

LITTLE MIAMI LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 18, 2007
6:00 P.M.

The Little Miami Board of Education of the Little Miami Local School District, Warren County, Ohio met in regular session on September 18, 2007 at 6:00 p.m. at the Little Miami High School Media Center, 3001 U.S. 22 & 3, Morrow, Ohio.

Call to Order and Roll Call

Mrs. Cress called the meeting to order at 6:01 p.m.

ROLL CALL:

Ms. Grice	Present
Mr. Cremeans	Present
Mr. Stern	Present
Mrs. Hamburg	Present
Mrs. Cress	Present

Adopt the Agenda

Ms. Grice moved and Mrs. Hamburg seconded a motion to adopt the agenda as amended.

ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

Reading of Minutes

Mrs. Hamburg moved and Mr. Cremeans seconded a motion to approve the minutes of the August 22, 2007 special session and the August 28, 2007 regular session.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Ms. Grice	Yes

MOTION CARRIED.

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Mr. Daniel Bennett recognized the Little Miami Junior High School as having been awarded the High Schools That Work Pacesetter Award.

Mr. Justin Koenes updated the Board of Education regarding construction projects and renovations going on throughout the district.

Resolution 07-129 Financial Reports

Ms. Grice moved and Mr. Cremeans seconded a motion to approve the financial reports for August 2007.

ROLL CALL VOTE:

Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Ms. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

Resolution 07-130 Contracts

Mrs. Hamburg moved and Mr. Cremeans seconded a motion to approve the following contracts:

	<u>Company</u>	<u>Amount</u>	<u>Period</u>	<u>Type</u>	<u>Purpose</u>
07-29-09	Xavier University (Cintas Center)	\$8,033	06/06/2008	Event Arena	Graduation
07-30-09	Building Control Integrators	\$109,675 (not to exceed)	Construction	New JH CCTV	Security
07-31-09	Mrs. Beverly Williams	\$100/student	2007-2008 SY	Consultant	UC Intern Program

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Ms. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes

MOTION CARRIED.

Resolution 07-131 Appropriation Resolution for FY 2008

Ms. Grice moved and Mrs. Cress seconded a motion to adopt the permanent appropriations for FY 2008:

General Fund

GENERAL	001	\$30,932,685.70
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Special Revenue

PUBLIC SCHOOL SUPPORT	018	\$ 141,767.74
OTHER GRANT	019	\$ 25,953.44

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DISTRICT MANAGED ACTIVITY	300	\$ 198,366.01
MANAGEMENT INFORMATION SYSTEM	432	\$ 105,702.00
ENTRY YEAR PROGRAMS	440	\$.00
VOCATIONAL EDUC. ENHANCEMENTS	461	\$ 8,000.00
MISCELLANEOUS STATE GRANT FUND	499	\$ 6,724.00
IDEA PART B GRANTS	516	\$ 712,393.08
TITLE I DISADVANTAGED CHILDREN	572	\$ 312,754.79
TITLE V INNOVATIVE EDUC PGM	573	\$ 5,078.62
DRUG FREE SCHOOL GRANT FUND	584	\$ 9,634.12
IDEA PRESCHOOL-HANDICAPPED	587	\$ 9,188.17
TELECOMM. ACT GRANT (E-RATE)	588	\$ 5,000.00
IMPROVING TEACHER QUALITY	590	\$ 123,870.75
MISCELLANEOUS FED GRANT FUND	599	\$ 2,419.74
Total Special Revenue		\$ 1,666,852.46
Debt Service		
BOND RETIREMENT	002	\$ 6,257,925.00
Capital Projects		
PERMANENT IMPROVEMENT	003	\$ 2,251,111.92
BUILDING	004	\$22,100,155.31
Total Capital Projects		\$24,351,267.23
Enterprise		
FOOD SERVICE	006	\$ 1,217,835.95
UNIFORM SCHOOL SUPPLIES	009	\$ 179,348.34
SPECIAL ENTERPRISE FUND	020	\$ 15,950.00
Total Enterprise		\$ 1,413,134.29
Agency Fund		
STUDENT MANAGED ACTIVITY	200	\$ 173,075.19
Private-Purpose Trust Fund		
SPECIAL TRUST	007	\$ 4,960.00
ENDOWMENT	008	\$ 1,025.00
Total Private-Purpose Trust Fund		\$ 5,985.00
Total Appropriations – All Fund Types		\$64,800,924.87

ROLL CALL VOTE:

Mrs. Cress	Yes
Ms. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes

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MOTION CARRIED.

