

LITTLE MIAMI LOCAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR MEETING  
OCTOBER 18, 2011  
7 P.M.

The Little Miami Board of Education of the Little Miami Local School District, Warren County, Ohio met in regular session on October 18, 2011 at 7:00 p.m. in the Little Miami High School, 3001 East U. S. 22&3, Morrow, Ohio 45152.

Call to Order and Roll Call

Mrs. Grice called the meeting to order at 7:03 p.m.

ROLL CALL:

Mrs. Grice	Present
Mr. Cremeans	Present
Mrs. Black	Present
Mrs. Dunbar	Present
Mrs. Hamburg	Present

Others in attendance were: Mr. Greg Power; Mr. Terry Gonda; Ms. Pam Coates; Ms. Kelly Blanchard ; Ms. Connie Combs; Mr. David Griggs; Mr. Gene Blake; Mr. Ron Gilbert; Ms. Pam Pritchard; Ms. Belle Allen; Ms. Dawn Gasper; Ms. Erica Kramer; Mr. Ryan Cherry; Ms. Debbi Contner; Ms. Mary Ann Duffy; Ms, Cathy Trevathan; Ms. Nancy Journey; Ms. Andrea Wall

Resolution 11-162 Addendum to Agenda

Mrs. Grice moved and Mrs. Hamburg seconded a motion to adopt the agenda as amended.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Hamburg	Yes
Mrs. Dunbar	Yes
Mrs. Grice	Yes

MOTION CARRIED

Resolution 11-163 Reading of Minutes

Mr. Cremeans moved and Mrs. Black seconded a motion to approve the minutes from the September 20, 2011 Regular Meeting.

ROLL CALL VOTE:

Mrs. Black	Yes
Mrs. Hamburg	Yes
Mrs. Dunbar	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED

Communications and/or Visitors to the Board

1. Mr. Power presented Kym Dunbar and the Board Members with the “Excellent” Rating Banner. Also presented the District Strategic Planning Report for 2011-2012 school year.
2. Mr. Power gave updated Enrollment count of 3794.as of October 18, 2011.
3. Ms. Belle Allen presented the District Revised Crisis Plan to the Board Members to be adopted as a board policy. On Tuesday, November 8, she would like to present the plan at the November 8, 2011 In-service

Resolution 11-164 Financial Reports

Mrs. Grice moved and Mr. Cremeans seconded a motion to approve the financial reports for August, 2011.

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Dunbar	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes

MOTION CARRIED

Resolution 11-165 Five Year Forecast

Mr. Cremeans moved and Mrs. Hamburg seconded a motion to approve the Five Year Forecast as submitted.

**Five Year Forecast Footnotes/Assumptions**

**General Fund Only**

**Little Miami Local SD**

**Updated 10/18/11**

The attached General Fund forecast is based upon years of historical data and a list of assumptions for revenues and expenditures for the five-year period July 1, 2011 through June 30, 2016. This forecast is adopted with the knowledge that it is a work-in progress and with the understanding that it has been adjusted for all relevant factors that the Board is aware of as of 10/18/11. The following revenue and expenditure assumptions are critical to the reader’s understanding and use of this five-year forecast.

A series of assumptions were developed in order to arrive at the individual income and expense amounts presented. **These assumptions are based upon information known at the time the projections were developed and will lose some of their validity as we project further into the future.** Extra caution is urged when analyzing the out years of these fiscal projections. Because we are attempting to look four years into the future, several significant assumptions were made that have a significant impact on the bottom line. For example, we assumed a 0% base salary raises for all staff for each of the 5 years in the forecast. There were also revenue assumptions made regarding state funding. Little Miami received approximately 32% of its total revenues from the state’s basic aid formula in FY2011, with an additional 2.5% coming from federal stimulus dollars that are part of the state foundation formula for FY’11. HB1 was the adopted budget that ran through 6/30/11.

The new state biennial budget (HB153) was adopted July 1, 2011 and will carry through June 30, 2013 ( FY' 12 and FY' 13). For detailed information on HB153 please visit the Ohio Legislative Service Commission at [www.lsc.state.oh.us/budget/default.htm](http://www.lsc.state.oh.us/budget/default.htm). State funding will be discussed in more detail below.

In addition, assumptions are made with regard to changes in assessed property value (both real and personal tangible). The assumptions made with regard to state funding and property values significantly affect this forecast, and are made based on information known to the best of the district's knowledge as of 10/18/11.

As we look into the future and try to successfully manage the district's budget, we try to do so while knowing that some items in a school district's budget are controllable, while others are not. For example:

Non-Controllable Budget Variables:

- Inflation
- Student Enrollment
- Judicial Actions
- Legislative Actions
- Other (Natural Disaster, etc.)

Controllable Budget Variables:

- Staffing Levels (Some Legislative Restrictions)
- Salaries (Some Legislative Restrictions)
- Program Offerings (Some Legislative Restrictions)
- Transportation Services (Some Legislative Restrictions)
- Discretionary Spending (Approximately 5% of Budget)

**REVENUE ASSUMPTIONS:**

**REAL ESTATE VALUE ASSUMPTIONS:**

Property values are established each year by the County Auditor based on new construction and property value reappraisals or updates. Due to the Triennial Update/Reappraisal, property values are reappraised every 6 years, with a valuation update being performed in the third year between each reappraisal. The Little Miami Local School District encompasses parts of two counties; Warren and Clermont, with the lion share of value coming from Warren County. Of the total property valuation of the district, Warren County property values account for approximately 99%.

