

LITTLE MIAMI LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL MEETING
JANUARY 25, 2005

The Board of Education of the Little Miami Local School District, Warren County, Ohio met on January 25, 2005 at 7:30 p.m. at the Little Miami High School Media Center, 3001 U.S. 22 & 3, Morrow, Ohio.

Call to Order and Roll Call

Mrs. Cress called the meeting to order at 7:33 p.m.

ROLL CALL:

Mrs. Cress	Present
Mr. Cremeans	Present
Ms. Grice	Present
Mr. Rothwell	Present
Mrs. Hamburg	Present

Resolution 05-010 Adopt the Agenda

Ms. Grice moved and Mr. Rothwell seconded a motion to adopt the agenda as amended.

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Resolution 05-011 Reading of Minutes

Mrs. Hamburg moved and Ms. Grice seconded a motion to approve the minutes of the December 21, 2004 Regular Session and the January 10, 2005 Organizational Meeting.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

Visitors to the Board

Mr. Bennett recognized Kathy Ruschman as Employee of the Month for December 2004.

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Resolution 05-012 Financial Reports

Mr. Cremeans moved and Mrs. Cress seconded a motion to approve the financial reports for December 2004.

ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

Resolution 05-013 Contracts

Mrs. Hamburg moved and Ms. Grice seconded a motion to approve the following contracts:

	<u>Company</u>	<u>Amount</u>	<u>Period</u>	<u>Type</u>	<u>Purpose</u>
05-01	Verizon	\$60/mo	8/27/04-06	Service	OL59 Mobile Calling Plan (Panther Games Radio Announcer)
05-02	Pearl Supply	\$38,494	CY 05	Supplies	Paper and cleaning products
05-03	Balestra, Harr, & Scherer	\$56,700	FY 04,05,06	Service	Audit of financial records
05-04	Ohio Department of Transportation & The Village of Morrow	unknown (nominal)	Continuing	Accord	"20 MPH" flashing school zone signage electricity and operation
05-05	Xavier University	\$7,248	5/27/05	Rental	2005 LMHS Graduation

ROLL CALL VOTE:

Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes

MOTION CARRIED.

Resolution 05-014 Authorizing the Issuance of Tax Anticipation Notes

Mr. Rothwell moved and Ms. Grice seconded a motion to adopt the following resolution:

WHEREAS, the county auditor of Warren County will certify that the estimated amount to be received from current tax revenues from February 3, 2005, or the date of certification (whichever results in the shorter period) until June 30, 2005, from all settlements of taxes for fiscal year 2004-05 as estimated by the budget commission, other than taxes to be received for the payment of debt charges and less all advances, is at least \$2,400,000 (herein the "Revenues");

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WHEREAS, this Board of Education deems it necessary to issue notes in anticipation of the collection of the Revenues, pursuant to Section 133.10(C) of the Uniform Public Securities Law of the Ohio Revised Code, in the amount of not to exceed \$1,200,000 to provide funds to be used only for the purposes for which the Revenues are levied, collected, distributed and appropriated;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education (hereinafter called the "Board of Education") of the Little Miami Local School District (hereinafter called the "District"), County of Warren, Ohio:

SECTION 1. That it is necessary to issue notes of the Board of Education in the principal sum of not to exceed \$1,200,000 in anticipation of the Revenues, for the purposes for which the Revenues are levied, collected, distributed and appropriated, under authority of the general laws of the State of Ohio, particularly Section 133.10(C) of the Uniform Public Securities Law of the Ohio Revised Code. Said notes shall be dated February 3, 2005, shall bear interest at the rate to be determined by the Treasurer without further action by this Board and set forth in the Certificate of Award, which rate shall not exceed three and fifty-hundredths per centum (3.50%) per annum, shall be payable at maturity, and shall mature no later than June 30, 2005. The aggregate amount of said notes shall not exceed one-half of the Revenues. Said notes may be issued in such denominations of \$100,000 or integral multiples of \$5,000 in excess of \$100,000 thereof as may be requested by the purchaser.

SECTION 2. That said notes shall be executed by the President or Vice-President and Treasurer of the Board of Education. Said notes shall be designated "Tax Anticipation Notes," shall be payable in lawful money of the United States of America at the bank or trust company selected by the Treasurer and set forth in the Certificate of Award, and shall be issued pursuant to the provisions of applicable law of the State of Ohio and this resolution.

