroom	3	NOVELS/PLAYS	
Where the Red Fern Grows	3	NOVELS/PLAYS	
Winn Dixie	3	NOVELS/PLAYS	
4th Grade Nothing	4	NOVELS/PLAYS	
Because of Winn-Dixie	4	NOVELS/PLAYS	
Boxcar Children - Series	4	NOVELS/PLAYS	
Bud, Not Buddy	4	NOVELS/PLAYS	
Caddie Woodlawn	4	NOVELS/PLAYS	
Charlotte's Web	4	NOVELS/PLAYS	
Chocolate Fever	4	NOVELS/PLAYS	
Crash	4	NOVELS/PLAYS	
Dear Mr. Henshaw	4	NOVELS/PLAYS	
Frindle	4	NOVELS/PLAYS	
Hatchet Series	4	NOVELS/PLAYS	
Holes	4	NOVELS/PLAYS	
Homer Price	4	NOVELS/PLAYS	
Island of the Blue Dolphins	4	NOVELS/PLAYS	
James and the Giant Peach	4	NOVELS/PLAYS	
Judy Moody	4	NOVELS/PLAYS	
Loser	4	NOVELS/PLAYS	
Maniac Magee	4	NOVELS/PLAYS	
Mixed Up Files	4	NOVELS/PLAYS	
Mouse and the Motorcycle Series	4	NOVELS/PLAYS	
Mr. Popper's Penguins	4	NOVELS/PLAYS	

2017-18 Little Miami Reading List
Grades 3-12

BOOKLIST	GRADE	TYPE	LEXILE
Mrs. Frisby and the Rats of Nimh	4	NOVELS/PLAYS	
Number the Stars	4	NOVELS/PLAYS	
Phantom Tollbooth	4	NOVELS/PLAYS	
Ralph Malph	4	NOVELS/PLAYS	
Ramona Quimby	4	NOVELS/PLAYS	
Sarah Plain and Tall Series	4	NOVELS/PLAYS	
Shiloh	4	NOVELS/PLAYS	
Stone Fox	4	NOVELS/PLAYS	
Strider	4	NOVELS/PLAYS	
Stuart Little	4	NOVELS/PLAYS	
The Boy Who Saved Baseball	4	NOVELS/PLAYS	
The Littles	4	NOVELS/PLAYS	
The Plant That Ate the Dirty Socks	4	NOVELS/PLAYS	
The Sign of the Beaver	4	NOVELS/PLAYS	
The Stories Julian Tells – One and Two	4	NOVELS/PLAYS	
The Story of the Ice Age	4	NOVELS/PLAYS	
The Tiger Rising	4	NOVELS/PLAYS	
Trumpet of the Swan	4	NOVELS/PLAYS	
Tuck Everlasting	4	NOVELS/PLAYS	
Ump Fwats	4	NOVELS/PLAYS	
Whipping Boy	4	NOVELS/PLAYS	
Who Is Neil Armstrong?	4	NOVELS/PLAYS	
Wright Brothers at Kitty Hawk	4	NOVELS/PLAYS	
About Time	5	NOVELS/PLAYS	340
Best Christmas Pageant Ever (Book in a day)	5	NOVELS/PLAYS	760
Blubber	5	NOVELS/PLAYS	610
Bridge to Terabithia	5	NOVELS/PLAYS	810
Chasing Vermeer	5	NOVELS/PLAYS	770
Crash	5	NOVELS/PLAYS	
Fever 1793	5	NOVELS/PLAYS	580
Frindle	5	NOVELS/PLAYS	830
Gifts From the Sea	5	NOVELS/PLAYS	990
Hatchet	5	NOVELS/PLAYS	1020
Hate That Cat	5	NOVELS/PLAYS	
Heartbeat	5	NOVELS/PLAYS	
Hound Dog True	5	NOVELS/PLAYS	710
Jackie & Me	5	NOVELS/PLAYS	610
Joey Pigza Loses Control	5	NOVELS/PLAYS	800
Lily's Crossing	5	NOVELS/PLAYS	720
Loser	5	NOVELS/PLAYS	650
Love That Dog	5	NOVELS/PLAYS	1010
Maniac Magee	5	NOVELS/PLAYS	820
Mudshark	5	NOVELS/PLAYS	1080
My Brother Sam is Dead	5	NOVELS/PLAYS	770
Number the Stars	5	NOVELS/PLAYS	670
Picture of Hollis Woods	5	NOVELS/PLAYS	650

2017-18 Little Miami Reading List
Grades 3-12

BOOKLIST	GRADE	TYPE	LEXILE
Radio Fifth Grade	5	NOVELS/PLAYS	690
The Hundred Dresses	5	NOVELS/PLAYS	870
The Lemonade War	5	NOVELS/PLAYS	630
The Missing 'Gator of Gumbo Limbo	5	NOVELS/PLAYS	740
Woe is I, Jr.	5	NOVELS/PLAYS	
Wonder	5	NOVELS/PLAYS	790
A Long Walk to Water (by Linda Sue Park)	6	NOVELS/PLAYS	720
A Wall of Names	6	Non-Fiction	620
A War to End All Wars	6	Non-Fiction	1220
Black Potatoes (by Susan Campbell)	6	INFORMATIONAL	1040
Chomp	6	NOVELS/PLAYS	800
Destined to Live	6	Non-Fiction	960
Elephant Run	6	Fiction	750
Etched in Clay	6	POETRY	790
Flush	6	NOVELS/PLAYS	830
Hidden Girl (by Shyima Hall)	6	INFORMATIONAL	970
Hoot	6	NOVELS/PLAYS	760
I am Malala by Malala Yousafzai	6	INFORMATIONAL	1000
In the Forest with Elephants	6	Non-Fiction	970
Jeremy Fink and the Meaning of Life	6	NOVELS/PLAYS	770
Lawn Boy	6	NOVELS/PLAYS	780
Lawn Boy Returns	6	NOVELS/PLAYS	920
Malala (by Robin Doak)	6	INFORMATIONAL	790
Middle School	6	NOVELS/PLAYS	680
Milkweed	6	Fiction	510
My 13th Winter	6	NOVELS/PLAYS	
Nory Ryan's Song (by Patricia Reilly Giff)	6	NOVELS/PLAYS	600
Out of the Dust	6	NOVELS/PLAYS	1040
Scat	6	NOVELS/PLAYS	810
Shadow	6	Fiction	780
Skink	6	NOVELS/PLAYS	770
Thank you, Mr. Falker	6	Drama	650
The Great Fire	6	Non-Fiction	1130
The Great Kapok Tree	6	Writing	670
Tuesday Tucks Me In	6	Non-Fiction	3624
Years of Dust	6	Non-Fiction	1040
A Boy and His Dog	7	TEXTBOOK/SS	
A Crush	7	TEXTBOOK/SS	
After Twenty Years	7	TEXTBOOK/SS	
All Summer in a Day	7	TEXTBOOK/SS	
Almost Ready	7	TEXTBOOK/POEM	
Americans Continue to Worry About the Decline of the Oceans	7	TEXTBOOK/INFO	
Amigo Brothers	7	TEXTBOOK/SS	
Anansi and His Visitor, Turtle	7	TEXTBOOK/SS	
Annabelle Lee	7	TEXTBOOK/POEM	
Antaeus	7	TEXTBOOK/SS	

