

REGULAR SESSION
JANUARY 19, 2010

LITTLE MIAMI LOCAL SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR MEETING
JANUARY 19, 2010
7:00 P.M.

The Little Miami Board of Education of the Little Miami Local School District, Warren County, Ohio met in regular session on January 19, 2010 at 7:00 p.m. at the Little Miami High School Media Center, Morrow, Ohio.

Call to Order and Roll Call

Mrs. Dunbar called the meeting to order at 7:00 p.m.

ROLL CALL:

Mrs. Black	Present
Mr. Cremeans	Present
Mrs. Grice	Present
Mrs. Dunbar	Present
Mrs. Hamburg	Present

Others in attendance were: Dan Bennett, Shaun Bevan, Greg Power, Mr. Mike Day, Ohio Auditor of State representative, Mr. Dean Horton, Ohio Department of Education representative, Ms. Susan Hack, teacher representative, addressed the Board regarding teachers presenting canned goods to Morrow Food Pantry.

Resolution 10-10 Adopt the Agenda

Mr. Cremeans moved and Mrs. Hamburg seconded a motion to adopt the agenda.

ROLL CALL VOTE:

Mrs. Black	Yes
Mr. Cremeans	Yes
Mrs. Grice	Yes
Mrs. Dunbar	Yes
Mrs. Hamburg	Yes

MOTION CARRIED.

Resolution 10-11 Reading of Minutes

Mrs. Grice moved and Mr. Cremeans seconded a motion to approve the minutes of the December 15, 2009 regular session and January 5, 2010 Special Session.

ROLL CALL VOTE:

Mr. Cremeans	Yes
Mrs. Grice	Yes
Mrs. Dunbar	Yes
Mrs. Hamburg	Yes
Mrs. Black	Yes

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MOTION CARRIED.

Communications and/or Visitors to the Board

Superintendent Dan Bennett recognized the members of the Board of Education for their commitment to service for Board Recognition Month.

Superintendent Dan Bennett presented an Academic Plan for the 2009-10 school year.

Resolution 10-12 Financial Reports

Mr. Cremeans moved and Mrs. Dunbar seconded a motion to approve the financial reports for December 2009.

ROLL CALL VOTE:

Mrs. Grice	Yes
Mrs. Dunbar	Yes
Mrs. Hamburg	Yes
Mrs. Black	Yes
Mrs. Cremeans	Yes

MOTION CARRIED.

Resolution 10-13 Personnel

Mrs. Grice moved and Mr. Cremeans seconded a motion to approve the following personnel issues.

EXEMPTED EMPLOYEE - RESIGNATION

Bill Sears – resigns as Director of Curriculum effective January 4, 2010

ADMINISTRATIVE CONTRACTS

The superintendent recommends that the following administrators be granted three (3) year contracts effective August 1, 2010:

Jody Bailey	Joan Bauman	Gene Blake	Michele Cole	Pamela Coates	Scott Counts
Brian Martin	Regina Morgan	Greg Power			

CERTIFIED PERSONNEL

LEAVE OF ABSENCE

Crystal Thornton requests a sabbatical leave of absence for nine (9) months effective as of February 16, 2010 for the purpose of advancing her professional education.

SUBSTITUTE TEACHERS

The superintendent recommends that the attached list of certified personnel be employed as substitute teachers for the 2009-2010 school year.

Alessa Velez	Barbara Schneider	Benjamin Stevenson	Lonie Vestal II	Paul Fox
William Burkett	Sarah Mikula			

CLASSIFIED STAFF

SUBSTITUTE EMPLOYMENT

Cara Hageman – substitute aide
Yalonda Laugh – substitute aide
Teresa Volkerding – substitute aide
Katie Abdallah – substitute aide
Kelly Mangan – substitute aide, cook, custodian

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RESIGNATIONS

Vicki Bixler – resigns as Secretary for the purpose of retirement effective 2/26/2010.

SUPPLEMENTAL POSITIONS – EMPLOYMENT

All available supplemental contract positions have been offered and advertised and that no qualified licensed individual has accepted the position or that a person holding a license is not qualified to serve in the designated position and the position may be offered to a non-licensed person.

Steve Mays – Varsity Girls Basketball Coach
Steve Walker/Matt Pettys – Reserve Girls Basketball Coach (stipend to be split)
Courtney Balsler – Freshman Girls Basketball Coach
Mark Hiegl – Boys Varsity Basketball Coach
Mike Craig – Reserve Boys Basketball Coach
Ryan Husband – Freshman Boys Basketball Coach
Zach Shepard – Volunteer Boys Basketball Coach
Tim Martin – Varsity Wrestling Coach
Jim Williams – Reserve Boys Wrestling Coach
Jennifer Steuve – Varsity Swimming Coach
Dave Friedman/Lisa Beerse – Volunteer swimming coaches
Rick Lake – Varsity Girls Bowling Coach
Chris Mihalik – Varsity Boys Bowling Coach
Vicky Short – Varsity Basketball Cheerleader Coach

ROLL CALL VOTE:

Mrs. Dunbar	Yes
Mrs. Hamburg	Yes
Mrs. Black	Yes
Mr. Cremeans	Yes
Mrs. Grice	Yes

MOTION CARRIED

Resolution 10-14 Job Descriptions

Mr. Cremeans moved and Mrs. Hamburg seconded a motion to approve the submitted updated job descriptions for Head Mechanic, Head Custodian and Custodian.

