

BOARD OF EDUCATION  
LITTLE MIAMI LOCAL SCHOOL DISTRICT  
REGULAR MEETING  
JULY 27, 2004

The Board of Education of the Little Miami Local School District, Warren County, Ohio met in regular session on July 27, 2004 at 7:00 p.m. in the Little Miami High School Media Center, 3001 E. U.S. 22 & 3, Morrow, Ohio.

CALL TO ORDER AND ROLL CALL

The Board of Education President, Nona Cress, called the meeting to order. The following members of the Board of Education were present:

Nona Cress	Steve Rothwell	Bobbie Grice
Mike Cremeans	Mary Beth Hamburg	

Also in attendance were: Daniel E. Bennett, Barbara Swisher, Cathy Nolte, Lisa Knodel of *The Western Star*, Robert Giuffre, Connie Combs, Tom Edwards, Beverly Massey, and Linda Basler.

176-2004 ADOPT THE AGENDA

Steve Rothwell moved, seconded by Mike Cremeans, the agenda for the July 27, 2004 regular board meeting be adopted as presented.

Roll call vote: all yeas.

177-2004 READING OF MINUTES

Bobbie Grice moved, seconded by Mary Beth Hamburg, the June 15, 2004 regular board meeting minutes, the June 29, 2004 special board meeting minutes, the July 1, 2004 special board meeting minutes and the July 8, 2004 special board meeting minutes be approved as read.

Roll call vote: all yeas.

178-2004 FINANCIAL REPORTS

Mike Cremeans moved, seconded by Mary Beth Hamburg, the approval of the following reports:

1. Bank Reconciliation
2. Cash Ledger, Appropriations Ledger, Receipts Ledger
3. Investment Ledger

REGULAR MEETING

JULY 27, 2004

Roll call vote: all yeas.

179-2004 FUND TO FUND ADVANCES

Bobbie Grice moved, seconded by Steve Rothwell, the following fund to fund advances be made:

Advance from General Fund to Fund 516-9005 Part B-IDEA	\$10,000.00
Advance from General Fund to Fund 572-9004 Title I FY2004	\$10,000.00
Advance from General Fund to Fund 572-9005 Title I FY2005	\$20,000.00

Roll call vote: all yeas.

180-2004 RESOLUTION DECLARING THE NECESSITY OF ISSUING BONDS, SUBMITTING THE QUESTION TO THE ELECTORS OF THE SCHOOL DISTRICT AND DIRECTING THE FISCAL OFFICER TO APPLY FOR AUTHORITY TO EXCEED THE FOUR PERCENT DEBT LIMITS.

Mary Beth Hamburg moved, seconded by Mike Cremeans, the adoption of the following resolution:

**WHEREAS**, this board of education proposes to submit to the electors of this school district at the election to be held on the 2<sup>nd</sup> day of November, 2004, the question of issuing bonds of this board of education in the amount of \$37,000,000 for the purpose of new construction, improvements, renovations and additions to school facilities, the acquisition of real property and providing equipment, furnishings, and site improvements therefore, and the question of levying an annual direct tax on all of the taxable property in this school district outside of the ten-mill limitation to pay the interest on and to retire said bonds, under authority of Section 133.18 of the Ohio Revised Code;

**WHEREAS**, this board of education desires to adopt a resolution declaring the necessity of said issue, said direct tax and said election;

**WHEREAS**, the assessed valuation of all property in said school district is \$522,885,810 and the outstanding indebtedness of this board of education is \$16,215,389, less \$1,100,000 in the bond retirement fund applicable to payment of principal on the outstanding indebtedness;

**WHEREAS**, this board of education intends to apply to the Ohio Superintendent of Public Instruction for approval of this school district as a special needs district pursuant to Section 133.06 (E) of the Ohio Revised Code;

**WHEREAS**, the proposed issue of bonds will make the total net indebtedness of said school district, as defined in Section 133.06 (C) of the Ohio Revised Code, and with the exceptions therein provided, exceed four per cent (4%) of the assessed valuation of all property in said school district as listed and assessed for taxation, as authorized and

