

LITTLE MIAMI LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
MAY 17, 2005

The Board of Education of the Little Miami Local School District, Warren County, Ohio met in regular session on May 17, 2005 at 5:30 p.m. at the Little Miami High School Media Center, 3001 U.S. 22 & 3, Morrow, Ohio.

Call to Order and Roll Call

Mrs. Cress called the meeting to order at 5:42 p.m.

ROLL CALL:

Mrs. Cress	Present
Mr. Cremeans	Present
Ms. Grice	Present
Mr. Rothwell	Present
Mrs. Hamburg	Present

Resolution 05-048 Adopt the Agenda

Mr. Rothwell moved and Ms. Grice seconded a motion to adopt the agenda as amended.

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Resolution 05-049 Reading of Minutes

Ms. Grice moved and Mrs. Hamburg seconded a motion to approve the minutes of the April 19, 2005 regular session.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

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Resolution 05-050 Financial Reports

Mrs. Hamburg moved and Mr. Cremeans seconded a motion to approve the financial reports for April 2005.

ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

Resolution 05-051 Contracts

Mrs. Hamburg moved and Mr. Rothwell seconded a motion to adopt the following contracts:

	<u>Company</u>	<u>Amount</u>	<u>Period</u>	<u>Type</u>	<u>Purpose</u>
05-11	WCESC	As determined by the ESC	2005-2007	Service	Provide services for students with disabilities and special needs
05-12	Michael Davis	\$250	May 26-27	Service	Karaoke
05-13	Stephanie Ryan	\$440	Spring 2005	Service	Piano Accompanist

ROLL CALL VOTE:

Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes

MOTION CARRIED.

Resolution 05-052 Five Year Forecast

Mr. Rothwell moved and Mr. Cremeans seconded a motion to approve the five-year forecast as submitted.

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ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes

MOTION CARRIED.

Resolution 05-053 Policies

Ms. Grice moved and Mrs. Cress seconded a motion to adopt the following financial policies:

**DJH**

**Credit Card Use Policy**

Credit cards provide Little Miami Local School District administrators with a cost-effective, convenient and streamlined method of purchasing items, thereby reducing the volume of individual payments processed by the School District. Credit cards will be issued in the name of the Little Miami Local School District and in the name of specific administrators within the Little Miami Local School District as determined by the Superintendent.

Cardholders are authorized to use the cards to purchase merchandise or services required as a function of their duties at the Little Miami Local School District. A purchase made with a credit card may be made in-store, by telephone, fax, internet or U.S. mail.

Credit cards must never be used to purchase items for personal use or for non-school-related purposes, even if the cardholder intends to reimburse the District for said purchases.

Unauthorized and/or inappropriate card use includes, but is not limited to:

1. Items for personal use;
2. Items for non-school-related purposes;
3. Cash or cash advances;
4. Alcoholic beverages;
5. Weapons of any kind or explosives;
6. Relocation expenses;
7. Entertainment; and
8. Recreation.

A cardholder who makes an unauthorized purchase with the credit card or uses the card in an inappropriate manner will be subject to revocation of the credit card and disciplinary action including, but not limited to, reimbursement to the School District for

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unauthorized purchases, possible card cancellation, termination of employment with the School District, and criminal prosecution.

If any item purchased with a credit card is not acceptable, arrangements must be made for a return for credit or an exchange. A cash refund or check is prohibited unless the vendor insists that a refund must be by cash or check, then the funds must be deposited immediately with the District Treasurer.

It is the responsibility of each individual cardholder to:

1. Safeguard the credit card and credit card account number at all times;
2. Report lost or stolen credit cards immediately to the District Superintendent or Treasurer;
3. Keep the credit card in a secure location at all times;
4. Not allow anyone else to use the credit card and/or credit card account number;
5. Obtain and retain original itemized receipts for goods and services purchased. All forms of cancelled checks and copies of credit card bills do not substitute for original receipts;
6. Review in a timely manner monthly statements from the financial institution provider for accuracy and ensuring all transactions posted are legitimate transactions made by the cardholder. Receipts and/or packing slips and the customer's copy of the charges must be attached to the monthly statement. The authorized user of the credit card must sign the statement that the goods have been received;
7. Submit the statement and documentation in a timely manner to the District Treasurer for payment processing;
8. Surrender the credit card and corresponding support documentation to the District Treasurer prior to separation from the District;
9. Take any other steps necessary to ensure that the credit card is used only for authorized purposes.

The District Superintendent, Treasurer and/or Board of Education will conduct periodic reviews for proper card use.

Cardholders must be aware of the credit limit and transaction limit set for individual cardholders and ensure that this limit is not breached.

Incidents of possible abuse of credit card privileges or the fraudulent use of a credit card must be reported to the Superintendent.