The current economy is having a significant impact on the anticipated local tax revenues for the district. Historical property valuation increases are extremely different than what the district is projecting going forward. This difference is due to the downturn in economic climate from one or two years ago to today. A triennial update took place in calendar year 2009 for collection in calendar year 2010 in Warren County. The result was an 8.37% decrease in property valuation

(compared with the last triennial update at a 13.7% *increase* in 2003). A property value reappraisal took place in Warren County in calendar year 2006 for collection in calendar year 2007 and will take place again in 2012. The 2012 reappraisal is anticipated to result in a 3% increase in property valuation (the last 2 reappraisals in 2000 and 2006 resulted in an average increase of 16.45%). In addition, new construction is anticipated to add only 1% per year into the future. This is down from the 9.42% average annual increase over the past 10 years. These expected valuation changes have been factored into the projection for district property values and the related property tax revenues.

For FY' 12 and beyond the Tangible Personal Property Tax has been phased out. This phase out has been occurring over the last few years. The district received their final allocation in FY' 11 of approximately \$22K. These funds are not expected to be received in FY' 12 and beyond. However, the number listed on the forecast for FY' 11 (less the \$22K) and beyond for the Tangible Property Tax category is the Public Utility Personal Property Tax. Due to the way the tax is calculated with the district's millage it is being presented separate from the General Property Tax (Real Estate) category.

For tax year 2011 (collection year 2012), Little Miami Local SD has full voted operating revenue millage of 31.74 mills on residential/agricultural and commercial/industrial property. However, due to the rollback effects of H.B. 920, the district is collecting property taxes for operating revenue at an effective rate of 22.1 effective mills. This is the same rate as tax year 2010 (collection year 2011), but is a change from tax years 2006-2008. In those 3 years, LM was at 20 mills, which is the floor/minimum in Ohio. The increase of 2.1 mills became effective in tax year 2009 (collection year 2010) as a result of the 8.2% decrease in property valuation from the 2009 triennial update. Due to the effect of HB 920, as property values increase, millage rates decrease (down to a minimum of 20 mills) in Ohio. For 2009, the opposite effect took place. As property values decreased, millage rates increased (from 20 mills to 22.1 mills). This did NOT increase the amount of revenue the district is receiving. To the contrary, the net result of the decrease in property value (even after the increase in millage) was that the district actually lost approximately \$100K in revenue per year to the general fund.

#### **INCOME OR EARNINGS TAX:**

Little Miami Local School District does not collect any income or earnings taxes.

#### **STATE REVENUE ESTIMATES:**

##### **State Foundation Revenue:**

The current funding is derived from the new Bridge Formula. This formula was enacted to transition districts from the Evidenced Based Model (EBM) (FY10 & FY11) of funding to a more simplified approach based on calculations on a per pupil basis. For detailed information on the Bridge formula please visit the Ohio Department of Education website at [www.ode.state.oh.us](http://www.ode.state.oh.us) search "bridge formula".

Up until the 2009-2010 school year, the district's Student Enrollment had been growing at a varied rate between 4.68% and 8.42% per year over the previous 6 years. With the loss of services and a couple neighboring districts moving to Open Enrollment, the district's enrollment growth slowed to 10 new students for FY'10. For FY'11 and FY'12, enrollment decreased by 250 and 279 respectively kids as of October count week. FY'13 the district is projecting a loss of an additional 100 students and then projecting 0% growth per year in enrollment for future years beyond FY'13 due to the current status of the district. Enrollment growth will most likely start again at some point in the future, but that will partially depend on how soon the district gets back on its feet financially.

Based upon current budget legislation the district is on the guarantee for FY'12 with regards to state revenue. It also assumed the guarantee will be in effect for FY'13 as well. Starting in FY'14 through FY'16 a 2% decrease in state funding from each prior year has been forecasted. This has been factored in due to the uncertain economy at the state level.

The Property Valuation of the district has been projected based on data currently known, such as impact of the 2009 Triennial Update and future estimates of new construction. See the Real Estate Value Assumptions section above for more discussion.

With the continued troubles/shortfalls in the State of Ohio budget, the burden of funding is expected to continue shifting more toward the local taxpayer. Little Miami is collecting taxes at an effective rate of 22.1 mills.

Again, it is very important to note that the projections in this 5 year forecast are based on **estimates and assumptions** that are made to the best of the district's knowledge as of 10/18/11. It is impossible to predict with certainty what the district's financial picture will look like 3-5 years out.

All of these factors will influence Little Miami's State Foundation revenue in the future. The district's State Foundation formulas and information can be found on the ODE website.

#### **RESTRICTED GRANTS IN AID:**

For FY'12 the district will see a 94.8% decrease in the restricted grants in aid category. The two main pieces that were in this category were the federal Ed Jobs bill, and the SFSF monies which flowed through the state foundation. Little Miami received approximately \$445,000 through Ed jobs (FY'11 \$435,000 and the residual \$10,000 in FY'12) and approximately \$723,000 SFSF monies (FY'11). These additional funds are not anticipated to be received in FY'12 and beyond (other than as noted above.)