Resolution 07-132 Donations

Mrs. Cress moved and Mr. Stern seconded a motion to approve the donations by the Little Miami Food Service Department to the designated recipients:

Electric Fryer—located in the Little Miami Junior High School kitchen is being donated to Freedom Worship Baptist Church in Blanchester, Ohio. Market value is zero.

Vertical Cutter Mixer—located in the Little Miami Junior High School kitchen is being donated to Freedom Worship Baptist Church in Blanchester, Ohio. Market value is zero.

ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

Resolution 07-133 Personnel

Mrs. Hamburg moved and Mr. Cremeans seconded a motion to approve the following personnel issues as submitted for the 2007-2008 school year. Employment is contingent upon the school system receiving the results of the mandated criminal records background check as required by O.R.C. 3319.311 which indicates that no conviction or pleas of guilty were entered into by any persons being employed:

Administrative Change in Assignment

Tom Turner—currently Assistant Junior High School Principal will be Associate Principal of the Intermediate School and the Junior High School.

Certified Personnel—Substitute Employment

Katharine Abdallah	Judy Lakes	Diane Burgstrom
Dayle Allgeier	Laurie Lambert	Janet Burnett
Mike Barbieri	David Lane	Susan Carolton
John Baughman	Robert Lesan	Naheed Chaudhry
Chris Becker	Linda Olinger	Michelle Cole
Sue Benskin	Charity Payne	Katheryn Etensohn
Katherine Bost	Julie Preston	Michael Glaser
Mary Burleson	Jerry Richardson	Angela Goins
Lois Butt	Julie Ross	Teresa Gomez
Becky Capella	Lee Short	Nikkia Harden
Gary Coates	Amy Slone	Cathy Headworth
Amy Coomer	Tracy Smith	Jennifer Hemminger
Donald Ted Creamer	Kevin Thornton	Shanna Jackson
Ruby Edwards	Barbara Tudor	Jenae James
Jennifer Ervin	Mary Uleman	Rickey Justice
Gwen Goode	Patricia Bachman	Linda Kearney
Sara Harris	Audrey Bond	Katie Kerns
Karen Hay	Jacqueline Brant	Brittany Leffier

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Robert Lesan, Jr.
Katherine Loomis
Sheila McClew
Vanessa Mears
Tamara Montgomery
John Moss
Jill Murphy
Karen Oeters
Kathleen O'Mara
Lori Pierce
Rosalind Reade
Ginger Schneckner
Debra Shandersky
Brian Shuler
Lesley Staneck
Harold Utley
Donald Venseret
Regina Voliman
James Walasek
Linda Wallingford
Kim Weiser
Katie Weiss
Sharon Wilson
Stacey Wilson
Tracey Winhoven
Darcey Yee

Gena Morell
Tara Amburgy
Jamie Barker
Amy Barton
Erin Bedding
Meghan Bischof
Gary Brose
Diana Caldwell
Robyn Charlton
Katherine Craig
Rachel Edwards
William Evans (Bill)
Chris Fortin
Jonathan Franks
Amanda Freeman
Constance Gorman
Sarah Holden
Aleksandra Hollingshead
Diane Horvath
Jaclyn Hughes
Philip Hummel
Pauline James
Kaukeb Malik
Jessica Mease
Kathleen Meyers
Lori Pierce

Paula Ruhe
Steven Schoenbaechler
Markus Scramoncini
David Sims
Margaret Skidmore
Amy Smith
David Sykes
Roger Tufts
Suzanne Werner
Candace Woodside
Jody Brinn
Jena Burns
Gena Coggins
Kimberly Gorski
Diane Greggo
Scott Neal
Sherman Perkins
Linda Petrack
Robert Reveal
Raleigh Sandy Jr.
Stephanie Schulz
Alex Shatalov
Lesley Tomes
Stephany Wilson
Mary Yeary

Certified Personnel—Long-Term Substitute

Tracy Smith—Long-Term Substitute at Little Miami High School

Classified Personnel—Resignations

Don Griffiths—resigns from his kindergarten route only effective 09/12/2007

Classified Personnel—Employment

Cara Hageman—secretary at Maineville Elementary effective 08/23/2007 at step 1

Jennifer Kiphart—bus driver effective 09/12/2007

April Toups—part-time instructional aide at Maineville Elementary effective 09/10/2007 at step 0