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Black	Yes
Mr. Cremeans	Yes
Mrs. Grice	Yes
Mrs. Dunbar	Yes

MOTION CARRIED

Resolution 10-15 Food Allergy Policy

Mrs. Grice moved and Mrs. Black seconded a motion to adopt the submitted Food Allergy Policy as presented.

**Little Miami School District
Food Allergy Policy**

Because food allergies can be dangerous, even life threatening in some cases, the Little Miami School District has implemented the following district food allergy policy as of January 19, 2010. Implementing these initiatives will help provide a safe educational environment for food-allergic students and help reduce the risk of accidental exposure to foods in the school setting.

Family's Responsibility:

- Notify the school of the child's allergies by listing the allergens, along with each specific reaction, on the annual medical forms sent home for parents/guardians to complete.
- If the child has a severe allergy, the family will notify the building's school nurse before the start of school, or when an allergy is identified during the school year.
- Notify the cafeteria staff of the child's food allergies.
- Notify the child's teachers, bus driver(s), and any school sponsored program leaders of their child's allergies.
- If an Epinephrine Pen is needed at school, the family will provide written medical documentation, medication authorizations, instructions, and the needed medications as directed by a medical practitioner to use in case of an allergic exposure.
- Provide properly labeled medications and replace medications after use or upon expiration.
- Educate the child in the self-management of their food allergy including:
 - Safe and unsafe foods
 - Strategies for avoiding exposure to unsafe foods
 - Signs and symptoms of allergic reactions
 - How and when to tell an adult they may be having an allergy-related problem
 - If age appropriate, how to read food labels to identify suspected food allergens.
- Provide up to date emergency contact information throughout the school year.

School's Responsibility:

- School nurses will be knowledgeable about applicable federal and state laws and district policies regarding food allergies.
- The school nurse will review the child's annual health records that are submitted by parents and medical practitioners.
- The school nurse will notify the child's teachers, cafeteria staff, office staff and bus personnel of the child's medical allergies.

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- If the child has a severe allergy, the school nurse will develop an emergency health plan for the child in accordance with practitioner and parental directions.
- Teachers, cafeteria staff and bus staff will be responsible for attending an annual training regarding food allergies, including signs and symptoms of food allergies, what to do if they suspect a food allergy for a student, and how to administer prescribed medications, including the use of an Epinephrine Pen.
- The school nurse will ensure the safety and storage of all medications.
- The school nurse will train appropriate staff regarding medication administration, including correct technique for using an Epinephrine Pen.
- Ensure that all classrooms and buses have communication devices to be able to call appropriate authorities in an emergency.
- Teachers will post specific food allergy signs either inside or on their classroom door if a child in that class has a potentially life threatening food allergy.
- Classroom parents will be notified of specific food allergies (i.e.: peanuts) prevalent among their child's classmates.
- Offer nut free tables to students with severe food allergies during lunch times. For their safety, no other students will be allowed to sit at these tables.
- Custodial staff will ensure the nut free tables are clean before daily use.
- Menus will be posted on the district website, and hard copies are distributed at the beginning of the school year.
- While the school district does not serve foods containing nuts other than peanut-butter sandwiches, we cannot guarantee that other foods have not been made in factories that may process nut products that could result in cross-contamination.
- The cafeteria staff will annually review procedures to prevent cross contamination in the school cafeterias.

(adopted 1/19/10)

The Food Allergy and Anaphylaxis Network (2009). School Guidelines for managing students with food allergies. Retrieved October 22, 2009, from <http://www.foodallergy.org/school/guidelines/SchoolGuidelines.pdf>.

ROLL CALL VOTE:

Mrs. Black	Yes
Mr. Cremeans	Yes
Mrs. Grice	Yes
Mrs. Dunbar	Yes
Mrs. Hamburg	Yes

MOTION CARRIED

Resolution 10-16 Resolution to Ohio Department of Education

Mrs. Dunbar moved and Mrs. Grice seconded a motion to adopt the submitted resolution to the Ohio Department of Education requesting a waiver of the requirement for the Little Miami

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School District to implement all day-every day kindergarten classes for the 2010-2011 school year.

ROLL CALL:

Mr. Cremeans	Yes
Mrs. Grice	Yes
Mrs. Dunbar	Yes
Mrs. Hamburg	Yes
Mrs. Black	Yes

MOTION CARRIED

INFORMATIONAL ITEMS

1. Mrs. Grice reported on the Warren County Career Center Board Meeting
2. Mr. Spieser, High School Principal, reviewed proposed policy on Credit Flexibility and Regulations

COMMUNITY FORUM

Mr. Mike Day, representative from Ohio Auditor of State Office and Mr. Dean Horton, Ohio Department of Education representative, spoke and took questions from the audience regarding the district's financial issues and plan for the future if the levy fails.

Resolution 10-17 Executive Session

Mrs. Grice moved and Mr. Cremeans seconded a motion to enter executive session for the purpose of discussion of legal issues.

ROLL CALL VOTE:

Mrs. Dunbar	Yes
Mrs. Hamburg	Yes
Mrs. Black	Yes
Mr. Cremeans	Yes
Mrs. Grice	Yes

MOTION CARRIED

The Board entered executive session at 9:22 p.m.

The Board returned to regular session at 10:18 p.m.

Resolution 10-18 Adjournment

Mrs. Grice moved and Mr. Cremeans seconded a motion to adjourn the meeting.

ROLL CALL VOTE:

Mrs. Hamburg	Yes
Mrs. Black	Yes
Mr. Cremeans	Yes

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Mrs. Grice
Mrs. Dunbar

Yes
Yes

MOTION CARRIED

Meeting adjourned at 10:19 p.m.

