

LITTLE MIAMI LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
AUGUST 16, 2005
7:00 P.M.

The Little Miami Board of Education of the Little Miami Local School District, Warren County, Ohio met in regular session on August 16, 2005 at 7:00 p.m. at the Little Miami High School Media Center, 3001 U.S. 22 & 3, Morrow, Ohio.

Call to Order and Roll Call

Mrs. Cress called the meeting to order at 7:00 p.m.

ROLL CALL:

Mrs. Cress	Present
Mr. Cremeans	Present
Ms. Grice	Present
Mr. Rothwell	Present
Mrs. Hamburg	Present

Resolution 05-108 Adopt the Agenda

Ms. Grice moved and Mr. Cremeans seconded a motion to adopt the agenda as amended.

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Resolution 05-109 Reading of Minutes

Mr. Cremeans moved and Mr. Rothwell seconded a motion to approve the minutes of the July 19, 2005 regular session and the August 1, 2005 special session.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

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Mr. Bill Manner encouraged the Board to place Bond Issue on November ballot and detailed ideas to support the District's effort.

Mr. Rudy Beaujon asked how much power the Board has over the types of homes that are constructed in the District.

Resolution 05-110 Financial Reports

Mr. Rothwell moved and Mrs. Hamburg seconded a motion to approve the financial reports for July 2005.

ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

Resolution 05-111 Donations

Ms. Grice moved and Mr. Cremeans seconded a motion to accept a donation of a 1996 school bus that will be transferred from Clermont County MRDD to the Little Miami Local School District.

The following donations were made to the Little Miami High School Baseball Team Golf Outing:

Nick's Lawn & Garden Solutions	\$350
Ryland Homes	\$600
Ryan Homes	\$400
Evans Funeral Home	\$100
ReMax-The Blanton Team	\$100
Cargill-Ag Horizons/James Monger	\$100
Sea Breeze Drive-In	\$100
Kelly's Drive Thru	\$100
Ashlee Fence	\$100
Wolfe's Market	\$100
CJ & L Construction/Bushelman	\$100
Coomers Family Market & Deli	\$100
Subway	\$100
Gold Star	\$100
In or Around the House	\$100
Eastgate Pools	\$100
Phipps Auto Parts	\$100
Kroger	\$100
Keller Williams Realty	\$100
State Farm Ins/Greg Harrington	\$100

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The Phone Man	\$100
Double O Realty	\$100
Dr. Larry Smith/Salt Run Veterinary Clinic	\$100
The Zimmerman Family	\$100
Vale Hoskins Funeral Home	\$100

The following donated miscellaneous non-cash prizes to the Little Miami High School Baseball Golf Outing:

Jeff Gandert	CA Computer Associates
Crossroads Café	Angilo's Pizza
Curves	Penn Station
Countryside YMCA	Chubby's Pizza
Chipotle	Willie's
Valley Vineyards	Dan Woodruff
McAllisters	Lowe's
Golf Galaxy	Eagles Nest Golf Course
Chatfield Vision Center	Vitale's
Don Cleaver	Jim Dorton
LCNB	Animal Feed Express

ROLL CALL VOTE:

Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes

MOTION CARRIED.

Resolution 05-112 Amendment of Resolution 210-2004

Mr. Cremeans moved and Mr. Rothwell seconded a motion to amend the employment of Judy Evans, returning from long-term disability, from a one-year contract to a continuing contract.

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes

MOTION CARRIED.

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Resolution 05-113 Establishment of New Funds

Ms. Grice moved and Mrs. Hamburg seconded a motion to approve the following new funds and additional monies received as additions to the appropriations.

New Funds

\$ 1,000.00	007-9001	Board Scholarship Fund
\$ 41,000.00	516-9600	Special Education Access Grant FY06
\$ 1,000.00	019-9600	Jewell Education Foundation Award-T. Back

FY 06 Grants

\$ 16,000.00	461-9006	HSTW-Sites FY06
\$ 579,615.79	516-9006	Special Education-IDEA Part B FY06
\$ 194,254.80	572-9006	Title I-FY06
\$ 9,237.72	573-9006	Title V-FY06
\$ 11,778.96	584-9006	Drug Free Schools FY06
\$ 9,416.57	587-9006	Preschool Handicapped FY06
\$ 104,147.85	590-9006	Title II-A FY06
\$ 3,520.86	599-9006	Title II-D FY06

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Resolution 05-114 Transfer of Funds

Mrs. Hamburg moved and Mr. Rothwell seconded a motion to accept the transfer of \$1,678.48 from the General Fund (001) to the Summer School Fund (020).

ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

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Resolution 05-115 Determining to Proceed with Bond Issue

Mrs. Cress moved and Ms. Grice seconded a motion to adopt the following resolution:

RESOLUTION DETERMINING TO PROCEED
WITH BOND ISSUE.

WHEREAS, this board of education by resolution duly adopted determined the necessity of issuing bonds in the amount of \$59,000,000 for the purpose of new construction, improvements, renovations and additions to school facilities, the acquisition of real property, providing equipment, furnishings, transportation equipment, communication technology improvements and site improvements therefore, and the necessity of levying an annual direct tax on all the taxable property in this school district, outside of the ten-mill limitation to pay the interest on and to retire said bonds and provided that the question of issuing said bonds and of levying said direct tax shall be submitted to the electors of said school district at the election to be held on the 8th day of November, 2005; and

WHEREAS, the treasurer of this board of education has certified that the maximum maturity of said bonds is twenty-eight (28) years; and

WHEREAS, the county auditor has certified that the estimated average annual levy throughout the life of said bonds which will be required to pay the interest on and retire said bonds is six and fifteen hundredths (6.15) mills for each one dollar (\$1.00) of valuation, which amounts to sixty-one and five tenths cents (\$0.615) for each one hundred dollars (\$100.00) of valuation;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Little Miami Local School District (hereinafter called the "Board of Education"), Counties of Warren and Clermont, Ohio:

SECTION 1. That it is hereby determined to proceed with the issuance of bonds of this Board of Education in the amount of \$59,000,000 for the purpose stated in the Preambles hereof, and to levy an annual direct tax on all the taxable property in said school district outside of the limitation imposed by Section 2 of Article XII of the Constitution of the State of Ohio and that the question of issuing said bonds and of levying said direct tax shall be submitted to the electors of said school district at the election to be held on the 8th day of November, 2005.

SECTION 2. That the treasurer of this Board of Education be and is hereby directed to certify to the Board of Elections a true and correct copy of the resolution of this Board of Education determining the necessity of said bonds, said direct tax and said election and a true and correct copy of this resolution, together with the amount of the average tax levy expressed in dollars and cents for each one hundred dollars (\$100.00) of valuation, as well as in mills for each one dollar (\$1.00) of valuation, estimated by the county auditor, and the maximum number of years required to retire said bonds and to

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notify said board of elections to cause notice of such election to be given as required by law.

SECTION 3. That the form of ballot upon which the question of issuing said bonds and of levying said direct tax shall be submitted to the electors in substantially the form as follows:

PROPOSED BOND ISSUE

Majority Affirmative Vote is

Necessary for Passage

Shall bonds be issued by the Board of Education of the Little Miami Local School District, Counties of Warren and Clermont, Ohio, for the purpose of NEW CONSTRUCTION, IMPROVEMENTS, RENOVATIONS AND ADDITIONS TO SCHOOL FACILITIES, THE ACQUISITION OF REAL PROPERTY, PROVIDING EQUIPMENT, FURNISHINGS, TRANSPORTATIONS EQUIPMENT, COMMUNICATION TECHNOLOGY IMPROVEMENT AND SITE IMPROVEMENTS THEREFOR, in the principal amount of Fifty-Nine Million Dollars (\$59,000,000) to be repaid annually over a maximum period of twenty-eight (28) years, and an annual levy of property taxes be made outside the ten-mill limitation, estimated by the county auditor to average over the repayment period of the bond issue six and fifteen hundredths (6.15) mills, for each one dollar (\$1.00) of valuation, which amounts to sixty-one and five tenths cents (\$0.615) for each one hundred dollars (\$100.00) of tax valuation, commencing in 2005, first due in calendar year 2006 to pay the annual debt charge on the bonds, and to pay debt charges on any notes issued in anticipation of those bonds?