**EGAC**

**LITTLE MIAMI LOCAL SCHOOL DISTRICT CELLULAR PHONE POLICY**

Cellular phones provided by the Board are to be primarily used for official district business. The Board expects that all cellular phone users will do so appropriately and

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responsibly. Employees using a cellular phone issued by the Board are expected to be courteous and safe in cellular phone usage.

Employees will be allocated a specific number of cellular minutes each month (*or a specific amount towards cellular phone service*) by the Board and will be advised of their allotment at the time the phone is initially provided or at the beginning of the school year, whichever is applicable.

While a certain amount of personal usage is expected, the following uses are prohibited uses of cellular phones issued by the Board:

- a. Any call made relating to the personal business venture of an employee.
- b. Any call made solely for the personal entertainment of an employee.

It is the employee's responsibility to monitor the terms of his/her particular cellular plan. If the minutes used in a month exceed the allotted minutes that month (*or the monthly bill exceeds the allotted amount that month*), the employee will be required to reimburse the district for all overage charges.

The use of a district cellular phone while driving is prohibited. Drivers shall stop the vehicle in a safe area to use a cellular phone or have a passenger operate the cellular phone.

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Resolution 05-054 Accepting Amounts and Rates by Budget Commission

Mrs. Hamburg moved and Ms. Grice seconded a motion to accept the amounts and rates as submitted by the Warren County Budget Commission.

WHEREAS, This Board of Education in accordance with the provisions of the law has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1<sup>st</sup>, 2005; and

WHEREAS, The Budget Commission of Warren County, Ohio, has certified its action thereon to this Board together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Board, and what part thereof is without, and what part within, the ten mill tax limitation; therefore, be it

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RESOLVED, By the Board of Education of the Little Miami Local School District, Warren County, Ohio, that the amounts and rates, as determined by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate of each tax necessary to be levied within and without the ten mill limitation as follows:

Fund	Amount to Be Derived from Levies Outside 10 Mill Limitation	Amount Approved by Budget Commission Inside 10 Mill Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 Mill Limit	Outside 10 Mill Limit
General Fund	\$12,400,000	\$2,700,000	4.60	36.64/36.24
Bond Retirement Fund	\$1,290,000			2.30/2.00
Permanent Improvement Fund	\$430,000			1.85

ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

Resolution 05-055 Personnel

Mr. Cremeans moved and Mr. Rothwell seconded a motion to approve the following personnel issues as submitted. Employment is contingent upon the school system receiving the results of the mandated criminal records background check as required by O.R.C. 3319.311 which indicates that no conviction or pleas of guilty were entered into by any persons being employed:

Administrative Contracts

Pam Coates—3 year contract at step 5 of the appropriate salary schedule for 225 days.  
Ruth Mitchell—1 year contract at step 5 of the current daily rate of pay for 140 days.  
Sherry Murphy Peters—3 year contract at step 4 of the appropriate salary schedule for 225 days.  
Cathy Nolte—1 year contract at step 1 of the appropriate salary schedule for 210 days.  
John Spieser—3 year contract at step 4 of the appropriate salary schedule for 260 days.

Administrative Personnel – Employment

Tom Turner—Assistant Principal/Athletic Director for Little Miami Junior High School—2 year contract at step 3 of the appropriate salary schedule for 225 days.

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**Certificated Personnel- Resignation**

Chris Burke—Junior High School Assistant Principal/Athletic Director  
Christina Gallagher—Reading Intervention Specialist at Butlerville Elementary  
Pete Hopewell—High School Social Studies Teacher  
Sara Williams—Junior High School Math Teacher

**Change in Assignments for Certified Personnel**

Chris Becker – transferred from 8<sup>th</sup> grade social studies to 8<sup>th</sup> grade math

**Certificated Personnel – Employment**

Andrea Wall—Junior High School Guidance Counselor effective for the 2005-2006 school year at M-6  
Lindsey Biddle—1<sup>st</sup> grade teacher at Butlerville Elementary effective for the 2005-2006 school year at M-0  
Tiffany Ashley—High School French teacher effective for the 2005-2006 school year at M-4  
Bobbi Allen—Intermediate School 5<sup>th</sup> grade teacher effective for the 2005-2006 school year at B-1  
Kathryn Robinson—Intermediate School 6<sup>th</sup> grade teacher effective for the 2005-2006 school year at B-1  
Melissa Cerjan—Special Education teacher at Butlerville Elementary effective for the 2005-2006 school year at B+-4  
Jennifer Johnson—Intermediate School 6<sup>th</sup> grade teacher effective for the 2005-2006 school year at B+-1  
Amy Aspenwall—High School Science teacher effective for the 2005-2006 school year at M-8  
Lindsey Johnson—Kindergarten teacher at Morrow Elementary effective for the 2005-2006 school year at B-0  
Marty Skidmore—Junior High School 8<sup>th</sup> grade Social Studies teacher effective for the 2005-2006 school year at B-0  
Mandi Baker Ricketts—Special Education Teacher at Intermediate/Junior High School effective for the 2005-2006 school year at M-8