2017-18 Little Miami Reading List
Grades 3-12

BOOKLIST	GRADE	TYPE	LEXILE
Atalanta's Race/Atlanta	7	TEXTBOOK/SS	
Aunty Misery	7	TEXTBOOK/SS	
Bamboo Grove	7	TEXTBOOK/POEM	
Barrio Boy	7	TEXTBOOK/SS	
Beware of the Dog	7	TEXTBOOK/SS	
Beyone the Limits	7	TEXTBOOK/SS	
Birdfoot's Grampa	7	TEXTBOOK/SS	
Birds Circling at Dusk	7	TEXTBOOK/SS	
Birthday Box	7	TEXTBOOK/SS	
Brer Rabbit and Brer Lion	7	TEXTBOOK/SS	
Broken Chain	7	TEXTBOOK/SS	
Bums in the Attic	7	TEXTBOOK/SS	
Cat and Rat: The Legend of the Chinese Zodiac	7	TEXTBOOK/SS	
Charles	7	TEXTBOOK/SS	
Dreams	7	TEXTBOOK/SS	
Face It	7	TEXTBOOK/POEM	
First Ballad Interlude from Benjamin Britten's Paul Bunyan	7	TEXTBOOK	
Fish Cheeks	7	TEXTBOOK/INFO	
Fish Crisis	7	TEXTBOOK/INFO	
from See Robby Run	7	TEXTBOOK	
Glory, Glory	7	TEXTBOOK/POEM	
Growing Pains	7	TEXTBOOK/POEM	
Heroes	7	TEXTBOOK	
Hollywood and the Pits	7	TEXTBOOK/SS	
Home	7	TEXTBOOK/SS	
Hop Frog	7	SHORT STORY	
How I Learned English	7	TEXTBOOK/POEM	
Hurricanes	7	TEXTBOOK/INFO	
Icarus and Daedalus	7	TEXTBOOK/SS	
I'll Walk the Tightrope	7	TEXTBOOK/POEM	
I'm Nobody! Who are you?	7	TEXTBOOK/POEM	
In a Neighborhood in Los Angeles	7	TEXTBOOK/POEM	
Kids from Chicago's Cabrini Green Learn Urban Farming in Arkansas	7	TEXTBOOK/INFO	
Last Cover	7	TEXTBOOK/SS	
Lob's Girl	7	TEXTBOOK/SS	
Loo-Wit	7	TEXTBOOK/POEM	
Miracles	7	TEXTBOOK/POEM	
Mother to Son	7	TEXTBOOK/POEM	
My Ninety Years	7	TEXTBOOK/SS	
Names/Nombres	7	TEXTBOOK/SS	
New Directions	7	TEXTBOOK/SS	
No News	7	TEXTBOOK/SS	
Oh Broom, Get to Work	7	TEXTBOOK/SS	
old age sticks	7	TEXTBOOK/POEM	
One	7	TEXTBOOK/POEM	
Primer Lesson	7	TEXTBOOK/POEM	

2017-18 Little Miami Reading List
Grades 3-12

BOOKLIST	GRADE	TYPE	LEXILE
Prometheus	7	TEXTBOOK/SS	
Racing the Great Bear	7	TEXTBOOK/SS	
Rikki-tikki-tavi	7	TEXTBOOK/SS	
Rip Van Winkle	7	TEXTBOOK/SS	
Rosa Parks: My Story	7	TEXTBOOK/INFO	
Schooled	7	NOVELS/PLAYS	
Seedfolks by Paul Fleischman	7		
Seizure-Alert Dog Is Girl's Lifeline	7	TEXTBOOK/INFO	
Seventh Grade by Gary Soto	7	SHORT STORY	
Slam, Dunk, & Hook	7	TEXTBOOK/POEM	
Start Something that Matters by Blake Mycoskie	7		
Strawberries	7	TEXTBOOK/SS	
Strong Men Weep	7	TEXTBOOK/INFO	
the 1st	7	TEXTBOOK/POEM	
The Bird Like No Other	7	TEXTBOOK/SS	
The Black Cat	7	SHORT STORY	
The Boy and His Grandfather	7	TEXTBOOK/SS	
The Bunyans	7	TEXTBOOK/SS	
The Courage That My Mother Had	7	TEXTBOOK/POEM	
The Cremation of Sam McGee	7	TEXTBOOK/POEM	
The Dog Diaries	7	TEXTBOOK/SS	
The Eye of the Beholder	7	TEXTBOOK/INFO	
The Face of Venus	7	TEXTBOOK/INFO	
The Fall of the House of Usher	7	SHORT STORY	
The Flower-Fed Buffaloes	7	TEXTBOOK/POEM	
The Force of Luck	7	TEXTBOOK/SS	
The Highwayman	7	TEXTBOOK/POEM	
The Jungle Book	7	TEXTBOOK/INFO	
The Masque of the Red Death	7	SHORT STORY	
The Million Pound Bank Note	7	TEXTBOOK/POEM	
The N.B.A.'s Siste Act	7	TEXTBOOK/INFO	
The Night the Bed Fell	7	TEXTBOOK/SS	
The Old Demon	7	TEXTBOOK/SS	
The Outsiders	7	NOVELS/PLAYS	750
The Pasture	7	TEXTBOOK/POEM	
The Scholarship Jacket	7	TEXTBOOK/SS	
The Smallest Dragonboy	7	TEXTBOOK/SS	
The Teacher That Changed My Life	7	TEXTBOOK/SS	
The Wednesday Wars (by Gary D. Schmidt)	7	NOVELS/PLAYS	990
The Women's 400 Meters	7	TEXTBOOK/POEM	
The Wonder Years	7	TEXTBOOK/POEM	
The Wreck of the Hesperus	7	TEXTBOOK/POEM	
There Is No Word for Goodbye	7	TEXTBOOK/POEM	
There Was a Young Fellow of Ealing	7	TEXTBOOK/POEM	
Time to Change	7	TEXTBOOK/POEM	
To James	7	TEXTBOOK/POEM	