SECTION 3. That for the payment of said notes and the interest thereon, the amount of the Revenues necessary to pay the principal of and interest on said notes as they mature shall hereby be deemed appropriated for such purposes, and this Board of Education further covenants that it will levy all property taxes to be collected in the calendar year following the current calendar year that are anticipated herein. Said notes are special obligations of the Board of Education payable solely from the moneys received from the Revenues, which are hereby irrevocably pledged therefore.

SECTION 4. That it is hereby determined that all acts, conditions and things necessary to be done precedent to and in the issuance of said notes in order to make the same legal, valid and binding special obligations of the Board of Education, have been done, have happened and have been performed in regular and due form as required by law, and that said notes do not exceed any limitations fixed by law.

SECTION 5. That said notes shall be sold to Lebanon Citizens National Bank, Lebanon, Ohio, in accordance with its offer to purchase, which is hereby accepted. The

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proceeds from the sale of said notes, except the premium and accrued interest, if any, shall be used for the purpose aforesaid and for no other purpose. The premium and accrued interest, if any, shall be transferred to the bond retirement fund to be applied to the payment of the principal of and interest on said notes in the manner provided by law.

SECTION 6. That this Board of Education, for and on behalf of the District, hereby covenants that it will restrict the use of the proceeds of the notes hereby authorized in such manner and to such extent, if any, and take such other action as may be necessary, after taking into account reasonable expectations at the time the debt is incurred, so that they will not constitute obligations the interest on which is subject to Federal income taxation or "arbitrage bonds" under Sections 103(b)(2) and 148 of the Internal Revenue Code of 1986, as amended (the "Code") and the regulations prescribed there under. The Treasurer of the Board of Education or any other officer having responsibility with respect to the issuance of the notes is authorized and directed to give an appropriate certificate on behalf of the District, on the date of delivery of the notes, for inclusion in the transcript of proceedings, setting forth the facts, estimates and circumstances and reasonable expectations pertaining to the use of the proceeds thereof and the provisions of said Sections 103(b)(2) and 148 and regulations there under. Said notes are designated "qualified tax-exempt obligations" for the purposes set forth in Section 265(b)(3) of the Code.

SECTION 7. That it is found and determined that all formal actions of the Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of the Board of Education, and that all deliberations of the Board of Education and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 8. That the Treasurer of the Board of Education is hereby directed to forward a certified copy of this resolution to the county auditor of Warren County.

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes

MOTION CARRIED.

Resolution 05-015 Personnel

Mr. Cremeans moved and Mrs. Cress seconded a motion to employ the following personnel for the 2004-2005 school year. Employment is contingent upon the school system receiving the results of the mandated criminal records background check as required by O.R.C. 3319.311 which indicates that no conviction or pleas of guilty were entered into by any persons being employed:

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Substitute Teachers-Employment

Kathy Loomis

Denise Dalton

Gary Brose

Lindsey Johnson

Substitute Classified Personnel-Employment

Tina Stacey-substitute custodian

Sandra Matthias-substitute nurse

Supplemental Contracts-Resignation

Casey Woodruff-Reserve Baseball Coach

Supplemental Contracts-Employment

Phil Baird-Assistant Varsity Boys Track Coach Step: 5

Casey Woodruff-Assistant Varsity Baseball Coach Step: 0

Jim Florio-Reserve Wrestling Coach Step: 0

Volunteers

Donna Maile-volunteer at Maineville Elementary Kindergarten

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Resolution 05-016 Class Rank/Weighted Grades Policy

Mr. Rothwell moved and Mrs. Hamburg seconded a motion to adopt the following policy:

IKC

CLASS RANKING POLICY
WEIGHTED GRADES

The Little Miami Board of Education has developed the following policy regarding weighted grades for students in the Little Miami Local School District:

- To simplify the add-on for the trimester plan, weighted classes will receive a .050 add-on per $\frac{1}{2}$ unit of credit or a .10 add-on per 1 unit of credit.
- At grades 9 and 10, only an A, B, or C would receive the add-on. D's and F's would receive no weight and the student would not be allowed to enroll in another weighted course in that discipline.
- A student who receives a C in a course as a final grade would need that teacher's recommendation to continue in an Honors/weighted course at the next level in that discipline.
- At grades 11 and 12, only A's and B's receive the add-on weight. C's, D's, and F's receive no weight and D's and F's will not be allowed to enroll in another weighted course in that discipline.

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- The Board recommends that the following courses be added to the current weighted list:

Chemistry 1A, 1B, 2	Physics 1A, 1B, 2	Calculus A, B
Spanish 5A, 5B, 5C	French 5A, 5B, 5C	Adv. Anatomy A, B
Information Technology 3,4,5,6,7		

- The Board further recommends that students enrolling in an Advanced Placement course or the 5th year of a language would have the option of taking the Advanced Placement exam in that discipline. The decision to take the exam (and the payment for it) must be made by January 15th of that school year.