Jennifer Henderson—full-time instructional aide at Morrow Elementary effective 09/10/2007 at step 0

Classified Personnel—Change in Assignments

Lisa Wiles—On Board Instructor effective 09/12/2007

Ida Jo Allison—On Board Instructor effective 09/12/2007

Rhonda Kroener—adding route Y for 1 hour per day effective 09/12/2007

Classified Personnel—Substitute Employment

Robert Baker—substitute bus driver

Tim Brown—substitute bus driver

Cynthia Bieler—substitute cook, aide

Robyn Kerman—substitute cook, aide, secretary

Traci McReynolds—substitute cook, aide

Shirley Duren—substitute cook

Bonnie Lawson—substitute cook, aide, secretary

Angela Monroe—substitute cook

Patricia Keiser—substitute cook, aide, secretary

Mashell Laymon—substitute cook

Ginger Smith—substitute cook, aide

Julie Kemp—substitute cook, secretary

Pam Meyer—substitute custodian

Terry McDonough—substitute custodian

Ginger Smith—substitute custodian

Brookbend Ferris—substitute custodian

Wilena Crowe—substitute custodian

Diane Robinett—substitute custodian

Andrew Wilson—substitute custodian

Harold Sturgill—substitute custodian

Daniel Watkins—substitute custodian

Selena Wilson—substitute aide

Amy Reliford—substitute aide, secretary

Traci Ellis—substitute aide, secretary

Terry Reese—substitute aide

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Linda Hough—substitute aide
Gina Kiser—substitute aide
Sara Kneip—substitute aide, secretary
Jodi Reynolds—substitute bus aide
Shirley Duren—substitute aide, secretary

Supplemental Contracts—Employment

All available supplemental contract positions have been offered and advertised and that no qualified licensed individual has accepted the position or that a person holding a license is not qualified to serve in the designated position and the position may be offered to a non-licensed person.

Barbara Worley—Business Department Chair
Dan Koterba—PE/Health Department Chair Grades 5-12
Jane Payne—Extended Service of 5 days before school and 5 days after school for gifted services
Kathryn Holcomb/Erin Lynch—Intermediate School Student Council (stipend to be split)
Jennifer Stueve/Lori Wahnbaeck—Intermediate School Yearbook Advisors (stipend to be split)
Jennifer Stueve—Intermediate School Career Education Representative
Jennifer Maupin/Marci Goodrich/Bobbi Allen—Intermediate School Spring Musical (stipend to be split)
Tina Hopkins/Andrea Wall—Junior High School Team Council (stipend to be split)
Robert Ryan—Junior High School Choir and Ensemble Director
Madge Schrenk—Junior High School Student Council Advisor
Greg Robinson—Junior High School Band Director
Andrea Wall—Junior High School Career Education Representative
Jeremy Willis—Junior High School Academic Coach
Keri Millburn/Sharon Carter—Junior High School Yearbook Advisor (stipend to be split)
Louise Hewitt—Junior High School National Honor Society
Erin Dipzinski—Junior High School Power of the Pen Coach
Sharon Carter—Junior High School Science Olympiad
Dan Koterba—Junior High School Athletic Director
Scott Hammann/Stephanie Zrelak—Maineville Elementary Yearbook (stipend to be split)
Britt Burlile—extended service of 10 days for summer of 2007
John Demic—Intermediate School Choir Director
Jason Smith—8th grade Assistant Football Coach

Supplemental Contract Amendment of Resolution 07-126

Amend Resolution 07-126 of the August 28, 2007 Board of Education meeting to be revised for the following supplemental contract positions and all other positions will remain the same:

Greg Robinson—Music Department Chair Grades K-12
Eric Ettensohn—Audio/Visual Advisor

ROLL CALL VOTE:

Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Ms. Grice	Yes

MOTION CARRIED.