#### **PROPERTY TAX ALLOCATION:**

This line represents funding that comes from the Ohio General Assembly. The G/A gives a credit to property taxpayers. They give 10% for owners, and an additional 2.5% for those who live in their homes. Furthermore, they also give a credit to senior citizens up to a certain dollar threshold. The property owners receive the credit, and then the G/A pays that tax in their place and gives it to local schools. This bulk of line represents that payment from the General

Assembly. The reimbursement for property tax exemptions and rollbacks includes the Homestead exemption and the 10% rollback and 2.5% rollback that local taxpayers receive as a “discount” on their property taxes that the state then picks up the tab and reimburses local school districts for this loss. This is anticipated to amount to approx. \$2.2 million in FY’12 and will change as district property valuations change.

The second part of this line item is the Tangible Personal Property tax loss reimbursements. HB153 phased out this tax more quickly for many districts. As such, the district has lost the entire amount of this reimbursement in FY’12 which is approx. \$370K. These funds are also not expected to be received in FY’13 and beyond.

### **OTHER REVENUES:**

The district anticipates multiple sources of other revenue in this forecast. The first source of other revenues is from investment earnings. The district anticipates receiving investment earnings based upon the amount of cash the district has on hand over the next 5 years. Interest income will increase and decrease as the cash position of the General Fund fluctuates over the forecast period and as market interest rates change. Funds are invested in low-risk investments. Predominately, the district’s investments consist of government agency bonds, commercial paper that receives the highest rating possible, and certificates of deposit and interest bearing sweep accounts. Security of the public funds collected by the district is the top priority of the treasurer’s office.

Other revenues also include the pay to participate fees for extra-curricular activities, and some reimbursements from the Warren County Board of Developmental Disabilities for costs associated with educating preschool students with disabilities. In FY’13 the district will lose the aforementioned funding from Warren County in the approximate amount of \$275,000. These funds are not anticipated to be received in any of the years beyond FY’12.

### **EXPENDITURE ASSUMPTIONS**

Little Miami Local School District is in the finishing stages of a locally funded construction project after a \$62.5 million bond issue was passed in May 2006. This project includes a new Junior High School, new Intermediate School, additions to the existing High School, and renovations to other Elementary buildings within the district. The renovations began in FY2008 and continued through FY2011. The High School addition opened in August 2008 (adding 64,499 sq. ft), while the new Junior High School (114,200 sq. ft) and Intermediate School (109,148 sq. ft) opened in September 2009. These new buildings have and will continue to have an effect on the district’s operating expenses beginning in FY2008 and beyond. These anticipated effects have been factored into this 5 year forecast

In addition, the operating tax levies that were on the ballot in November 2008, May 2009, November 2009, February 2010, May 2010, November 2010 and May 2011 did not pass. As a result, the district has greatly reduced operating expenses to the general fund over the past few years. These savings include reductions in staff, transportation services, building closures of

Morrow ES, Butlerville ES and recently Maineville ES in FY'12, and pay to participate fees for extracurricular activities. Expense reductions will be expanded on below.

**WAGES:**

The district employs 3 groups of employees; certified, classified, and exempted employees. The certified staff is represented by LMTA, the classified staff are represented by OASPE Local 516, and the exempted staff do not work with a labor union.

The labor employment contracts for both the classified staff (OAPSE) and certified staff (LMTA) run through the current fiscal year 2012.

Annual base salary increases for FY'12 is 0%. Commitments for FY'13 and beyond will be negotiated between the Board and labor unions. A 0% base salary increase is assumed for FY'13 - FY'16 for LMTA, OAPSE, and Exempted staff.

In addition to these base salary increases, the district also pays step increases. For FY'12 there is not a step increase. FY'13 – FY'16 a step increase has been factored into the forecast which have been calculated at approximately 2.43%.

As noted above, the district has been growing at a relatively rapid pace up until FY'10, increasing enrollment by between 4.68% and 8.42% between FY2002 and FY2009. Total enrollment grew by more than 50% between FY2002 and FY2009. Along with this growth has come a need for additional teaching, classroom, and administrative staff. For FY'12, enrollment was down by 279 students for October count week. In FY'12, there were 12.2 FTE teachers that were cut. Moving forward, no additional teaching or administrative staff have been budgeted for the next 5 years. A slight increase has been projected for educational aides based solely on the needs and requirements for special needs students.

Due to the loss of the federal Ed Jobs bill funds (noted in the restricted grants in aid category) the staffing that was funded by this bill which was received largely in FY'11 will be moved back into the general fund for FY'12 and beyond. This has caused an approximately \$445,000 increase to the personal services category. The ARRA Special Education IDEA federal grant is not anticipated for FY'12 and beyond. This funded approximately \$113,000 of salaries in FY'11 which are now accounted for in the general fund for FY'12 and after. In addition to the aforementioned items, FY'12 is a 27 pay fiscal year which also increases by approximately \$610,000. A reduction of this same amount will be forecasted for FY'13.

All of the above factors play into the anticipated wage increases in this 5 year forecast.

**FRINGE BENEFITS:**

The two primary components of fringe benefits are medical insurance and retirement costs. The district provides full or partial coverage for medical, dental, vision, and life insurance.