	FOR THE BOND ISSUE
	AGAINST THE BOND ISSUE

SECTION 4. That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

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ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

Mr. Giuffré spoke about health insurance.

Resolution 05-116 Personnel

Mr. Cremeans moved and Mr. Rothwell seconded a motion to approve the following personnel issues as submitted for the 2005-2006 school year. Employment is contingent upon the school system receiving the results of the mandated criminal records background check as required by O.R.C. 3319.311 which indicates that no conviction or pleas of guilty were entered into by any persons being employed:

Certificated Personnel-Resignations

Annie Weltz – elementary gifted teacher 2 days a week effective at the end of the 2004-2005 contract year.

Certified Personnel-Change in Assignment

Katie Ramsdell – elementary gifted teacher from 2 days per week to 4 days per week for the 2005-2006 school year due to a resignation.

Classified Personnel-Change in Assignment

James Combs – to be transferred from 3rd shift at Maineville Elementary School to 2nd shift custodian at the Intermediate/Junior High School, effective August 1, 2005.

Phyllis Biggs – to be transferred from 9-month transportation secretarial position to the 12-month Class III secretarial position effective August 1, 2005.

Stephanie Ingels – requested to be moved from full-time Special Education Aide to part-time Special Education Aide at

Classified Personnel-Employment

Jeff Peters - Inschool Suspension Monitor

Classified Personnel-Resignation

Terri Ihnat – Special Education Aide at Morrow Elementary

Substitute Certified Personnel

Linda Olinger	Ricky Amburgey	Michael Fortin	Jill Murphy
Lynn Carey	Paul Anderson	Kevin Groene	Rosalind Reade
Raleigh Sandy, Jr.	Sue Benekin	Jordan Harrelson	Carolyn Redrow
Sue Zielinski	Beverly Blatz	Jenae James	Kay Sanker
Charles Kirby	John Cooper	Connie Johnson	Debra Shandersky
Joey Pratt	Donald Creamer	Jill Kassemeyer	Steve Tufts
Barbara Tudor	John Crites	John Kappen, Jr.	Harold Utley
Gary Coates	Mark Czyzewski	Robert E. Kelsey	Donald Venesret
Cathy Headworth	Timothy Daniels	Robert Joseph Kelsey	James Walasek
Marlena Grawe	Billy Duff	Judith Lakes	Ken Wilkinson
Kelly Overberg	Dan Duncan	Janet Mitchell	Richard Williams
Rebecca Capella	Paul Fay	Dianne Moore	Sharon Wilson

Substitute Classified Personnel

COOKS	CUSTODIANS	BUS DRIVERS	SECRETARIES
Donna Munafa	Gary Biggs	Phyllis Biggs	Diana Boatrite
Tacy Rice	Marilynn Jacober	James Borchers	Elizabeth Bryant
Melissa Crabbe	Jorge Benitez	Nicole Bowman	Becky Capella
Kay Terry	David Biggs	Kathy Bullock	Corinne Curcio
Carol Everson	Billie Ledford	Elizabeth Burlile	Kim Ellerhorst

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Barbara Eckles
Cathy Grindstaff
Terry Coomer
Linda Norton
COOKS (cont.)
Rhonda Byrd
Janice Kalinoski
Betty Spradlin
Kimberley Sunins
Betty Burnett
Sue Ann Nelson
Felicia Krutka
Shirley Martin
Kimberly Mandel
Tara Armendez
Christina Barnett

Mary Burkhart-Hymer
Kathryn Woodward
Teresa Davis
Frederick Aschenbener
CUSTODIANS (cont.)
Elaina Hurst
Eddie Shank
Chris Bahr
Howard Vaughn
Wallace Bartlett
Michael Heinlein
Vera Irvin
Steven Arnold
Barbara Frye
Elbert Allen
Kelly Gilkison
Henry Spitzer
Albert Smith
Rhonda Byrd
Tina Stacey
Charlie Downy

Jack Burlile
Sam Burton
Christina Frith
Brent Fruhwirth
BUS DRIVERS (cont.)
James Garrett
Tamula Goodwin
Nicole Hughes
Mark LaPille
Rick Lovins
Norm Runyan
Samuel Taylor
Hank Spitzer
Kristie Watson
Steve Wilson