Resolution 07-134 District Volunteers

Ms. Bobbie Grice moved and Mrs. Hamburg seconded a motion to approve the following list of district volunteers:

Amber Ayers—Morrow Elementary
Bridgette Mills—Morrow Elementary
Deborah Tepe—Morrow Elementary
Marjorie Powelson—Maineville Elementary
Elizabeth Crandell—Morrow Elementary
The Parents of:
Gavin Ball—Butlerville Elementary
Hannah Barrett—Butlerville Elementary
Symphony Burnell—Butlerville Elementary
Jensen Dearnoff—Butlerville Elementary

Nathan Demuth—Butlerville Elementary
Shayla Dixon—Butlerville Elementary
Paisley Frye—Butlerville Elementary
Ryan Horak—Butlerville Elementary
Malynn Hoskins—Butlerville Elementary
Sydney Kilgore—Butlerville Elementary
Karl Kiphart—Butlerville Elementary
Claude Light—Butlerville Elementary
Heather Mack—Butlerville Elementary
Timothy Masters—Butlerville Elementary

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Connor Jones—Butlerville Elementary
Laura McMullen—Butlerville Elementary
Morgan McQuitty—Butlerville Elementary
Michael O'Callaghan—Butlerville Elementary
Adam Petulla—Butlerville Elementary
Zachary Recker—Butlerville Elementary
Jacob Richards—Butlerville Elementary
Kaden Segrist—Butlerville Elementary
Adam Smith—Butlerville Elementary
Mitchell Stacey—Butlerville Elementary
Rocco Tomasetti—Butlerville Elementary
Tyler Topmiller—Butlerville Elementary
Dylan Young—Butlerville Elementary
Donovan Bach—Butlerville Elementary
Robyn Birzer—Butlerville Elementary
Thomas Black—Butlerville Elementary
Lucas Burrows—Butlerville Elementary
Cassandra Cheney—Butlerville Elementary
Nicholas Clark—Butlerville Elementary
Matthew Cochran—Butlerville Elementary
Nicholas Cochran—Butlerville Elementary
Kari Cragwell—Butlerville Elementary
Daniel Davenport—Butlerville Elementary
Madison Evans—Butlerville Elementary
Andrew Gianoota—Butlerville Elementary
Casey Kemp—Butlerville Elementary
Cameron Kent—Butlerville Elementary
Alya Rose—Butlerville Elementary
Dylan Samuel—Butlerville Elementary
Kelsey Schmidt—Butlerville Elementary
Madeline Shewbridge—Butlerville Elementary
Wyatt Terrell—Butlerville Elementary
Madison Toye—Butlerville Elementary
Dylan Wright—Butlerville Elementary
Joycelyn Young—Butlerville Elementary
Adrianna Brownshead—Butlerville Elementary
Zachary Carrillo—Butlerville Elementary
Zane Davis—Butlerville Elementary
Katelyn Donovan—Butlerville Elementary
Michael Ertel—Butlerville Elementary
Johnathon Evers Smith—Butlerville Elementary
Savannah Foster—Butlerville Elementary
Matthew Greatorex—Butlerville Elementary
Tristan Jones—Butlerville Elementary
Nick McKeehan—Butlerville Elementary
Kurt Montgomery—Butlerville Elementary
McKenzie Parker—Butlerville Elementary
Madelyn Person—Butlerville Elementary
Mariah Reed—Butlerville Elementary
Alexis Robb—Butlerville Elementary
Alex Rose—Butlerville Elementary
Connor Stanford—Butlerville Elementary
Lucas Steckler—Butlerville Elementary
Austin Thompson—Butlerville Elementary
Grayson Wells—Butlerville Elementary
Michael Bialowas—Butlerville Elementary
Alexander Bornemann—Butlerville Elementary
Raymond Brinkman—Butlerville Elementary
Robert Brown—Butlerville Elementary
Colton Burger—Butlerville Elementary
Molly Campbell—Butlerville Elementary
Carleigh Combs—Butlerville Elementary
Nick Donahue—Butlerville Elementary
Alexis Eckstein—Butlerville Elementary
Taylor Florea—Butlerville Elementary
Gavin Frye—Butlerville Elementary
Neal Garbinis—Butlerville Elementary
Dylan Hampton—Butlerville Elementary
Jennifer Jenkins—Butlerville Elementary
Elijah Lanham—Butlerville Elementary

