

LITTLE MIAMI LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING
JULY 10, 2007
5:30 P.M.

The Little Miami Board of Education of the Little Miami Local School District, Warren County, Ohio met in special session on July 10, 2007 at 5:30 p.m. at the Little Miami High School Media Center, 3001 U.S. 22 & 3, Morrow, Ohio.

Call to Order an Roll Call

Mrs. Cress called the meeting to order at 5:30 p.m.

ROLL CALL:

Mrs. Cress	Present
Mr. Cremeans	Present
Ms. Grice	Present
Mr. Stern	Present
Mrs. Hamburg	Present

Adopt the Agenda

Mrs. Hamburg moved and Ms. Grice seconded a motion to adopt the agenda.

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Resolution 07-090 Personnel

Ms. Grice moved and Mr. Cremeans seconded a motion to approve the following personnel issues as submitted for the 2007-2008 school year. Employment is contingent upon the school system receiving the results of the mandated criminal records background check as required by O.R.C. 3319.311 which indicates that no conviction or pleas of guilty were entered into by any persons being employed:

Classified Personnel—Summer Employment

Mary Mullins – temporary summer secretarial duties for the maintenance department not to exceed 40 hours per week.

Sheila Asher – temporary summer secretarial duties for the transportation department not to exceed 40 hours per week.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

Resolution 07-091 Authorization to Bid Out Site Package for New Intermediate School

Mr. Cremeans moved and Ms. Grice seconded a motion to adopt the following resolution:

WHEREAS, the Little Miami Local School District Board of Education (hereafter the “Board of Education”) has determined it necessary to build a new Intermediate School (hereafter the “Project”); and

WHEREAS, the Board of Education has contracted with Voorhis, Slone, Welsh, Crossland Architects, Inc (hereinafter called “Architect”) to provide professional design services to the Board for the Project; and

WHEREAS, the Board has contracted with Quandel/Dugan & Meyers, LLC. (hereafter the “Construction Manager”) to provide construction management services on the Project; and

WHEREAS, the Architect, with the assistance of the Construction Manager have prepared and submitted to the Board of Education Plans and Specifications setting forth, in detail, the requirements for the Project in relation to certain Bid Package set forth hereafter, as well as the Project Budget and Cost Estimate for the Project; and

WHEREAS, the Board of Education now desires to commence the competitive bidding process for the below referenced Bid Package for the Project as authorized under Ohio Revised Code Sections 3314.46.

NOW, THEREFORE, BE IT RESOLVED by the Little Miami Local School District Board of Education, that after careful consideration and evaluation of the information before it:

- Section 1. The Board of Education as authorized under Ohio Revised Code Sections 3313.46(A) (1) approves the Project Specifications and Conditions for the Project for the Bid Package referenced in Section 2, and incorporates them herein by reference.
- Section 2. The Board of Education authorizes the Architect and the Construction Manager, upon finalization of the Construction Documents and procurement of all necessary government approvals, to commence the bidding process for Bid Package 3.01, Early Site-work Bid Package for

the new Intermediate School (hereafter collectively referred to as the “Bid Package”)

All bidding shall be in compliance with all applicable Ohio laws, including, but not limited to, Ohio Revised Code Sections 9.31, 9.311, 153.12, 153.50, 153.51, 153.52, 153.54 to 153.571, 3313.46, and 5719.042 and to use the Project Budget and Cost Estimate stated in Section 3 as the estimated cost to be included in the Bid Package as required by Section 153.12 of the Ohio Revised Code.

Section 3. The Board of Education approves for publication a “Notice to Bidders” for the Bid Package and authorizes the Construction Manager, with the assistance of the Architect, to publish said Notice once each week for a period of two (2) consecutive weeks in a newspaper of general circulation in the county in which said portion of the Project is located with the last notice published at least eight (8) days prior to the date specified for receiving bids in conformance with Sections 7.12 and 3313.46 of the Ohio Revised Code.

Section 4. The Board of Education authorizes the Construction Manager, in cooperation with the Architect, to coordinate the opening of bids for the Bid Package for the Project in compliance with Ohio Revised Code Section 3313.46(A)(3) and 3318.10, and immediately following the opening of all bids, authorizes the Construction Manager, in cooperation with the Architect, to substantiate the bids for responsiveness, then conduct a responsibility investigation of the apparent low bidders for said Bid Package, and the other bidder as appropriate, in conformance with the Instructions to Bidders and any bid evaluation process agreed to by the Board of Education and its Construction Counsel, and prepare and submit to the Board of Education, the recommendation about the award of, or rejection of, any bid, and the acceptance or rejection of any alternate for said Bid Package, in accordance with applicable law.

Section 5. The Board of Education hereby finds and determines that all formal actions relative to the adoption of this Resolution were taken in an open meeting of this Board of Education; and that all deliberations of this Board of Education and its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.

Section 6. This Resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education which may be inconsistent with or duplicative of the provisions of this resolution.

ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

Resolution 07-092 Approval of State Term Purchasing Contract with Trane for Air Conditioning at Morrow Elementary School

Ms. Grice moved and Mr. Cremeans seconded a motion to approve the State Term Purchasing Contract with Trane for air conditioning at Morrow Elementary School.

ROLL CALL VOTE:

Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes

MOTION CARRIED.

Resolution 07-093 Approval of Junior High School and Maineville Elementary Roof Bid Documents

WHEREAS, the Little Miami Local School District Board of Education (hereafter the “Board of Education”) has determined it necessary replace the roof at the Junior High, Intermediate Middle, Morrow Elementary and Hamilton-Maineville Elementary Schools (hereafter the “Project”); and

WHEREAS, the Board of Education has contracted with Mays Consulting and Evaluation Services Inc. (hereinafter called “Architect”) to provide professional design services to the Board for the Project; and

WHEREAS, the Board has contracted with Quandel/Dugan & Meyers, LLC. (hereafter the “Construction Manager”) to provide construction management services on the Project; and

WHEREAS, the Board of Education has approved at a regular meeting of the Board of Education a detailed estimate of construction costs and draft construction documents for Bid Package #1, the Roof Replacement for the Junior High, Intermediate Middle, Morrow Elementary and Hamilton-Marienville Elementary Schools (hereafter collectively referred to as the “Bid Package”) and authorized the commencement of the

bidding process, including the advertisement for bids, for the Project, all actions done in accordance with all applicable Ohio Revised Code provisions; and

WHEREAS, the Architect, with the assistance of the Construction, upon reviewing their respective bid proposals, recommended the following contracts for approval by the Board of Education, in accordance with the companies' bid proposals received by the Board of Education on July 3, 2007;

WHEREAS, attached to this resolution is a tabulation of bids received for the Project prepared by the Architect; and

WHEREAS, attached to this resolution is correspondence dated July 9, 2007 from the Architect specifically recommending to the Board that the following bids for the Project be accepted;

WHEREAS, the Superintendent of the School District, the Architect, with the assistance of the Construction Manager, have also reviewed all bids received for the Project and conducted a responsibility investigation of the apparent low bidders' compliance with all applicable documents contained in the above referenced Bid Packages and the applicable sections of the Ohio Revised Code, including, but not limited to, Revised Code §§153.12, 3313.46(A) (6) and 3318.10.

NOW, THEREFORE, BE IT RESOLVED, by the Little Miami Local School District Board of Education, after careful consideration and evaluation of the information before it:

Section 1. The Board of Education hereby accepts the recommendation of the Construction Manager to award the bids for the Project to the bidder as provided below as the lowest responsible bidder in compliance with all applicable provisions of the Ohio Revised Code contingent upon compliance of all conditions precedent to contract execution.

Bid Package #1, Roof Replacement at the Junior High, Intermediate Middle, Morrow Elementary and Hamilton-Maineville Elementary Schools

Zero Company Roofing

Base Bid	\$937,887.00
Alternate #1	\$ 99,746.00
Alternate #2	\$122,295.00
Total Award	\$937,887.00

- Section 2. The Board hereby authorizes the Architect, on its behalf, to forward a Notice of Intent to Award Contract for said Project with the appropriate Contract Forms, to the lowest responsible bidder referenced in Section 1. The Architect shall simultaneously notify the surety and agent of the surety of each lowest responsible bidder of the intent to award a contract pursuant to Ohio Revised Code §9.32.
- Section 3. Subject to the approval of Board’s construction counsel, and upon compliance with all conditions precedent to Contract execution, the Board hereby authorizes the President and Treasurer to sign said Contracts.
- Section 4. The Board hereby authorizes the President, Treasurer and Superintendent to sign the Certificate of Available Resources and the Treasurer to sign the Certificate of Funds, upon execution of said Contracts, and attach to said Contracts copies of said Certificates, along with a copy of this resolution.
- Section 5. The Board hereby authorizes the Architect, after the receipt of said Contracts signed by each Contractor, to forward a Notice to Proceed.
- Section 6. The Board hereby authorizes the Treasurer, at the appropriate time and with the assistance of the Construction Manager, to prepare, and make available upon request, a Notice of Commencement pursuant to Section 3311.252 of the Ohio Revised Code, prior to the performance of any work related to each Contract.
- Section 7. That this Board hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22 of the Ohio Revised Code.
- Section 8. This resolution shall be in full force and effect from and immediately after its adoption.

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Stern	Yes

MOTION CARRIED.

Executive Session

Ms. Grice moved and Mr. Cremeans seconded a motion to enter into executive session for the purpose of interviewing candidates for treasurer.

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

The Board entered executive session at 6:20 p.m. Mrs. Cress invited the candidates for treasurer into executive session at their allotted times. The candidates are Mr. Shaun Bevan, Mr. Michael Lau, Ms. Tracey Moore and Ms. Cathleen Leichliter.

Adjournment

Mrs. Cress moved and Mr. Cremeans seconded a motion to adjourn the meeting.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Stern	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

The meeting adjourned at 10:26 p.m.

Nona Cress, President

Robert Giuffré, Treasurer