

LITTLE MIAMI LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 25, 2013  
7 P.M.

The Board of Education of the Little Miami Local School District, Warren County, Ohio met in regular session on June 25, 2013 at 7 p.m. in the auditorium of Little Miami High School, 3001 U.S. 22 & 3, Morrow OH 45152.

Call to Order and Roll Call

Mrs. Black called the meeting to order at 7:05 p.m.

ROLL CALL:

Mrs. Black	Present
Mrs. Journey	Present
Mr. Haas	Present
Mrs. Grice	Present
Mr. Cremeans	Present

Others in attendance were: Greg Power; Pam Coates; Marla Timmerman, Melinda Briggs, Regina Morgan, Gene Blake, Ryan Cherry, Maryann Duffy, Brian Dalton, Cathy Trevathan, Wayne Lyke, Bobbi Allen, Jamie Miles, DeeDee Walker.

Adopt the Agenda

Mr. Cremeans made a motion to adopt the amended agenda. Mr. Haas seconded.

ROLL CALL VOTE:

Mrs. Journey	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes

MOTION CARRIED

Reading of Minutes

Mrs. Grice made a motion to approve the minutes from the May 21, 2013 regular meeting and the June 4, 2013 special meeting. Mrs. Journey seconded.

ROLL CALL VOTE:

Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Journey	Yes

MOTION CARRIED

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Communications and/or Visitors to the Board

Ron Cobb of SHP gave a brief update about the HVAC working being completed at Salem Twp. Elementary. He said T.P. Mechanical was on schedule and had removed the ceiling in the corridor. He said some larger equipment has already been delivered and that the district is having construction update meetings every Monday at 10 a.m.

Financial Reports

Mrs. Grice made a motion to approve the financial reports for May 2013. Mr. Haas seconded.

ROLL CALL VOTE

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Journeyay	Yes
Mr. Haas	Yes

MOTION CARRIED

Approval of Contracts

Mr. Cremeans made a motion to approve the following contract. Mrs. Journeyay seconded.

COMPANY	AMOUNT	PERIOD	TYPE	PURPOSE
Trident Insurance	\$68,931	FY 2014	Service	Insurance

ROLL CALL VOTE

Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Journeyay	Yes
Mr. Haas	Yes
Mrs. Grice	Yes

MOTION CARRIED

Award of Vendor Contract

Mrs. Grice made a motion to award the vendor contract for windows at Harlan-Butlerville Primary to Capitol Aluminum and Glass Corporation for \$152,300. Mr. Cremeans seconded.

ROLL CALL VOTE

Mrs. Black	Yes
Mrs. Journeyay	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED

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Final Amended Appropriations FY13

Mr. Haas made a motion to approve the amended appropriations by fund for FY13 as presented and on file in the Treasurer's office. Mrs. Journey seconded.

ROLL CALL VOTE

Mrs. Journey	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes

MOTION CARRIED

Temporary Appropriations FY 14

Mrs. Grice made a motion to approve the temporary appropriations by fund for FY 14 as presented and on file in the Treasurer's office. Mr. Cremeans seconded.

ROLL CALL VOTE

Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Journey	Yes

MOTION CARRIED

Amended Certificate of Estimated Resources

Mr. Cremeans made a motion to approve the Amended Official Certificate of Estimated Resources for FY2013 and for the treasurer to report these to the county auditor as required by the Ohio Revised Code. Mrs. Journey seconded.

ROLL CALL VOTE

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Journey	Yes
Mr. Haas	Yes

MOTION CARRIED

Memorandum of Understanding

Mrs. Grice made a motion to approve a memorandum of understanding between the Ohio Association of Public School Employees Local No. 516 and the Little Miami Board of Education for the purpose of allowing a one-time bid for 2013-2014 bus routes. Mr. Cremeans seconded.

ROLL CALL VOTE

Mr. Cremeans	Yes
Mrs. Black	Yes

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Mrs. Journeay	Yes
Mr. Haas	Yes
Mrs. Grice	Yes

MOTION CARRIED

Treasurer Contract

Mrs. Journeay made a motion to approve a contract for the period of Aug. 1, 2013-July 31, 2016 for Terry Gonda, treasurer. Mr. Haas seconded.

ROLL CALL VOTE

Mrs. Black	Yes
Mrs. Journeay	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED

Superintendent Contract Addendum

Mrs. Grice made a motion to approve an addendum to the contract of Superintendent Greg Power regarding retirement benefits. Mr. Cremeans seconded.

ROLL CALL VOTE

Mrs. Journeay	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes

MOTION CARRIED

Personnel

Mr. Haas made a motion to approve the following personnel issues with employment contingent upon the school system receiving the results of the mandated criminal records background check as required by the O.R.C. 3319.311 which indicates that no conviction or pleas of guilty were entered into by any persons being employed. Mrs. Grice seconded.