Amanda Milovich—Butlerville Elementary
Dylan Miranda—Butlerville Elementary
Austin Mountjoy—Butlerville Elementary
Brandon Nguyen—Butlerville Elementary
Erin Noble—Butlerville Elementary
Anthony Petulla—Butlerville Elementary
Sahmaya Vaught—Butlerville Elementary
Parents:
Patti Wuennemann—Butlerville Elementary
Melissa Ballard—Butlerville Elementary
Theresa Stacy—Butlerville Elementary
Andrea Reed—Butlerville Elementary
Jodi and Steve Agricola—Butlerville Elementary
Larry and Tracy Cain—Butlerville Elementary
Brian and Julie Campbell—Butlerville Elementary
Darrell and Vanessa Rose—Butlerville Elementary
Kim and Chuck Garn—Butlerville Elementary
Laura Gentry—Butlerville Elementary
John and Tina Howard—Butlerville Elementary
Derek and Tonya Hofer—Butlerville Elementary
Ken and Karen Bertsch—Butlerville Elementary
Bob and Cathy Curran—Butlerville Elementary
Jeff and Vicki DeMuth—Butlerville Elementary
Steve and Barbara Donahue—Butlerville Elementary
Brenda Shuey—Butlerville Elementary
Andy and Melanie Heitzman—Butlerville Elementary
Kim and John Lawrence—Butlerville Elementary
Joey and JoAnn Monroe—Butlerville Elementary
Gary and Salina Tegtmeier—Butlerville Elementary
Tom and Kathie Whitacre—Butlerville Elementary
Tina Elliott—Butlerville Elementary
Beth Butz—Butlerville Elementary
April Dye—Butlerville Elementary
Rhonda Ledford—Butlerville Elementary
Tiara Stuttman—Butlerville Elementary
Rachel Walker—Butlerville Elementary
Hannah Masters—Butlerville Elementary
Anna Carnean—Butlerville Elementary
Tammy Brock—Butlerville Elementary
Joel Brown—Butlerville Elementary
Mary Alice Clevenger—Butlerville Elementary
Kim Hollon—Butlerville Elementary
Jennifer Leavengood—Butlerville Elementary
Marsha Meyer—Butlerville Elementary
Cory Tomasetti—Butlerville Elementary
Kathleen Topmiller—Butlerville Elementary
Tami Treat—Butlerville Elementary
Mr. and Mrs. Barnes—Butlerville Elementary
Mr. and Mrs. Beare—Butlerville Elementary
Mr. and Mrs. Burns—Butlerville Elementary
Mr. and Mrs. Cragwell—Butlerville Elementary
Mr. and Mrs. Czinege—Butlerville Elementary
Mr. and Mrs. Dixon—Butlerville Elementary
Mrs. Grisales—Butlerville Elementary
Mr. and Mrs. Kilgore—Butlerville Elementary
Mr. and Mrs. Koch—Butlerville Elementary
Mr. and Mrs. McDonough—Butlerville Elementary
Mr. and Mrs. Newsom—Butlerville Elementary
Mr. and Mrs. Baker—Butlerville Elementary
Mr. and Mrs. Raab—Butlerville Elementary
Mr. and Mrs. Rasnic—Butlerville Elementary
Mr. and Mrs. Stacy—Butlerville Elementary
Mr. and Mrs. Trainer—Butlerville Elementary
Mr. and Mrs. Young—Butlerville Elementary
Mrs. Bishop—Butlerville Elementary
Mr. Davidson—Butlerville Elementary
Shannon Wichterman—Butlerville Elementary
Kym Dunbar—Butlerville Elementary
Carie Colby—Butlerville Elementary
Wendi Lumley—Butlerville Elementary

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Theresa Stacey—Butlerville Elementary
Leisa Lester—Butlerville Elementary
Gina and Dwayne Starr—Butlerville Elementary
Tracy Coomer—Butlerville Elementary
Karen Weber—Butlerville Elementary
Tonya Bess—Butlerville Elementary
The Parents of:
Chris Ballard—Butlerville Elementary
Amy Bertsch—Butlerville Elementary
Hanna Bess—Butlerville Elementary
Shannon Brown—Butlerville Elementary
Karson Clouse—Butlerville Elementary
Jodan Connelly—Butlerville Elementary
Colleen Curran—Butlerville Elementary
Hunter Evans—Butlerville Elementary
Julie Evers—Butlerville Elementary

Catherine Evers Smith—Butlerville Elementary
Kevin Gredig—Butlerville Elementary
Reece Jackson—Butlerville Elementary
Nicholas Lierman—Butlerville Elementary
Matt McKeehan—Butlerville Elementary
Jeffrey Mee—Butlerville Elementary
Arial Monroe—Butlerville Elementary
Daniel Moore—Butlerville Elementary
Justin Mullins—Butlerville Elementary
Austin Roseberry—Butlerville Elementary
Jordan Scott—Butlerville Elementary
Sabrina Scroggins—Butlerville Elementary
Cordell Shelton—Butlerville Elementary
Brittany Thompson—Butlerville Elementary

ROLL CALL VOTE:

Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Ms. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

Resolution 07-135 Guidance and Counseling Program Description

Mr. Cremeans moved and Mrs. Hamburg seconded a motion to approve the description of the guidance and counseling program to be used in the district.