STRS/SERS and Medicare costs are calculated as a flat percentage of wages. Medical insurance costs and increases vary year to year as a result of various factors (claims, changes in coverage, etc.).

The reductions in medical insurances, STRS/SERS charges, and Medicare charges that resulted from the staff reductions identified above have all been factored into the forecast.

Effective January 1, 2007, the certified staff changed insurance plans from a traditional fully insured plan to a High Deductible Health Plan (HDHP) with a Health Savings Account (HSA). This change has made a positive impact on lowering the district's health insurance premiums not only for 2007 but also for years to come. The Certified, Administrative, and Exempted staff plan has a \$4,000 deductible for the family plan and a \$2,400 deductible for the single plan.

Effective March 1, 2009, the OAPSE Local 516 also changed insurance plans from a fully insured plan to a High Deductible Health Plan (HDHP) with a Health Savings Account (HSA). This change also is anticipated to make a positive impact on lowering premiums for years to come. The Classified/OAPSE staff plan has a \$3,000 deductible for the family plan and a \$1,500 deductible for the single plan.

The district's medical insurance renews on January 1<sup>st</sup> each year. The current estimated trend is 13.5% for medical insurance. This trend rate has been used for FY'12 – FY'16.

Beginning in FY2012, the district is anticipating an increase of 13.5% per year, in accordance with national trend data. In part, these trends are projected due to the new health care legislation that is affecting premiums.

Effective in FY'12 all certified, classified and exempted employees are required to pay 10% of their medical insurance premiums. This is also accounted for in FY'13-FY'16

The LMTA contract includes Board contributions to the certified staff's Health Savings Accounts. These contributions are as follows:

<u>Type</u>	<u>2012</u>
Family	\$1,000
Single	\$900

The OAPSE contract includes Board contributions to the classified staff's Health Savings Accounts. These contributions are as follows:

<u>Type</u>	<u>2012</u>
Family	\$2,000
Single	\$1,100

These contributions have been factored into the total cost of health insurances in this forecast as well.



Per STRS/SERS guidelines, Little Miami pays 14% of each employee's wages into the applicable retirement system (STRS or SERS), and pays the employee share (10%) for some exempted employees as well. This percentage has been projected to remain the same for the upcoming years for purposes of this forecast. Medicare is calculated at 1.45% of wages and has been projected to continue at that rate. In addition, worker's compensation premiums have been estimated between 0.8% and 1.15% of wages, depending on the year.

SB5 referendum is currently on the ballot for November 2011. This may have an impact on the fringe benefits, and we will continue to monitor this bill to determine its potential impact on this forecast.

**PURCHASED SERVICES:**

Purchased services include services such as utilities, repairs, tuition and many others. The district estimates spending \$5.3 million in FY'12 and \$5.7 million in FY'13. These estimates include annual, inflationary increases of 3%.

As stated above, the district opened 2 new buildings (LMJH and LMIS) for the 2009-2010 school-year and closed 2 older buildings (Morrow ES and Butlerville ES) which have remained closed. In 2011-2012 an additional building (Maineville ES) was closed. Utility cost estimates have been included for the new buildings and cost savings have been included from closing the older buildings.

Tuition is paid to other districts for LM students that desire to attend elsewhere through open enrollment or to Community Schools. Starting in FY'12 Little Miami does allow students to attend the district via open enrollment, which includes 4 students at this time which accounts for approximately \$22,000 (which is forecasted in FY'12). However, the losses, as noted below far exceed the revenue from open enrollment. Historical and projected costs for open enrollment and community schools are as follows:

	<u>FY2010</u>	<u>FY2011</u>	<u>FY2012 (Projected)</u>
Open Enrollment	606,428	1,057,597	1,401,617
Community Schools	852,375	829,181	893,000

This population of students is expected to increase by 50 kids in FY'13, after increasing by approximately 115 kids in FY'10, 70 kids in FY'11 and 63 kids in FY'12 (after October count week). Beginning in FY'14, an additional 50 kids per year has been factored in through FY'16.

**SUPPLIES & MATERIALS:**

Supplies and materials include teacher resources, student supplies, maintenance supplies, fuel and many other items. Little Miami expects to spend approximately \$773K in FY'13 and \$946K in FY'13. The increase in FY'13 (an additional \$150K) to supplies and materials was added to bring the number within the historical trend of the previous years. An inflationary increase in expenses of 3% per year has been added for FY'14, FY'15 and FY'16.

**CAPITAL OUTLAY:**Capital outlay expenses include expenses for any item that has a useful life of 5 years or greater, including equipment, technology, school buses, etc. In a typical year,

the district is required to spend a minimum amount on capital outlay each year. This minimum is calculated by ODE based on the requirements of S.B. 345. The minimum amount required for Little Miami for FY'12 would be approximately \$684,000 and is expected to increase slightly each year going forward. If this amount is not met, the district carries either a balance or deficit from year to year. However, the district also has a Permanent Improvements Fund and anticipates that these amounts will be met and spent out of the P/I Fund rather than the General Fund. Furthermore, with the district being in Fiscal Emergency, all set aside requirements have been waived for FY'12, and are anticipated to be waived again for FY'13.

