

LITTLE MIAMI LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
June 23, 2015  
7:00 P.M.

The Board of Education of the Little Miami Local School District, Warren County, Ohio met in regular session on June 23, 2015 at 7 p.m. at Little Miami High School, 3001 E. US 22-3, Morrow, OH 45152.

Call to Order and Roll Call

Mr. Haas called the meeting to order at 7:00 p.m.

ROLL CALL:

Mrs. Grice	Present
Mr. Cremeans	Present
Mr. Niemesh	Present
Mrs. Journeay	Present
Mr. Haas	Present

Others in attendance were: Greg Power, Terry Gonda, Pam Coates, Regina Morgan, Gene Blake, Joanie Holbein, Cathy Trevathan, Stephen Collins, Susan Ganim, Melinda Briggs, and Meredith Buddle.

Adopt the Agenda

Mrs. Grice made a motion to adopt the agenda. Mr. Cremeans seconded the motion.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Mr. Niemesh	Yes
Mrs. Journeay	Yes
Mr. Haas	Yes
Mrs. Grice	Yes

MOTION CARRIED

Reading of Minutes

Mrs. Journeay made a motion to approve the minutes from May 17, 2015 Regular Meeting and May 17, 2015 Special Meeting. Mr. Niemesh seconded the motion.

ROLL CALL VOTE:

Mr. Niemesh	Yes
Mrs. Journeay	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

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MOTION CARRIED

Communications and/or Visitors to the Board

Mrs. Morgan gave a brief summary of the staff survey she gave at the end of school.

Mr. Gonda gave an update on pay-to-participate fees. Through the spring season, P2P is \$16,844 to the positive. Expenses are up a bit due to a larger amount of students participating. Little Miami finished the year with a total of 830 student-athletes. Gate receipts finished at a -0.53% for the year. This percentage does not include season passes, only actual gate receipts. For the 2015-2016 school year, the Business Council Advisory has recommended that the Board lower pay-to-participate fees by \$75 and institute an individual cap of \$550 for HS athletes and \$400 for JH athletes.

Financial Reports

Mr. Cremeans made a motion to approve the financial reports for May 2015. Mrs. Journey seconded the motion. No questions or comments.

ROLL CALL VOTE

Mrs. Journey	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Niemesh	Yes

MOTION CARRIED

Contracts

Mrs. Grice made a motion to approve the following contracts. Mr. Niemesh seconded the motion. Mr. Gonda gave a brief summary on each contract.

COMPANY	AMOUNT	PERIOD	TYPE	PURPOSE
Hamilton County ESC	\$5,616	July 1, 2015 – June 30, 2016	Service	Assistive Tech Consortium
Frontline Technology/ Hamilton County ESC	\$3,800	July 1, 2015 – June 30, 2016	Service	Applitrac Software Consortium
EZ Pay	\$350	Continuing	Service	On-line payment * lunch fees * student fee * athletic fees

ROLL CALL VOTE

Mrs. Grice	Yes
Mr. Cremeans	Yes

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Mr. Niemesh	Yes
Mrs. Journey	Yes
Mr. Haas	Yes

MOTION CARRIED

Final Amended Appropriations FY15

Mr. Cremeans made a motion to approve the final amended appropriations by fund for FY15.  
Mrs. Grice seconded.

ROLL CALL VOTE

Mr. Cremeans	Yes
Mr. Niemesh	Yes
Mrs. Journey	Yes
Mr. Haas	Yes
Mrs. Grice	Yes

MOTION CARRIED

Amended Certificate of Estimated Resources

Mr. Niemesh made a motion to approve the Amended Official Certificate of Estimated Resources for the FY15 and approval for the Treasurer to report these to the county auditor.  
Mrs. Journey seconded.

ROLL CALL VOTE

Mr. Niemesh	Yes
Mrs. Journey	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED

Temporary Appropriations FY16

Mrs. Grice made a motion to approve the temporary appropriations by funds for FY16. Mr. Cremeans seconded.