Michelle Hall
Ruth Lewis
Kris Loftis
Kelly Biggs Mangan
SECRETARIES (cont.)
JoAnne Preston
Donna Raines-Bond
Melissa Crabbe
Carol Everson
Dawn Thomas
Mary Toney-Maines
Kelly Stacy
Karen Roseberry
Barbara Eckles
Barbara Boehle
Tammy Spurling
Connie Gaylor
Kimberly Sunins
Terry Coomer
Amy Schweinberg
Janice Kalinoski
Donna Rolke
Rhonda Byrd
Betty Spradlin

TEACHER'S AIDES

Donna Rolke
Shirley Martin
Betty Spradlin
Nancy Ettorre

Supplemental Contracts-Employment

Dan Koterba—Assistant Varsity Football Coach
Rob Begley—Assistant Varsity Football Coach
Sean Derrig—Freshman Football Coach
Ira Madden—Freshman Football Coach Step: 2
Marcel Matis—Varsity Boys Soccer Coach
Craig Yacks—Assistant Boys Soccer Coach
Molly Hiegl—Varsity Girls Soccer Coach
Mark Hiegl—Reserve Golf Coach
Kara Kees—Reserve Volleyball Coach Step: 0
Joe Kelsey—Reserve Girls Tennis Coach
Janel Terrell—Art Department Chair
Barb Worley—Business Department Chair
Dan Cleaver—English Department Chair
Jennifer Dafoe—Foreign Language Department Chair
Belle Allen—Guidance Department Chair
Sybil Cook—Industrial Arts Chair
Kris Bernath—Math Department Chair
Donna Chilcote—Media Coordinator
Greg Robinson—Music Department Chair
Scott Herman---Physical Education Department Chair
Randolph Gray—Science Department Chair
Sharon Stein—Social Studies Department Chair
Sally Lockhart—Special Education Department Chair
Kelly McKinley—K-6 Fine Arts, Music, Physical Education Department Chair
Kelly Blanchard—Instruction for 2005 Summer School Marine Biology at \$20.00 per hour for a total of 60 hours.
Elizabeth Calloway—7th and 8th grade Cheerleading Coach
Mark Short—Junior High School Cross Country Coach
Barbara Hickey—Ten (10) days of extended time for the 2005-2006 school year (5 days at the beginning of the school year and 5 days at the end of the year.)
Erin Dipzinski—7th grade Volleyball Coach Step: 3
Kenneth Fread—7th grade Assistant Football Coach

ROLL CALL VOTE:

Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

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Mr. Cremeans	Yes
Ms. Grice	Yes

MOTION CARRIED.

Resolution 05-117 Bus Routes

Ms. Grice moved and Mrs. Hamburg seconded a motion to approve the 2005-2006 bus routes. Routes may be viewed at the transportation office.

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes

MOTION CARRIED.

Resolution 05-118 Class Fees

Mr. Cremeans moved and Ms. Grice seconded a motion to approve the following class fee list submitted by the high school.

Fees for All Students

Social Studies Fee	\$8
Agenda Book	\$5
Lock Rental Fee	\$1

Class Fees (cont.)

Adv. Painting	\$60
Ceramics	\$40
Adv. Ceramics	\$40

Class Fees (cont.)

Biology of Genetics	\$12
Cell Biology	\$8

Class Fees

Radio A	\$10
Radio B	\$10
Adv. Radio Lab 1	\$10
Adv. Radio Lab 2	\$10
Adv. Radio Lab 3	\$10
Film Studies 1	\$20
Film Studies 2	\$20
Broadcasting A	\$20
Broadcasting B	\$20
Pre-Professional Internship 1	\$15
Pre-Professional Internship 2	\$15
Pre-Professional Internship 3	\$15
Business Tech Prep 1, 2, 3	\$39
Business Tech Prep 4, 5, 6	\$68
Business Tech Prep 7	\$68
Info. Tech 1	\$20
Info. Tech 2	\$20
Info. Tech 3	\$25
Info. Tech 4	\$20
Info. Tech 5	\$25
Info. Tech 6	\$15
Info. Tech 7	\$10
Men's Choir	\$10
Women's Choir	\$10
Mixed Choir	\$10
Vocal & Solo Ensemble	\$15
Music Theory A	\$13
Music Theory B	\$10
Jazz Ensemble	\$15
Percussion Ensemble	\$15
Art Fundamentals	\$25