**Substitute Teachers – Employment**

Robert Kelsy Barbara Knott

**Classified Personnel – Resignation**

David Page—1<sup>st</sup> shift custodian at the Intermediate School for the purpose of retirement

**Classified Personnel - Termination**

Donna Rudofski—effective April 20, 2005

**Classified Personnel – Employment**

Chris Jackson—Part time Library Aide at Morrow Elementary School effective 04/28/05  
Amy Reliford—Full time Teacher’s Aide/Attendant at Maineville Elementary effective 05/09/05

**Supplemental Contract – Employment**

Mark Hiegl—Head Varsity Boys Basketball Coach—step 0

**Supplemental Contracts – Resignations**

Ronald Hubbard—Freshman Girls Basketball Coach  
Pete Hopewell—Boys Head Basketball Coach/1/2 Assistant Varsity Football Coach  
Sara Madden—High School Student Government Advisor  
Brady Ruthers—7<sup>th</sup> Grade B Boys Basketball Coach; Assistant Freshman Football Coach; Reserve Baseball Coach

ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

**Resolution 05-056 Exempted Employee Handbook**

Mr. Rothwell moved and Ms. Grice seconded a motion to adopt the Exempted Employee Handbook for fiscal years 2005 and 2006.

ROLL CALL VOTE:

Mr. Rothwell	Yes
Mrs. Hamburg	Yes

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Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes

MOTION CARRIED.

Resolution 05-057 Exempted Employees' Salary Schedule Placement

Mrs. Hamburg moved and Mrs. Cress seconded a motion to adopt the submitted salary schedule placement for exempted employees.

Board Office Secretary/Receptionist	Step 2
Computer Network Specialist	Step 4
Transportation Supervisor	Step 7
High School Principal	Step 5
Junior High School Principal	Step 3
Intermediate School Principal	Step 7
Maineville Elementary Principal	Step 8
Morrow Elementary Principal	Step 4
Butlerville Elementary Principal	Step 5
High School Assistant Principal	Step 5
High School Athletic Director	Step 7
Director of Intervention Services (Maineville)	Step 4
Special Education Director	Step 6
Director of Curriculum and Instruction	Step 6 (140 days)
Director of Administrative Services	Step 6
EMIS Coordinator	Step 7

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes

MOTION CARRIED.

Resolution 05-058 Price Increase for Elementary School Breakfast Program

Ms. Grice moved and Mr. Rothwell seconded a motion to increase the cost of breakfast in the elementary schools from \$.80 to \$1.00.

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Resolution 05-059 Class of 2005 Graduates

Mrs. Hamburg moved and Ms. Grice seconded a motion to approve the list of potential graduates for the Little Miami High School Class of 2005 pending all graduates have



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completed all state and local requirements as set forth by the Little Miami Board of Education and the Ohio State Board of Education.

Lura Elizabeth Abbott  
Zachary T. Abney  
Angela Rae Adams  
Jason W. Albertson  
Nouras Zuhir Algalayini  
Joshua N. Anderson  
Maggie Lynn Appel  
Samantha Jo Arnett  
Randi Lynn Bailey  
Kristin Marie Baird  
Amanda G. Barnett  
David Adam Barrett  
Jeremy Scott Baume  
Thomas P. Beane II  
Brandon Thomas Begley  
Raquel Christina Maria Benitez  
Dustin Benjamin Bierley  
Tayler M. Bishop  
Stephanie Nicole Blosser  
Kailyn Marie Books  
Tiffany Amanda Brewer  
David E. Brock  
Elijah Jordan Brown  
Wade Alexander Brown  
Brandon Earl Burkhardt  
Shannon Patricia Burton  
Nicholas Wayne Butler  
Craig E. Cain  
Matthew Kyle Campbell  
Anthony Joseph Cardone  
Christopher Craig Carnes  
Jessica Faye Chesnut  
Andrew Joseph Clark  
Kevin B. Clark  
David K. Contner  
David William Cody Cook  
Jenna Nicole Cooley  
Victoria Samantha Cotnam  
Stephanie Fay Crist  
Kathryn Elizabeth Crumley  
Rachel Marie Culp  
Cara Beth Dane  
Emily Nicole Davis  
Scott Deemer  
Stephanie L. Dick  
Jonathan Spencer Dufour  
Derek Roger Duncan  
Ashlee Nicole Durham  
Hannah Marie Dye  
Thomas Ebert  
Brandon Lee Vernon Edens  
Lora Marie Ellis  
Lindsay Nicole Fields  
Jessica Marie Fildes  
Laura Ann Fischer  
Jessica Lynn Foxbower  
Drew Madison Furner  
Jennifer Nicole Gabbard  
Brian Matthew Garbenis  
Robert N. Gaskin  
Lauren Lee Godden  
Bonnie Jo Goode  
Carly Virginia Gurm  
Ellen Rose Hamburg  
Samantha Leigh Hardy