**EXEMPTED PERSONNEL – EMPLOYMENT, TWO-YEAR CONTRACT**

Jamie Miles, Assistant Principal at Salem Twp. Elementary, Master's, Step 1  
Dee Dee Walker, Director of Special Education, Master's, Step 1

**EXEMPTED PERSONNEL – EMPLOYMENT, THREE-YEAR CONTRACT**

Cathy Trevathan, LMHS Principal, Master's +20, Step 4  
Brian Dalton, LMHS Associate Principal, Master's, Step 3

**CERTIFIED PERSONNEL – LEAVE OF ABSENCE**

Stephanie Baldwin, teacher, LMIS, maternity leave, eff. approx. 10/24/2013-1/20/2014  
Annette Freedman, teacher, Salem Twp. Elem., maternity leave, eff. approx. 10/25/14 for 8 wks  
Allison Wolfe, intervention specialist, Salem Twp. Elem., maternity leave, eff. approx. 7/14/13 for 12 wks

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**CERTIFIED PERSONNEL – EMPLOYMENT ONE-YEAR CONTRACT**

Rachel Smolen, special education at LMIS, Bachelor’s, Step 1  
Rebecca Karrasch, Spanish teacher at LMHS, Bachelor’s, Step 1  
Jaclyn Cook, English/Language Arts at LMHS, Masters, Step 1  
Maggie Abney Holtkamp, special education at LMHS, Bachelor’s, Step 1  
Lisa Dunster, English/Language Arts at LMJH, Master’s Step 6

**CLASSIFIED PERSONNEL – CHANGE IN ASSIGNMENT**

Cherry Frederick, cook, from LMIS to LMHS, 7 hours

**CLASSIFIED PERSONNEL – SUMMER EMPLOYMENT RESIGNATION**

Larry Griffin -- Steam cleaner/mechanic helper

**CLASSIFIED PERSONNEL – SUMMER EMPLOYMENT**

Brandon Cook – Steam cleaner/mechanic helper

**SUPPLEMENTAL PERSONNEL – EMPLOYMENT**

Kasey Acton – LMHS assistant academic team coach  
Andrea Flora – LMHS varsity cheer coach

**CERTIFIED PERSONNEL – ONE-YEAR CONTRACT**

Mary Yeary, intervention specialist at LMIS, master’s degree, Step 4, \$44,234

**CERTIFIED PERSONNEL – RESIGNATION**

Mindy Lohrey, first grade teacher, Maineville, effective Aug. 10, 2013

ROLL CALL VOTE

Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Journey	Yes

MOTION CARRIED

Following the vote of the board both Jamie Miles and DeeDee Walker came forward to be introduced to the Board.

OTES Policy Adoption

Mrs. Journey made a motion to approve the teacher evaluation policy (OTES) as presented. Mr. Cremeans seconded.

ROLL CALL VOTE

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Journey	Yes
Mr. Haas	Yes

MOTION CARRIED

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2014-2015 School Calendar

Mrs. Grice made a motion to approve the 2014-2015 school calendar with start and end dates of Aug. 12, 2014-May 21, 2015. Mrs. Journey seconded.

ROLL CALL VOTE

Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Journey	Yes
Mr. Haas	Yes
Mrs. Grice	Yes

MOTION CARRIED

2013-2014 Exempted Employee Handbook

Mrs. Journey made a motion to accept the updated Exempted Employee handbook as presented. Mr. Cremeans seconded.

ROLL CALL VOTE

Mrs. Black	Yes
Mrs. Journey	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED

New Business

Mrs. Grice said the Career Center board would not meet until June 27 and she would have a report on those proceedings at the next meeting.

Mr. Power asked the Board to make a first reading of the international travel procedures and permission slip and job descriptions for Principal, Associate Principal and Director of Special Education Services that will be on the July 16 agenda for approval.

Prior to the Board going into executive session, resident Chris Brown asked the Board about computer security of student accounts on various sites the district utilizes.

Executive Session

Mr. Cremeans made a motion to enter into executive session for preparing for, conducting or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Mrs. Grice seconded.

ROLL CALL VOTE

Mrs. Journey	Yes
Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes

MOTION CARRIED

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The Board entered executive session at 7:25 p.m.

Return to Regular Session

Mr. Haas made a motion to return to regular session. Mrs. Grice seconded.

ROLL CALL VOTE

Mr. Haas	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Journey	Yes

MOTION CARRIED

The Board returned to regular session at 8:15 p.m.

Motion to Adjourn

Mr. Cremeans made a motion to adjourn. Mrs. Grice seconded.

ROLL CALL VOTE

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Journey	Yes
Mr. Haas	Yes

MOTION CARRIED

The Board adjourned at 8:16 p.m.

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Stephanie Baxter Black, President

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Terry Gonda, Treasurer