2017-18 Little Miami Reading List
Grades 3-12

BOOKLIST	GRADE	TYPE	LEXILE
Too Soon a Woman	7	TEXTBOOK/SS	
T-Shirt	7	TEXTBOOK/POEM	
Turkeys	7	TEXTBOOK/SS	
Uncle Tony's Goat	7	TEXTBOOK/SS	
Wait Till Next Year	7	TEXTBOOK/INFO	
We Are All One	7	TEXTBOOK/SS	
We Beat the Street by Sampson Davis	7	NOVELS/PLAYS	860
Who's On First?	7	TEXTBOOK/SS	
Without Commercials	7	TEXTBOOK/POEM	
Your World	7	TEXTBOOK/POEM	
A Christmas Carol	8	NOVELS/PLAYS	
A Mother in Mannville-Rawlings	8	TEXTBOOK TITLE	
A Peaceful Force-Levinson	8	INFORMATIONAL	
A Time to Talk-Frost	8	TEXTBOOK TITLE	
Ah, Are You Digging on My Grave?- Hardy	8	POETRY	
All But My Life-Weismann Klein	8	TEXTBOOK TITLE	
All Things Bright and Beautiful- Herriot	8	TEXTBOOK TITLE	
Americans All-Dorris	8	TEXTBOOK TITLE	
And Then There Were None	8	NOVELS/PLAYS	
Appointment with Destiny-An Interview with John Lewis	8	INFORMATIONAL	
Bagged Wolf-Kendall and Li	8	TEXTBOOK TITLE	
Ballad of the Triangle Fire-Rubin	8	POETRY	
Band-aids and Five Dollar Bills-Draper	8	POETRY	
Barbara Frietchie-Whittier	8	TEXTBOOK TITLE	
Between What I See and What I Say...-Paz	8	TEXTBOOK TITLE	
Bronx Masquerade by Nikki Grimes	8	NOVELS/PLAYS	670
Casey at the Bat-Thayer	8	TEXTBOOK TITLE	
Chancas-Cisneros	8	TEXTBOOK TITLE	
Chicoria-Maestas and Anaya	8	TEXTBOOK TITLE	
Courage at the Greensboro Lunch Counter-Edwards	8	INFORMATIONAL	
Coyote and Wasichu-Sioux Legend	8	TEXTBOOK TITLE	
Dust of Snow-Frost	8	TEXTBOOK TITLE	
Ender's Game by Orson Scott Card	8	NOVELS/PLAYS	780
Eyewitness at the Triangle-Shepherd	8	INFORMATIONAL	
Finding America-Greene	8	TEXTBOOK TITLE	
Fire and Ice-Frost	8	TEXTBOOK TITLE	
Flowers for Algernon-Keyes	8	TEXTBOOK TITLE	
Forgotten Language-Silverstein	8	TEXTBOOK TITLE	
Golden Glass - Villanueva	8	SHORT STORY / TEXTBOOK TITLE	
Harriet Tubman: Conductor on the Underground Railroad-Petry	8	TEXTBOOK TITLE	
Harrison Bergeron-Vonnegut Jr.	8	SHORT STORY	
I Have a Dream-King Jr.	8	TEXTBOOK TITLE	
I Know Why the Caged Bird Sings- Angelou	8	TEXTBOOK TITLE	
I like to see it lap the miles-Dickinson	8	TEXTBOOK TITLE	
Identity-Polanco	8	TEXTBOOK TITLE	

2017-18 Little Miami Reading List
Grades 3-12

BOOKLIST	GRADE	TYPE	LEXILE
If I Forget Thee, Oh Earth...- Clarke	8	TEXTBOOK TITLE	
In the Middle of a Pitch-Meissner	8	TEXTBOOK TITLE	
Jabberwocky-Carroll	8	POETRY	
John Henry-Anonymous	8	TEXTBOOK TITLE	
Knoxville, Tennessee-Giovanni	8	TEXTBOOK TITLE	
Lamb to the Slaughter-Dahl	8	SHORT STORY	
Lazy Peter and His Three-Cornered Hat-Alegria	8	TEXTBOOK TITLE	
Legacies-Giovanni	8	TEXTBOOK TITLE	
Letters from Rifka-Hesse	8	TEXTBOOK TITLE	
Life in the Shop-Lemlich	8	INFORMATIONAL	
Lord of the Fliesby William Golding	8	NOVELS/PLAYS	770
Lucy Gray-Wordsworth	8	POETRY	
Minutes of the Hearing of the NY State Factory Investigating Commission	8	INFORMATIONAL	
Mother and daughter - Soto	8	SHORT STORY / TEXTBOOK TITLE	
M'su Casencro and Mangeur do Poulet-Reneaux	8	TEXTBOOK TITLE	
My Two Dads-Lee	8	SHORT STORY / TEXTBOOK TITLE	
Negro Sitdowns Stir Fear of Wider Unrest in South- The New York Times	8	INFORMATIONAL	
New World-Momadaya	8	TEXTBOOK TITLE	
New York Fire Kills 148: Girl Victims Leap to Death from Factory Chicago Sunday Tribune	8	INFORMATIONAL	
O Captain! My Captain!-Whitman	8	TEXTBOOK TITLE	
On the Road with Charles Kuralt-Kuralt	8	TEXTBOOK TITLE	
One-Way Ticket to New Orleans, Please-Lusted	8	INFORMATIONAL	
Path Through the Cemetery-Ross	8	SHORT STORY	
Paul Revere's Ride-Longfellow	8	TEXTBOOK TITLE	
Post-traumatic Stress Disorder- US Dept of Veterans Affairs	8	INFORMATIONAL	
Raymond's Run-Bambara	8	TEXTBOOK TITLE	
Sally Ann Thunder Ann Whirlwind-Osborne	8	TEXTBOOK TITLE	
Sit-ins- Walker	8	TEXTBOOK TITLE	
Son by Lois Lowry	8	NOVELS/PLAYS	720
Sorrow Home-Walker	8	TEXTBOOK TITLE	
Sorry Right Number - King	8	SHORT STORY/TEXTBOOK TITLE	
Sounds-Shadows of the New World- Mehta	8	TEXTBOOK TITLE	
Southbound on the Freeway-Swenson	8	TEXTBOOK TITLE	
Spotted Eagle and Black Crow-Cloud	8	TEXTBOOK TITLE	
Stop the Sun-Paulsen	8	TEXTBOOK TITLE	
Talk-Courlander and Herzog	8	TEXTBOOK TITLE	
Tears of a Tiger by Sharon Draper	8	NOVELS/PLAYS	700
Thank You in Arabic-Nye	8	TEXTBOOK TITLE	
Thank You, M'am-Langston Hughes	8	TEXTBOOK TITLE	
The 7 Habits of Highly Effective Teens (by Sean Covey)	8	INFORMATIONAL	870
The Adventures of Tom Sawyer by Mark Twain	8	NOVELS/PLAYS	740

2017-18 Little Miami Reading List
Grades 3-12

BOOKLIST	GRADE	TYPE	LEXILE
The Anne Frank House: Amsterdam-LaBombard	8	TEXTBOOK TITLE	
The Ballad of Birmaingham-Randall	8	POETRY	
The Ballad of the Landlord-Hughes	8	POETRY	
The Battleground-Singmaster	8	TEXTBOOK TITLE	
The Black Walnut Tree-Oliver	8	TEXTBOOK TITLE	
The Book Thief by Markus Zusak	8	NOVELS/PLAYS	730
The Diary of Anne Frank-Frank	8	TEXTBOOK TITLE	
The Diary of Anne Frank-Goodrich and Hackett	8	TEXTBOOK TITLE	
The Dinner Party-Gardner	8	TEXTBOOK TITLE	
The Drummer Boy of Shiloh-Bradbury	8	TEXTBOOK TITLE	
The Elevator-Sleator	8	SHORT STORY	
The Escape-Stamper	8	SHORT STORY	
The Forever War of the Mind- The New York Times	8	INFORMATIONAL	
The Gettysburg Address-Lincoln	8	TEXTBOOK TITLE	
The Giver by Lois Lowry	8	NOVELS/PLAYS	760
The Journey-Martin	8	TEXTBOOK TITLE	
The Kid Nobody Could Handle-Vonnegut	8	TEXTBOOK TITLE	
The Lamb-Oliver	8	POETRY	
The LandLady-Dahl	8	SHORT STORY	
The Legend of Sleepy Hollow - Irving	8	SHORT STORY/TEXTBOOK TITLE	
the lesson of the moth-Marquis	8	TEXTBOOK TITLE	
The Lottery-Shirley Jackson	8	SHORT STORY	
The Medicine Bag - Sneve	8	SHORT STORY/TEXTBOOK TITLE	
The Monkey's Paw - Jacobs	8	SHORT STORY	
The Moustache- Cormier	8	TEXTBOOK TITLE	
The Open Window-Saki	8	SHORT STORY	
The Other Pioneers-Salazar	8	TEXTBOOK TITLE	
The People Could Fly-Hamilton	8	TEXTBOOK TITLE	
The People, Yes-Sandburg	8	TEXTBOOK TITLE	
The Pinta, the Nina and the Santa Maria-Tagliabue	8	TEXTBOOK TITLE	
The Plague-Olson	8	SHORT STORY	
The Ransom of Red Chief-Henry	8	TEXTBOOK TITLE	
The Raven - Poe	8	POETRY/ TEXTBOOK TITLE	
The Ravine-Bradbury	8	SHORT STORY	
The Siege of Courthouse Rock-Cloud	8	TEXTBOOK TITLE	
The Souls of Purgatory-Vaca-Vaughn	8	TEXTBOOK TITLE	
The Summer of Vietnam-Gonzalez	8	TEXTBOOK TITLE	
The Tell-Tale Heart - Poe	8	SHORT STORY/ POETRY/ TEXTBOOK	

