

LITTLE MIAMI LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING
JUNE 2, 2009
7:00 P.M.

The Little Miami Board of Education of the Little Miami Local School District, Warren County, Ohio met in special session on June 2, 2009 at 7:00 p.m. at the Little Miami Junior High School Media Center, 5290 Morrow-Cozaddale Road, Morrow, Ohio.

Call to Order and Roll Call

Mr. Cremeans called the meeting to order at 7:00 p.m.

ROLL CALL:

Mrs. Grice	Present
Mr. Cremeans	Present
Mr. Stern	Present
Mrs. Dunbar	Present
Mrs. Hamburg	Present

Adopt the Agenda

Mrs. Grice moved and Mrs. Hamburg seconded a motion to adopt the agenda.

ROLL CALL VOTE:

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Dunbar	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Resolution 09-61 Road Improvements

Mrs. Hamburg moved and Mr. Cremeans seconded a motion to adopt the following resolutions:

A. Resolution approving project schedule, detailed estimate of construction cost and construction documents, and authorizing the commencement of bidding including advertisement for and the review of bids for bid packages related to the roadway improvements to U.S. 22 & 3 in connection with the construction of the high school addition/renovation.

WHEREAS, the Little Miami Local School District Board of Education (hereafter the "Board of Education") has determined it necessary to renovate/add to the high school (hereafter the "Project"); and

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WHEREAS, the Board of Education has contracted with a qualified professional engineering firm, Kleingers & Associates (hereinafter called the "Engineer"), under Ohio Revised Code sections 153.65 to 153.71, to prepare plans, specifications, estimates of cost, and such data as the Board of Education deems necessary for the completion of U.S 22/S.R. 3 Roadway Improvements in connection with the new High School Addition/ Renovation (hereafter the "Portion of the Project"); and

WHEREAS, the Board has contracted with Quandel/Dugan & Meyers, LLC. (hereafter the "Construction Manager") to provide construction management services on the Project under Ohio Revised Code sections 9.33, 9.331 and 9.332, related to Project planning, document estimates of cost, bid packaging, bidding, contract award, administration and closeout, including, but not limited to, the scheduling and coordination of multiple prime contractors; and

WHEREAS, the Little Miami Local School District Board of Education, County of Warren, Ohio, has approved at a regular meeting of the Board of Education a detailed estimate of construction costs and draft construction documents for the Portion of the Project and authorized the commencement of the bidding process, including the advertisement for bids, for the Project, all actions done in accordance with all applicable Ohio Revised Code provisions;

WHEREAS, Quandel/Dugan & Meyers, LLC (hereinafter called the "Construction Manager") with the assistance Engineer commenced the competitive bidding for said Project in accordance with the provisions of Ohio Revised Code §3313.46;

WHEREAS, the Construction Manager, with the assistance of the Engineer, upon reviewing their respective bid proposals, recommended the following contract for approval by the Board of Education, in accordance with the company's bid proposal received by the Board of Education on May 22, 2009;

WHEREAS, attached to this resolution is a tabulation of bids received for the Project prepared by the Construction Manager; and

WHEREAS, attached to this resolution are correspondences dated August 17, 2007 from the Construction Manager specifically recommending to the Board that the following bid for the Project be accepted;

WHEREAS, the Superintendent of the School District, the Construction Manager, with the assistance of the Engineer, have also reviewed all bids received for the Project and conducted a responsibility investigation of the apparent low bidder's compliance with all applicable documents contained in the above referenced Bid Package and the applicable sections of the Ohio Revised Code, including, but not limited to, Ohio Revised Code §§153.12 and 3313.46(A)(6).

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NOW, THEREFORE, BE IT RESOLVED, by the Little Miami Local School District Board of Education, after careful consideration and evaluation of the information before it:

Section 1. The Board of Education hereby accepts the recommendation of the Construction Manager to award the bids for the Project to the bidders as provided below as the lowest responsible bidders in compliance with all applicable provisions of the Ohio Revised Code contingent upon compliance of all conditions precedent to contract execution.

Bid Package #2.13, Roadway Improvements

John R. Jurgensen Co.

Base Bid	\$284,799.00
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Total Award	\$284,799.00
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Bid Package #2.1, Traffic Control

Elex, Inc.

Base Bid	\$39,000.00
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Total Award	\$39,000.00
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Section 2. The Board hereby authorizes the Construction Manager, on its behalf, to forward Notice of Intent to Award Contract for said Project with the appropriate Contract Forms, to the lowest responsible bidders referenced in Section 1. The Construction Manager shall simultaneously notify the surety and agent of the surety of the lowest responsible bidders of the intent to award a contract pursuant to Ohio Revised Code §9.32.