POLICY FOR STUDENTS WHO TRANSFER TO LITTLE MIAMI WITH HIGH SCHOOL CREDITS:

- Counselors would individually assess each transcript and correlate any weighted courses to our courses/system. Any weight that should be added will be added, according to the Little Miami system.
- No weight will be given for correspondence, summer school or post-secondary enrollment option.
- To be considered for valedictorian or salutatorian, a student must have attended Little Miami for five (5) full trimesters.

ADDITIONAL REQUIREMENTS FOR GRADUATION AND RECOGNITION OF TOP SCHOLARS:

At the beginning of the second trimester of the senior year (10 trimesters completed), the top ten ranked seniors will meet with counselors, the senior class advisor and the principal. These students will be given the opportunity to submit a written speech to be considered for presentation at graduation. Two student speeches will be included in the graduation ceremony: one dealing with the “past to the present” and one for the “present to the future.” A student can submit a speech for either category by April 20th. The senior class advisor will select five (5) Little Miami High School teachers to select the top three (3) speeches (without names on them) in each category. Those three (3) speeches will be presented by the students in front of the committee (by May 10th). The committee will select the two graduation speakers by majority vote. In case of a tie, the senior class advisor will cast the deciding vote. The senior class advisor will inform the students involved as to who will deliver the speeches at graduation. She/He will also arrange for one of the communication teachers to assist them in preparation.

Further the top ten students will be recognized during the graduation ceremony along with their parents. The senior class advisor will gather this information for the principal.

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STUDENTS ELIGIBLE FOR VALEDICTORIAN AND SALUTATORIAN POLICY

Students eligible for valedictorian and salutatorian must have been in attendance at the Little Miami High School facility for a minimum of five (5) consecutive trimesters during the junior and senior years. Additionally, eligibility for grants/scholarships based on class rank will be granted to students in attendance for a minimum of three trimesters their senior year.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes

MOTION CARRIED.

Resolution 05-017 Post Secondary Enrollment Options Policy

Ms. Grice moved and Mr. Cremeans seconded a motion to adopt the following policy:

IGCH

POSTSECONDARY ENROLLMENT OPTIONS

The law provides for student participation in the postsecondary enrollment option program and permits 9th through 12th grade students to enroll at any participating college/university on a full-or part-time basis and complete nonsectarian courses for high school and/or college credit.

The Board directs the Superintendent or his/her designee to develop and establish procedures and necessary administrative guidelines to ensure that programs are in accordance with state requirements.

The administrative guidelines contain the following:

1. General information about this option is distributed to all 8th through 11th grade students and parent(s) by March 1.
2. Notification to participate by the student to the District is required by March 30.
3. Counseling services are provided to students and parent(s) prior to participation in the program.
4. The college/university must notify the District of those students who have enrolled in the program.

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5. Information about enrollment options for students must be provided.
6. Information concerning college and high school graduation credit for students enrolled in the program must be offered.
7. The calculation of full-time enrollment including the maximum number of Carnegie units and conversion of college courses to high school courses is provided.
8. Financial responsibilities of the student and District including tuition, books, materials, fees and transportation reimbursement are discussed.
9. Students enrolled in Post Secondary Enrollment Options full-time will not be eligible for valedictorian/salutatorian honors but will be included in the class rankings. (to be adopted 01/25/05)

If a student is expelled from the district, the Board will deny high school credit for college courses taken during the period of the student's expulsion.

The Superintendent must send written notice of a student's expulsion to the college where the student is taking courses to receive high school credit. The notice must state the date the expulsion is scheduled to expire and whether the Board has denied high school credit for postsecondary education courses taken during the expulsion. If the expulsion period is extended, the Superintendent must notify the college of the extension.

IGCH-R

POSTSECONDARY ENROLLMENT OPTIONS

The District is required to notify all 8th through 11th grade students and their parents about the postsecondary enrollment options by March 1 of each school year in which the student wishes to enroll.

Student and/or parent(s) are required to inform the Board of intent to participate by March 31 of the year in which the student wishes to enroll. Failure of the student to inform the Board of Intent to participate shall result in the Superintendent's determining the student's participation.

The District is required to provide counseling services to students prior to their participation in the program. Counseling services are to include but not be limited to:

1. grade status as locally determined;
2. acceptance by college/university;
3. options required by State law;

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4. financial arrangements for fees related to tuition, books and materials;
5. process of granting academic credits;
6. criteria for transportation aid;
7. available support services;
8. scheduling;
9. consequences of failing or not completing a course;
10. the effect of program participation on student's ability to complete District graduation requirements;
11. academic and social responsibilities of students and parents relative to this program;
12. information/encouragement of college counseling services and
13. encouragement of all students exhibiting the ability to consider this program.