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Grades 3-12

BOOKLIST	GRADE	TYPE	LEXILE
The Treasure of Lemon Brown - Myers	8	SHORT STORY / TEXTBOOK TITLE	
The Triangle Shirtwaist Fire-Powers	8	INFORMATIONAL	
The Wise Old Woman-Uchida	8	TEXTBOOK TITLE	
The Woman in the Snow-McKissack	8	TEXTBOOK TITLE	
Warriors Don't Cry by Melba Patillo Beals	8	NOVELS/PLAYS	1000
When the Tripods Came-Christopher & Answers-Oates	8	SHORT STORY	
A Noiseless Patient Spider-Whitman	9	SHORT STORY	
A Quilt of a Country - Quindlen	9	POETRY	
A Red, Red Rose-Burns	9	INFORMATIONAL	
A Separate Peace (by John Knowles)	9	POETRY	
A&P-Updike	9	NOVELS/PLAYS	
All God's Children Need Traveling Shoes - Angelou (Selection)	9	SHORT STORY	
An Ancient Gesture-Millay	9	TEXTBOOK TITLE	
And Sarah Laughed - Greenberg	9	POETRY	
Black Boy - Wright (selection)	9	TEXTBOOK TITLE	
Blues Ain't No Mockin Bird-Bambara	9	TEXTBOOK TITLE	
Divergent by Veronica Roth	9		
Elena - Mora	9	POETRY	
excerpts of Song of Myself-Whitman	9	POETRY	
Fahrenheit 451 by Ray Bradbury	9	NOVELS/PLAYS	890
Glencoe: Course 4	9	TEXTBOOK TITLE	
Hope, Despair, and Memory - Wiesel	9	INFORMATIONAL	
I Wandered Lonely as a Cloud-Wordsworth	9	POETRY	
Legend by Marie Lu	9		
Matched by Ally Condie	9		
Maze Runner by James Dashner	9		
Merchant of Venice by William Shakespeare	9		
Night by Elie Wiesel	9	NOVELS/PLAYS	570
Of Mice and Men by John Steinbeck	9	NOVELS/PLAYS	630
Only Daughter - Cisneros	9	TEXTBOOK TITLE	
Oranges-Soto	9	POETRY	
Pain-an Element of Blank-Dickinson	9	POETRY	
Penelope-Parker	9	POETRY	
Romeo and Juliet by William Shakespeare (textbook)	9	NOVELS/PLAYS	700
Serial Podcast - Season one	9	INFORMATIONAL MULTIMEDIA	
Siren Song-Atwood	9	POETRY	
Sweat-Hurston	9	SHORT STORY	
Sweet Potato Pie-Collier	9	TEXTBOOK TITLE	
Sympathy - Dunbar	9	POETRY	
The Intruder - Dubas	9	SHORT STORY	
The Bass, the River, and Sheila Mant - Wetherell	9	TEXTBOOK TITLE	
The Black Snake- Oliver	9	POETRY	
The Cask of the Amontillado-Poe	9	TEXTBOOK TITLE	

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Grades 3-12

BOOKLIST	GRADE	TYPE	LEXILE
The Funeral - Parks	9	POETRY	
The Gift of Magi-O.Henry	9	TEXTBOOK TITLE	
The Glass Menagerie by Tennessee Williams	9	NOVELS/PLAYS	
The Great Gatsby by F. Scott Fitzgerald	9	NOVELS/PLAYS	
The House on Mango Street (by Sandra Cisneros)	9	NOVELS/PLAYS	870
The Lady or the Tiger? Stockton	9	TEXTBOOK TITLE	
The Meadow Mouse - Roethke	9	POETRY	
The Most Dangerous Game-Connell	9	TEXTBOOK TITLE	
The Necklace-Maupassant	9	TEXTBOOK TITLE	
The Odyssey (textbook)	9	NOVELS/PLAYS	1050
The Open Window - Saki	9	TEXTBOOK TITLE	
The Scarlet Ibis-Hurst	9	TEXTBOOK TITLE	
The Secret-Levertov	9	POETRY	
The Space-Soto	9	POETRY	
The Stone Boy - Berriault	9	SHORT STORY	
To Kill a Mockingbird by Harper Lee	9	NOVELS/PLAYS	790
Women - Walker (not in text)	9	POETRY	
A Doll's House by Henrik Ibsen (textbook)	10	NOVELS/PLAYS	
A Letter to God- Lopez y Fuentes	10	SHORT STORY	
A Personal Opinion About Gray- Tanikawa	10	INFORMATIONAL	
A Thousand Splendid Suns by Khaled Hosseini	10	NOVELS/PLAYS	830
Aesop's Fables	10	SHORT STORY	
Analects	10	INFORMATIONAL	
Anansi's Fishing Expedition	10	SHORT STORY	
Animal Farm George Orwell	10	NOVELS/PLAYS	1170
Answer- Bei Dao	10	POETRY	
Assembly Line- Ting	10	POETRY	
Bless Me Ultima by Rudolfo Anaya	10	NOVELS/PLAYS	840
By Any Other Name	10	SHORT STORY	
Civilian and Soldier	10	POETRY	
Creation Hymn	10	INFORMATIONAL	
Creation Hymn from the Rig Veda- unknown	10	POETRY	
Elegy for a Woman of no Importance	10	POETRY	
Freedom to Breathe- Solzhenitsyn	10	POETRY	
Glencoe: World Literature (2006)	10		
Great Expectations by Charles Dickens	10	NOVELS/PLAYS	
Green Willow- unknown	10	SHORT STORY	
Half a Day- Mahfouz	10	SHORT STORY	
Hamlet by William Shakespeare	10	NOVELS/PLAYS	850
Heart of Darkness by Joseph Conrad	10	NOVELS/PLAYS	1320
Her Kind	10	POETRY	
Horses- Neruda	10	POETRY	
How Much Land Does a Man Need?- Tolstoy	10	SHORT STORY	
Hundred Questions from the Mahabharata	10	POETRY/INFORMATIONAL	
Into the Wild (by Jon Krakauer)	10	INFORMATIONAL	1270