Jewelry	\$55
Adv. Jewelry	\$55
Photography	\$60
AP Art A	\$55
AP Art B	\$55
French 1	\$15.03
French 2	\$15.03
French 4	\$46.98
Spanish 1	\$15.50
Spanish 2	\$15
Spanish 3	\$11
Spanish 4	\$21
Spanish 5	\$18.50
Fitness, Nutr. & Wellness	\$15
Early Childhood Ed	\$17
Childhood Ed. II	\$17
Family Living	\$17
Personal Development	\$21
Surv. Independent Living	\$20
Tech. Ed.	\$10
Intro. Tech Drawing	\$5
Tech Drawing II	\$5
Arch. Drawing A	\$10
Arch. Drawing B	\$15
Wood Tech. A	\$25
Wood Tech B-K	\$20
Graphics/Web Design I	\$10
Graphics/Web Design II	\$10
Essentials of Algebra I	\$5
Algebra I	\$5
Algebra 2 Honors. A-River	\$15

Biology 3 (Sophomores)	\$20
Biology 3 (Juniors)	\$20
Astronomy	\$10
Human Physiology	\$10
Biotechnology	\$20
Chemistry 1A	\$15
Chemistry 2	\$7
Physics I	\$12
Adv. Anatomy/Phys.	\$14
Biology Honors A	\$15
Biology Honors B	\$20
Biology Honors C	\$20
Honors Biology of Genetics	\$20
Honors Cell Biology	\$15
Work & Family Life 9-1	\$36
Work & Family Life 9-2	\$36
Work & Family Life 9-3	\$36
Work & Family Life 10-1	\$36
Work & Family Life 10-2	\$36
Work & Family Life 10-3	\$36
Work & Family Life 11-1	\$36
Work & Family Life 11-2	\$36
Work & Family Life 11-3	\$36
Work & Family Life 12-1	\$36
Work & Family Life 12-2	\$36
Work & Family Life 12-3	\$36

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3-D Mixed Media	\$45	Physical Science 1	\$7.50
Drawing	\$28	Physical Science Honors 1	\$7.50
Adv. Drawing	\$27.50	Physical Science 2	\$5
Painting	\$35	Physical Science Honors 2	\$5

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Resolution 05-119 Textbooks and Tradebooks

Mrs. Hamburg moved and Mr. Cremeans seconded a motion to adopt the following textbooks and tradebooks:

<u>Title</u>	<u>Publisher</u>	<u>Author</u>
<i>Because of Winn-Dixie</i>	Scholastic	Kate DiCamillo
<i>The Missing Gator of Gumbo Limbo</i>	Harper Trophy	Jean George
<i>Sadako and the Thousand Paper Cranes</i>	Scholastic	Eleanor Coerr
<i>Loser</i>	Scholastic	Jerry Spinelli
<i>Stargirl</i>	Scholastic	Jerry Spinelli
<i>Frindle</i>	Aladdin	Andrew Clements
<i>The Watson's Go to Birmingham</i>	Bantam Doubleday Dell	Christopher P. Curtis
<i>Bud, Not Buddy</i>	Bantam Doubleday Dell	Christopher P. Curtis
<i>Mick Harte was Here</i>	Random House	Barbara Park
<i>Nory Ryan's Song</i>	Bantam Doubleday Dell	Patricia Reilly Giff
<i>Lilly's Crossing</i>	Bantam Doubleday Dell	Patricia Reilly Giff
<i>Pictures of Hollis Woods</i>	Random House	Patricia Reilly Giff
<i>Joey Pigza Loses Control</i>	Harper Collins	Jack Gantos
<i>Everything on a Waffle</i>	Farrar, Straus, Giroux	Polly Howath
<i>A Long Way from Chicago</i>	Penguin, Putnam	R. Peck
<i>The Gold Cadillac</i>	Puffin	Mildred Taylor
<i>The Friendship</i>	Puffin	Mildred Taylor
<i>The Well</i>	Puffin	Mildred Taylor
<i>In the Year of the Boar and Jackie Robinson</i>	Harper Collins	Bette Boo Lord
<i>Call to Freedom</i>	Holt, Rinehart, Winston	
<i>Pre-Algebra</i>	Glencoe	
<i>World History: Journey Across Time</i>	Glencoe	
<i>Life Science</i>	McDougal Littell	
<i>Earth Science</i>	McDougal Littell	
<i>United States</i>	Scott Foresman	
<i>Hole's Essentials of Human Anatomy and Physiology</i>	Glencoe	

ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes

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Mrs. Hamburg
Mrs. Cress

Yes
Yes

MOTION CARRIED.

Resolution 05-120 Job Description Revision

Ms. Grice moved and Mrs. Cress seconded a motion to approve the revised job description for Transportation Standby:

Title: Transportation Standby

Reports to: Transportation Supervisor

Qualifications: The employee shall:

1. Have an acceptable criminal background check within the past twelve months of employment and a negative pre-employment drug test.
2. Be of good moral character.
3. Be physically qualified as determined by an annual physical.
4. Possess a Commercial Driver's License with a School Bus Passenger endorsement.
5. Hold a current bus drivers certificate issued by the Warren County Board of Education.
6. Have satisfactorily completed all behind the wheel training.
7. Have satisfactorily completed the School Bus Drivers Education Program.
8. Attend all safety workshops and meetings as required by the school district administration.
9. Must be available to drive any and all routes, shuttles, etc.

Functions/Responsibilities:

1. Will drive any and all routes as required by the Transportation Supervisor or designee.
2. Transport authorized students to and from school.
3. Transport authorized students to and from extracurricular activities
4. Transport authorized students to and from school buildings.
5. When not transporting students, will monitor the radio and phones and perform other transportation duties as deemed necessary by the Transportation Supervisor or designee.
6. When not transporting students, will assist mechanics as deemed necessary by the Transportation Supervisor or designee.
7. When not transporting students, will clean and fuel buses as deemed necessary by the Transportation Supervisor or designee.
8. Perform all other duties deemed necessary by the Transportation Supervisor or designee.
9. This position to be included with duties as pre-school driver.

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ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

Resolution 05-121 Job Description

Mr. Rothwell moved and Mrs. Cress seconded a motion to adopt the following job description for Computer Technician.

Title: Computer Technician

Reports to: Director of Instructional Technology and Network Specialist

Employment Status: 260 days

Qualifications:

1. High School Diploma or equivalent, degree preferred.
2. Valid driver's license and reliable transportation.
3. Good health, high moral character, and good attendance record.
4. Ability to maintain maintenance records on all hardware and publish reports as requested.
5. Ability to work independently or with a group of people.
6. Ability to evaluate and make repairs and/or recommendations on hardware and/or software related needs on Windows and MAC computer system.
7. Experience with related hardware both in setup and maintenance.
8. Experience using Internet resources for updates, patches and fixes.
9. Experience repairing computers, printers and other related computer devices as necessary.
10. Experience troubleshooting network problems as related to hardware, cable and software.
11. Experience in TCP/IP, AppleTalk and related protocols.
12. Experience in using diagnostic equipment in preventative and corrective maintenance of network equipment.
13. Have an acceptable criminal background check within the past twelve months of employment and a negative pre-employment drug test.

General Description:

Serves as technical assistant to the Technology Director and Network Specialist; repair and maintenance duties for the entire Little Miami School District. Will be required to

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deal with confidential staff and student records. Makes repairs with overall knowledge of hardware and software. Possesses the ability to operate in various environments and conditions as well as the ability to work independently. Demonstrates the ability to get along with administrators, staff, students, parents and community members; courteous, polite and considerate at all times. Must be able to work flexible hours when required.