If the District does not receive notification of acceptance from the college within a reasonable time after application is made, the District shall contact the college.

The student may opt to receive college credit only or both college and high school credit. The student must designate his/her choice at the time of enrollment.

If a student completes a college/university course, the Board shall award him/her appropriate credit toward high school graduation if, at the time of enrollment, he/she elects to receive credit for courses toward fulfilling the graduation requirements.

High school credit awarded for courses successfully completed counts toward graduation requirements and subject area requirements.

1. The Board awards comparable credit for the course/courses completed at the college/university.
2. If no comparable course is offered, the Board grants an appropriate number of credits in a comparable area.
3. Any disputes between the student and the Board regarding high school credits granted for a course may be appealed by the student to the State Board of Education.

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4. The student's records must show evidence of successful completion of each course and the high school credits awarded.
5. Credits earned under the postsecondary enrollment program are included in the student's grade-point average. College credits count as the equivalent District grade.

HIGH SCHOOL/COLLEGE ENROLLMENT

1. A 9TH grade student may not receive credit toward high school graduation for more than the equivalent of four academic school years.
2. A 10th grade student may not receive credit toward high school graduation for more than the equivalent of three academic school years.
3. An 11th grade student may not receive credit toward high school graduation for more than the equivalent of two academic school years.
4. A 12th grade student may not enroll for more than the equivalent of one academic school year.
5. Proportionate reductions are made for any student who enrolls in the program during the course of a school year.
6. A student shall be enrolled for a minimum of four courses per trimester in order to be considered a full-time student for program purposes.
7. The maximum number of Carnegie units that may be earned during the academic year is the total of the high school courses and college courses. The total may not exceed the number of courses for full-time status.
8. College courses for which five semester hours (7.5 quarter hours) are earned are awarded one Carnegie unit toward high school graduation credit.

FINANCIAL RESPONSIBILITY

1. If a student elects to enroll for college credit only, the student is responsible for all costs associated with the course.
2. If a student elects to enroll for the combination high school/college credit, the District is responsible for all costs associated with the course.
3. If a student fails to complete the course due to class drop process or nonattendance, the student or parent(s) are responsible for all costs associated with the course.

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4. The following process shall be used to collect all course costs.
 - A. The District may determine and accept other reasons, including medical reasons, for failure to complete the course.
 - B. Students enrolled for the combination of high school/college credit are not eligible for financial aid from the college.
 - C. Reimbursement for course costs, transportation costs or District liability will not be made if the student enrolls in a college course while he/she is also a full-time student in the District.

OTHER CONSIDERATIONS

1. A student enrolled in the program follows the District attendance policy, as well as the District code of conduct, for curricular and extracurricular activities. These policies and codes are applicable during the time the student is attending high school and is on school property for any class or activity.
2. The student enrolled in this program must recognize that the master schedule is not altered or adjusted in order to permit enrollment. Adjustments to individual schedules may be made by the school administration.
3. The District adheres to the Ohio High School Athletic Association for eligibility to participate in athletics. In order to be eligible, the student must have passed four courses during the prior grading period. The four courses may be a combination of high school and college courses.

ROLL CALL VOTE:

Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes

MOTION CARRIED.

Resolution 05-018 Clinic Aide/Nurse Aide Job Description

Mrs. Hamburg moved and Ms. Grice seconded a motion to adopt the following job description:

Title: Clinic Aide/Nurse Aide

Reports To: Building School Nurse, Assistant Principal, Principal, Director of Administrative Services, Superintendent

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Employment Status:

Part-Time

FLSA Status:

Non-exempt

Qualifications:

1. High School Diploma
2. Must possess a valid Ohio driver's license.
3. Must meet highly qualified para-professional requirements.
 - a) complete at least two years of study at an institution of higher education (defined as 48 semester or 72 quarter hours as verified by college transcript from an accredited institution of higher education); or
 - b) obtain an associate (or higher) degree from an accredited institution of higher education (defined as any associate degree program from an accredited institution of higher education); or
 - c) meet a rigorous standard of quality and demonstrate, through a formal State or local academic assessment-(i) knowledge of, and the ability to assist in instructing reading, writing and mathematics; or (ii) knowledge of, and the ability to assist in readiness for reading, writing and mathematics.
4. Must possess a clear criminal background check.
5. Must possess current community CPR certification and first aid.