Charles Hargis  
Kristin Lynn Harris  
Sara Ann Harvey  
Nicholas A. Hatfield  
Grant Kirkland Hayes  
Andrea Mae Hensley  
Nick Mathew Hester  
Barbara Anne Hillard  
Jonathan M. Hoban  
David Allen Hogeback  
Paige Tiffany Holliday  
Jeremy D. Holmes  
Melissa Ann Holt  
Amanda J. Hoskins  
Emily Christine Hostetter  
Laura Michelle Houser  
Jacob Edward Paul Houston  
Danielle Lee Howard  
Ruth Joy Howard  
John B. Howell  
Brent Richard Howry  
Sean Michael Hubbard  
Bernard Allen Huelsman  
Fallon Patricia Gale Hunter  
Wesley Johnathan Hunter  
Sara S. Jackson  
Casey Danielle Joecken  
Jeff Johns  
Charity Dawn Johnson  
Brittney Ann Kaser  
Jennifer N. Keeble  
Jordan C. Logan Keen  
Kathleen Elizabeth Kicos  
Matthew Christopher Klips  
Garrett Michael Knuckles  
Sonja Jo Koehler  
Ashton Emilie Koger  
Jade Lauren Kollstedt  
Sarah Nicole Kroener  
Elizabeth Ann LaGory  
Ashley Elizabeth Lay  
Kirsten Grace Loomis  
Erica Suzanne Lugo  
Kristina Nicole Lykins  
Nicholas Adam Maertz  
Lucus Scott Maney  
Rachel Emily Martinez  
Rebecca Dawn Martinez  
Kimberly Francis Mayer  
Amanda Rechelle McClure  
Megan Brittany McCulloch  
Angela Rena McDaniel  
Kyle R. McGeorge  
Sheldon Thoreau McNeil  
Brian Anthony Moak  
Joshua Moore  
Derrick Charles Morgan  
Zachery K. Musgrave  
Mariko K. Nakagawa  
Ashley Ann Nease  
Tara Linn Neumann  
Caleb Glenn Obholz  
Jessica Lynn Oeder  
Terry Lee Oliver, Jr.  
James Vernon Osborne

Nicholas William Pace  
David W. Parker  
Timothy James Payne  
Jacob Daniel Pennix  
Henry D. Powell  
Stephen Michael Pritchard  
Stephanie Danielle Proffitt  
Gregory S. Purdy  
Michael A. Rand  
Amber Marie Rasnick  
Caitlin Loue Reis  
Ashley Renee Richardson  
William K. Rigdon  
Daniel Joseph Robers  
Alexandria Kristina Roberts  
Kristen Marie Roberts  
Nathan W. Robinson  
Samantha Jo Robinson  
Melissa Lynn Roy  
Joel Patrick Ruschman  
Trent Daniel Sanford  
Stephanie Jean Schlack  
Adam Schleeauf  
Raymond Kyle Schuchter  
Kristin Marie Schulz  
Stacey Elizabeth Schwartz  
Brandon Kyle Scott  
Bastian Gregory Selman  
Derrick Sexton  
Tiffany Marie Shackelford  
Janelle Leigh Shaeffer  
Joshua E. Shaneyfelt  
Jennifer Leigh Shepherd  
Christina A. Siler  
Darren Sizemore  
Reuben J. Smallwood  
Jeremiah Smith  
Julia Marie Smith  
Matthew Gordon Smith  
Tonya Denise Smith  
Jennafer Lee Sparks  
Brittney Sierra Spears  
Jessica Marie Stair  
Derek Allen Stewart  
Samantha June Stine  
Saskia Suttmoller  
Natalie T. Swearingen  
Derrick Robert Tosh  
Whitney Lynn Trent  
Tiffany M. VanGoeey  
Christopher L. VonBargen  
Christopher Michael Vukelich  
Clarissa Marie Anastasia Walls  
Daniel T. Watkins, Jr.  
Jeryl R. Weis  
Jeffrey Blake Whitaker  
Tyler Douglas Wiles  
Michael T. Williams  
Samuel J. Williams  
Sarah Williams  
Tosha Lynn Williams  
Benjamin K. Wilson  
Jacob A. Wilson  
Emily Marie Wolery  
Michael Benedict Zella

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ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

Resolution 05-060 2005-2006 Membership in Ohio High School Athletic Association

Mr. Rothwell moved and Mr. Cremeans seconded a motion to adopt the following resolution:

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION/GOVERNING BOARD** that Little Miami High School and Little Miami Junior High School shall be members of the OHSAA and that the Constitution, Bylaws and Sports Regulations of the OHSAA shall be approved and adopted by this Board of Education for its own minimum student eligibility standards. The Board of Education/Governing Board reserves the right to raise the eligibility standards as the Board deems appropriate;

**BE IT FURTHER RESOLVED** that the schools under this Board's jurisdiction agree to conduct their athletic programs in accordance with the Constitution, Bylaws, Regulations, Interpretations and decisions of the OHSAA. Furthermore, the schools under this Board's jurisdiction agree to be primary enforcers of the Constitution, Bylaws and Sports Regulations and their interpretations.

ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

Resolution 05-061 Intra-District Transfers

Ms. Grice moved and Mrs. Hamburg seconded a motion to adopt the policy regarding Intra-District Transfers:

**JECBD**

**INTRA-DISTRICT OPEN ENROLLMENT POLICY**

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The Little Miami Local School District Board of Education believes that students may, under certain prescribed circumstances, benefit from an intra-district open enrollment policy. Therefore, the following guidelines have been established.

Application Process:

An application for intra-district transfer must be submitted on an official request form to the Superintendent's office between March 1 and no later than May 30. Applications will be acted on no later than August 15 of each year, based on the procedures listed below. Notification to the applicant's parents will be made within five (5) working days of action being taken on the application. Parents will have ten (10) days in which to accept the intended action to be taken and must notify the Superintendent of the Little Miami Local School District of their intent for their child to enroll in the requested school. Failure to notify the Superintendent within ten (10) days will result in this offer being withdrawn, thus allowing for other students to be considered for an available opening.

A separate application must be submitted for each student who requests an intra-district transfer.

Applications must be re-submitted annually for a previous intra-district transfer student for the succeeding school year. All approvals are on an annual basis and must re-approve in accordance with the intra-district open enrollment guidelines in effect for the succeeding school year.

Application Approval Guidelines:

1. Upon application, the parent may request a building assignment. However, the Superintendent of the Little Miami Local School District reserves the right to assign the building which the student would be attending.
2. Applications for intra-district enrollment will be considered providing a balance of class sizes in grades K through 8, buildings and programs may be maintained. At the elementary level, building capacity will be determined by the number of available teacher and classroom spaces. The building capacity aspect of the guidelines will be reviewed annually and appropriate changes will be made if necessary. The District will continue to strive for low student to teacher ratios at all levels, and in no case which such ratios exceed those established by the Ohio Department of Education. The following criteria will be used to facilitate that consideration:
  - A) kindergarten to second grade-\_\_\_\_\_ students per class
  - B) grades three through four-\_\_\_\_\_ students per class
  - C) grades five and six-\_\_\_\_\_ students per class
  - D) grades seven and eight – the daily student enrollment for each seventh and eighth grade shall not exceed\_\_\_\_\_ students.

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3. No student, once accepted for intra-district enrollment, will be displaced within the current school year.
4. Enrollment in a special education program may dictate which building a student must attend, as the particular program may not be available in all buildings. The Little Miami Local School District shall not be required to institute any special education programs solely for the purpose of serving open enrollment students. Acceptance of special education students under open enrollment shall also be governed by minimum program capacity limits established by the Ohio Department of Education.
5. Applications shall be considered on a first-come, first-served "date of receipt" basis.
6. Applicants may be rejected if the intra-district transfers would negatively impact racial balance of either school.
7. Students with discipline problems may be rejected for intra-district transfers only if they have been suspended or expelled by the resident school for ten (10) or more consecutive days during the current or previous semester.
8. There shall be no requirement of applicants regarding academic ability, athletic, artistic, or other extracurricular skill, or any requirement that applicants be proficient in the English language.
9. Each principal shall notify the Superintendent by August 10 of the programs and classrooms which have space available for additional students.
10. The parents of the intra-district applicant, as well as the principal of his or her home school, will be notified of a student's acceptance into the requested school by the Superintendent of the Little Miami Local School District no later than August 15.
11. The District shall not discriminate against any disabled students (IDEA or 504). The District shall not be required to provide any services or adapt any facilities not already provided disabled, native students. If an intra-district student becomes disabled under Section 504 or the staff determines that an intra-district student is in need of services in accordance with an IEP, it will provide appropriate services. The student, however, must agree to attend the District school at which the needed services are currently available. If any services must be obtained elsewhere, the Superintendent of the Little Miami Local School shall arrange for the services to be provided.

Miscellaneous:

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1. The Little Miami Local School District will provide transportation to open enrollment students only within the same manner and routes under which it transports its native students. The transfer student's parents must provide for the transportation of the transfer student to an approved bus stop within the attendance area of the school the student would be attending. Additionally, the transfer student's family shall be responsible for the monitoring of that student's safety and well-being while waiting for the bus to arrive in the morning, and after being dropped off from the bus in the afternoon.
2. Students who have applied for or have been accepted in the intra-district enrollment program will have records that include the application, evidence of parental knowledge of the program's policies and guidelines, and evidence of notification of parents included in the student file. Upon approval of the student's application, all school records for that student are to be forwarded to the school of attendance.