REGULAR MEETING

JULY 27, 2004

provided by Section 133.06 (C) of the Ohio Revised Code, but not nine percent (9%) of the projected assessed valuation of said property as a special needs district under Section 133.06 (E) of the Ohio Revised Code; and

**WHEREAS**, this board of education desires to avail itself of the provisions of Section 133.06 (C) and (E) of the Ohio Revised Code;

**NOW THEREFORE BE IT RESOLVED** by the Board of Education of the Little Miami Local School District (hereinafter called the "Board of Education"), Counties of Warren and Clermont, Ohio:

**SECTION 1.** That it is necessary to issue bonds of this Board of Education in the principal amount of \$37,000,000 for the purpose described in the Preambles hereof. Said bonds shall be dated approximately March 1, 2005 shall bear interest at the rate now estimated at five and twenty-five hundredths percent (5.25%) per annum, and shall mature in substantially equal annual or semiannual installments over a period not exceeding twenty-eight (28) years after their issuance.

**SECTION 2.** That it is necessary that there shall be annually levied on all of the taxable property in this school district, a direct tax outside the limitation imposed by Section 2 of Article XII of the Constitution of the State of Ohio to pay the interest on and to retire said bonds.

**SECTION 3.** That the question of issuing said bonds and of levying said direct tax shall be submitted to the electors of this school district at the election to be held on the 2<sup>nd</sup> day of November, 2004 pursuant to Section 133.18 of the Ohio Revised Code.

**SECTION 4.** That this Board of Education hereby applies to the Department of Taxation of Ohio and the Superintendent of Public Instruction for consent to submit to popular vote at the election to be held on the date described in Section 3 hereof, the question of issuing the bonds described in the Preambles hereof.

**SECTION 5.** That the treasurer of this Board of Education be and is hereby directed to certify a copy of this resolution to the county auditor for the calculation of the average annual levy that will be required to pay the interest on and retire said bonds.

**SECTION 6.** That the treasurer of this Board of Education be and is hereby directed to certify to said Department of Taxation and said Superintendent of Public Instruction a copy of this resolution, together with a financial statement and such other pertinent data as may be required by said agencies.

**SECTION 7.** That it is found and determined that all formal actions of this Board of Education concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board of Education; and that all deliberations of this Board of Education and of any of its committees that resulted in such formal action, were

REGULAR MEETING

JULY 27, 2004

in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Roll call vote: all yeas.

181-2004 EMPLOYMENT OF ASSISTANT TREASURER

Bobbie Grice moved, seconded by Mike Cremeans, that **Robert Giuffre** be employed as assistant treasurer effective August 1, 2004 through December 31, 2004. Employment is contingent upon the school system receiving the results of the mandated criminal records background check as required by O.R.C. 3319.311 which indicates that no conviction or pleas of guilty were entered into by any persons being employed.

Roll call vote: all yeas.

182-2004 EMPLOYMENT OF TREASURER

Mary Beth Hamburg moved, seconded by Mike Cremeans, that **Robert Giuffre** be employed as treasurer effective January 1, 2005 through December 31, 2006. Employment is contingent upon the school system receiving the results of the mandated criminal records background check as required by O.R.C. 3319.311 which indicates that no conviction or pleas of guilty were entered into by any persons being employed.

Roll call vote: all yeas.

183-2004 JOB DESCRIPTION

Mary Beth Hamburg moved, seconded by Bobbie Grice, the following job description for Intervention Based Systems Coordinator/Assistant Principal be adopted as presented.

JOB DESCRIPTION

- Title: Intervention Based Systems Coordinator/Assistant Principal
- Reports To: Principal, Superintendent of Schools
- Employment Status: Full-time 210 days per year
- FLSA Status: Exempt
- Qualifications:
1. State of Ohio Principal's Certificate or Temporary Certificate while in process of completing requirements.
  2. Background in working with elementary aged special education students.