Section 3. Subject to the approval of Board's construction counsel, and upon compliance with all conditions precedent to Contract execution, the Board hereby authorizes the President and Treasurer to sign said Contracts.

Section 4. The Board hereby authorizes the President, Treasurer and Superintendent to sign the Certificate of Available Resources and the Treasurer to sign the Certificate of Funds, upon execution of said Contracts, and attach to said Contracts a copy of said Certificate, along with a copy of this resolution.

Section 5. The Board hereby authorizes the Construction Manager, after the Construction Manager's receipt of said Contract signed by each Contractor, to forward a Notice to Proceed.

Section 6. The Board hereby authorizes the Treasurer, at the appropriate time and with the assistance of the Construction Manager, to prepare, and make available upon request, a Notice of Commencement pursuant to Section 3311.252 of the Ohio Revised Code, prior to the performance of any work related to each Contract.

Section 7. The Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and in full compliance with applicable legal requirements, including Ohio Revised Code section 121.22.

Section 8. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education, which may be

inconsistent or duplicative with the provisions of this resolution.

B. Resolution expressing intent to award contracts and authorizing the president and treasurer to enter into said contracts upon compliance with all conditions precedent to the Zoar/Stephens Road widening in connection with the new Intermediate School.

WHEREAS, the Little Miami Local School District Board of Education (hereafter the "Board of Education") has determined it necessary to build a new Intermediate School (hereafter the "Project"); and

WHEREAS, the Board of Education has contracted with M-E Companies, Inc. (hereinafter called "Engineer") to provide professional engineering services to the Board under Ohio Revised Code sections 153.65 to 153.71, to prepare plans, specifications and estimates of cost, and such data as the Board of Education deem necessary for the Bid Package 3.12 related to the Zoar/Stephens Road Widening in connection with the new Intermediate School (hereafter "Portion of Project"); and

WHEREAS, the Board has contracted with Quandel/Dugan & Meyers, LLC. (hereafter the "Construction Manager") to provide construction management services on the Project under Ohio Revised Code sections 9.33, 9.331 and 9.332, related to Project planning, document estimates of cost, bid packaging, bidding, contract award, administration and closeout, including, but not limited to, the scheduling and coordination of multiple prime contractors; and

WHEREAS, the Little Miami Local School District Board of Education, County of Warren, Ohio, has approved at a regular meeting of the Board of Education a detailed estimate of construction costs and draft construction documents for Zoar/Stephens Road Widening Bid Package # 3.12, (hereafter the "Project") and authorized the commencement of the bidding process, including the advertisement for bids, for the Project, all actions done in accordance with all applicable Ohio Revised Code provisions;

WHEREAS, Quandel/Dugan & Meyers, LLC (hereinafter called the "Construction Manager") with the assistance of the Engineer commenced the competitive bidding for said Project in accordance with the provisions of Ohio Revised Code §3313.46;

WHEREAS, the Construction Manager, with the assistance of the Engineer, upon reviewing their respective bid proposals, recommended the following contract for approval by the Board of Education, in accordance with the bid proposal received by the Board of Education on May 22, 2009;

WHEREAS, attached to this resolution is a tabulation of bids received for the Project prepared by the Construction Manager; and

WHEREAS, attached to this resolution are correspondences dated from the Construction Manager specifically recommending to the Board that the following bid for the Project be accepted;

WHEREAS, the Superintendent of the School District, the Construction Manager, with the assistance of the Engineer, have also reviewed all bids received for the Project and conducted a responsibility investigation of the apparent low bidder's compliance with all applicable documents contained in the above referenced Bid Package and the applicable sections of the Ohio Revised Code, including, but not limited to, Revised Code §§153.12 and 3313.46(A)(6).

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NOW, THEREFORE, BE IT RESOLVED, by the Little Miami Local School District Board of Education, after careful consideration and evaluation of the information before it:

Section 1. The Board of Education hereby accepts the recommendation of the Construction Manager to award the bid for the Project to the bidder as provided below as the lowest responsible bidder in compliance with all applicable provisions of the Ohio Revised Code contingent upon compliance of all conditions precedent to contract execution.

Bid Package #3.12, Road Widening

Barrett Paving Materials, Inc.

Base Bid	\$482,500.00
Total Award	\$482,500.00

Section 2. The Board hereby authorizes the Construction Manager, on its behalf, to forward a Notice of Intent to Award Contract for said Project with the appropriate Contract Forms, to the lowest responsible bidder referenced in Section 1. The Construction Manager shall simultaneously notify the surety and agent of the surety of the lowest responsible bidder of the intent to award a contract pursuant to Ohio Revised Code §9.32.