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Grades 3-12

BOOKLIST	GRADE	TYPE	LEXILE
Just Lather, That's All- Tellez	10	SHORT STORY	
Kaffir Boy in America- Mathabane	10	SHORT STORY	
Like the Sun	10	SHORT STORY	
Mahatma Gandhi from Discover Your Genius- Gelb	10	INFORMATIONAL	
My Country	10	POETRY	
My Oedipus Complex- O'Connor	10	SHORT STORY	
Oedipus the King by Sophocles (textbook)	10	NOVELS/PLAYS	1010
Tao-Te-Ching	10	INFORMATIONAL	
The Alchemist by Paulo Coelho	10	NOVELS/PLAYS	910
The Bet- Chekov	10	SHORT STORY	
The Book of Ruth	10	INFORMATIONAL	
The Diameter of the Bomb	10	POETRY	
The Flood	10	INFORMATIONAL	
The Handsomest Drowned Man in the World- Marquez	10	SHORT STORY	
The Immortality of Writers- unknown	10	POETRY	
The Inferno (excerpts)	10	SHORT STORY	
The Joy Luck Club by Amy Tan	10	NOVELS/PLAYS	
The Lion-Makers	10	SHORT STORY	
The Little Bouilloux Gir"- Collete	10	SHORT STORY	
The Long March- Mao Tse-tung	10	POETRY	
The Night Face Up- Cortazar	10	SHORT STORY	
The Nonrevolutionaries	10	SHORT STORY	
The Poisonwood Bible by Barbara Kingslover	10	NOVELS/PLAYS	960
The Qu'ran	10	INFORMATIONAL	
The Second Coming (online)	10	POETRY	
The Tempest by William Shakespeare	10	NOVELS/PLAYS	
The Voter- Chinua Achebe	10	SHORT STORY	
The Voyage of Christopher Columbus- Columbus	10	INFORMATIONAL	
Tribal Scars	10	SHORT STORY	
Tselane and the Giant	10	SHORT STORY	
Two Lies	10	SHORT STORY	
War- Pirandello	10	SHORT STORY	
Wuthering Heights by Emily Bronte	10	NOVELS/PLAYS	880
A Streetcar Named Desire by Tennessee Williams	11	NOVELS/PLAYS	
A Worn Path	11	SHORT STORY	
Adventures of Huckleberry Finn by Mark Twain	11	NOVELS/PLAYS	810
Ain't I a Woman	11	INFORMATIONAL	
Beat! Beat! Drums!	11	POETRY	
Because I could not stop for Death	11	POETRY	
Civil Disobedience (excerpts)	11	INFORMATIONAL	
Crisis No. 1	11	INFORMATIONAL	
Declaration of Independence	11	INFORMATIONAL	
Ethan Frome by Edith Wharton (summer reading)	11	NOVELS/PLAYS	820
Glencoe: American Literature (2000)	11		
How to Read Literature Like a Professor (by Thomas C. Foster)	11	NOVELS/PLAYS	820
I Hear America Singing	11	POETRY	

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Grades 3-12

BOOKLIST	GRADE	TYPE	LEXILE
I Heard a Fly Buzz when I died	11	POETRY	
In Cold Blood by Truman Capote	11	NOVELS/PLAYS	1040
Miniver Cheevy	11	POETRY	
Much Madness is divinest Sense	11	POETRY	
My life closed twice before its close	11	POETRY	
My Name is Asher Lev (by Chaim Potok)	11	NOVELS/PLAYS	640
Narrative of Mary Rowlandson	11	INFORMATIONAL	
Nature (excerpts)	11	INFORMATIONAL	
Of Plymouth Plantation	11	INFORMATIONAL	
Passing by Nella Larson (summer reading)	11	NOVELS/PLAYS	
Philosophy of Composition (online)	11	INFORMATIONAL	
Pride and Prejudice (by Jane Austen)	11	NOVELS/PLAYS	1100
Richard Cory	11	POETRY	
Roman Fever	11	SHORT STORY	
Self-Reliance (excerpts)	11	INFORMATIONAL	
sinners in the Hands of an Angry God	11	INFORMATIONAL	
Song of Myself	11	POETRY	
Speech to the 2nd Virginia Convention	11	INFORMATIONAL	
Success is counted sweetest	11	POETRY	
The Black Cat (online)	11	SHORT STORY	
The Crucible by Arthur Miller (textbook)	11	NOVELS/PLAYS	1320
The First Snow-Fall	11	POETRY	
The Gettysburg Address	11	INFORMATIONAL	
The Glass Castle by Jeannete Walls	11	NOVELS/PLAYS	1010
The Minister's Black Veil	11	SHORT STORY	
The Open Boat	11	SHORT STORY	
The Outcast of Poker Flat	11	SHORT STORY	
The Pit and the Pendulum	11	SHORT STORY	
The Premature Burial (online)	11	SHORT STORY	
The Raven	11	POETRY	
The Road	11	NOVELS/PLAYS	670
The Rocking-Chair (online)	11	SHORT STORY	
The Soul selects her own Society	11	POETRY	
The Sound and the Fury by William Faulkner	11	NOVELS/PLAYS	870
The Story of an Hour	11	SHORT STORY	
The Sun Also Rises by Ernest Hemingway	11	NOVELS/PLAYS	610
The Tide Rises, The Tide Falls	11	POETRY	
Their Eyes Were Watching God by Zora Neale Hurston	11	NOVELS/PLAYS	1080
This is my letter to the World	11	POETRY	
To a Waterfowl	11	POETRY	
To Build a Fire	11	SHORT STORY	
To My Dear and Loving Husband	11	POETRY	
Upon the Burning of our House	11	POETRY	
Walden (excerpts)	11	INFORMATIONAL	
What to the Slave is the Fourth of July?	11	INFORMATIONAL	
When I Heard the Learn'd Astronomer	11	POETRY	