REGULAR MEETING  
JULY 27, 2004

3. Solid understanding of the intervention based systems approach and the teaching of reading and writing.

- General Description
1. Works cooperatively with the principal in the areas of intervention, special education needs, student learning, curriculum and instruction, testing and assessment, special programs, and extra curricular activities.
  2. Assists the principal in carrying out designated duties in directing the daily activities of the staff and students.
  3. Acts in the capacity of the principal during her/his absence from duty. The Assistant Principal shall become familiar with all phases of the school program, but focus primarily on intervention based systems for special education students and parents.
  4. Attends to other duties as assigned by the principal or superintendent.

- Essential Functions:
1. Understands and uses Intervention Based Systems approach for assisting students in academic, social and emotional growth.
  2. Works with families and the resource coordinator to address academic and social emotional issues of at risk students.
  3. Assist the technology coordinator in keeping building's intervention and student progress information and data up to date.
  4. Confers with principal, classroom teachers, resource coordinator/ counselor, psychologist and parents to bring about improved academic and behavioral performance.
  5. Attends all intervention meetings and building improvement meetings.
  6. Works with the principal on the evaluation process for classified and certified staff working with the intervention students.
  7. Provide math intervention for 4<sup>th</sup> grade students.
  8. Participates in local, state and national conferences and seminars in order to keep abreast of improvements, innovations and changes in special education.

REGULAR MEETING  
JULY 27, 2004

9. Work with teachers of special education and regular classroom teachers in the mainstreaming of handicapped students.
10. Provide counsel and assistance to teachers toward the solution of instructional problems and in locating and securing various types of educational materials.
11. Maintain a management system for all special education students.
12. Assists in the preparation of budgets pertaining to special education activities.
13. Provide counsel and assistance to teachers in testing and writing I.E.P.'s.
14. Provides supervision for students involved in after school intervention and enrichment classes.

Other Duties and Responsibilities:

1. Serves as a role model for students in how to conduct themselves as citizens and as responsible, intelligent human beings;
2. Helps instill in students the belief in and practice of ethical principles and democratic values; and
3. Conducts other duties related to the coordinator/director's duties as assigned by the local superintendent.

Additional Working Conditions:

1. Occasional exposure to blood, bodily fluids, and tissue.
2. Occasional operation of a vehicle under inclement weather conditions.
3. Occasional interaction among unruly children.

Roll call vote: all yeas.

184-2004 NEW TEXTBOOKS FOR THE 2004-2005 SCHOOL YEAR

Bobbie Grice moved, seconded by Steve Rothwell, that the following list of new textbooks be adopted for the 2004-2005 school year:

REGULAR MEETING  
JULY 27, 2004

<i>Today's Teen</i>	2004	Glencoe-McGraw Hill
<i>The Developing Child</i>	2004	Glencoe-McGraw Hill
<i>Tresors du temps: Niveau avance</i>		Glencoe-McGraw Hill
<i>Algebra I</i>		McDougal Littell
<i>Learning for Earning</i>	2004	Goodheart Wilcox, Co, Inc.
<i>Edmark Reading Program Level 1</i>		Pro Ed
<i>Properties of Matter</i>		Premier Science
<i>People and Places</i>	2005	Scott Foresman
<i>Communities</i>	2005	Scott Foresman
<i>Unit Big Book:</i>		
<i>Unit A: Plants and Animals</i>	2005	Harcourt
<i>Unit B: Living Together</i>	2005	Harcourt
<i>Unit C: About Our Earth</i>	2005	Harcourt
<i>Unit D: Weather, Sky,</i>		
<i>Seasons</i>	2005	Harcourt
<i>Unit E: Matter and Energy</i>	2005	Harcourt
<i>Unit F: Forces</i>	2005	Harcourt
<i>About My World</i>	2005	Harcourt

Roll call vote: all yeas.

185-2004 ADMINISTRATIVE SALARY SCHEDULE

Steve Rothwell moved, seconded by Nona Cress, the following salary schedule for Little Miami School District Administrators be approved.