Section 3. Subject to the approval of Board's construction counsel, and upon compliance with all conditions precedent to Contract execution, the Board hereby authorizes the President and Treasurer to sign said Contract.

Section 4. The Board hereby authorizes the President, Treasurer and Superintendent to sign the Certificate of Available Resources and the Treasurer to sign the Certificate of Funds, upon execution of said Contract, and attach to said Contract a copy of said Certificate, along with a copy of this resolution.

Section 5. The Board hereby authorizes the Construction Manager, after the Construction Manager's receipt of said Contract signed by the Contractor, to forward a Notice to Proceed.

Section 6. The Board hereby authorizes the Treasurer, at the appropriate time and with the assistance of the Construction Manager, to prepare, and make available upon request, a Notice of Commencement pursuant to Section 3311.252 of the Ohio Revised Code, prior to the performance of any work related to each Contract.

Section 7. The Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and in full compliance with applicable legal requirements, including Ohio Revised Code section 121.22.

Section 8. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education, which may be inconsistent or duplicative with the provisions of this resolution.

ROLL CALL VOTE:

Mr. Cremeans
Mr. Stern

Yes
Yes

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Mrs. Dunbar	Yes
Mrs. Hamburg	Yes
Mrs. Grice	Yes

MOTION CARRIED.

Resolution 09-62 Contracts

Mrs. Grice moved and Mrs. Dunbar seconded a motion to approve the following contracts:

<u>Company</u>	<u>Amount</u>	<u>Period</u>	<u>Type</u>	<u>Purpose</u>
Scientific Learning	\$53,270/building	2009-2010	Service	Fast Forward Software
Peck, Shaffer & Williams, LLP	Not to exceed \$7500	Summer 2009	Service	Rebate Calculation/Yield Restriction Calculation

ROLL CALL VOTE:

Mr. Stern	Yes
Mrs. Dunbar	Yes
Mrs. Hamburg	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

Resolution 09-63 Personnel

Mrs. Hamburg moved and Mrs. Grice seconded a motion to approve the following personnel issues as submitted for the 2009-2010 school year. Employment is contingent upon the school system receiving the results of the mandated criminal records background check as required by O.R.C. 3319.311 which indicates that no conviction or pleas of guilty were entered into by any persons being employed:

Certified Personnel – Resignations/Retirements

Erika Ferguson—resigns as first grade teacher at Maineville Elementary effective the end of the 2009 school year.

Classified Personnel – Summer Help

Darlene Bullock

ROLL CALL VOTE:

Mrs. Dunbar	Yes
Mrs. Hamburg	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes

MOTION CARRIED.

Resolution 09-64 Board Policies

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Mrs. Dunbar moved and Mrs. Grice seconded a motion to adopt the following policies as submitted:

File: IKFB

GRADUATION EXERCISES

Any student having successfully completed all requirements for graduation is eligible to participate in the graduation exercises conducted by the Little Miami High School. Students participating in the ceremony must meet all graduation requirements.*

1. Students must have successfully completed all requirements contained in the Ohio Revised Code and set by the State Department of Education and the Little Miami Local Board of Education.
2. Students graduating early must have filed the required application papers.
3. All financial obligations to the high school or Board of Education must be paid.
4. All disciplinary obligations must be satisfactorily completed.
5. Participation in graduation rehearsal is required for participation in the graduation ceremonies.
6. Students participating in the ceremony must wear the prescribed cap and gown.
7. Students eligible to participate in the graduation ceremony will exhibit decorum that will not be disruptive nor bring undue attention to themselves.
8. Prior to graduation, misconduct that results in suspension or expulsion may result in denial of participation in graduation ceremonies.

Students whose decorum is disruptive or brings undue attention to themselves will not be awarded their diploma at the commencement exercises. They will be required to attend school for the duration of the regular school year. Should their attendance be acceptable, they shall receive their diploma at the close of the last day of the regular school year.

*At the discretion of the Superintendent, a student may be placed in the "at risk" category. The minimum requirements for graduation of "at risk" category students is the same as the minimum requirements for graduation in the state of Ohio. "At risk" students may also be permitted to participate in the graduation ceremony.

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File: IKF

GRADUATION REQUIREMENTS

The Board desires that its standards for graduation meet the operational standards of the State Department of Education as well as those of the North Central Association of Colleges and Secondary Schools and, further, that our high schools compare favorably with high schools in the state recognized for excellence.

The minimum requirements for graduation from high school are as follows.