Essential Functions:

1. Maintains respect at all times for confidential information.
2. Performs duties of Computer Technician and maintains a pleasant attitude.
3. Receives a variety of questions and requests and sees that such matters are disposed of promptly, correctly and tactfully.
4. Effectively operates various network components.
5. Prepares reports as directed by the Technology Director or Network Specialist.
6. Receives telephone calls, responds appropriately and correctly and makes proper disposition of such.
7. Uses on-line services (Internet) to research information and obtains patch files as needed.
8. Assists callers and/or responds to emails/work orders that have a technical problem and/or visits the person to assist that individual in need and responds to emails.
9. Maintains maintenance records on all hardware and publishes reports as requested.
10. Makes repairs of all hardware including printers.
11. Diagnoses and corrects network equipment when necessary.
12. Performs on-site training when necessary for users that are having difficulty using the system or performing a particular function.
13. Maintains TCP/IP, AppleTalk and related protocols and troubleshoots problems that occur.

Other Duties and Responsibilities:

1. Serves as a role model in how to conduct themselves as citizens and as responsible, intelligent human beings.
2. Helps instill the belief in and practice of ethical principles and democratic values.
3. Performs other appropriate duties as assigned by the Director of Instructional Technology and Network Specialist.

Additional Working Conditions:

1. Occasional exposure to blood, bodily fluids and tissue.
2. Occasional operation of a bus, truck or vehicle under inclement weather conditions.
3. Occasional interaction among unruly children.

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Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes

MOTION CARRIED.

Resolution 05-122 Student Fees, Fines and Charges Policy

Mrs. Hamburg moved and Mr. Cremeans seconded a motion to amend the following policy:

JN

STUDENT FEES, FINES AND CHARGES

Materials Fees

Students enrolled in District schools are furnished basic textbooks without cost; however, a fee for consumable materials and supplies used in the instructional program is established at the beginning of each school year and may vary as the cost of materials and supplies fluctuates. Such fees are to be deposited in the rotary operating funds of the Board to defray the cost of the materials and supplies.

The District will not charge a student recipient of Aid to Dependent Children, Disability Assistance or Families qualifying for Free and Reduced Lunch Programs a fee for any materials needed to participate fully in a course of instruction. This provision does not apply to extracurricular activities and student enrichment programs that are not a course of instruction. The superintendent may also waive fees under special circumstances on a case by case basis.

Athletic Fees

Student athletes participating on sports teams required to pay a fee may apply for a fee waiver. Waiver recommendations are made through the team coach and athletic director to the Superintendent. Waivers are to be requested for each sport team on which the athlete participates. Fees are not waived until the Superintendent signs the Waiver form. Waivers will be communicated in writing to the athletes' parent or guardian by the athletic department.

Fines

When school property, equipment or supplies are damaged, lost or taken by individuals, a fine is assessed. The fine is reasonable, seeking only to compensate the school for the expense or loss incurred.

The late return of borrowed books or materials from the school libraries is subject to appropriate fines.

All fines collected are sent to the Treasurer for deposit in the general fund of the Board.

[Adoption Date: July 1, 2003]

[Re-adoption date: August 16, 2005]

REGULAR MEETING
AUGUST 16, 2005

LEGAL REFS.: ORC [3313.642](#), [3329.06](#)

CROSS REFS.: [IGCB](#), Experimental Programs, [IGCD](#), Educational Options (Also [LEB](#))
Student Handbooks

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes

MOTION CARRIED.

Ms. Grice reported on the Warren County Career Center:

- The Warren County Career Center Board employed Toni Crawford as certified secondary guidance counselor for the 2005-06 school year.
- Enrollment for the WCCC in full-time secondary workforce development programs is at 703 students.
- The Warren County Career Center Board approved a mentoring plan for new staff for 2005-06.

There was a 15-minute recess.

Executive Session

Mr. Cremeans moved and Mr. Rothwell seconded a motion to enter executive session for the purpose of discussing personnel issues.

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

The Board entered executive session at 8:15 p.m.

The Board came out of executive session at 8:30 p.m.

Adjournment

Mrs. Cress moved and Ms. Grice seconded a motion to adjourn the meeting.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes

REGULAR MEETING
AUGUST 16, 2005

Mrs. Hamburg
Mrs. Cress

Yes
Yes

MOTION CARRIED.

The meeting adjourned at 8:34 p.m.

Nona Cress, President

Robert Giuffré, Treasurer