LITTLE MIAMI LOCAL SCHOOL DISTRICT  
ADMINISTRATIVE PROPOSED SALARY SCHEDULE  
2004-2005 SCHOOL YEAR  
JULY 27, 2004

DIRECTOR OF ADMINISTRATIVE SPECIAL ED DIRECTOR SERVICES – 260 DAYS		DIRECTOR OF CURRICULUM HS PRINCIPAL AND INSTRUCTION – 120 DAYS	
<u>225 DAYS</u>		<u>225 DAYS</u>	
1.	\$80,381	1.	\$80,381
	\$63,841	1.	\$79,865
2.	\$ 82,793	2.	\$82,793
	\$65,756	2.	\$82,261*
3.	\$85,276 *	3.	\$85,276
	\$67,729	3.	\$84,729
4.	\$87,834	4.	\$87,834
	\$69,761	4.	\$87,271

REGULAR MEETING  
JULY 27, 2004

5.	\$90,469		5.	\$90,469 * (\$43,008)	5.
	\$71,854*(paid thru IDEA)	5.		\$89,889	
6.	\$93,183		6.	\$93,183	6.
	\$74,010	6.		\$92,586	
7.	\$95,978		7.	\$95,978	7.
	\$76,230	7.		\$95,364	
8.	\$98,857		8.	\$98,857	8.
	\$78,517	8.		\$98,225	

ATHLETIC DIRECTOR-225 DAYS      HS ASSISTANT PRINCIPAL-225 DAYS      JHS  
PRINCIPAL-225 DAYS      JHS ASS'T PRINCIPAL-225 DAYS

1.	\$63,873		1.	\$66,142	1.
	\$69,828 *	1.		\$62,556 *	
2.	\$65,789		2.	\$68,126 *	2.
	\$71,923	2.		\$64,443	
3.	\$67,763		3.	\$70,170	3.
	\$74,081	3.		\$66,366	
4.	\$69,796		4.	\$72,275	4.
	\$76,303	4.		\$68,357	
5.	\$71,889 *		5.	\$74,443	5.
	\$78,592	5.		\$70,408	
6.	\$74,046		6.	\$76,676	6.
	\$80,950	6.		\$72,520	
7.	\$76,268		7.	\$78,976	7.
	\$83,378	7.		\$74,696	
8.	\$78,556		8.	\$81,345	8.
	\$85,879	8.		\$76,937	

ADMINISTRATIVE SALARY SCHEDULE  
PAGE 2

Intervention Services)			(Director of
INTERMEDIATE PRINCIPAL		MAINEVILLE PRINCIPAL	MAINEVILLE
ASSISTANT MORROW PRINCIPAL		(600 STUDENTS) 225 DAYS	PRINCIPAL -
<u>225 DAYS</u>		<u>(300-600) 225 DAYS</u>	
<u>210 DAYS</u>			
1.	\$67,259	1.	\$69,277
		1.	\$68,141
		1.	\$60,000



REGULAR MEETING  
JULY 27, 2004

2.	\$69,277	2.	\$71,355	2.	\$61,800
	2.	\$70,185			
3.	\$71,355	3.	\$73,496	3.	\$63,654
*(pd thru IDEA)	3.	\$72,290 *			
4.	\$73,496	4.	\$75,701	4.	\$65,564
	4.	\$74,459			
5.	\$75,701	5.	\$77,972	5.	\$67,531
	5.	\$76,692			
6.	\$77,972 *	6.	\$80,311	6.	\$69,557
	6.	\$78,993			
7.	\$80,311	7.	\$82,721 *	7.	\$71,644
	7.	\$81,362			
8.	\$82,720	8.	\$85,203	8.	\$73,793
	8.	\$83,804			

BUTLERVILLE PRINCIPAL NETWORK <u>(300) 225 DAYS</u>		DIRECTOR/INSTRUCTIONAL TRANSPORTATION <u>TECHNOLOGY – 260 DAYS</u>		COMPUTER <u>SPECIALIST –</u>	
<u>260 DAYS</u>	<u>SUPERVISOR – 260 DAYS</u>				
1.	\$67,661	1.	\$66,924	1.	\$37,000
*	1.	\$43,497			
2.	\$69,691	2.	\$68,932	2.	\$38,110
	2.	\$44,802			
3.	\$71,781	3.	\$71,000 *	3.	\$39,253
	3.	\$46,146			
4.	\$73,935 *	4.	\$73,130	4.	\$40,431
	4.	\$47,530			
5.	\$76,152	5.	\$75,324	5.	\$41,644
	5.	\$48,956			
6.	\$78,437	6.	\$77,584	6.	\$42,893
	6.	\$50,425 *			
7.	\$80,790	7.	\$79,912	7.	\$44,180
	7.	\$51,938			
8.	\$83,214	8.	\$82,309	8.	\$45,505
	8.	\$53,496			