ROLL CALL VOTE

Mrs. Journey	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Niemesh	Yes

MOTION CARRIED

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Pay-to-Participate Fee Revision

Mr. Cremeans made a motion to approve the Business Advisory's recommendation of lowering pay-to-participate fees by \$75 for the 2015-2016 school year. High school fees will be lowered from \$350 to \$275 per sport with a cap of \$550 per year and junior high will be lowered from \$275 to \$200 per sport with a cap of \$400 per year. Mr. Niemesh seconded.

ROLL CALL VOTE

Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Niemesh	Yes
Mrs. Journey	Yes

MOTION CARRIED

Bus Lease-Purchase

Mrs. Grice made a motion to approve four 2016 IC 72 passenger buses on a 5-year lease-purchase, with a locked-in interest rate, from Rush Bus Center of Ohio, Inc. Mrs. Journey seconded.

ROLL CALL VOTE

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Niemesh	Yes
Mrs. Journey	Yes
Mr. Haas	Yes

MOTION CARRIED

Technology Upgrades

Mr. Gonda stated that this upgrade would allow Little Miami to serve more students online. Currently, the system is pegging 1,700 IP daily out of the 2,000 available. He further said that this is the time to make the upgrade so that when the network is down during the process, it will not interrupt service while school is in session. In addition, he feels that the district would lose some flexibility if it were to do buildings at different times. Mr. Gonda is anticipating that LM will receive a substantial discount through Erate. It is currently under review.

Mrs. Journey made a motion to approve the technology upgrades to a 10-gigabyte speed bandwidth as presented. Mrs. Grice seconded.

ROLL CALL VOTE

Mr. Cremeans	Yes
Mr. Niemesh	Yes
Mrs. Journey	Yes
Mr. Haas	Yes

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Mrs. Grice

Yes

MOTION CARRIED

Exempted Employee Handbook

Mr. Cremeans made a motion to approve the updates in the Exempted Employee Handbook as presented. Mr. Niemesh seconded.

ROLL CALL VOTE

Mr. Niemesh

Yes

Mrs. Journey

Yes

Mr. Haas

Yes

Mrs. Grice

Yes

Mr. Cremeans

Yes

MOTION CARRIED

Personnel

Mrs. Grice made a motion to approve the following personnel issues with employment contingent upon the school system receiving the results of the mandated criminal records background check as required by the O.R.C. 3319.311, which indicates that no conviction or pleas of guilty were entered into by any persons being employed. Mr. Niemesh seconded the motion.

**EXEMPTED PERSONNEL – EMPLOYMENT – TWO YEAR CONTRACT**

Lisa Smith – Principal at Salem Twp. Elementary, Master’s+20, Step 2

**EXEMPTED PERSONNEL-EMPLOYMENT**

Kelly R. Oeder – Administrative Assistant, Step 0, effective 6/24/15

**EXEMPTED PERSONNEL – REASSIGNED**

Maryann Duffy – from STE Principal to HB Principal

**CERTIFIED PERSONNEL – EMPLOYMENT-ONE YEAR CONTRACT**

Meredith Budde – PK, Step 1, BS

Christi Cleaver – JH Intervention Specialist, Step 3, BS

Andrea Haugan – STE Intervention Specialist, Step 3, BS

Angie Hoffman – Primary Science Special, Step 6, BS

Hannah Huelsman – IS Intervention Specialist, Step 7 BS

Kelsey Meyer – Primary Schools Media Special, Step 1, BS

Melissa Puckett – STE Intervention Specialist, Step 1, MA

Sheryl Robinson – Third Grade, Step 10, MA

Erin Roy – Third Grade, Step 1, MA

Julie Shaw – HS Intervention Specialist, Step 1, MA

Seneca Taylor – Third Grade, Step 8, MA

Casey Woodruff - JH Career Tech, Step 10, MA+20

**CERTIFIED PERSONNEL – SUMMER SCHOOL EMPLOYMENT**

Mike Frith – Summer P.E.