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Ms. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes

MOTION CARRIED.

Resolution 07-136 Public Records Policy

Mr. Cremeans moved and Ms. Grice seconded a motion to adopt the following Public Records Policy:

PUBLIC RECORDS POLICY

KBA

Introduction

It is the policy of the Little Miami Local School District Board of Education (hereafter the "Board") that openness leads to a better informed citizenry, which leads to better government and better public policy. It is the policy of the Board to adhere to the state's Public Records Act.

Section 1. Public Records

This Board, in accordance with the Ohio Revised Code, defines records as including the following: Any document – paper, electronic (including, but not limited to, e-mail), or other format – that is created or received by, or comes under the jurisdiction of a public office that documents the organization, functions, policies, decisions, procedures, operations, or other activities of the office. All records of the district are public unless they are specifically exempt from disclosure under the Ohio Revised Code.

Section 1.1

It is the policy of the Board that, as required by Ohio law, records will be organized and maintained so that they are readily available for inspection and copying (See Section 4 for the e-mail record policy). Additionally, record retention schedules are to be updated regularly and posted prominently.

Section 2. Record Requests

Each request for public records should be evaluated for a response using the following guidelines:

Section 2.1

Although no specific language is required to make a request, the requester must at least identify the records requested with sufficient clarity to allow the public office to identify, retrieve, and review the records. If it is not clear what records are being sought, the records custodian may deny the request but shall provide the requester with an opportunity to revise the request by informing the requestor of the manner in which the office keeps its records.

Section 2.2

There is no requirement that an individual making a public records request put a records request in writing or provide his or her identity or the intended use of the requested public record. However, the Board may ask a requester to make the request in writing, may ask the requester's identity, and may inquire about the intended use, but only after disclosing to the requester that a written request is not mandatory and that the requester may decline to reveal the requester's identity or intended use and when a written request or disclosure of the identity or intended use would benefit the requester by enhancing the ability of the public office or

person responsible for public records to identify, locate, or deliver the public records sought by the requester.

Section 2.3

Public records are to be available for inspection during regular business hours, with the exception of published holidays. Public records shall be made available for inspection promptly. Copies of public records must be made available within a reasonable period of time. "Prompt" and "reasonable" shall take into account the volume of records requested; the proximity of the location where the records are stored; and the necessity for any legal review of the records requested.

Section 2.4

Any denial of public records requested shall include an explanation, including citation to legal authority. If portions of the record are public and portions are exempt, the exempt portions are to be redacted and the public portions released. If there are redactions, each redaction must be accompanied by a supporting explanation, including citation to legal authority.

Section 3. Costs for Public Records

Those seeking public records will be charged only the actual cost of making copies.

Section 3.1 The charge for paper copies is 10 cents per page.

Section 3.2 The charge for downloaded computer files to a compact disc is \$1 per disc.

Section 3.3 There is no charge for documents sent via e-mail.

Section 3.4

Requesters may ask that documents be mailed to them. They will be charged the actual cost of postage and mailing supplies.

Section 4. E-Mail

Documents in electronic mail format are records as defined by the Ohio Revised Code when their content relates to the business of the office. E-mail is to be treated in the same fashion as records in other formats and should follow the same retention schedules.

Section 4.1

Records in private e-mail accounts used to conduct public business are subject to disclosure, and all employees or representatives of this district are instructed to retain their e-mails that relate to public business (see Section 1 Public Records) and to copy them to their business e-mail accounts and/or to the office's records custodian.

Section 4.2

The records custodian is to treat the e-mails from private accounts as records of the public office, filing them in the appropriate way, retaining them per established schedules and making them available for inspection and copying in accordance with the Public Records Act.