REGULAR MEETING  
JULY 27, 2004

<u>MAINTENANCE SUPERVISOR</u>		<u>EMIS COORDINATOR</u>	
<u>FOOD SERVICE DIRECTOR</u>		<u>DIRECTOR OF PUBLIC</u>	
<u>260 DAYS</u>		<u>210 DAYS</u>	<u>½ TIME FOR</u>
<u>210 DAYS</u>		<u>RELATIONS-210 DAYS</u>	
1. \$51,686		1. \$40,000	1. \$42,579
	1. \$35,000 *		
2. \$53,237		2. \$41,200	2. \$43,855
* (\$21,928)	2. \$36,050		
3. \$54,834		3. \$42,436	3. \$45,171
	3. \$37,132		
4. \$56,479 *		4. \$43,709	4. \$46,527
	4. \$38,246		
5. \$58,173		5. \$45,020	5. \$47,922
	5. \$39,393		
6. \$59,918		6. \$46,371 *	6. \$49,359
	6. \$40,575		
7. \$61,716		7. \$47,762	7. \$50,841
	7. \$41,792		
8. \$63,567		8. \$49,195	8. \$52,366
	8. \$43,046		

- **The superintendent will place the administrator on a step prior to the beginning of each school year. There is no guarantee that the administrator will automatically be moved a step each year.**

(July 27, 2004)

Roll call vote: all yeas.

186-2004 CERTIFIED PERSONNEL - RESIGNATION

Mary Beth Hamburg moved, seconded by Bobbie Grice, the resignation submitted by the following certificated staff be accepted as presented:

- Lucretia Mershon**-JH Language Arts teacher-effective August 1, 2004-for retirement purposes
- Corbin Moore**-JH Social Studies teacher-effective August 1, 2004
- Jennifer Higgins**-MH teacher at Morrow Elementary-effective August 1, 2004
- Jennifer Finke**-JH Gifted teacher-effective June 21, 2004

Roll call vote: all yeas.

187-2004 CERTIFIED PERSONNEL - EMPLOYMENT

REGULAR MEETING

JULY 27, 2004

Mike Cremeans moved, seconded by Nona Cress, the following personnel be employed on one-year contracts for the 2004-2005 school year. Employment is contingent upon the school system receiving the results of the mandated criminal records background check as required by O.R.C. 3319.311 which indicates that no conviction or pleas of guilty were entered into by any persons being employed:

**Emily Andrejack**-Assignment: Part-time Special Education at Morrow  
Elementary Step: M-7

**Julie Theuring**-Assignment: Full-time MH Special Education at Morrow  
Elementary Step: B-0

**Ellen O'Callaghan**-Assignment: Language Arts at Junior High School  
Step: B-0

**Erin Dipzinski**-Assignment: English at Junior High School  
Step: B-4

**Michael Craig**-Assignment: Math at Junior High School  
Step: B-3

Roll call vote: all yeas.

188-2004 EXTENSION OF DAYS FOR INTERIM TREASURER BEYOND 40 DAYS

Bobbie Grice moved, seconded by Mary Beth Hamburg, that **Barbara Swisher**, Interim Treasurer, be granted an extension beyond the 40 days as previously approved.

Roll call vote: all yeas.

189-2004 CLASSIFIED PERSONNEL-EMPLOYMENT

Bobbie Grice moved, seconded by Nona Cress, that the following classified personnel be employed in the designated position contingent upon the school district receiving the results of the mandated criminal records background check as required by SB38 which indicates that no conviction or pleas of guilty were entered into by any persons being employed:

**Wes Caudill**-Computer Network Specialist

**Brady Ruthers**-In-school Suspension Monitor—High School

**Jennett Younker**-Bus Aide

Roll call vote: all yeas.