FY'12 expenses are estimated at \$459K, and FY'13 expenses are estimated at \$59K. The large decrease from FY'12 to FY'13 is due to the expenses in FY'12 are the last of the HB264 energy conservation project and are to replace windows at Maineville ES and Salem ES. The net cost to the general fund is \$0. The projects included include roof replacements, the implementation of new heating/cooling units, and replacement of windows in the district's older facilities at Maineville ES and the Welch Road building. The purpose of these projects was to improve operating efficiency and reduce utility costs at these buildings. Again, the net cost to the general fund is \$0 as the revenues to offset those expenses were received in FY'08, and the project will be completed in FY'12.

#### **DEBT SERVICE:**

Due to fiscal emergency, in FY'11 and FY'12 the district received state solvency assistance fund loans in the amounts of \$5,071,000 and \$5,952,000 respectively. These loans are currently forecasted to be paid back over a two year period following the year in which the loan was received. In FY'12 and FY'13 there are payments of \$2,535,500 million each year. In addition, in FY'13 and FY'14 there are payments of \$2,976,000 to repay the state solvency assistance fund loan that was received. Also in FY'12, the leftover HB264 proceeds (\$361K) will be used to repay a portion of the principle balance on the HB264 project loan.

#### **INTEREST AND FISCAL CHARGES:**

In prior years Little Miami anticipated paying interest on borrowings for short term cash needs. Those borrowings took place at current market interest rates at the time of the borrowing. At this time, the district does not anticipate such borrowings and have not included any in this forecast.

#### **TRANSFERS/ADVANCES:**

Transfers and advances are needed from time to time to cover any other funds that may have a cash need. These transfers and advances vary from year to year and each one is approved by the Board of Education.

#### **ENCUMBRANCES:**

These are outstanding purchase orders that have not been approved for payment as goods or services were not received in the fiscal year in which they were ordered. These items are expected to be paid in the next fiscal year.

**RESERVATION OF FUND BALANCE:**

Beginning in FY'12 HB30 repealed the requirement for districts to set aside funds for the acquisition of textbooks and instructional materials. Additionally, HB153 allows school district's board of education to transfer any unencumbered money remaining as of July 1, 2011, in the textbook and instructional materials fund to the districts' general fund to be used for any purpose authorized for the general fund. The forecast reflects no amount in this reservation of fund balance for FY'12 and beyond.

**FUTURE LEVIES & OUTLOOK:**

Due to the multiple factors over recent years, including reduced state funding, reductions in local property values, and growth in student population, the district continues to be in need of additional revenues to fund safe and quality educational programs.

Operating tax levies in November 2008 (a 1% earnings tax), May 2009 (a 9.95 mill emergency levy), November 2009 (7.95 mill emergency levy with increments of 1.25 mills per year), February 2010 (16.95 mill emergency levy), and May 2010 (6.8 mill emergency levy and 1% earnings tax), and November, 2010 (10.95 mill emergency levy with increments of 1.5 mills per year for 5 years) did not pass. The State Commission placed a levy on the May, 2011 ballot of 13.95 mill emergency property tax levy that would be in effect for 5 years. This levy was also defeated. On the upcoming November 2011 ballot the Board of Education and the State Commission approved a 13.95 mill emergency operating levy effective for 5 years. The passage or failure of the levy will have significant effects on the district with regards to revenues and expenses.

Also, as noted above, the district was placed into Fiscal Emergency in July, 2010. This has resulted in a Fiscal Oversight Commission being put into place. This Commission will have final approval authority over many financial decisions of the district. This includes expenditure decisions (i.e. personnel, etc.) and revenue decisions (i.e. placement of levies on the ballot). Based upon the feedback the district has received to date from this Oversight Commission, the Auditor of State's Office, and the Ohio Department of Education, the current financial problems will not be resolved without the passage of a levy. They have noted that the district has a revenue problem, and not a spending problem.

At this time the forecast assumes no passage of levies and no recall of expenses/services.

If/when an operating levy passes, careful planning with the community, Board of Education, and State Oversight Commission will be required to determine which services will be called back and at what time. It should be noted that at no time will all of the cuts that have been implemented be restored fully.

The current forecast assumptions reflect our best estimate of how key factors will "most likely" turn out, but there is also the possibility the financial situation could turn out better or worse than this forecast shows.

**Little Miami Local Schools**  
**SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**ACTUAL AND FORECASTED OPERATING FUND**