Becky Wilkerson – Elementary Summer School – 2 hr per day

Alex Woodward – OGT Tutoring

**CERTIFIED PERSONNEL – RESIGNATION**

Maggie Holtkamp – effective 5/22/2015

**CERTIFIED PERSONNEL – SABBATICAL LEAVE**

Jennifer Meiners – 2015-16

**CERTIFIED PERSONNEL - MATERNITY/PATERNITY LEAVE**

Amber Huber – approx. 9/25/15 – 12/11/15

**CERTIFIED PERSONNEL – EMPLOYMENT - LONG TERM SUBSTITUTE**

April Baker – approx. 9/25/15-12/11/15

**CERTIFIED PERSONNEL – STIPEND FOR ARC CURRICULUM WORK**

Stephanie Pennix – ARC Team Member

Suzanne Macomber – ARC Team Member

Kathryn Taylor – ARC Team Member

Carrie Geers – ARC Team Member

Ann Marie Klein – ARC Team Member

Karen Osborne – ARC Team Member

Sue Wright – ARC Team Member

Stacy Horton – ARC Team Member

Sara Dicks – ARC Team Member

Whitney Sagraves - ARC Team Member

Holly Grooms – ARC Team Member

Courtney Meyer – ARC Team Member

Erin Burgett – ARC Team Member

**CERTIFIED PERSONNEL – STIPEND FOR STAGE ASSISTANCE**

2014-2015

Scott Hammann - HS

**CERTIFIED PERSONNEL – STIPEND FOR GIFTED LEADERSHIP WORK**

Dana Albrecht – IS Gifted Leadership

Kelly Lawson – JH Gifted Leadership

Jane Payne – STE Gifted Leadership

**CLASSIFIED PERSONNEL – EMPLOYMENT**

Iram Baig - Sp. Ed. Aide, Step 0, effective 8/10/15

Holly Foster – Sp. Ed. Aide, Step 4, effective 8/10/15

Cara McClure – Sp. Ed. Aide, Step 0, effective 8/10/15

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Brandi Oditt - HM Class II Secretary, Step 0, effective 7/20/15  
Melany Petrey – Sp. Ed. Aide, Step 0, effective 8/10/15

**CLASSIFIED PERSONNEL – REASSIGNED**

Cherie Thunhorst – Cook, from STE @ 3.5 hrs. to IS @ 5 hrs.

**CLASSIFIED PERSONNEL – SUMMER EMPLOYMENT**

Tim Coyle – Bus Cleaner  
Brenda Helton – OGT Tutoring

**CLASSIFIED PERSONNEL – LONG TERM SUBSTITUTE**

Brenda Stacy – First Semester Sp. Ed. Aide, HS

**CLASSIFIED PERSONNEL – RESIGNATION**

Brandon Cook – effective 5/20/15

**SUPPLEMENTAL PERSONNEL – EMPLOYMENT**

**2014-2015**

Jaclyn Cook – National Honor Society Adviser  
Jen Cook – .5 Spanish Club Adviser  
Courtney Schafer – .5 Spanish Club Adviser

**2015-2016**

Wayne Lyke – HS Stage Manager  
Ken Lydy – HS Drama Coach  
Tara Lydy – HS Assistant Drama Coach  
Scott Hammann – Fine Arts Festival Manager  
Wayne Lyke – Radio Workshop  
Brooke Barrett - 7<sup>th</sup>/8<sup>th</sup> Grade “B” Volleyball Team  
Eric Bond – .5 HS Cross Country, Class 6, Step 2  
Jackie Engle - .5 HS Cross Country, Class 6, Step 2  
Scott Hammann – HS Asst. Stage Manager  
Marianne Morris – Women’s Golf Coach, Class. 7, Step 2

ROLL CALL VOTE

Mrs. Journeay	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Niemesh	Yes

MOTION CARRIED

Mrs. Grice made a motion to approve the following personnel issues with employment contingent upon the school system receiving the results of the mandated criminal records background check as required by the O.R.C. 3319.311, which indicates that no conviction or pleas of guilty were entered into by any persons being employed. Mrs. Journeay seconded the motion.

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**CERTIFIED PERSONNEL – EMPLOYMENT – ONE YEAR CONTRACT**

Rebecca Niemesh – JH PE, Step 3, BS

ROLL CALL VOTE

Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Niemesh	Abstain
Mrs. Journey	Yes

MOTION CARRIED

Purposed 2016-2017 School Calendar

Mr. Cremeans made a motion to accept the Superintendent's recommendation to adopt calendar option A for the 2016-2017 school year. Mr. Niemesh seconded.