The Board permits students to apply for attendance at their school of choice based upon criteria established by the school administration. The specific criteria are consistent with State law and include application procedures, including deadlines for application and notification of students and principals of alternative schools, whenever a student's application is accepted. Only students wishing to attend a school other than their assigned school need apply.

Procedures for admitting applicants to other schools include but are not limited to:

1. establishing capacity limits by grade level, school building and educational program;
2. requiring that students enrolled in a school building or living in the attendance area of the school building established by the Board be given preference over applicants and
3. ensuring that an appropriate racial balance is maintained in the schools.

The final decision rests with the Superintendent.

**JECBD-R**

### **INTRADISTRICT TRANSFERS**

Any application for intradistrict transfer must be submitted on an official request form to the Superintendent's office between March 1 and no later than May 30. Applications are acted on by August 15.

All approvals are on an annual basis and must be approved each year.

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Transportation is provided for nonhandicapped students only on predesignated bus routes. It is the responsibility of the student to arrive at a bus stop within the receiving attendance area.

Students who have been suspended or expelled for 10 consecutive days in the preceding term may be rejected for intradistrict transfer. The final decision rests with the Superintendent.

ROLL CALL VOTE:

Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes

MOTION CARRIED.

Resolution 05-062 Student Activity Fees

Mr. Rothwell moved and Mr. Cremeans seconded a resolution adopting student activity fees.

Mrs. Hamburg moved and Ms. Grice seconded a motion to table the resolution pending more information and research.

**IGDE**

**Pay to Participate Program  
2005-2006 School Year**

**Introduction**

The Little Miami Local Schools are implementing a “Pay-to-Participate” program for the purpose of reducing the cost to the General Fund of operating co-curricular and extra-curricular activities.

The Pay-to-Participate Fee shall apply to all co-curricular and extra curricular activities where the participant competes or performs and where there is a co/extra curricular contract issued to a coach/advisor.

**Fee Structure**

There will be a tiered fee structure:

Grade(s) 7-8	\$75 per activity for 1 <sup>st</sup> program/season \$50 per activity for 2 <sup>nd</sup> program/season \$25 per activity for 3 <sup>rd</sup> program/season
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Grade(s) 9-12	\$120 per activity for 1 <sup>st</sup> program/season \$100 per activity for 2 <sup>nd</sup> program/season \$ 80 per activity for 3 <sup>rd</sup> program/season
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- |   |          |
|---|----------|
| * Individual maximum fee not to exceed: (grades 7-12) | \$300.00 |
| * Family maximum fee not to exceed (grades 7-12)      | \$500.00 |

\* These limits are self-monitored at the time of payment. No refunds will be made after the season has ended.

**Guidelines and Procedures for the Payment of Fees**

The following guidelines and procedures for the payment of fees will be utilized to administer the Pay to Participate program:

1. Parents and students are advised that payment of fees does not automatically insure playing/participation time. This advisory particularly applies to athletics.
2. The Head Coach/Advisor shall provide a final official roster of the students participating in the activity to the Athletic Director/Building Principal (made available following final cuts and team members have been selected). The roster will be forwarded to the Treasurer's Office for payment purposes.
3. The athletic office shall collect fees delegated to coaches (payable to Little Miami Local Schools)
4. If a student cannot afford the fee(s), contact the athletic department for waiver qualifications.
5. Participation fees are due no later than one week after the final roster is set. Student participation will cease if payment has not been received by that day.
6. Students that have not paid the fees by the assigned date will be unable to participate until such fees are paid.

**Guidelines and Procedures for Refunding of Fees**

The following guidelines and procedures for refunding/reimbursing fees will be utilized to administer the Pay to Participate program:

Quits/Dismissed

1. No refund will be issued if a student quits an activity.
2. No refund will be issued if a student is dismissed from an activity.

Eligibility

No refunds will be issued if a student becomes academically ineligible at any time.

Injury

No refunds will be given for season ending injuries after the 1<sup>st</sup> game, match or performance. 100% of the pay to participate fee will be returned if a student incurs a season ending injury prior to the start of scheduled contests.

**Pay to Participate Activities as of June, 2005**

High School Baseball (Spring)

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High School Basketball (Winter)	Middle School Boys Basketball (Winter)
High School Boys Track (Spring)	Middle School Cheerleading (Fall & Winter)
High School Boys Bowling (Winter)	Middle School Cross Country (Fall)
High School Boys Cross Country (Fall)	Middle School Football (Fall)
High School Boys Soccer (Fall)	Middle School Girls Basketball (Winter)
High School Boys Swimming (Winter)	Middle School Track (Spring)
High School Boys Tennis (Spring)	Middle School Volleyball (Fall)
High School Cheerleading (Fall)	Middle School Wrestling
High School Cheerleading (Winter)	
High School Football (Fall)	
High School Girls Basketball (Winter)	
High School Girls Bowling (Winter)	
High School Girls Cross Country (Fall)	
High School Girls Soccer (Fall)	
High School Girls Swimming (Winter)	
High School Girls Tennis (Fall)	
High School Girls Track (Spring)	
High School Golf (Fall)	
High School Volleyball (Fall)	
High School Wrestling (Winter)	

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes

MOTION TABLED.