	Actual			Forecasted				
	Fiscal Year 2009	Fiscal Year 2010	Fiscal Year 2011	Fiscal Year 2012	Fiscal Year 2013	Fiscal Year 2014	Fiscal Year 2015	Fiscal Year 2016
<b>Revenue:</b>								
1.010 General Property Tax (Real Estate)	14,384,275	14,621,187	14,401,805	14,525,173	14,689,199	14,856,782	15,011,293	15,218,583
1.020 Tangible Personal Property Tax	233,073	42,789	577,275	542,275	542,275	542,275	542,275	542,275
1.030 Income Tax	0	0	0	0	0	0	0	0
1.035 Unrestricted Grants-in-Aid	10,441,939	9,815,735	9,300,841	9,336,411	9,271,913	9,088,983	8,909,712	8,734,027
1.040 Restricted Grants-in-Aid	149,980	643,739	1,190,007	81,830	51,474	51,474	51,474	51,474
1.050 Property Tax Allocation	2,260,450	2,478,811	2,592,311	2,229,418	2,254,187	2,279,075	2,302,127	2,327,788
1.060 All Other Revenues	1,371,331	1,117,809	879,881	801,881	826,881	826,881	826,881	826,881
<b>1.070 Total Revenues</b>	<b>28,861,028</b>	<b>28,519,860</b>	<b>28,941,720</b>	<b>27,596,788</b>	<b>27,435,929</b>	<b>27,445,471</b>	<b>27,443,762</b>	<b>27,500,978</b>
<b>Other Financing Sources:</b>								
2.010 Proceeds from Sale of Notes	0	1,000,000	2,000,000	0	0	0	0	0
2.020 State Emergency Loans and Advancements	0	0	5,071,000	5,982,000	0	0	0	0
2.040 Operating Transfers-In	3,259	0	0	0	0	0	0	0
2.050 Advances-In	146,317	258,404	0	200,000	200,000	200,000	200,000	0
2.060 All Other Financing Sources	1,687	29,738	82,117	0	0	0	0	0
2.070 Total Other Financing Sources	151,263	1,288,142	7,153,117	6,182,000	200,000	200,000	200,000	0
<b>2.080 Total Revenues and Other Financing Sources</b>	<b>29,012,291</b>	<b>29,808,002</b>	<b>36,094,837</b>	<b>33,748,788</b>	<b>27,635,929</b>	<b>27,645,471</b>	<b>27,643,762</b>	<b>27,500,978</b>
<b>Expenditures:</b>								
3.010 Personal Services	18,328,610	18,669,672	18,235,091	18,804,749	18,493,851	18,894,652	17,305,192	17,725,708
3.020 Employees' Retirement/Insurance Benefits	6,627,300	6,810,725	6,667,020	6,654,468	7,016,668	7,639,147	8,388,678	9,211,786
3.030 Purchased Services	3,553,072	4,758,988	4,911,065	5,284,514	5,687,801	6,094,182	6,504,363	6,504,363
3.040 Supplies and Materials	947,471	937,298	732,402	772,774	945,957	974,336	1,003,986	1,033,673
3.050 Capital Outlay	229,340	21,733	209,723	489,723	59,723	59,723	59,723	59,723
3.060 Intergovernmental	0	0	0	0	0	0	0	0
<b>Debt Service:</b>								
4.010 Principal-All (History Only)	0	1,000,000	3,950,000	0	0	0	0	0
4.020 Principal-Notes	0	0	0	0	0	0	0	0
4.030 Principal-State Loans	0	0	0	2,536,500	5,511,500	2,978,000	0	0
4.040 Principal-State Advancements	0	0	0	0	0	0	0	0
4.050 Principal-HB 254 Loans	0	0	0	381,756	0	0	0	0
4.055 Principal-Other	0	0	0	0	0	0	0	0
4.060 Interest and Fiscal Charges	0	2,944	2,128	0	0	0	0	0
4.300 Other Objects	482,678	472,083	455,681	484,795	474,091	483,572	483,244	503,108
<b>4.500 Total Expenditures</b>	<b>30,178,671</b>	<b>30,703,643</b>	<b>33,183,110</b>	<b>33,338,219</b>	<b>36,189,390</b>	<b>36,121,612</b>	<b>33,754,766</b>	<b>35,036,342</b>
<b>Other Financing Uses</b>								
5.010 Operating Transfers-Out	110,000	67,500	0	0	0	0	0	0
5.020 Advances-Out	68,526	187,878	0	200,000	200,000	200,000	200,000	0
5.030 All Other Financing Uses	4,324	30,887	80	0	0	0	0	0
5.040 Total Other Financing Uses	182,850	286,265	80	200,000	200,000	200,000	200,000	0
<b>5.050 Total Expenditures and Other Financing Uses</b>	<b>30,361,521</b>	<b>30,990,908</b>	<b>33,183,190</b>	<b>33,538,219</b>	<b>36,389,390</b>	<b>36,321,612</b>	<b>33,954,766</b>	<b>35,036,342</b>
<b>6.010 Excess of Rev &amp; Other Financing Sources over (under) Expenditures and Other Financing Uses</b>	<b>-1,349,230</b>	<b>-1,183,918</b>	<b>2,931,647</b>	<b>210,569</b>	<b>-6,753,462</b>	<b>-7,876,141</b>	<b>-6,311,004</b>	<b>-7,537,364</b>
<b>7.010 Cash Balance July 1 - Excl Proposed Renewal/ Replacement and New Levies</b>	<b>973,509</b>	<b>-375,741</b>	<b>-1,559,667</b>	<b>1,371,990</b>	<b>1,582,559</b>	<b>-7,170,903</b>	<b>-14,847,044</b>	<b>-21,158,048</b>
<b>7.020 Cash Balance June 30</b>	<b>-375,741</b>	<b>-1,559,667</b>	<b>1,371,990</b>	<b>1,582,559</b>	<b>-7,170,903</b>	<b>-14,847,044</b>	<b>-21,158,048</b>	<b>-28,695,412</b>
<b>8.010 Estimated Encumbrances June 30</b>	<b>403,782</b>	<b>337,423</b>	<b>725,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>	<b>300,000</b>
<b>Reservation of Fund Balance</b>								
9.010 Textbooks and Instructional Materials	45,155	490,000	269,629	0	0	0	0	0
9.020 Capital Improvements	0	0	0	0	0	0	0	0
9.030 Budget Reserve	0	0	0	0	0	0	0	0
9.040 DIPA	0	0	0	0	0	0	0	0
9.050 Debt Service	0	0	0	0	0	0	0	0
9.060 Property Tax Advances	0	0	0	0	0	0	0	0
9.070 Bus Purchases	0	0	0	0	0	0	0	0
9.080 Subtotal	45,155	490,000	269,629	0	0	0	0	0
<b>Fund Balance June 30 for Certification of Appropriations</b>	<b>-824,678</b>	<b>-2,387,080</b>	<b>377,361</b>	<b>1,282,559</b>	<b>-7,470,903</b>	<b>-15,147,044</b>	<b>-21,458,048</b>	<b>-28,995,412</b>
<b>Rev from Replacement/Renewal Levies</b>								
11.010 Income Tax - Renewal	0	0	0	0	0	0	0	0
11.020 Property Tax - Renewal or Replacement	0	0	0	0	0	0	0	0
11.030 Cumulative Balance of Replacement/Renewal Levies	0	0	0	0	0	0	0	0
<b>Fund Balance June 30 for Certification of Contracts, Salary and Other Obligations</b>	<b>-824,678</b>	<b>-2,387,080</b>	<b>377,361</b>	<b>1,282,559</b>	<b>-7,470,903</b>	<b>-15,147,044</b>	<b>-21,458,048</b>	<b>-28,995,412</b>
<b>Revenue from New Levies</b>								
13.010 Income Tax - New	0	0	0	0	0	0	0	0
13.020 Property Tax - New	0	0	0	0	0	0	0	0
13.030 Cumulative Balance of New Levies	0	0	0	0	0	0	0	0
14.010 Revenue from Future State Advancements	0	0	0	0	0	0	0	0
<b>15.010 Unreserved Fund Balance June 30</b>	<b>-824,678</b>	<b>-2,387,080</b>	<b>377,361</b>	<b>1,282,559</b>	<b>-7,470,903</b>	<b>-15,147,044</b>	<b>-21,458,048</b>	<b>-28,995,412</b>
<b>ADM Forecasts</b>								
20.010 Kindergarten - October Count				268	321	321	321	321
20.015 Grades 1-12 - October Count				3,469	3,537	3,537	3,537	3,537
20.02 Kindergarten - February Count				268	321	321	321	321
20.025 Grades 1-12 - February Count				3,469	3,537	3,537	3,537	3,537