190-2004 SUPPLEMENTAL CONTRACTS-EMPLOYMENT

## REGULAR MEETING

JULY 27, 2004

Nona Cress moved, seconded by Mike Cremeans, the following list of personnel be employed on supplemental contracts in the designated positions for the remainder of the 2004-2005 school year contingent upon the district receiving the results of the mandated criminal records background check as required by SB38 which indicates that no conviction or pleas of guilty were entered into by any persons being employed.

Brady Ruthers	Assistant Freshman Football	Step: 3	Class: 7
Robbie Begley	Assistant Varsity Football	Step: 4	Class: 5
Dave Balsler	Assistant Varsity Girls Basketball	Step: 2	Class: 6
Dave Mason	Reserve Girls Basketball	Step: 0	Class: 6
Ron Hubbard	Volunteer Girls Basketball		
Kyle Weisbrodt	Head Junior High School Football	Step: 0	Class: 8
Chris Becker	Asst. Junior High School Football	Step: 0	Class: 10
Robert Rocky	Asst. Junior High School Football	Step: 0	Class: 10
Ira Madden	Asst. Junior High School Football	Step: 0	Class: 10
Sara Williams	7 <sup>th</sup> Grade Volleyball	Step: 1	Class: 11
Tonya Back	8 <sup>th</sup> Grade Volleyball	Step: 0	Class: 11
Kerry Leedy	8 <sup>th</sup> Grade Cheerleading Advisor	Step: 2	Class: 9
Leslie Harper	7 <sup>th</sup> Grade Cheerleading Advisor	Step: 2	Class: 9
John Hunter	Volunteer Junior High School Football		
John Morgan	Volunteer Junior High School Football		
Jeff Adams	Volunteer Junior High School Football		

Roll call vote: four yeas, one nay.

### 191-2004 SUPPLEMENTAL CONTRACTS-RESIGNATION

Nona Cress moved, seconded by Mike Cremeans, the resignation submitted by **Peter Hopewell** for one-half of his Varsity Assistant Football Coach be accepted as presented.

Roll call vote: all yeas.

### 192-2004 LOCAL PROFESSIONAL DEVELOPMENT COMMITTEE

Bobbie Grice moved, seconded by Steve Rothwell, the following certified personnel be employed as members of the Local Professional Development Committee for the 2004-2005 school year:

Donald Muchmore  
Bob Reagan

Maryann Duffy  
Ruth Mitchell

Deborah Haisley

Roll call vote: all yeas.

### NEW BUSINESS

A. Warren County Career Center Report given by Bobbie Grice.

### COMMUNITY COMMENTS-NON-AGENDA ITEMS

REGULAR MEETING  
JULY 27, 2004

1. Cathy Nolte noted two magazines, *Kenwood Towne Center* and *Maineville Living*, which highlighted Little Miami students.
2. Parent spoke about Morrow Elementary students' energy project winning national awards.

193-2004 EXECUTIVE SESSION

Nona Cress moved, seconded by Bobbie Grice, the board enter executive session for the purpose of discussing personnel issues.

Roll call vote: all yeas.

The board entered executive session at 7:40 p.m. and reconvened at 8:38 p.m.

194-2004 RECOMMENDATION TO CHANGE JULY 27, 2004 BOARD MEETING AGENDA

Bobbie Grice moved, seconded by Mike Cremeans, to change the July 27, 2004 board meeting agenda for the purpose of including a resolution to recommend approval of an addendum to the superintendent's contract.

Roll call vote: all yeas.

195-2004 ADDENDUM TO SUPERINTENDENT'S CONTRACT

Steve Rothwell moved, seconded by Mary Beth Hamburg, the approval of the addendum to the superintendent's contract.

Roll call vote: all yeas.

196-2004 ADJOURNMENT

Bobbie Grice moved, seconded by Mike Cremeans, the board meeting be adjourned.

Roll call vote: all yeas.

The board meeting was adjourned at 8:50 p.m.

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President

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Interim Treasurer Attest