ROLL CALL VOTE

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Niemesh	Yes
Mrs. Journey	Yes
Mr. Haas	Yes

MOTION CARRIED

Resolution 15-005, Local Control Resolution

Mr. Niemesh made a motion to approve Resolution 15-005, proclaiming to the State of Ohio a desire for the return of local control to the Board of Education. Mrs. Journey seconded.

ROLL CALL VOTE

Mr. Cremeans	Yes
Mr. Niemesh	Yes
Mrs. Journey	Yes
Mr. Haas	Yes
Mrs. Grice	Yes

MOTION CARRIED

Amended 2015 Graduating Class List

Mrs. Grice made a motion to approve the amended list of Little Miami High School 2015 graduation class, pending completion of all state and local requirements as set forth by the Little Miami Board of Education and the Ohio State Board of Education.

ROLL CALL VOTE

Mr. Niemesh	Yes
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Mrs. Journeay	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED

Business Professionals of America

Mr. Niemesh made a motion to approve the 2015-2016 Business Professionals of America's field trip schedule. Mrs. Grice seconded.

ROLL CALL VOTE

Mrs. Journeay	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Niemesh	Yes

MOTION CARRIED

Media Coordinator Job Description

Mr. Cremeans made a motion to approve the Media Coordinator job description. Mr. Niemesh seconded.

ROLL CALL VOTE

Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Niemesh	Yes
Mrs. Journeay	Yes

MOTION CARRIED

Director of Support Operations Job Description

Mr. Cremeans made a motion to approve the Director of Support Operations job description. Mrs. Journeay seconded.

ROLL CALL VOTE

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Niemesh	Yes
Mrs. Journeay	Yes
Mr. Haas	Yes

MOTION CARRIED

Transportation Supervisor Job Description

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Mr. Niemesh made a motion to approve the Transportation Supervisor job description. Mrs. Grice seconded.

ROLL CALL VOTE

Mr. Cremeans	Yes
Mr. Niemesh	Yes
Mrs. Journey	Yes
Mr. Haas	Yes
Mrs. Grice	Yes

MOTION CARRIED

Board Policies Update

Mrs. Grice made a motion to approve updated board policies FD, GBR-R, IGCH, IGCH-R, IKF, IKF-R, JECBA, JECBA-R, JEFB, KBE, LEC, LEC-R as presented. Mrs. Journey seconded.

ROLL CALL VOTE

Mr. Niemesh	Yes
Mrs. Journey	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED

2016-2017 English Department Booklist

Mr. Niemesh made a motion to approve the English Departments booklist for grades 3-12 as presented. Mrs. Journey seconded.

ROLL CALL VOTE

Mrs. Journey	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Niemesh	Yes

MOTION CARRIED

2015-2016 Elementary Student Handbook

Mrs. Grice made a motion to approve the 2015-2016 Elementary Student Handbook as presented. Mr. Niemesh seconded.

ROLL CALL VOTE

Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

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Mr. Niemesh	Yes
Mrs. Journeay	Yes

MOTION CARRIED

Mrs. Grice gave an update on the Warren County Career Center Board of Education meeting. The board approved the Five-Year Forecast and other financial items. The Superintendent discussed plans to update the marketing plan. A short discussion was held on the transition from days to hours in 2015-2016. Mrs. Grice also noted that the WCCC was in search of a treasurer.

Possible Special Board Meeting to be held 7/7/2015 at 6:30 p.m., Intermediate Conference Room. Next scheduled district board meeting will be held Tuesday, July 21 at 7:00 p.m., Little Miami High School.

Motion to Adjourn

Mrs. Grice made a motion to adjourn. Mr. Cremeans seconded the motion.

ROLL CALL VOTE

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mr. Niemesh	Yes
Mrs. Journeay	Yes
Mr. Haas	Yes

MOTION CARRIED

The Board adjourned at 7:58 p.m.

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Randy Haas, President

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Terry Gonda, Treasurer