ROLL CALL VOTE:

Mrs. Dunbar	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Hamburg	Yes

MOTION CARRIED

Resolution 11-166 Approval of Appropriation Increase for FY2012

Mrs. Grice moved and Mrs. Hamburg seconded a motion to approve the increase for the following Special Education Part-B-IDEA Fund for the amount of \$1821.71.

ROLL CALL VOTE:

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Hamburg	Yes
Mrs. Dunbar	Yes

MOTION CARRIED

Resolution 11-167 Contracts

COMPANY	AMOUNT	PERIOD	TYPE	PURPOSE
SOITA	\$1802.50	2011-2012 SY	Service	Memberships
Pitney Bowes.	\$407 Monthly	5 years	Service	postage

Mrs. Grice moved and Mrs. Hamburg seconded a motion to approve the following contracts.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Hamburg	Yes
Mrs. Dunbar	Yes
Mrs. Grice	Yes

MOTION CARRIER

Resolution 11-168 Personnel

Mr. Cremeans moved and Mrs. Grice seconded a motion to approve the following personnel issues with employment contingent upon the school system receiving the results of the mandate Criminal record back ground check as required by O.R.C. 3310.311:

**CERTIFIED PERSONNEL – LEAVE OF ABSENCE**

Jenny Meiners- requests extended maternity FMLA, returning-11/21/2011  
Lori Creech-requests extended maternity FMLA, returning 11/21/2011  
Christy Heppner-request extended maternity FMLA effective 2011-2012 School yearBeth Ray-  
maternity leave effective approximately11/18/2011 returning to work 1/3/2012

Jill Dumford-maternity leave effective approximately 3/2012, requesting extended Family MLA returning 5/31/2012

**CERTIFIED PERSONNEL – SUBSTITUTE EMPLOYMENT**

Benjamin Martin                      James Moore                      Janelle McSurley

**CERTIFIED PERSONNEL – SUBSTITUTE EMPLOYMENT(continued)**

Tawnya Dozier                      Meredith Ford                      Wendy Grab  
Susan Baty                      Ashley Stall                      Karen Oliverio  
Kathy Walasek                      Rebecca Snyder                      Rachel Howard  
Deanna Zyromski                      John Fussner                      Charis Murray  
Dustin Center                      Michele Jacon Duffy                      James Martin

**CERTIFIED PERSONNEL – RESIGNATION**

Melissa Wood resigned as LA/Math at the 8th grade Little Miami High School, effective 9/30/2011

**CLASSIFIED STAFF – EMPLOYMENT**

I am recommending the following for the cook positions at the JH.