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Grades 3-12

BOOKLIST	GRADE	TYPE	LEXILE
Yellow Wallpaper	11	SHORT STORY	
Young Goodman Brown	11	SHORT STORY	
A Barred Owl	12	POETRY	
A Birthday - Rossetti	12	POETRY	
A Good Man is Hard to Find	12	SHORT STORY	
A Hymn to God the Father	12	POETRY	
A Journal of the Plague Year- Defoe	12	INFORMATIONAL	
A Modest Proposal- Jonathan Swift	12	INFORMATIONAL	
A Poison Tree- William Blake	12	POETRY	
A Raisin in the Sun by Lorraine Hansberry	12	NOVELS/PLAYS	
A Very Old Man with Enormous Wings	12	SHORT STORY	
Acquainted with the Night	12	POETRY	
After Apple-Picking	12	POETRY	
Ah, Are You Digging on My Grave?- Hardy	12	POETRY	
Apostrophe to the Ocean- Byron	12	POETRY	
As I Lay Dying by William Faulkner	12	NOVELS/PLAYS	870
Barbie Doll	12	POETRY	
Beowulf	12	POETRY	
Bereft	12	POETRY	
Blow, Blow thou Winter Wind - Shakespeare	12	POETRY	
Bonny Barbara Allan - Anonymous	12	POETRY	
Brave New World by Aldous Huxley	12	NOVELS/PLAYS	870
Candide by Voltaire	12	NOVELS/PLAYS	1010
Canterbury Tales by Geoffrey Chaucer	12	NOVELS/PLAYS	1080
Crossing the Bar- Tennyson	12	POETRY	
Darkling Thrush - Hardy	12	POETRY	
Darkness- Byron	12	POETRY	
Death Be Not Proud- Donne	12	POETRY	
Death of a Salesman by Arthur Mille	12	NOVELS/PLAYS	
Digging	12	POETRY	
Dover Beach- Arnold	12	POETRY	
Easter Wings- Herbert	12	POETRY	
Elegy Written in a Country Churchyard- Gray	12	POETRY	
Epigrams - Pope	12	POETRY	
Essay on Man - Pope	12	POETRY	
Everyday Use	12	SHORT STORY	
Everyman by Anonymous	12	SHORT STORY	
Eve's Apology - Lanyer	12	POETRY	
Ex-Basketball Player	12	POETRY	
Fear no More the Heat of the Sun - Shakespeare	12	POETRY	
Fences by August Wilson	12	NOVELS/PLAYS	
Fire-Truck	12	POETRY	
Frankenstein by Mary Shelley	12	NOVELS/PLAYS	810
Get Up and Bar the Door - Anonymous	12	POETRY	
Glencoe: British Literature (2006)	12	NOVELS/PLAYS	
Hills Like White Elephants	12	SHORT STORY	

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Grades 3-12

BOOKLIST	GRADE	TYPE	LEXILE
How Soon Hath Time - Milton	12	POETRY	
I heard a fly buzz when I died	12	POETRY	
In Just	12	POETRY	
In Memoriam A.H.H. - Tennyson	12	POETRY	
Infant Sorrow- William Blake	12	POETRY	
Invisible Man by Ralph Ellison	12	NOVELS/PLAYS	950
It is a Beauteous Evening, Calm and Free- Wordsworth	12	POETRY	
Jabberwocky - Carroll	12	POETRY	
Jane Eyre by Charlotte Bronte	12	NOVELS/PLAYS	690
John Anderson - Burns	12	POETRY	
King Lear by William Shakespeare	12	NOVELS/PLAYS	690
Kubla Khan- Coleridge	12	POETRY	
La Belle Dame Sans Merci - Keats	12	POETRY	
Letter to Her Daughter - Montagu	12	INFORMATIONAL	
Line Composed a few Miles Above Tintern Abbey - Wordsworth	12	POETRY	
Macbeth by William Shakespeare (textbook)	12	NOVELS/PLAYS	780
Meditation 17- Donne	12	POETRY	
Metaphors	12	POETRY	
Mezzo Cammin	12	POETRY	
Midsummer Night's Dream by William Shakespeare	12	NOVELS/PLAYS	590
Miniver Cheevy	12	POETRY	
Miracle Ice Cream	12	POETRY	
Mirror	12	POETRY	
Morte d' Arthur (legend)	12	SHORT STORY	
My Heart Leaps Up- Wordsworth	12	POETRY	
My Last Duchess- R. Browning	12	POETRY	
Native Son by Richard Wright	12	NOVELS/PLAYS	700
Noiseless Patient Spider	12	POETRY	
Ode on a Grecian Urn- Keats	12	POETRY	
Ode to the West Wind- Shelley	12	POETRY	
On Her Loving Two Equally - Behn	12	POETRY	
On Monsieur's Departure - Elizabeth I	12	POETRY	
On My First Son - Jonson	12	POETRY	
One Flew Over the Cuckoo's Nest by Ken Kesey (summer reading)	12	NOVELS/PLAYS	1110
Othello by William Shakespeare	12	NOVELS/PLAYS	700
Ozymandias- Shelley	12	POETRY	
Perrine's Literature: Structure, Sound, and Sense (2006)	12	NOVELS/PLAYS	
Pied Beauty - Hopkins	12	POETRY	
Porphyria's Lover - Browning	12	POETRY	
Pygmalion by George Bernard Shaw (textbook)	12	NOVELS/PLAYS	
Rite of Passage	12	POETRY	
She Walks in Beauty - Byron	12	POETRY	
Shooting an Elephant - Orwell	12	INFORMATIONAL	
Silent Noon - Rossetti	12	POETRY	
Sir Gawain and the Green Knight (romance)	12	SHORT STORY	
Sir Patrick Spens - Anonymous	12	POETRY	

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BOOKLIST	GRADE	TYPE	LEXILE
Small Town with One Road	12	POETRY	
Song - Donne	12	POETRY	
Song to Celia - Jonson	12	POETRY	
Sonnet 116- Shakespeare	12	POETRY	
Sonnet 130- Shakespeare	12	POETRY	
Sonnet 18- Shakespeare	12	POETRY	
Sonnet 29- Shakespeare	12	POETRY	
Sonnet 30- Spenser	12	POETRY	
Sonnet 31- Sydney	12	POETRY	
Sonnet 39 - Sidney	12	POETRY	
Sonnet 43- E.B. Browning	12	POETRY	
Sonnet 73- Shakespeare	12	POETRY	
Sonnet 75- Spenser	12	POETRY	
Spring and Fall - Hopkins	12	POETRY	
Tears, Idle Tears- Tennyson	12	POETRY	
The Cask of Amontillado	12	SHORT STORY	
The Catcher in the Rye by JD Salinger (summer reading)	12	NOVELS/PLAYS	790
The Chimney Sweep- William Blake	12	POETRY	
The Constant Lover - Suckling	12	POETRY	
The Destructors	12	SHORT STORY	
The Diary of Samuel Pepys- Samuel Pepys	12	INFORMATIONAL	
The Fish	12	POETRY	
The Flea	12	POETRY	
The Grapes of Wrath by John Steinbeck	12	NOVELS/PLAYS	680
The Guest	12	SHORT STORY	
The History Teacher	12	POETRY	
The Kite Runner by Khaled Hosseini	12	NOVELS/PLAYS	840
The Lamb- William Blake	12	POETRY	
The Lottery	12	SHORT STORY	
The Lover Showeth How He is Forsaken- Wyatt	12	POETRY	
The Man He Killed- Hardy	12	POETRY	
The Martian by Andy Weir	12	NOVELS/PLAYS	
The Nymph's Reply to the Shepherd- Sir Walter Raleigh	12	POETRY	
The Passionate Shepherd to his Love- Marlowe	12	POETRY	
The Rime of the Ancient Mariner- Coleridge	12	POETRY	
The Rocking Horse Winner- Lawrence	12	SHORT STORY	
The Seafarer - Anonymous	12	POETRY	
The Tropics in New York	12	POETRY	
The Tyger- William Blake	12	POETRY	
The Unknown Citizen	12	POETRY	
The World is Too Much With Us- Wordsworth	12	POETRY	
There's no Frigate Like a Book	12	POETRY	
Those Winter Sundays	12	POETRY	
To a Mouse- Robert Burns	12	POETRY	
To a Skylark - Shelley	12	POETRY	
To Althea - Lovelace	12	POETRY	