Responsibilities:

1. Assist the school nurse in maintaining updated student health records.
2. Assist the school office staff in various office duties; i.e. attendance records, distribute mail, merit rating records, etc.
3. Administer medication to students according to school policy.
4. Keep a record of all students treated in the clinic.
5. Check, refer and report, if necessary all contagious illnesses.
6. Assist in keeping an inventory and maintenance of clinic supplies.
7. Make routine telephone contact between school and student's home regarding illness or injury.
8. Make routine telephone contact between school and student's home regarding illness or injury.

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9. Serve as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings.
10. Help instill in students the belief in and practice of ethical principles and democratic values.
11. Conduct other duties related to the aide's duties as assigned by the school nurse, principal, Director of Administrative Services and/or Local Superintendent of Schools.

- Additional Working Conditions:**
1. Occasional exposure to blood, bodily fluids and tissue.
 2. Occasional operation of a vehicle under inclement weather conditions.
 3. Occasional interaction among unruly children.
 4. Occasional exposure to contagious airborne illnesses.

ROLL CALL VOTE:

Mr. Rothwell	Yes
Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes

MOTION CARRIED.

Resolution 05-019 New Tradebooks

Mrs. Hamburg moved and Ms. Grice seconded a motion to adopt the following list of tradebooks:

Title	Author	Publisher
<i>The Light in the Forest</i>	Conrad Richter	Bantam
<i>A Wrinkle in Time</i>	Madeleine L'Engle	Dell Yearling
<i>Blossom Culp and the Sleep of Death</i>	Richard Peck	Dell
<i>Catherine, Called Birdy</i>	Karen Cushman	
<i>Crash</i>	Jerry Spinelli	
<i>Crispin and the Cross of Lead</i>	Avi	
<i>Dacey's Song</i>	Cynthia Voigt	
<i>Dog Song</i>	Gary Paulsen	Scholastic
<i>The Fighting Ground</i>	Avi	Harper Trophy
<i>Good Night, Mr. Tom</i>	Michelle Magorian	Scholastic
<i>Goosebumps: The Curse of the Mummy's Tomb</i>	R.L. Stine	
<i>Homeless Bird</i>	Gloria Whelan	
<i>Loser</i>	Jerry Spinelli	
<i>Running Out of Time</i>	Margaret Peterson Haddix	Simon & Schuster
<i>Slake's Limbo</i>	Felice Holman	
<i>Stargirl</i>	Jerry Spinelli	
<i>The Call of the Wild</i>	Jack London	
<i>The Cay</i>	Theodore Taylor	Avon
<i>The Hound of the Baskervilles</i>	A Canan Doyle	Watermill
<i>The Library Card</i>	Jerry Spinelli	

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<i>The Legend of Sleepy Hollow</i>	Washington Irving	
<i>The Outsiders</i>	S.E. Hinton	Laurel Leaf
<i>The Pigman</i>	Paul Zindel	
<i>The Runner</i>	Cynthia Voigt	
<i>The Strange Case of Dr. Jekyll and Mr. Hyde</i>	Robert Louis Stevenson	
<i>The Westing Game</i>	Ellen Raskin	
<i>The True Confessions of Charlotte Doyle</i>	Avi	Avon
<i>Tuck Everlasting</i>	Babbitt	Trumpet
<i>Watership Down</i>	Richard Adams	
<i>Where the Red Fern Grows</i>	Wilson Rawls	Bantam
<i>The Wanderer</i>	Sharon Creech	Scholastic

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	

MOTION CARRIED.

New Business

Ms. Grice reported on the board meeting for the Warren County Career Center:

- Returning Board members, Officers and Appointees
- Adopted budget
- Business items, upcoming events and strategic plan development

Resolution 05-020 Executive Session

Ms. Grice moved and Mr. Cremeans seconded a motion to enter Executive Session for the purpose of hearing an appeal from a parent, discussing legal issues and the purchase of property.

ROLL CALL VOTE:

Mrs. Cress	Yes
Mr. Cremeans	Yes
Ms. Grice	Yes
Mr. Rothwell	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

The Board entered executive session at 7:50 p.m.

The Board reconvened at 10:15 p.m.

Resolution 05-021 Adjournment

Mrs. Cress moved and Ms. Grice seconded a motion to adjourn the meeting.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Ms. Grice	Yes

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Mr. Rothwell
Mrs. Hamburg
Mrs. Cress

Yes
Yes
Yes

MOTION CARRIED.

The Meeting adjourned at 10:18 p.m.

Nona Cress, President

Robert Giuffré, Treasurer