7 -10:30 am - Tami Zaphiris

10 - 1:30 pm - Jeanne Thornbury

I would like their effective date to be 10-3-11, if possible.

Terry Christophel is taking the 2.25 hours at the JH.

**CLASSIFIED PERSONNEL – SUBSTITUTE EMPLOYMENT**

Tracy Cordes - Substitute Sp. Ed. Aide and Custodian  
Shirley Jump - Substitute cook  
April Baker - Substitute Aide  
Kimberly Young - Substitute Aide, Substitute Sp. Ed. Aide

**SUPPLEMENTAL POSITIONS – RESIGNATION**

Tim Martin-Head Varsity Wrestling Coach-effective, 9/30/2011

**SUPPLEMENTAL POSITIONS – EMPLOYMENT**

Vicky Short – Varsity Basketball Cheerleading  
Dave Friedman –Swim \$1065  
Shane Cummings – Swim \$1065                      *\*All athletic coaches paid for by pay-to-play fees*  
Lisa Beerse – Swim - \$325.00  
Jim Frederick – Swim - \$325.00  
Chris Lynch-Junior High Basketball  
Matt Sellers-Junior High Basketball  
Lonnie Coomer-Junior High Basketball  
Troy Pope-Junior High Basketball  
Wade Brown ½ (step 0) Varsity Wrestling  
Ben Martin ½ (step 0) Varsity Wrestling

**VOLUNTEERS**

Rusty Shepperd – Volunteer Girls Basketball  
Zach Shepard – Volunteer Boys Basketball

ROLL CALL VOTE:

Mrs. Black	Yes
Mrs. Hamburg	Yes
Mrs. Dunbar	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED

Resolution 11-169 Field Trip

Mrs. Grice moved and Mr. Cremeans seconded the motion to approve the request for the Select Choir to attend an out of town trip to perform in Chicago, IL and there will be no cost to the district.

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Dunbar	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes

MOTION CARRIED

Resolution 11-170 Request Waiver of student Screen for Body Mass Index and Weight

Mrs. Black moved and Mrs. Hamburg seconded a motion to approve the following resolution:

Resolution#11-170

REQUEST FOR WAIVER

BODY MASS INDEX SCREENING PROGRAM

**WHEREAS**, the Little Miami Local School District is aware of the requirements set forth in section 3313.674(A) of the Ohio Revised Code that each student enrolled in kindergarten, third grade, fifth grade and ninth grade be screened for body mass index and weight status category prior to the first day of May of the school year;

**AND WHEREAS**, the Little Miami Local School District is unable to comply with the requirements of section 3313.674(A) of the Ohio Revised Code and has resolved to seek a waiver from compliance with said requirements from the State Superintendent of Public Instruction for the 2011-2012 school year;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Education, that after careful consideration and evaluation of the information before it, hereby requests a waiver of the requirement to implement a body mass index screening program.

ROLL CALL VOTE:

Mrs. Dunbar	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Hamburg	Yes

MOTION CARRIED

Resolution 11-171 Local Professional Development Committee

Mrs. Hamburg moved and Mrs. Grice seconded the motion for certified staff members to be paid a stipend for serving on the Local Professional Development Committee for the 2011-2012 school year.

LPDC Chairman Deb Haisley-\$1500Members -Maryann Duffy, Rick Lovins, Gina Woods Pam Coates \$1000 each member

ROLL CALL VOTE:

Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Hamburg	Yes
Mrs. Dunbar	Yes

MOTION CARRIED

New Business

Mrs. Grice gave a report on the Warren County Career Center.

Information Items

1. Academic Policies to align w/ Semester scheduling Policy
2. Data and Record Retention Policy
3. Graduation Requirements
4. Student Fees Policy

Community Comments on Non-Agenda Items

1. Helen Payne asked if all the Board Members are supportive of the upcoming levy.
2. Mrs. Black is asking for an update on Air Quality Testing on all the buildings. Also she gave information on the upcoming Superintendent Forum that is being held at Little Miami High School.
3. A tentative Special Meeting scheduled for November 12, 2011 at the Little Miami Junior High School at 8:00 a.m.

Resolution 11-172 Executive Session

Mrs. Grice moved and Mr. Cremeans seconded a motion to enter into executive session for the purpose of discussion of legal issues and employment of public employees.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Mrs. Black	Yes
Mrs. Hamburg	Yes
Mrs. Dunbar	Yes
Mrs. Grice	Yes

MOTION CARRIED

Board entered executive session at 8:15 p.m.



10/18/2011

Resolution 11-173 Return to Regular Session

Mrs. Hamburg moved and Mrs. Black seconded a motion to return to regular session.

ROLL CALL VOTE:

Mrs. Black	Yes
Mrs. Hamburg	Yes
Mrs. Dunbar	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes

MOTION CARRIED

Board returned to regular session at 9:40 p.m.

Resolution 11-174 Adjourn

Mrs. Hamburg moved and Mrs. Black seconded a motion to adjourn.

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Dunbar	Yes
Mrs. Grice	Yes
Mr. Cremeans	Yes
Mrs. Black	Yes

MOTION CARRIED

The Board adjourned at 9:46 p.m.

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Kym Dunbar, President

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Terry Gonda, Treasurer