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BOOKLIST	GRADE	TYPE	LEXILE
To Autumn- Keats	12	POETRY	
To His Coy Mistress- Marvell	12	POETRY	
To Lucasta - Lovelace	12	POETRY	
To the Virgins, to Make Much of Time- Herrick	12	POETRY	
Ulysses - Tennyson	12	POETRY	
Valediction: Forbidding Mourning - Donne	12	POETRY	
Vindication of the Rights of Women - Wollstonecraft	12	INFORMATIONAL	
Waste- Berry	12	POETRY	
We Grow Accustomed to the Dark	12	POETRY	
When I Consider How my Light is Spent - Milton	12	POETRY	
When I Have Fears	12	POETRY	
When I Heard the Learn'd Astronomer	12	POETRY	
Whoso List to Hunt- Wyatt	12	POETRY	
Why so Pale and Wan - Suckling	12	POETRY	
A Wrinkle in Time	4G	NOVELS/PLAYS	
Call It Courage	4G	NOVELS/PLAYS	
From the Mixed-Up Files of Mrs. Basil E. Frankweiler	4G	NOVELS/PLAYS	
George Washington Carver	4G	NOVELS/PLAYS	
Germ Hunter: Louis Pasteur	4G	NOVELS/PLAYS	
Homework Machine	4G	NOVELS/PLAYS	
Kokopelli's Flute	4G	NOVELS/PLAYS	
Paddle to the Sea	4G	NOVELS/PLAYS	
Shh! We're Writing the Constitution	4G	NOVELS/PLAYS	
Sign of the Beaver	4G	NOVELS/PLAYS	
The Big Wave	4G	NOVELS/PLAYS	
The Little Prince	4G	NOVELS/PLAYS	
The Paper Doorway	4G	POETRY	
The Phantom Tollbooth	4G	NOVELS/PLAYS	
Tuck Everlasting	4G	NOVELS/PLAYS	
Jurassic Park by Michael Crichton	Retake	NOVELS/PLAYS	710
Life of Pi by Yann Martel	Retake	NOVELS/PLAYS	830
Stranger in a Strange Land by Robert Heinlein	Retake	NOVELS/PLAYS	940
Uglies by Scott Westerfield	Retake	NOVELS/PLAYS	770
Hitchhiker's Guide to the Galaxy by Douglas Adams	Sci Fi	NOVELS/PLAYS	1260
Kindred - Octavia Butler	Sci Fi	NOVELS/PLAYS	850
Ready, Player One by Ernest Cline	Sci Fi	NOVELS/PLAYS	970
Red Rising - Pierce Brown	Sci Fi	NOVELS/PLAYS	not available
Red Rising by Pierce Brown	Sci Fi	NOVELS/PLAYS	630
Shadow and Bone - Leigh Bardugo	Sci Fi	NOVELS/PLAYS	800
Stranger in a Stranger Land by Robert Heinlein	Sci Fi	NOVELS/PLAYS	
The Adoration of Jenna Fox by Mary E. Pearson	Sci Fi		
The Hobbit by JRR Tolkien	Sci Fi	NOVELS/PLAYS	1000
The Once and Future King by TH White	Sci Fi	NOVELS/PLAYS	
The Road by Cormac McCarthy	Sci Fi	NOVELS/PLAYS	
A Good Walk Spoiled by John Feinstein	Sports Lit	NOVELS/PLAYS	not available
A League of Their Own by Sarah Gilbert	Sports Lit	NOVELS/PLAYS	not available

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BOOKLIST	GRADE	TYPE	LEXILE
A Season on the Brink: A Year with Bobby Knight and the Indiana Hoosiers by John Feinstein	Sports Lit	NOVELS/PLAYS	not available
Ball 4 by Jim Bouton	Sports Lit	NOVELS/PLAYS	not available
Fever Pitch by Nick Hornby	Sports Lit	NOVELS/PLAYS	1340
Friday Night Lights by Buzz Bissinger	Sports Lit	NOVELS/PLAYS	1260
Into Thin Air: A Personal Account of the Mt. Everest Disaster by John Krakauer	Sports Lit	NOVELS/PLAYS	1320
Lights Out: Living in a Sightless World by Travis Freeman and Rebeca Seitz	Sports Lit	NOVELS/PLAYS	not available
Soul Surfer: A True Story of Faith, Family, and Fighting to Get Back on the Board by Bethany Hamilton and Rick Bundschuh	Sports Lit	NOVELS/PLAYS	960
The Boys of Winter: The Untold Story of a Coach, a Dream, and the 1980 U.S. Olympic Hockey Team by Wayne Coffey	Sports Lit	NOVELS/PLAYS	not available

Items highlighted are new approvals for 2016-17 school year

2017-18 Little Miami Reading List
Grades 3-12

Typical Text Measures, by Grade

Grade	Text Demand Study 2009	2012 CCSS Text Measures*
	25th percentile to 75th percentile (IQR)	
1	230L to 420L	190L to 530L
2	450L to 570L	420L to 650L
3	600L to 730L	520L to 820L
4	640L to 780L	740L to 940L
5	730L to 850L	830L to 1010L
6	860L to 920L	925L to 1070L
7	880L to 960L	970L to 1120L
8	900L to 1010L	1010L to 1185L
9	960L to 1110L	1050L to 1260L
10	920L to 1120L	1080L to 1335L
11 and 12	1070L to 1220L	1185L to 1385L

Student Services Department – July 2017

Attendance

Warren County has applied to be a pilot site for the Ohio Family and Children First Cabinet council under HB 410 and the application was approved. School districts in the county will be allowed to continue with past practices under our current attendance policy and procedures and not move to the new system. Our tracking system will still change from days to keeping track of specific minutes of student absence, but many of the other requirements of HB 410 will not be a burden on our staff. We are appreciative of our relationship with our ESC and the courts and of the hard work that they have done to highlight our countywide policy and its current effectiveness.

Mental Health Services

The district will again be working with Solutions to provide individual and group mental health counseling for our students. Solutions also has offered many summer opportunities for our families. This past summer there were three camps offered at Salem for students in grades K – 4 that included topics such as social skills, managing stress and coping with anxiety. Little Miami also has a new school resource coordinator, Charles Hartman. He will be primarily serving our PK-6 students and will assist with coordinating food, clothing and mental health supports for families in need. This position is paid for through a grant secured by Kim Sellars. We are very appreciative for the support from Coordinated Care.

Open Enrollment Update

Due to lack of classroom space, the district has continued to deny new Open Enrollment requests. This spring, there was only one new application approved and it was for a 12th grade student to finish out their senior year in the district even though the family moved. There was one more that was approved on 'a temporary' basis for a family that is building a home on Osceola Rd and will be moving into the home near the holiday season. Because the move-in date was not within the first 90 days of school, the father applied for OE for his 1st and 3rd grade students and it was approved.

Summer Department Events

July 20th – Meeting with Warren County Mental Health, Solutions

July 21 – Secretary Training (Susan Ganim)

July 28 – MAP proctor training for principals

August 1-2 - High Aims Summer Institute

August 3 – Medication training by our district nurse, Jessica Knochel

LITTLE MIAMI STUDENT SERVICES

7247 Zoar Road Maineville, OH 45039

"WE CAN AND WE WILL!"

To: Little Miami Board of Education

From: DeeDee Walker

RE: Special Education July Report

Good News: Received \$23, 664 grant from Warren County Board of Developmental Disabilities!