Section 5. Failure to Respond to a Public Records Request

The Board recognizes the legal and non-legal consequences of failure to properly respond to a public records request. In addition to the distrust in government that failure to comply may cause, the Board's failure to comply with a request may result in a court ordering the Board to comply with the law and to pay the requester attorney's fees and damages.

ROLL CALL VOTE:

Mrs. Cress	Yes
Ms. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Resolution 07-137 Destination Imagination

Mr. Cremeans moved and Ms. Grice seconded a motion that Katie Ramsdell be paid a stipend of \$1,000 as Destination Imagination Advisor for the 2007-2008 school year.

ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

Resolution 07-138 Payment in Lieu of Transportation 2006-2007 School Year

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Mrs. Hamburg moved and Ms. Grice seconded a motion to approve Ridgeville Christian School as eligible for payment in lieu of transportation for the 2006-2007 school year.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Ms. Grice	Yes

MOTION CARRIED.

Resolution 07-139 Payment in Lieu of Transportation 2007-2008 School Year

Ms. Grice moved and Mrs. Hamburg seconded a motion to approve the following schools as eligible for payment in lieu of transportation for the 2007-2008 school year:

For ½ day kindergarten:

Cincinnati Hills Christian Academy
Lebanon Christian Schools
St. Francis DeSales
St. Margaret of York

For school age students:

Hope Academy
Lebanon Christian Academy (7th and 8th grade only)
Liberty Bible Academy
Montessori Academy of Cincinnati
St. Susanna, Mason
Children's Meeting House, Loveland

ROLL CALL VOTE:

Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Ms. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

Resolution 07-140 Exempted Employees Salary Schedule Placements

Mrs. Hamburg moved and Mr. Cremeans seconded a motion to approve the placement of exempted employees on the exempted employee salary schedule:

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<u>Employee</u>	<u>Salary Schedule</u>	<u>Step</u>
Bahr, Karen	Payroll Manager	8
Harper, Debbie	Assistant to Treasurer	10
Shank, Dawn	Treasurer Staff	7
Short, Laura	Administrative Associate	4
Payne, Helen	Executive Office Associate	10
Schuster, Rick	Computer Specialist	2
Caudill, Wes	Network Manager	1
Bullock, Kathy	Transportation Supervisor	9
Freson, Pam	Assistant Transportation Supervisor	8
Gilbert, Ron	Maintenance Supervisor	8
Ganim, Susan	EMIS Data Manager	9
Journey, Nancy	Administrative Associate	-
Knodel, Lisa	Community Relations Coordinator	3
Cole, Michele	Technology Coordinator	7
Bauman, Joan	Food Service Director	4
Oeder, Kelly	Administrative Associate	-
Bailey, Brian	Junior High Principal – Masters + 20	2
Blanton, Rob	Athletic Director – Masters + 20	8
Coates, Pam	Elementary Principal – Masters + 20	4
Collier, Laura	Director of Special Education – Masters	1
Contner, Debbi	Elementary Principal – Masters + 20	2
Dubbs, Patrick	Director of Administrative Services	7
Gates, Alison	High School Assistant Principal – Masters	1
Goodwin, Melody	Elementary Principal – Masters + 20	10
Mitchell, Ruth	Director Curriculum & Instruction	9
Morgan, Regina	Elementary School Assistant Principal – Masters +20	2
Perkins, Neal	Elementary Principal – Masters	2
Power, Greg	High School Assistant Principal – Masters + 20	2
Pritchard, Pam	Director of Instructional Technology – Masters + 20	5
Reagan, Bob	Elementary Principal – Masters + 20	7
Spieser, John	High School Principal – Masters + 20	5
Turner, Tom	Junior High School Assistant Principal – Masters	3

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Ms. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes

MOTION CARRIED.

Executive Session

Ms. Grice moved and Mr. Stern seconded a motion to enter executive session for the purpose of discussing employment of public employees.

REGULAR SESSION
SEPTEMBER 18, 2007

ROLL CALL VOTE:

Mrs. Cress	Yes
Ms. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

The Board entered into executive session at 6:54 p.m.

Return to Regular Session

Ms. Grice moved and Mr. Stern seconded a motion to return to regular session.

ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

The Board returned to regular session at 7:48 p.m.

Adjournment

Ms. Grice moved and Mr. Stern seconded a motion to adjourn the meeting.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Ms. Grice	Yes

MOTION CARRIED.

The meeting adjourned at 7:48 p.m.

Nona Cress, President

Shaun Bevan, Treasurer