Resolution 05-063 Anti-Bullying Program

Mr. Rothwell moved and Mrs. Hamburg seconded a motion to adopt an Anti-Bullying program in all fourth grade classrooms during the 2005-2006 school year.

Anthem Insurance Company has granted the Warren County Abuse and Rape Crisis Shelter funds to enable a district in Warren County to implement an anti-bullying program. Little Miami applied for and was granted the opportunity to put into place the prevention program. The program works in unison with the 40 Developmental Assets as it addresses optional behavior to build self-esteem.

The Olweus Bullying Prevention Program will be implemented in all fourth grade classrooms during the 2005-2006 school year.

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes

MOTION CARRIED.



Resolution 05-064 Kings Property Allocation Agreement

Mrs. Hamburg moved and Ms. Grice seconded a motion to enter into a School District Allocation Agreement with the Kings Local School Board concerning four properties in the Fairways at Rivers Glen Development. This agreement is contingent upon fulfilling all necessary legal requirements at the local and state levels.

## School District Allocation Agreement

This Agreement made this \_\_\_\_ day of May, 2005 by and among Brandenburg Development Company, LLC (hereinafter "Brandenburg"), an Ohio limited liability company and the Board of Education of the Little Miami School District (hereinafter "Little Miami"), and the Board of Education of the Kings Local School District (hereinafter "Kings"). In consideration of the mutual promises made herein the parties agree as follows:

1. Brandenburg is the owner and developer of a certain subdivision located in Hamilton Township, Warren County, Ohio and known as the Fairways at Rivers Glen.
2. The Fairways at Rivers Glens consists of a single family home subdivision of approximately twenty-two acres.
3. The school boundary line between Kings and Little Miami generally bisects the subject property as depicted on attached Exhibit "A".
4. In particular, the school district boundary line between Kings and Little Miami bisects four building lots within the Fairways at Rivers Glen as follows:

Lot No. 7      Sidwell No. 16061240071

Lot No. 43     Sidwell No. 16061300071

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Lot No. 56 Sidwell No. 16061300201

Lot No. 60 Sidwell No. 16061300241

5. Based upon the layout of the lots within the subdivision, Lot No. 7 and Lot No. 60 are across the street from each other and Lot No. 43 and Lot No. 56 are across the street from each other.

6. The Warren County Auditor has allocated the tax revenues from the lots that are bisected by the school boundary property line in the following manner

Lot No. 7	Kings Revenue	Little Miami Revenue	Total Revenue	
<u>Lot No.</u>	<u>Sidwell Number</u>	<u>Kings</u>	<u>Little Miami</u>	<u>Total Tax</u>
7	16061240071	\$686.06	\$960.74	\$1,646.80
43	16061300071	\$551.52	\$924.10	\$1,475.62
56	16061300201	\$1,020.54	\$539.38	\$1,559.92
60	16061300241	\$758.70	\$699.90	\$1,458.60

7. In order to avoid any confusion as to which school district a child residing on a particular lot should attend, the parties agree that Lot Nos. 7 and 60 shall be placed totally within the Kings Local School District and the parties agree that Lot Nos. 43 and 56 shall be placed totally within the Little Miami School District. All tax revenues based upon valuations for the entire Lot No. 7 and Lot No. 60 shall be credited to the account of Kings School District and all tax

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revenues based upon valuations for Lot Nos. 43 and 56 shall be allocated to the Little Miami School District.

8. Residents of Lot Nos. 7 and 60 shall be entitled to attend Kings Local School District and residents of Lot Nos. 43 and 56 shall be entitled to attend Little Miami School District.

9. The parties had previously discussed placing all building lots within the Fairways at Rivers Glen at either the Little Miami School District or the Kings Local School District. Nothing within this agreement shall prevent a further decision and agreement among the parties to place all of the building lots within the Fairways at Rivers Glen within the Kings Local School District or the Little Miami Local School District.

10. This Agreement shall inure to the benefit of the heirs, successors, and assigns of the parties hereto and this Agreement shall be recorded and shall run with title to the land for Lot Nos. 7, 43, 56 and 60 of the Fairways at Rivers Glen. The legal descriptions for Lot Nos. 7, 43, 56 and 60 are attached hereto and incorporated herein on Exhibits B, C, D, and E to this Agreement.