July Department Activities

7/01-7/31

- Hired a speech language pathologist due to retirement
- Hired one intervention specialist due to resignation
- Hired 1 special education aide due to resignation
- Working on Ohio Longitudinal Transition Study (IDEA mandated indicator 14-measures post-secondary outcomes) Due 8/31
- Processed 15 new students who enrolled
- Working on a complaint filed with ODE- Mediation Meeting being set up
- Parent request for Independent Educational Evaluation (IEE)- researching where this can be conducted- still searching
- Planning CPI training for 17-18
- Attend beginning of year Admin meeting
- Fine tuning of district transition process to roll out this school year
- Planning new teacher meeting/information to be given
- Planning PD for aides and intervention specialists for 17-18
- Creating meeting schedules for department and district representatives
- Confirmed meeting with Medicaid Billing Agent for Aug. 10th- includes Terry Gonda, related service staff, and psychologists
- Working with Kelly Oeder to broaden use of Special Services – upload IEPs, transition activities, progress reports
- Meeting Kyna Johnson from Opportunities for Ohioans with Disabilities (OOD)- she will be coming to the district every 6 weeks to support JH and HS students with careers exploration and employability skills
- Meeting with Amanda Pennix, district transition coordinator, to review transition needs/programming/resources for 17-18

Ongoing Activities

- CPI trainings
- Keeping up to date with ODE and USDOE information
- Continued progress towards systemic transition process for students with special education services
- Working with staff to create more opportunities for our students to gain job skill experience
- Placing newly enrolled students- communicating with families
- Program planning (staff related to number of students, resources, continuum of placements to meet student need)
- Problem solving with administration, teachers, paraprofessionals, and parents
- Reviewing/Writing IEPs
- Managing caseload numbers for Intervention Specialists, OTs, PTs, and SLPs – students moving in/out
- Assessing processes/reporting components/determining areas of strengths and weaknesses within the department
- Keeping up to date on legal topics related to special education

To: Greg Power
From: Pam Coates
Date: 7/19/17
Re: Board of Education Update

1. Continue to process paperwork for new hires, new classified subs, coaches, and employees
2. Interviewing for new hires
3. Attended district Cabinet, meetings
4. Working on grant needs assessment, plan and budget
5. Attended OAPSE negotiation sessions
6. Completed exit surveys for departing employees

Butlerville Board Report

July 19, 2017

Curriculum: Our class size numbers are creeping up. Our first grade has one seat left and second grade has 3 seats before each class reaches 25.

Teachers have been reading chapters from Guided Reading by Fountas & Pinnell during the summer in order to prepare for this year. Ann Marie Klein, our literacy coach, invited teachers to two different lunches at her home to discuss the material in the book.

Maintenance is working on adapting our stage area to accommodate a place for teachers to eat as well as space for some intervention and speech groups.

Staff News:

Angie Acito will be our new MH teacher and Katie Dupps, our new Speech therapist.

Upcoming Events:

July 31 Ice Cream Social

August 8 Open House 5-7 pm

August 10 First Day of School

August 23 Picture Day

Hamilton Maineville Primary Board Report

July, 2017

- We finished the year with our Olympic Themed Accelerated Reading program. Students were recognized for the points they earned for the year. Students received charms all year as they earned their points. We finished the last two weeks with a classroom contest to see which class could take the most quizzes. The winning classrooms won a pizza party and everyone got popsicles. The students enjoyed using the AR program this year.
- We are getting ready for the new school year. Our yearlong theme will be based around Legos. Our hallway bulletin boards will have Lego inspired themes (Building Good Writers, Lego of Your Imagination and Write, Building Stronger Math Wizards, Look Who's Building Our Future).
- New to our building this year is Mrs. Holly Grooms, who will be teaching first grade and Mrs. Karen Osborne, who will be teaching second grade. We also have several new instructional aides. Angela Slate, Heather Rogers, Pia Almanza, and Jennifer Richard will be working in first grade. Dorothy Beya will be working in second grade. We are excited to have them join our Maineville Staff.
- Maineville's Ice Cream Social will be July 31 at 5 PM.
- Maineville's Open House will be August 8 at 5:00 for first graders and 6:00 for second graders.

- We are preparing for the new school year with 21 classrooms. We will have 10 sections of first grade and 11 sections of second grade.

- A new PTO Board was elected for the 2017-2018 school year.
- They are working on weeding and planting to beautify our front entrance and yard.
- PTO is scheduling our 2017-2018 assemblies for the year.

Salem Elementary Board Report

July 25, 2017

Curriculum:

The 2017-2018 School year welcomes Guided Reading to the ELA Curriculum at Salem. The staff is starting to come into the building and prepare their rooms for the school year to build the minds of the future. More than ever, we are preparing the students for jobs that do not yet exist. I look forward to the year starting and sharing all of the exciting progress the students make.

Staff News:

Welcome to the Following Staff Members

Kindergarten: Meredith Budde, Stephanie Ison, Sara Custenborder

3rd Grade: Kristyn Burke, Chelsea Creech, Laura Kirkendall

4th Grade: Kim Fey, Sally Moher

Speech: Katie Dubbs

Upcoming Events:

August 7th: Ice Cream Social from 5-8

August 8th: Open House 5:30-6:30 A.M PreK/K

6:30-7:30 P.M PreK/K

August 9th: Open House 5:30-6:30 3rd Grade

6:30-7:30 4th Grade

Junior High Board Report

July 19, 2017

We are completing scheduling as we continue to enroll new students every day.

Maintenance and summer cleaning are coming to a close in the next 2 weeks. The gym floor has been completely overhauled and looks incredible. Thank you to Rivers Bend Skyline for their large donation to this project.

Hiring of Staff has completed. We have added many new faces to the Junior High this summer.

Christy O'Neill and Craig Wolfe join the 8th grade Language Arts department in positions due to student growth.

Lindsay Lyons will be joining the 7th grade Language Arts department replacing Kerry Crotty who took a job closer to home.

Shelly Trapp and Charity Davis join the Special Education department replacing Erika Shively and Bailey Wilson. Erika is moving into a stay at home mother role and Bailey is moving to a district closer to her home.

Candace Johnson-Jones is taking over as our school nurse in place of Britt Burlile who took a full time professor role at Miami University.

Finally, we welcome back Alison Gates as our Assistant Principal.

Building events leading up to school starting include.

Student Schedules mailed out August 1st

August 2nd, Junior High Staff Field Day: Andrea Wall's House (4455 Fischer Rd. Clarksville Ohio 45113) 3-7 PM

August 7th, 5-7 PM, 7th grade and new student open house

August 8th, 5-7 PM, 8th grade open house

Little Miami High School Board Report
June/July/August

Another year of summer gym is complete!

Football camp was a huge success with 161 youth attending!

We will have our HS summer retreat on 08/03. The morning will consist of technology training as we head to 1:1 and new digital curriculum this year. Then we will be Ziplining at Camp Kern.

Our first marching band performance is 08/04 at 7 pm.

Open house is 08/08 from 6 pm until 8 pm. There will be a parent meeting in the auditorium with our school counselors at 7:30 pm.

The building is looking good. We have finished waxing floors, rooms have been cleaned, and the athletic wing and gym have been spruced up.

Camp Invention was a success again this year!

Let the conditioning begin! Conditioning, camps, try outs, have all begun for our fall sports. Band Camp is right around the corner.