	<u>currently</u>	<u>9/15/05</u>	<u>Warren County Career Center</u>
English	4 units	4 1/2 units	4 units
Social studies	3 units	3 units	3 units
Science	3 units	3 units	3 unit
Mathematics	3 units	3 units	3 units
Health and P.E.	1 unit	1 unit	1 unit
Business/Technology, Fine Arts, Foreign Language	1 unit	1 unit	1 unit
Electives	<u>8 units</u>	<u>8 1/2 units</u>	<u>8-12 JVS Program Choice</u>
Total	23 units	24 units	23-27 units

The requirements for graduation include:

1. student electives of at least one unit, or two half units, from the areas of business/technology, fine arts and/or foreign language and
2. units earned in English language arts, mathematics, science and social studies delivered through integrated academic and technical instruction.

Each student is required to complete three units in another subject in addition to the English requirement.

Summer school credits are accepted toward graduation, provided that administrative approval has been given prior to registration for the course.

In order for a home educated student to be considered for a Little Miami High School diploma, he/she must be in attendance at the high school for a minimum of the final trimester of the senior year.

The Board assumes that at the time of graduation each student has fulfilled all academic and financial obligations. A good school record, scholastic and otherwise, is the best recommendation an applicant can offer, either for college admission or for a job. A record of good personal behavior and cooperation is expected.

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Credit is awarded for a course successfully completed outside of regular school hours by a student at an accredited postsecondary institution. High school credit awarded for a course successfully completed under this section of the Ohio Revised Code counts toward the graduation requirements and subject area requirements of the District. If a course comparable to the course successfully completed is offered by the District, then comparable credit for the completed equivalent course shall be awarded. If no comparable course is offered, the District shall grant to the student an appropriate number of credits in a similar subject area.

The course can be free of charge or paid by the student's parent or guardian.

High school courses offered through correspondence courses are accepted for credit toward graduation only when they meet the following criteria.

1. Credits earned in correspondence schools directly affiliated with state universities are evaluated by the school administration for students who wish to qualify for graduation from high school.
2. Credits earned from correspondence schools not directly affiliated with an accredited college or university may not be applied toward graduation.
3. Credits earned from schools which have been established primarily for correspondence study, rather than an institution primarily for residence study, are not accepted toward graduation.

High school courses offered through the United States Armed Forces Institute by cooperating colleges and universities are accepted for credits toward graduation as follows.

1. An official transcript must be received from the school offering the course. Credits granted must comply with State Department of Education regulations and also North Central Association of Colleges and Secondary Schools requirements.
2. No more than eight Carnegie units of credit or equivalent quarter hours may be granted for courses in the armed forces.

Student work completed prior to the ninth grade is applied towards graduation credit if the course is taught by a teacher holding a license valid for teaching high school and is designated by the Board as meeting the high school curriculum requirements.

At the discretion of the Superintendent, a student may be placed in the "at risk" category. The minimum requirements for graduation of "at risk" category students is the same as the minimum requirements for graduation in the state of Ohio. "At risk" students may also be permitted to participate in the graduation ceremony.

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Dunbar	Yes

MOTION CARRIED.

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Resolution 09-65 Summer Camps

Mrs. Hamburg moved and Mr. Cremeans seconded a motion to approve the following summer youth camps:

- Basketball (Boys) - Date: June 24, 25, & 26 Time: 8:30 am - 11:00 am
- Basketball (Girls) - Date - June, 22, 23, 24 & 25 Time: 12:30 - 4:00 pm
- Cheerleading - Date: Aug 5, 6, & 7 Time: 6:00 pm - 8:30 pm
- Football (Grades 1 - 6) - Date: July 20, 21, & 22 Time: 8:00 am - 10:00 am
- Football (Grades 7 & 8) - Date: July 20, 21, & 22 Time: 11:30 am - 1:30 pm
- Wrestling - June 16 & 17 Time 5:00 pm - 9:00 pm

ROLL CALL VOTE:

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Dunbar	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Executive Session

Mrs. Dunbar moved and Mr. Cremeans seconded a motion to enter executive session for the purpose of discussing employment of public employees.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Dunbar	Yes
Mrs. Hamburg	Yes
Mrs. Grice	Yes

MOTION CARRIED.

The Board entered executive session at 7:20 p.m.

Return to Regular Session

Mrs. Grice moved and Mr. Cremeans seconded a motion to return to regular session.

ROLL CALL VOTE:

Mr. Stern	Yes
Mrs. Dunbar	Yes
Mrs. Hamburg	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

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The Board returned to regular session at 8:14 p.m.

Adjournment

Mrs. Hamburg moved and Mrs. Dunbar seconded a motion to adjourn the meeting.

ROLL CALL VOTE:

Mrs. Dunbar	Yes
Mrs. Hamburg	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes

MOTION CARRIED.

The Board meeting adjourned at 8:15 p.m.

Mike Cremeans, President

Shaun Bevan, Treasurer