11. This Agreement shall be interpreted under the laws of the State of Ohio.

12. If any provision of this Agreement or the application of that provision to any person or circumstance to any extent be invalid or unenforceable under applicable law, the remainder of this Agreement or the application of the provisions to other persons or circumstances, shall not be affected, and each

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provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Resolution 05-065 Summer Camps

Mr. Rothwell moved and Mrs. Cress seconded a motion to approve the following athletic camps to be held during this summer:

Boys Basketball Camp—June 6-9	9:00a.m. – 12:00 p.m.	High School/Junior High
Wrestling Camp—June 13-16	Afternoon Schedule	High School
Cheerleading Camp—June 16-19, July 14-17	Afternoon Schedule	High School
Girls Soccer Camp—July 18-22	Afternoon Schedule	High School
Girls Volleyball Camp—July 25-28	Afternoon Schedule	High School

ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

Resolution 05-066 House Bill 66

Mr. Rothwell moved and Mrs. Hamburg seconded a motion to adopt the following resolution:

RESOLUTION REQUESTING ACTION AND RELIEF FROM H.B. 66

WHEREAS, the Little Miami Board of Education has examined the potential negative impact of House Bill 66 on the Little Miami Local Schools;

WHEREAS, House Bill 66 proposes to eliminate the cost of doing business factor that constitutes 6.58% of the District's state foundation revenues, without appropriate hold harmless language lasting indefinitely to replace said funds resulting in increases in local taxes passed on to residents of the Little Miami Local School District;

WHEREAS, House Bill 66 proposes to eliminate tangible personal property taxes that constitute 4% of the District's General Fund revenues and Bond Retirement Fund budget, without appropriate hold harmless language lasting indefinitely to replace said

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funds resulting in increases in local taxes passed on to residents of the Little Miami Local School District;

WHEREAS, House Bill 66 reduces or eliminates funding for the Little Miami Local School District while increasing or eliminating funding for other districts across the state by reducing state aid, eliminating the 1998 guarantee, adding diminished payments in lieu of taxes and mandating participation in a statewide health care pool; all of which will result in significant diminished funding for the Little Miami Local School District while increasing health care costs;

WHEREAS, the Little Miami Board of Education does not support these changes to the current educational funding structure in Ohio proposed in H.B. 66, that if passed, would further and dramatically, shift the burden of school district funding for Little Miami Local School District residents resulting in significantly increased property taxes.

WHEREAS, the Little Miami Board of Education intends to send a delegation to Columbus, Ohio, on May 24, 2005, to represent the District in protest of the potentially devastating effects of HB66.

NOW THEREFORE BE IT RESOLVED, the Little Miami Board of Education requests that its State Legislators include these provisions in House Bill 66:

- Provide permanent, 100% replacement for the loss of tangible property TPP tax.
- Replace all TPP tax losses including all loss of inventory tax.
- Provide for all replacement payments including furniture and fixtures to be made from the commercial activities tax (CAT) revenue.
- Replace losses from the elimination of the TPP that are related to abated property.
- Eliminate the language in H.B. 66 requiring a one-half charge-off of payments in lieu of taxes (PILOT) from state aid.
- Drop the requirement that forces all districts into a statewide health care pool and adopt a compromise plan such as recommended to you by our school district leadership that retains pressure to control health care costs while making a statewide pool an option.
- Leave the cost of doing business factor in the state formula for aid or assure that no district is harmed if it is eliminated.
- Eliminate the new additions to the charge-off calculation contained in H.B. 66.

ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

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Ms. Grice reported on the Warren County Career Center:

- Board members were introduced to 16 Career-Technical Student Organization members and their families who placed at state and national competitions recently.
- The Board heard from Barney Wright, chair of the Community College of Warren County. The Community College of Warren County and Sinclair Community College are working on legislation to enable merger of the two districts.
- The treasurer presented a five-year forecast that included no deficit and a plan to set aside \$2.1 million for permanent improvements over the next five years.
- Employment and personnel items
- The annual WCCC auction will be held June 14, 2005.
- Change of starting time to 6:30 p.m. for the June 16 regular meeting of the WCCC board.

Mr. Rothwell commented on the pre-professional students in our district.

Mr. Cremeans reported that Little Miami High School students are receiving \$1.4 million in awards.

Community members wanted to know the impact of House Bill 66.

It was reported that Morrow students won first place in the Energy Project.

Executive Session

Mr. Cremeans moved and Ms. Grice seconded a motion to enter Executive Session for the purpose of discussing personnel issues.

ROLL CALL VOTE:

Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes

MOTION CARRIED.

The Board entered executive session at 6:20 p.m.

The Board came out of executive session at 7:05 p.m.

Adjournment

Ms. Grice moved and Mrs. Hamburg seconded a motion to adjourn the meeting.

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes

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Mr. Rothwell

Yes

MOTION CARRIED.

The meeting adjourned at 7:07 p.m.

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Nona Cress, President

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Robert Giuffré, Treasurer